

STRAWBERRY RECREATION DISTRICT
BOARD OF DIRECTORS MINUTES

Date: May 30, 2018

Time: 6:30pm Closed Session / Open Session

Place: Strawberry Recreation District –1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6(a)

Agency designated representatives: Peter Teese and Pam Bohner

Unrepresented employees: General Manager

Chair Nichols called the regular meeting of the Board of Directors of the Strawberry Recreation District to order at 7:40 PM.

OPEN GENERAL SESSION /Call to Order and Establishment of Quorum:

QUORUM CALL:

Present were Directors, Bohner, Francis, Marino, Nichols, Teese and District General Manager Leanne Kreuzer, and members of the public were also present.

Report out of Closed Session: Chair Nichols stated that there was nothing to report out of closed session, opened the meeting and welcomed the public.

A. Old Business – Items

- 1. Discussion/Action:** Proposed changes to the General Manager pay scale and salary
Moved to a future agenda.
- 2. Discussion/Action:** Update the SRD 2018/19 Preliminary Budget assigning the projected surplus revenue of 228K into budget expenditure line items.

Staff requested direction from the Board to allocate the projected 228K in surplus identified following the 2018/19 Preliminary Fiscal Budget which has been identification following the established expenditures.

The Board discussed the General Fund and Replacement Reserve fund balances. The Board discussed the importance of moving the New Community Building project forward through the permit process and the related expenditures for professional services including architects, structural engineers and MEP engineers. Staff also commented on additional costs related to new construction permit requirements providing the example of inspection, and possible repair or upgrade the sewer lines on the property and the need to construct a designated water prevention system to be used for interior sprinklers in the new building.

The Board discussed the SRP Foundation and its roll in funding the new community building. The Board discussed Measure A funds. The Board discussed management of the budget and reviewing Capital Improvement Project (CIP) priorities. The Board discussed process for transferring funds between SRD accounts in conjunction with expenses identified in a budget cycle.

Motion: Move to Approve 228K surplus to the Capital Improvement expense line item in the 2018/19 Fiscal Budget scheduled for review and approval at the June 12th meeting.

M/S/C CN/PT Ayes: Bohner, Francis, Marino, Nichols, Teese Noes: None Absent:

Approval of Minutes:

Motion: Move to Approve March 13, 2018 Minutes.

M/S/C JF/PB Ayes: Bohner, Francis, Marino, Teese Noes: None Absent for meeting: Nichols

Motion: Move to Approve April 3, 2018 Minutes

M/S/C SM/JF Ayes: Francis, Marino, Nichols, Noes: None Absent: Bohner, Teese

Draft April 16, 2018 Minutes

Motion: Move to Approve _____

M/S/C JF/SM Ayes: Bohner, Francis, Marino, Nichols, Teese Noes: None Absent:

Director Teese excused himself from the meeting at 8:10pm.

B. Fiscal Reports - Consent Calendar

1. Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants

2. Review, Weekly Deposit Reports

3. Transfer of Funds

4. Approval Professional Service Contracts: None

Motion: Move to Approve Fiscal Report item 1

M/S/C PB/CN Ayes: Bohner, Francis, Marino, Nichols, Noes: None Absent:

Motion: Move to Approve Fiscal Report Item 2

M/S/C PB/CN Ayes: Bohner, Francis, Marino, Nichols, Noes: None Absent:

Motion: Move to Approve Fiscal Report Item 3

M/S/C PB/SM Ayes: Bohner, Francis, Marino, Nichols, Noes: None Absent:

C. Adjournment:

D. Proposed future Regular Board meetings: June 12, 2018 at 6:30pm

GOOD OF THE ORDER

Sub Committees: Public Affairs and Outreach, SRD Public Meeting Sub Committee, Finance, Human Resources Sub Committee, Design Sub Committee, Zone IV & Property Maintenance.

Chair Nichols thanked the Board members for their discussion. There being no further business to come before the Board, Chair Nichols motioned that the meeting be adjourned, seconded by Director Marino. The meeting was adjourned by Chair Nichols at 8:30PM

The next regular meeting of the Strawberry Recreation District Board of Directors will be held on: Tuesday, June 12, 2018 at 6:30pm in the 1st floor meeting room.

Secretary, Board of Directors Strawberry Recreation District

Chair, Board of Directors
Strawberry Recreation District