

STRAWBERRY RECREATION DISTRICT
BOARD OF DIRECTORS MINUTES

Date: June 12, 2018

Time: 6:30pm Closed Session followed by Open Session

Director Teese called the regular meeting of the Board of Directors of the Strawberry Recreation District to order at 6:32PM.

CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6(a)

Agency designated representatives: Peter Teese and Pam Bohner

Unrepresented employees: Specialists, Coordinators, Supervisor, General Manager

Director Teese stated that there was nothing to report out of closed session.

QUORUM CALL:

Present were Directors, Bohner, Francis, Marino, Teese and District General Manager Leanne Kreuzer, and members of the public were also present. Chair Nichols arrived following approval of minutes.

CHAIR OPENING COMMENT: Chair Nichols opened the meeting and welcomed the public.

OPEN TIME FOR PUBLIC EXPRESSION: (limited to 2 minutes per person): None

Approval of Minutes:

DRAFT May 30, 2018 Minutes

Approval of Minutes: DRAFT Minutes

Minutes (Bohner, Francis, Marino, Nichols, and Teese)

M/S/C JF/PT

Ayes: Bohner, Francis, Marino, and Teese

Noes: _____ Absent: Nichols

A. Fiscal Reports - Consent Calendar

1. Approval Professional Service Contracts: Project-New Community Building design plan sheets for building permit application: Architecture Services, Structural Engineer services, MEP Engineer services.

Adam Winig of Arcsine Architecture addressed the Board providing a summary of the previous service contract and the status of the application for planning review with the County of Marin. MR Winig stated that the plans have been reviewed by the County Planning Department and Strawberry Design Review Board. Next phase requires the services of structural, mechanical, electrical, plumbing engineering services. These service providers will work with Arcsine to create the construction plan sheets for submission to the County Building Department for the permit. Mr. Winig presented the Arcsine proposal and contract To the SRD Board of Directors. Director Francis requested clarification on the contract details and stated his interest in attaining a professional estimate for the project. Mr. Winig responded that the construction plan sheets would be needed in order to attain an accurate bid or estimate and provided an estimate for the project at 1.6 million dollars. Director Francis addressed the Board restating his desire to attain a price estimate from an outside contractor expressing concern that the 1.6 million pricing is too low. Director Bohner responded that the 1.6 million dollar estimate was reviewed and that there will likely be additional charges including the professional services for Architects and engineers. Mr. Winig thanked the Board for their consideration and noted that his team is very excited to be part of such an exciting project.

• **Motion:** Move to Approve Item A1 Professional Service Contract - Consent Calendars Arcsine
M/S/C JF/PT

Ayes: Bohner, Francis, Marino, Nichols and Teese

Noes: _____ Absent: _____

C. New Business – Items

1. **Discussion/Action:** Greenwood Condominium request for permission to install signage on adjacent SRD parcel 055-051-24

The General Manager reviewed the request by Greenwood Condominium HOA to install directional signage on the parcel adjacent to their property. The Board reviewed the submitted request and materials. The Board discussed the property, the current signage, the design and location of the proposed signage.

- **Motion:** Move to approve the request by Greenwood Condominium HOA to install directional signage on parcel 055-051-24

M/S/C JF/PT Ayes: Bohner, Francis, Marino, Nichols, Teese Noes: None Absent:

2. **Discussion/Action:** Presentation by R3 Consulting Group and R3 report regarding refuse and recycling industry and rates.

Two representatives from R3 provided a slide presentation summarizing the findings of R3 and the recommendations related to the request for a rate increase by Mill Valley Refuse Service. Following the report findings MVRS agreed to reduce the increase amount to 14.41% for Strawberry customers. R3 reported that an 8% increase is valid relating to the changes in the recycling industry and an additional 6.62 is projected in increased costs relating to rising fuel costs, Consumer Price Index, and rising employee costs. Also noted was that MVRS has not requested an increase for two years.

The SRD Board asked for clarifications on the findings. R3 responded with information from the provided report and the slide presentation. Jim Iavaroni, owner of Mill Valley Refuse Service was introduced as the discussion moved into Agenda Item 3.

3. **Discussion/Action:** Mill Valley Refuse Service request for 2018 rate and fee increases.

Mr Iavaroni addressed the SRD Board of Directors providing additional information on the process of establishing the rates, the R3 review and report and their 2018 findings. Mr. Iavaroni discussed the changes in the industry relating to rising recycling costs and the unpredictability of the future. MVRS is committed to launching a “dual stream recycling pilot program” with the desire to significantly reduce costs. Dual systems are currently being utilized in other communities in Marin.

The SRD Board of Directors discussed the high rate proposed. The Board noted that the community was contacted through Next Door Strawberry and only one member of the public was in attendance to participate in the discussion and review the relevant information. The Board addressed the member of the public and expressed gratitude for their effort to attend the meeting and express their position on the subject. The SRD Board of Directors discussed their responsibility to work towards maintaining low rates when possible, the recycling industry and cost crisis, how the proposed rate increase impacts a customer with a 22 gallon can, the dual stream pilot program and the importance of educating the community.

Director Marino requested that the Board delay a decision until other municipalities made their decisions on the proposed rate increases noting that at times changes and concessions are negotiated by other entities that have benefitted the Strawberry community.

Director Francis inquired as to if a 12% increase might be sufficient. Director Bohner responded that the MVRS has already absorbed significant costs relating to recycling in 2017/18 and that a reduced rate or delay wouldn't be fair to MVRS. Director Teese commented that the dual stream system would not be available for at least 12 months which will not provide a reduction in costs during the 2018/19 fiscal year. Chair Nichols asked if cleaning recycling could be made mandatory and reiterated that education would be strongly recommended.

- **Motion:** Move to approve the Mill Valley Refuse Service rate increase of 14.41% for garbage, recycling and compost pick up services.

M/S/C PB/PT Ayes: Bohner, Francis, Nichols, Teese Noes: Marino None Absent:

D. Administration: Manager's Report:

Due to the length of the meeting the manager's report was moved to a future meeting.

E. Correspondence

F. GOOD OF THE ORDER

Sub Committees: Public Affairs and Outreach, SRD Public Meeting Sub Committee, Finance, Human Resources Sub Committee, Design Sub Committee, Zone IV & Property Maintenance.

Chair Nichols thanked the Board members for their discussion. There being no further business to come before the Board, Chair Nichols motioned that the meeting be adjourned, seconded by Director Teese. The meeting was adjourned by Chair Nichols at 8:40 PM

The next regular meeting of the Strawberry Recreation District Board of Directors will be held on: Tuesday, July 10, 2018 at 6:30pm in the 1st floor meeting room.

Secretary, Board of Directors Strawberry Recreation District

Chair, Board of Directors
Strawberry Recreation District