

STRAWBERRY RECREATION DISTRICT  
BOARD OF DIRECTORS MINUTES

**February 12, 2019**

6:37 pm Meeting called to order

Attending: Pam Bohner, Sylvia Marino, Jeff Francis, Cale Nichols, Leanne Kreuzer (General Manager), Barbara Wambach and Terry Graham (Zone IV Citizen's Committee), Carol Schwartz.

Absent: Peter Teese

PUBLIC EXPRESSION

1. Carol Schwartz - would like the Board to reconsider cancelling Rebecca Callaway's deep water aerobics class. For many of the women attending the class, some over 50 with physical limitations, this is their only exercise. Ms. Schwartz also submitted a letter to the board prior to the meeting.

NEW BUSINESS

1. Zone IV's Citizen's Committee Presentation 2019/2020 Budget

2024 will have an approximate shortfall of \$100,000. Three issues the committee would like:

- 3.5% inflationary increase
- To speak with County / expert counsel on extension rules with permit expiring June 2024. Salt River has never finished on time, permit rules are unclear from BCDC regarding if work has commenced versus completed. If work must be completed and not simply started prior to expiration of the permit, dredging would need to start in 2022.
- Permission to discuss terms with The Cove granted, but not entering into or negotiating contracts.

Next Steps: Proposed 3.5% increase agenda items sent to property owners for next board meeting.

2. Marin LAFCo discussion SRD 2019/2020 Review

- Zone IV would like to stay with SRD, but if they move would do so after 2024 dredge cycle. LAFCo needs to be informed of this request as a new specialty district would be created for Zone IV; SRD transfer of liability to new district process.
- SRD annexation of areas in the unincorporated area of Strawberry tax appeal

Next Steps: Board members to meet with Supervisor Sears to discuss receiving tax dollars for properties annexed into SRD; Board members to have a call or meeting with LAFCo on above items.

*---new business continued later in meeting ---*

### OLD BUSINESS

#### 4. Computers of Marin Proposal to Update Office Hardware & Software Systems

Move to accept Computers of Marin proposal for ~\$9,443.70 for hardware and software upgrades and \$10,000.00 installation service.

Board would also like to see a quote for ongoing services including backups.

Motion: Sylvia Marino; 2nd Cale Nichols - Unanimous approval

#### 3. Cabanas for Pool

Various solutions presented from simple pop-up tents to structural kits (wood stall with door). While the wood stall is preferred, it requires carpentry, materials, and a platform or level surface - increased costs. Direction given to staff to move the test pop-up tents around to determine ideal location before deciding on a solution and expenditure.

#### 2. Athletic Field Rate Increases

Increases of 25% will be evened out over 3 years as TPLL had already sent out fees for 2019.

Side note that prep sink in snack shack was disconnected from the sewer line during construction prep; direction given to staff to look into gray water solution rather than full sewer hookup until timeline on construction is determined.

Motion to change fee increase schedule: 2019 - 5%, 2020 - 12.5%, 2021 12.5% - Unanimous approval

#### 1. IT Funding

Line item will now be in budget going forward.

#### 3. SRD Fiscal 2018/2019 YTD Review

Discussion around best use of any surplus funds - general fund, expenditures, programs, etc. - and preparing the budget. As an example, tennis court improvements were already factored into the budget.

Next Steps: Direction to staff to get a list of "Must Do" items in addition to a list of revenue generating ideas for the Board to consider in the budget.

#### 4. Human Resources Sub-Committee Report

C. Nichols and P. Bohner met with members of the SRD Staff. Staff desires more interaction with the Board with various members to begin attending Board meetings and presenting updates about their department. As a goal, the Board would like to focus on present-day comforts for clients and staff while we await forward movement on construction.

#### FISCAL REPORTS - CONSENT CALENDAR

Expenditures - Reviewed and Approved (J. Francis / P. Bohner - Unanimous)

Revenues - Reviewed and Approved (J. Francis / P. Bohner - Unanimous)

Weekly Deposits - Reviewed and Approved (J. Francis / P. Bohner - Unanimous)

Transfer of Funds - Reviewed and Approved (P. Bohner / C. Nichols - Unanimous)

#### GENERAL MANAGER'S REPORT

Office to re-issue Board Member stipend checks that had not been cashed. Sub-Committee meeting stipend set at \$75.00/meeting.

8:35pm meeting adjourned.

Next Regular Meeting:

March 12, 2019, 6:30pm, 1st floor meeting room.