

**STRAWBERRY RECREATION DISTRICT  
BOARD OF DIRECTORS MINUTES  
November 12, 2008**

Chair Spinola-Schwartz called the regular meeting of the Board of Directors of the Strawberry Recreation District to order at 6:35 PM.

**QUORUM CALL:**

Present were Directors Spinola-Schwartz, Francis, Klopfer, Wambach, and Zener. Interim Manager Yataco and members of the public were also present.

**OPEN TIME FOR PUBLIC EXPRESSION: (limited to 3 minutes per person):**

A member of the public enquired about the posting because he felt that it was inadequate.

Chair Spinola-Schwartz stated that the late notice was due to a deadline for SRD to make a recommendation on an appointment to fill the board vacancy. There were extraordinary circumstances because of the holiday office closure. The announcement was posted on the SRD website and on the bulletin boards located on each floor, at the pool, and the tennis courts. It was also sent to the ARK, and Marin IJ.

**AGENDA ADJUSTMENTS:**

None

Item A1. Action Item-Board to Meet Potential Strawberry Recreation District Board Candidates and Make a Recommendation to Marin County Board of Supervisors for a New Appointment  
Penny Baldwin announced that she is interested in the open seat on the SRD Board. She is a part of Zone IV and a neighbor of Director Wambach. Her background is in marketing and she would like to reach out to the community, get involved and make a difference. Ms Baldwin has 28 years in marketing and communications and runs an advertising agency.

Motion: Move to Recommend Penny Baldwin to Marin County Board of Supervisors for Appointment to the SRD Board. M/S/C Francis / Klopfer

Ayes: Spinola-Schwartz, Francis, Klopfer, Wambach, and Zener.

Noes: None

Absent: None

**ADMINISTRATION:**

**MANAGER'S REPORT**

As presented.

**OLD BUSINESS**

Item C1. Action Item – Appointment & Compensation of Interim Manager (California Government Code Section 54957)

Interim Manager Yataco is requesting an increase of \$120.02 per week as compensation for interim management responsibilities.

Motion: Move to increase compensation of Interim Manager Yataco by \$120.02 per week beginning August 18, 2008 through the first day of the new District Manager. M/S/C Francis / Wambach

Ayes: Spinola-Schwartz, Francis, Klopfer, Wambach, and Zener.

Noes: None

Absent: None

Absent: None

Item C2. Action Item – Board to discuss additional compensation for office staff,

Chair Spinola-Schwartz stated that the Board needed to consider additional compensation for staff because of increased work. Director Zener suggested that Interim Manager Yataco provide the Board with descriptions of additional work performed during the interim management period. Director Francis stated bonuses could be a percentage applied to salary or a percentage of Luis

Yataco's increase. Director Klopfer commented that John Hale cleaned the office. Chair Spinola-Schwartz noted that everyone has done something. The Board will consider an interim duty bonus next meeting.

1. CLOSED SESSION- D. Action Item –Convene in Closed Section Interviews with Candidates for Appointment to the Position of District Manager Pursuant to Government Code Section 54957

2. CLOSED SESSION: 7:15 p.m.

3. RECONVENE IN OPEN SESSION: 9:55 p.m.

4. Announce Board Action on District Manager Position  
Nothing to report out of the closed session.

**CORRESPONDENCE:**

None.

**Matters of an Urgent Nature Arising Since Agenda Distribution:**

None.

**GOOD OF THE ORDER**

Director Wambach suggested systematic reporting of the Zone IV balances. The county has some of the documentation and the bookkeeper has some of the information. A monthly report of balances plus inflows and outflows as well as reconciliation from the beginning.

There being no further business to come before the Board, Chair Spinola-Schwartz motioned that the meeting be adjourned, seconded by Director Francis. The meeting was adjourned by Chair Spinola-Schwartz at 10:00 PM.

The next regular meeting of the Strawberry Recreation District Board of Directors will be held on Wednesday, December 10, 2008.

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Secretary, Board of Directors  
Strawberry Recreation District

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Chair, Board of Directors  
Strawberry Recreation District