

STRAWBERRY RECREATION DISTRICT
BOARD OF DIRECTORS MINUTES

Date: Aug 14, 2018

Time: 6:30pm Open Session

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. (One Potential Cases)

CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6(a)

Instructions to labor negotiator (legal counsel – Marin County Counsel) regarding negotiations with unrepresented employee, General Manager, Leanne Kreuzer.

Report out of closed session: Direction was given to Counsel

Chair Nichols called the regular meeting of the Board of Directors of the Strawberry Recreation District to order at 7:22 PM.

QUORUM CALL:

Present were Directors, Bohner, Francis, Nichols, Teese and District General Manager Leanne Kreuzer, and members of the public were also present. (Director Marino participated remotely in the closed session)

CHAIR OPENING COMMENT: Chair Nichols opened the meeting and welcomed the public.

OPEN TIME FOR PUBLIC EXPRESSION: (limited to 2 minutes per person): None

AGENDA ADJUSTMENTS:

Approval of Minutes:

DRAFT July 10, 2018 (Bohner, Francis, Nichols,) DRAFT Minutes August 7, 2018 (Bohner, Nichols, Teese)
Moved to a future agenda pending approval from attending quorum

A. Fiscal Reports - Consent Calendar

1. Approval Professional Service Contracts:

Nute Engineering,

Motion: Move to Approve Nute Engineering PSC for services to oversee the bid process for the proposed new community building and as project manager

M/S/C CN/JF Ayes: Bohner, Francis, Nichols, Teese Noes: None Absent: Marino

Zeiger Engineering

Motion: Move to Approve PSC for services related to the light design of the proposed new community building.

M/S/C CN/PT Ayes: Bohner, Francis, Nichols, Teese Noes: None Absent: Marino

2. Approval Draft Public Bid Packet for New Community Building

Motion: Move to Approve Draft Public Bid Packet for New Community Building

M/S/C CN/JF Ayes: Bohner, Francis, Marino, Nichols, Teese Noes: None Absent:

B. Administration: Manager's Report

The General Manager provided a financial review and referenced the draft resolution with draft promissory notes related to the potential to fund the construction of the new community building through the County of Marin. The Board reviewed and discussed funding options.

The General Manager requested direction relating to the potential of beginning construction of the proposed community building in fall 2018 or 2019 in order to establish the strategic plans for finances, programs and services indicating that staff is holding requests for future facility rentals until a potential timeline is determined.

The Board discussed the potential timelines. No conclusion or determination was made. Direction was given to staff to place the item on the September agenda.

Director Nichols inquired as to the progress of work order software and management of the Facility/Property Supervisor. The Board asked about the daily schedule of the Supervisor. The General Manager provided an open work order report.

Director Teese left the meeting,

The General Manager responded indicating that the Facility/Property Supervisor shift begins at 6:30am with a property walk and is followed by administration and projects. The Board discussed the role of the Facility/Property Supervisor and related daily tasks. Direction was given to the General Manager to modify the Supervisors task schedule and have him begin each shift with administrative duties, postpone property walk to the end of his shift and reassign the morning property walk. The staff level designated to facility/property was discussed. The General Manager indicated that the staffing is appropriate for the work load noting that a large construction project will likely decrease the programs and services reallocating existing aquatics staff to facility/property related projects. The General Manager also noted that seasonal staff may be needed from May through August if programs and services continue to increase.

C. Board Member Items/Good of the Order:

Sub Committees: Public Affairs and Outreach, SRD Public Meeting Sub Committee, Finance, Human Resources Sub Committee, Design Sub Committee, Zone IV & Property Maintenance.

D. Correspondence

E. Proposed future Regular Board meetings: September 11, 2018 at 6:30pm

Adjournment:

Chair Nichols thanked the Board members for their discussion. There being no further business to come before the Board, Chair Nichols motioned that the meeting be adjourned, seconded by Director Bohner. The meeting was adjourned by Chair Nichols at approximately 8:30PM

The next regular meeting of the Strawberry Recreation District Board of Directors will be held on: Tuesday, September 11, 2018 at 6:30pm in the 1st floor meeting room.

Secretary, Board of Directors Strawberry Recreation District

Chair, Board of Directors
Strawberry Recreation District