

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594

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SRD Board Meeting Notice and Agenda

Tuesday, January 14, 2019

Strawberry Recreation District –1st Floor Meeting Room, 118 E. Strawberry Dr.

6:00 p.m. Closed Session

6:30 p.m. Open Session

1. Call to Order and Roll Call
2. Board Comments
3. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
4. **CLOSED SESSION AGENDA**
 - A. **CONFERENCE WITH LEGAL COUNSEL – PUBLIC EMPLOYMENT**
 - i. Public Employment pursuant to California Government Code section 54957 (b)(1). Employee: General Manager
 - B. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION**
 - i. Pending Litigation pursuant to California Government Code section 54956.9(d)(1). Name of Case: *Leanne Kreuzer v. Strawberry Recreation District*, Marin County Superior Court CIV-1902568
5. **OPEN SESSION AGENDA** – Members of the public may comment on any agenzized matter
 - A. Announcement from Closed Session
 - B. Approval of the Minutes of December 10, 2019
 - C. Appoint/Elect Board Secretary
 - D. General Manager's Report
 - a. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 - E. New Business Items
 - a. **Discussion/Action:** HR Subcommittee to recommend amended Employee Handbook to take effect January 2020.
 - i. **Recommended action:** Approve
 - b. **Discussion/Action:** Adoption of Resolution to approve employee only passes.
 - i. **Recommended action:** Approve
 - c. **Discussion/Action:** HR Subcommittee to recommend adoption of Cell Phone Reimbursement Policy
 - i. **Recommended action:** Approve
 - d. **Discussion/Action:** Adoption of new office hours closing the office between 12:00pm – 12:30 pm
 - i. **Recommended action:** Approve
 - e. **Discussion/Action:** Approve Independent Contractor Consulting Agreement with Katherine Rittenburg
 - i. **Recommended action:** Approve
 - f. **Discussion/Action:** California Security Cameras – Board Contract Approval – Request to revisit December 10, 2019 decision due to staff concerns about contractor not offering a monitoring option. Staff believes it is in the best interest of the District and safety of all employees to have a monitoring service. Staff believes the selection of Bay Alarm to be a better choice because price is roughly the same and this vendor offers a monitoring service.
 - i. **Recommended action:** Approve
 - g. **Discussion/Action:** Adoption of Resolution setting forth the procedures for purchasing of supplies and services.
 - i. **Recommended action:** Approve
6. Next Open Session Board Meeting is February 11, 2020, at 6:30 p.m.
7. Adjournment.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.