

# STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594

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## SRD Board Meeting Notice and Agenda

Tuesday, December 10, 2019

Strawberry Recreation District –1<sup>st</sup> Floor Meeting Room, 118 E. Strawberry Dr.

6:00 p.m. Closed Session

6:30 p.m. Open Session

1. Call to Order and Roll Call
2. Board Comments
3. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).  
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
4. **CLOSED SESSION AGENDA**
  - a. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION**
    - i. Pending Litigation pursuant to California Government Code section 54956.9(d)(1). Name of Case: *Leanne Kreuzer v. Strawberry Recreation District*, Marin County Superior Court CIV-1902568
  - b. **CONFERENCE WITH LEGAL COUNSEL – PUBLIC EMPLOYMENT**
    - i. Public Employment pursuant to California Government Code section 54957. Employee: Interim General Manager, Nancy Shapiro
5. **OPEN SESSION AGENDA** – Members of the public may comment on any agenzized matter.
  - a. Announcement from Closed Session
  - b. Oath of Office for Marin County Board of Supervisors Appointment of Marc Lieberman as Strawberry Recreation District Board Member
  - c. Approval of the Minutes of September 10, October 8, November 13, 19, 22
  - d. General Manager's Report
    - i. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review, Weekly Deposit Reports; Transfer of Funds
    - ii. Sexual Harassment and Ethics Training from Target Solutions (online).
6. **NEW BUSINESS ITEMS**
  - a. Discussion/Action – Addition of Marc Lieberman as signer to West America Bank Payroll Account. Jeff Francis to sign minutes to submit to West America Bank.
    - i. Recommended Action: Approve.
  - b. Discussion/Action - Addition of Nancy Shapiro and Jacqueline Woodall as administrators to West America bank payroll account. Jeff Francis to sign minutes to submit to West America.
    - i. Recommended Action: Approve
  - c. Discussion/Action - HR Subcommittee to recommend amended Employee Handbook and payscale to take effect January 1, 2020
    - i. Recommended Action: Approve
  - d. Discussion/Action - Presentation of three bids for new security system.
    - i. Recommended Action: Approve lowest bid.
  - e. Discussion/Action - Amend rate for 2020 Annual non-resident pool pass to \$825; currently set at \$895.
    - i. Recommended Action: Approve
  - f. Discussion/Action - 2020 pool pass rates to start on Feb 3rd. Start date due to pool resurfacing. Discuss option for 2020 annual pool pass holders not to be charged for use of pool should pool open sooner than February 3rd.
    - i. Recommended Action: Approve
  - g. Discussion/Action - Donation of Parcel No. 043-271-05, a water parcel, to the Strawberry Recreation District from Michael DiGrazia.
    - i. Staff Report
    - ii. Recommended Action: Deny request
  - h. Discussion/Action - Board Retreat including Brown Act training in January 2020
    - i. Staff Report
    - ii. Recommended Action: Approve and set date
7. Next Open Session Board Meeting: January 14, 2020 at 6:30 p.m.
8. Adjournment



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.