

**STRAWBERRY RECREATION DISTRICT
BOARD OF DIRECTORS MINUTES
December 10, 2008**

Chair Spinola-Schwartz called the regular meeting of the Board of Directors of the Strawberry Recreation District to order at 7:05 PM.

QUORUM CALL:

Present were Directors Spinola-Schwartz, Francis, Klopfer, and Baldwin-Leonard. Interim Manager Yataco and members of the public were also present. Director Zener during the meeting.

Chair Spinola-Schwartz thanked Director Klopfer, Director Zener, Mimi Towle and Jon Elam, the Tamalpais Community Service District General Manager, for Hiring Committee services. Chair Spinola-Schwartz and the Board welcomed Penny Baldwin-Leonard to the SRD Board and Leanne Kreuzer as the new District Manager.

REORGANIZATION OF THE BOARD

- **Motion:** Nominate Director Francis as Chair. M/S/C Spinola-Schwartz / Klopfer
Ayes: Spinola-Schwartz, Francis, Klopfer, and Baldwin-Leonard. Noes: None Absent:
Director Zener was not present to vote.
- **Motion:** Nominate Director Klopfer as Secretary. M/S/C Spinola-Schwartz / Francis
Ayes: Spinola-Schwartz, Francis, Klopfer, and Baldwin-Leonard Zener. Noes: None
Absent: Director Zener
- **Motion:** Nominate Director Spinola-Schwartz as Vice-Chair. M/S/C Klopfer / Francis
Ayes: Spinola-Schwartz, Francis, Klopfer, and Baldwin-Leonard Zener. Noes: None
Absent: Director Zener

OPEN TIME FOR PUBLIC EXPRESSION: (limited to 3 minutes per person):

A member of the public welcomed Leanne Kreuzer as the new District Manager.

AGENDA ADJUSTMENTS: None

MINUTES CORRECTIONS:

- **Item B2** from the November 19, 2008 minutes:
Delete: "The employee handbook was written up as at cause. Kristen recommends at cause in her memo." Add: "Kristin also confirmed her recommendation that all employees, other than the District Manager be discharged for cause." Delete: "because the District will do evaluations anyway."

MINUTES

- **Motion:** Approve the November 12, 2008 minutes. M/S/C Francis/Klopfer
Ayes: Francis, Spinola-Schwartz, and Klopfer. Noes: None
Absent: Zener
Director Baldwin-Leonard abstained from the vote.

FISCAL REPORTS – CONSENT CALENDARS:

- **Item A1.** Approval & Confirmation of Expenditures, Disbursements, Warrants, Payroll
 - **Item A2.** Review, Weekly Deposit Reports
 - **Item A3.** Transfer of Funds
- Motion:** Move to Approve Fiscal Reports – Consent Calendars. M/S/C Spinola-Schwartz / Klopfer
Ayes: Francis, Spinola-Schwartz, Klopfer, and Baldwin-Leonard. Noes: None
Absent: Zener

Fiscal Reports Continued

Item B1. Action Item – Resolution of Commendation for Barbara Wambach

Motion: Approve Resolution of Commendation for Barbara Wambach. M/S/C Francis/Spinola-Schwartz Ayes: Francis, Spinola-Schwartz, Klopfer, and Baldwin-Leonard. Noes: None Absent: Zener

Item B2. Action Item – Pursuant to Closed Section Hiring the Position of District Manager (California Government Code Section 54957)

Chair Francis presented Leanne Kreuzer as the new District Manager to the public and commented that the Board and community have many ideas for the District.

Item B3. Action Item – Resolution Approving Directors and District Manager Signing Bank Documents Interim Manager Yataco stated that the banks are requesting a resolution authorizing signatures.

Motion: Move to authorize Directors and District Manager to sign Bank Documents. M/S/C Spinola-Schwartz / Klopfer Ayes: Francis, Spinola-Schwartz, Klopfer, Baldwin-Leonard, and Zener. Noes: None Absent: None

Item B4. Action Item – Approving Compensatory Time Pay for Luis Yataco

Interim Manager Yataco noted that his compensatory time was paid out in 2002. Director Spinola-Schwartz suggested the District discuss the topic with County Counsel. Director Klopfer wondered if the 61 hours are straight time or overtime eligible. Director Spinola-Schwartz commented that Mr. Yataco had a temporary salary increase for his service as Interim District Manager. A member of the public noted that Mr. Yataco is still responsible for maintenance while serving as the Interim District Manager. The Board tabled the issue to the next meeting pending follow up with County Counsel.

**ADMINISTRATION:
MANAGER'S REPORT**

Interim District Manager Yataco stated that the County requires railing for the baby pool and the concrete platform. He added that BCDC approved the permit for the new equipment at Strawberry Cove Park. The District will also need a permit from the County.

OLD BUSINESS

NEW BUSINESS

Director Klopfer commented that Jake Carillo, an individual who teaches baseball fundamentals, approached her about use of the Strawberry Rec. fields. He was looking to use the field in December, January, and February. Interim Manager Yataco noted that maintenance for the season begins in January. Leanne Kreuzer stated that proof of insurance, a set time frame, and participant signatures on liability are necessary. Director Zener suggested requiring a contract with a nominal fee. Director Klopfer suggested having Mr. Carillo talk with Mr. Yataco, propose set hours for ten weeks of field use.

CORRESPONDENCE:

Matters of an Urgent Nature Arising Since Agenda Distribution:

GOOD OF THE ORDER

Director Klopfer announced that she obtained a grant from Marin Public Works for 15 bike racks.

There being no further business to come before the Board, Chair Francis motioned that the meeting be adjourned, seconded by Director Zener. The meeting was adjourned by Chair Francis at 8:55 PM.

The next regular meeting of the Strawberry Recreation District Board of Directors will be held on: Wednesday, January 14, 2009.

Secretary, Board of Directors
Strawberry Recreation District

Chair, Board of Directors
Strawberry Recreation District