

**STRAWBERRY RECREATION DISTRICT**  
118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494/ Fax # (415) 383-6635

**SRD Board Meeting Notice and Agenda**

**Wednesday, November 13, 2019**

**6:30 p.m. Open Session**

**Strawberry Recreation District –1<sup>st</sup> Floor Meeting Room, 118 E. Strawberry Dr.**

1. Call to Order and Roll Call
2. Board Comments
3. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).  
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
4. **OPEN SESSION**
  - A. General Manager's Report
    - a. Reminder of Sexual Harassment and Ethics Training from Target Solutions (online).
  - B. Fiscal Reports
    - a. Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants
    - b. Review Weekly Deposit Reports
    - c. Transfer of Funds
  - C. New Business Items
    - a. **Discussion/Action-** Extension of Time through Contract for Interim GM  
**Recommended Action:** Adopt Contract for Nancy Shapiro.
    - b. **Discussion/Action** – Jeff Francis to sign July 7 minutes on letterhead  
**Recommended Action:** Approve.
    - c. **Discussion/Action-** Jeff Francis to sign Nov 13 minutes on letter head (do separate addendum) to approve new Board member (if appointed) added to Bank of America checking account.  
**Recommended Action:** Approve.
    - d. **Discussion/Action-** Jeff Francis to sign Nov 13 minutes on letter head (do separate addendum) to approve new Board member (if appointed) and Nancy or Jacqueline on account West America payroll account.  
**Recommended Action:** Approve.
    - e. **Discussion/Action** – New Activity Rates  
**Recommended Action:** Approve.
    - f. **Discussion/Action**– Budget Modification Addendum – New chart of accounts  
**Recommended Action:** Approve.
    - g. **Discussion/Action:** Marketing plan/costs Additions to 2019/2020 Budget  
**Recommended Action:** Approve.
    - h. **Discussion/Action:** 2020 Board Meeting Dates  
**Recommended Action:** Approve.
    - i. **Discussion/Action:** 2020 Ad-Hoc Committee Assignments  
**Recommended Action:** Approve.
5. Next Open Session Board Meeting: December 10, 2019 at 6:30 p.m.
6. Adjournment.



American Sign Language interpreters may be requested by calling  
(415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance.  
Copies of documents are available in accessible formats upon request.