

## **Strawberry Recreation District Board Meeting Minutes**

***June 4, 2019***

*Attendees: Cale Nichols, Pam Bohner, Peter Teese, Jeff Frances, Nancy Shapiro  
(Interim General Manager)*

Meeting called to order: 6:13pm

Public Comment

No Public Comment

Public Comment Closed: Board Enters into Closed Session: 6:23pm

### **REPORTING OUT OF CLOSED SESSION - 7:05**

1. Nothing to report on anticipated litigation with legal counsel
2. Conference with Labor Negotiators - Motion (Nichols/Teese), unanimous vote to adjust salaries for each of the individuals by said amount; Brittney Boyd (\$6,651.00), Jacqueline Woodall (\$10,226.00), Daniel Duong (\$7,300.00), Hannah Moran (\$1,363.80).

Public Comment: None

### **ADMINISTRATION: MANAGER'S REPORT**

1. Generators—we have two generators on site. Board requests quarterly testing of generators and a confirmation that both generators can work together and run the main office if needed. Board requests a written EAP for generator use to run facility as best as possible.
2. Strawberry Festival—Jacqueline rocked it but attendance down b/c of weather. Key learning is to look for new revenue streams for 2020.
3. Pool Passes—SRD is offering a variety of passes for members who want to stay at the pool through November break date now that pool will remain open and there won't be construction. Next step is to make calls to ensure community knows pool will remain open. SRD staff will also research new pool pass payment system for 2020.

4. Wader Pool is still down. Members who use the wader pool are eligible to receive four guest passes for inconvenience.
5. Training Pool—Pump and motor replaced to be same brand. Electrician made a mistake and triggered backwash into the pump room damaging some controls for the spa. New controllers for chemicals to arrive 6/5 and be installed for spa to open back up.
6. TPLL meeting conducted to review relationship and goals for remainder of 2019 and for 2020.
7. UV Filter for splash zone—needs an auto shut off, splash zone must have two UV filters.
8. Environmental Health Services says the training pool must have benches removed or have lifeguard on duty specific to this area if anyone is in the training pool. SRD rule is that no children under the age of 6 allowed in any pool without an adult in the water with them. Direction to GM to contact county counsel regarding next step on EHS inspector's report.

## **CONSENT AGENDA/FISCAL REPORTS**

### **FISCAL REPORTS - CONSENT CALENDAR**

1. Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants  
Motion (Teese/Bohner) - unanimous approval of all

### **NEW BUSINESS ITEM (discussion was not in original agenda order)**

1. Fiscal Budget—Discussion on costs related to resurfacing pool with plaster vs. fiberglass. Decision to go with plaster A. Discussion of costs of UV filters for cleaning water.
2. TPLL (Austin King) discussion for fiscal 2019/2020 improvements. Discussion about netting pricing for both fences. SRD will get estimates and consider under CIP budget so no separate line items for the fencing going into the fiscal budget. Discussion that TPLL needs to pay invoices and what does SRD need to do in this area to ensure bill is paid. Motion to approve final budget (Francis/Teese)
3. Disposition of Real Property (Tabled to July meeting)
4. Computers of Marin review of proposal. Fee to go cloud based at 7k, maintenance at 280/month. Motion (Bohner/Teese)—unanimous approval.

5. Structural Engineering Proposal. Discussion regarding continuing with permit but holding off on engineering change to the proposal—Arcsine is checking with the county on moving ahead with permitting but holding back on engineer change from steel to wood. Direction to staff to work with Arcsine on permitting without extra cost to permit changes based on not having engineering change in current plan.
6. LAFCO—Table to July meeting when S. Marino is available to update board.
7. Rate increase for fields was discussed and approved in a previous meeting so item stricken from agenda, no new motion taken.
8. Mill Valley Refuse Service (James Iavarone) - R3 Consultant Report and Rate. Board deferred to June meeting while we await information from neighboring municipalities: effort to be made to invite public to hear presentation regarding dual-stream recycling and state of recycling.
9. Approval of 2019/2020 Preliminary Fiscal Budget. Various items including pool revenue and IT expenses need to be revised; preliminary fiscal budget to be reviewed at May 28, 2019
10. Pool Resurfacing Required to be done by April 2020; process will take approximately 2-3 months. Current plan is to have work occur between Thanksgiving 2019 and February 2020. Peter and Jeff will meet with Loren to discuss composition and timing of bids and present findings at the next meeting.
11. Pool closure winter-pro-rate fall pool pass for current pass holders. Direction given to staff to create pool pass pricing options given change of pool schedule for 2019; present at special meeting on May 28, 2019. Nichols/Teese motion made, unanimous decision to keep pool open between August and Thanksgiving.
12. Tennis court resurfacing v. substrate. Direction to staff to get revised quotes from vendors. Courts 1&2 (do nothing); Courts 3&4 seal, cracks, paint and add pickleball lines. Board to vote when quotes become available.
13. Adoption of Resolution for Disposition of Real Property. Refer to special meeting on May 28, 2019
14. Approval of interim GM offer letter. Motion (Bohner/Francis), unanimous approval of the interim GM offer.
15. Announce recruitment of GM position. Motion (Nichols/Marino) unanimous approval to extend interview dates

16. Announce non-renewal of contract - Leanne Kreuzer. Bohner; announcement made.

**OLD BUSINESS**

1. Completing permit process for new building

Update from Bohner, in conversations with Adam Windig of Arcsine; as previously approved, board will continue with permit process.

2. Computers of Marin IT Update (Mohammad)

Monthly maintenance and migration to cloud services remains outstanding. Requesting proposal for cloud migration to review and approve. Monthly maintenance proposal for \$760.00. Motion (Marino/Francis) unanimous approval.

MEETING ADJOURNED: 8:41pm