

SRD Board Special Meeting Notice and Agenda
Tuesday, September 8, 2020

5:30 p.m. Closed Session

6:30 p.m. Open Session

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely via the Zoom app with the following:

Meeting ID:, 878 1891 6371 Passcode: 760609

Or by direct dialing this number 669 900 9128 and entering the above meeting ID and password.

You may also view video during the meeting via live stream:

<https://us02web.zoom.us/j/87818916371?pwd=b3hoM2FFRXZvZTdvSUcyanJQSHZZUT09>

Public Comment: Public comment may be made by using the above instruction during the meeting.

Public comment also may be submitted in advance of the meeting via email to GM@strawberryrec.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting.

Please submit public comments as soon as possible so that they can be provided to the Directors before, and, as feasible, during the meeting.

Comments that require a response may be deferred for staff reply. To request an Agenda Packet prior to the meeting, email

GM@strawberryrec.org or call (415) 383-6494.

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CLOSED SESSION AGENDA**

A. CONFERENCE WITH LEGAL COUNSEL – PUBLIC EMPLOYMENT EVALUATION

Public Employment pursuant to California Government Code section 54957

Positions: Britney Boyd, Loren Griswold, Nicholas Sousa, Dorian Creager

B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION

Pending Litigation pursuant to California Government Code section 54956.9(d)(1).

Name of Case: *Leanne Kreuzer v. Strawberry Recreation District*, Marin County Superior Court CIV-1902568

3. Announcement from Closed Session
4. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
5. **OPEN SESSION AGENDA** – Members of the public may comment on any agenda item (limit: three mins per person).
 - A. New Business Items
 - B. Approval of the Minutes of August 11, 2020
 - C. General Manager's Report
 - a. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 - b. Financial and Operations Summary
 - c. Discussion of COVID-19 updates and impact to SRD.
 - d. SRD Facilities Discussion related to Allocation Grant Discussion.
 - D. **Discussion/Action:** Mill Valley Refuse Service Rate Increase to be implemented October 1, 2020.
Recommended Action: Approve.
 - E. **Discussion/Action:** Review Revision of Conflict of Interest Code to be submitted to Marin County Board of Supervisors.
Recommended Action: Recommend modifications.
 - F. **Discussion/Action:** GM to recommend SRD Employee Vehicle Policy.
Recommended Action: Approve.
6. Adjournment.
7. Next Regular Session Board Meeting is October 13, 2020 at 6:30 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request

Strawberry Recreation District Special Board Meeting Minutes

August 11, 2020

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC DID NOT ATTEND THIS MEETING IN PERSON BUT WERE ABLE TO AND DID ATTEND VIA TELECONFERENCE (ZOOM Meeting).

Attendees:

- A) Strawberry Recreation District Board Members
 - a. Chair - Pam Bohner, Marc Lieberman, Cale Nichols, Peter Teese, Jeff Francis
- B) SRD Staff
 - A. Nancy Shapiro (General Manager)
- C) County Counsel
 - a. Renee Brewer
- D) Public
 - a. None

Closed Session Open : 5:46PM

Closed Session Closed : 6:35PM

Public meeting called to order: 6:43PM

- 1) Public Expression
 - a. None.

OPEN SESSION

- A) Report out of closed session
 - a) Gave direction to legal council
 - b) Gave direction to staff
 - c) No direction given
- B) Approval of Minutes of July 14, 2020 – (PB/PT) – All in favor.
- C) General Manager's Report
 - a) Approval of expenditures, disbursements and warrants – (JF/PT) – All in favor
 - b) Facilities update – as stated in GM report
- D) Removal of Jacqueline Woodall from West America Signature card – payroll account
 - a) (PB/CN) – All in favor
- E) Removal of Jacqueline Woodall from West America signature card – snack shack account
 - a) (PB/PT) – All in favor
- F) Adopt CA per capita Grant Resolution
 - a) (PB/ML) – All in favor
- G) HRT pro shop intro rate approval
 - a) (PB/PT) – All in favor
- H) Adopt tennis court rate bundle for pros
 - a) (PB/PT) – All in favor
- I) Adopt Conflict of Interest Code
 - a) Tabled to September meeting.
- J) Approve pricing for Fall Pathways/Stepping Stones
 - a) (PB/ML) – All in favor
- K) Approve hiring of staff for Fall programs
 - a) (PB/PT) – All in favor
- L) Hiatus of pool memberships adoption
 - a) (PB/PT) – All in favor
- M) Authorize GM to manage opening/closing of pool memberships
 - a) (PB/PT) – All in favor
- N) Pool closure on Labor day adoption
 - a) (PB/ML) – All in favor

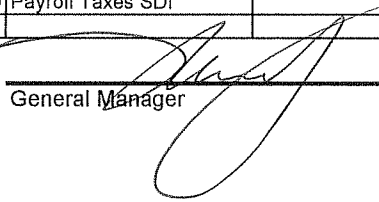
Next regular meeting: July 14, 2020 at 6:30PM

Adjourned at 7:54 PM

*** PAYROLL CLEARING***

On the 8th day of September 2020, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD1162	Sousa, Alexander A	Paystub	1105.90
	Quickbooks	Quickbooks Payroll fees	112.25
		97.00 Payroll Taxes FWT	303.54
		167.40 Payroll Taxes FICA	
		39.14 Payroll Taxes MCARE	
	State taxes	30.33 Payroll taxes SWT	68.13
		24.30 Payroll Taxes SUI	
		13.50 Payroll Taxes SDI	
			1589.82

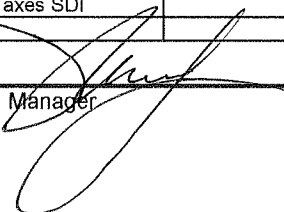


 General Manager

*** PAYROLL CLEARING***

On the 11th day of September 2020, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:						
Number	Warrant in favor of	Purpose	Amount			
DD1129	Andrews, Jada A	Paystub				261.70
DD1130	Bennerotte, Madisyn M	Paystub				239.78
DD1131	Bohner, Catherine E.	Paystub				980.59
DD1132	Bohner, Pamela G	Paystub				91.35
DD1133	Boyd, Brittney L	Paystub				2,075.03
DD1134	Brooks, Sophia P	Paystub				359.10
DD1135	Creager, Dorian A	Paystub				1,415.81
DD1136	Francis., Jeff	Paystub				91.35
DD1137	Glenn, Nicholas K	Paystub				155.30
DD1138	Glenn, Zachary J	Paystub				190.24
DD1139	Griswold, Loren M	Paystub				2,855.30
DD1140	Hamner, Sofia C	Paystub				116.92
DD1141	Heller, Asher J	Paystub				87.68
DD1142	Johnston, Lyla M	Paystub				520.78
DD1143	Kuhrman, Kaye F	Paystub				879.32
DD1144	Lieberman, Marc	Paystub				91.35
DD1145	Lindsay, Megan E	Paystub				431.62
DD1146	Madero, Janet C	Paystub				688.77
DD1147	May, Grainne C	Paystub				381.53
DD1148	Nichols, Cale B	Paystub				91.35
DD1149	O'Neill, Maxwell R	Paystub				520.78
DD1150	O'Neill, Nicholas A	Paystub				520.78
DD1151	Pankaew, Natasha P	Paystub				511.69
DD1152	Pares, Tessa J	Paystub				647.73
DD1153	Rankin, Sarah M	Paystub				1,056.63
DD1154	Saltzman, Sonia S	Paystub				591.94
DD1155	Sampiere-Prochnow, Noah E	Paystub				438.48
DD1156	Shah, Maleena S	Paystub				514.64
DD1157	Shapiro, Nancy R	Paystub				3,093.00
DD1158	Solin, Malena WQ	Paystub				517.20
DD1159	Sousa, Nicholas M	Paystub				1,740.50
DD1160	Walsh, Thomas M	Paystub				503.56
DD1161	Wright, Lucas C	Paystub				555.42
9027	Forbes, Aidan S	payroll Checks				330.17
9028	Greenberg, Olivia K	payroll Checks				394.65
9029	Teese, Peter	payroll Checks				91.35
	CAL PERS	payroll Checks				2348.66
	Quickbooks	Quickbooks Payroll fees				111.75
		2519.00 Payroll Taxes FWT				7282.56
		3860.66 Payroll Taxes FICA				
		902.90 Payroll Taxes MCARE				
	State taxes	840.27 Payroll taxes SWT				1392.32
		240.71 Payroll Taxes SUI				
		311.34 Payroll Taxes SDI				
						35168.68

General Manager



TO:
 RICHARD ARROW, AUDITORCONTROLLER
 County of Marin
 Civic Center
 San Rafael, CA 94903

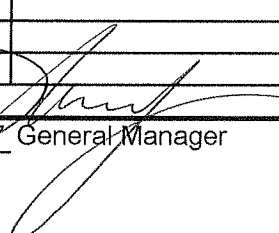
Warrant Date 8-19-20

On the 8th day of September 2020, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809311212	Bank of Marin 5590	32.46	Youth Rec Supplies/Daycamp		3,176.19
		189.94	Youth Rec Supplies/Daycamp		
		177.21	Admin Employee Relations		
		865.98	Youth Rec Supplies/Daycamp		
		18.39	Youth Rec Supplies/Daycamp		
		37.84	Youth Rec Supplies/Daycamp		
		77.59	Admin Office Supplies		
		458.98	Facilities Repairs & Maintenanc		
		64.94	Youth Rec Supplies/Daycamp		
		43.79	Admin Office Supplies		
		14.06	Admin Office Supplies		
		218.60	Facilities Repairs & Maintenanc		
		21.62	Pool Rec supplies		
		21.59	Admin Office Supplies		
		48.20	Pool Rec supplies		
		11.90	Admin Office Supplies		
		94.99	Admin Office Supplies		
		7.99	Admin Office Supplies		
		8.60	Admin Office Supplies		
		11.89	Admin Office Supplies		
		45.00	Facilities Repairs & Maintenanc		
		109.08	Youth Rec Supplies/Daycamp		
		14.99	Admin Office Supplies		
		27.56	Admin Employee Relations		
		107.96	Admin Employee Relations		
		393.14	Facilities Repairs & Maintenanc		
		21.62	Pool Rec supplies		
		30.28	Pool Rec supplies		
809311213	CAL PERS-medical	768.49	Pool Full Time Medical		2,311.00
		768.49	Facilities Full Time Medical		
		768.49	Youth Medical		
		5.53	Admin Medical		
809311214	Department of Justice		Admin Fingerprinting		32.00
809311215	Loren Griswold-Expense		Facilities Auto		128.99
809311216	Mike Testa Plumbing		Facilities Repairs & Maintenanc		187.77
809311217	Mill Valley Refuse Service, Inc.	205.26	Facilities Repairs & Maintenanc		410.52
		205.26	Facilities Parks Repairs/Mainte		
809311218	MMWD	866.57	Facilities Utilities		4,490.18
		2,166.44	Pool Utilities		
		1,299.86	Facilities Field Utilities		
		157.31	Facilities Parks Utilities		
809311219	Nancy Shapiro		Youth Rec Supplies/Playclub		108.72
809311220	True North Landscapes, Inc.		Facilities Field Repairs & Maint		880.00
Total					11,725.37

Total

11725.37 General Manager



Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931

8/19/2020

Youth Contract Classes	0.00	Total Cash	0.00
Youth Daycamp	0.00	Total Checks	250000.00
Special Events Sponsors	0.00	Subtotal	250000.00
Special Events Income	0.00		
Adult Contract Classes	0.00		
Aquatics Pool Pass S/S	0.00		
Aquatics Pool Pass F/W	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Aquatics Drop in	0.00		
Aquatics Miscellaneous	0.00		
Tennis Classes	0.00		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Tennis Rental/Lessons	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Snack Shack	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Grants	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		

Receipts By Source - All

Adult Recreation	0.00
"Special Events	0.00
Youth Recreation	0.00
Aquatics	0.00
Tennis	0.00
Facilities	0.00
Deposits	0.00
Admin	0.00
Other	0.00
Credit Card Transfer	250000.00
	250000.00

Credit Transfer	250000.00	1025
	250000.00	



Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931

8/12/2020

Youth Contract Classes	0.00	Total Cash	0.00
Youth Daycamp	0.00	Total Checks	42733.11
Special Events Sponsors	0.00	<u>Subtotal</u>	42733.11
Special Events Income	0.00		
Adult Contract Classes	0.00		
Aquatics Pool Pass S/S	0.00		
Aquatics Pool Pass F/W	0.00		
Aquatics Guest Fees	0.00	<u>Receipts By Source - All</u>	
Aquatics Pool Classes	0.00	Adult Recreation	0.00
Aquatics Drop in	0.00	"Special Events	0.00
Aquatics Miscellaneous	0.00	Youth Recreation	0.00
Tennis Classes	0.00	Aquatics	0.00
Tennis Keys/Passes	0.00	Tennis	0.00
Tennis Guest	0.00	Facilities	3003.04
Tennis Rental/Lessons	0.00	Deposits	0.00
Facilities Rental	0.00	Admin	0.00
Deposits Held on Rental	0.00	Other	39730.07
Facilities Field Rental	2850.00	Credit Card Transfer	0.00
Facilities Property Rental	153.04		
Snack Shack	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		42733.11
Grants	0.00		
Other Licenses & Permits	39730.07		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	42733.11		



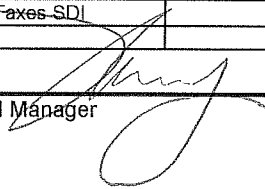
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 7-14-20

*** PAYROLL CLEARING***

On the 14th day of July 2020, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:					
Number	Warrant in favor of	Purpose			Amount
DD1101	Andrews, Jada A	Paystub			362.97
DD1102	Bennerotte, Madisyn M	Paystub			54.81
DD1103	Bohner, Catherine E.	Paystub			559.10
DD1104	Boyd, Brittny L	Paystub			2075.03
DD1105	Brooks, Sophia P	Paystub			210.24
DD1106	Creager, Dorian A	Paystub			1465.47
DD1107	Dohoney, Trinity J	Paystub			875.58
DD1108	Glenn, Nicholas K	Paystub			384.36
DD1109	Glenn, Zachary J	Paystub			452.24
DD1110	Griswold, Loren M	Paystub			2855.31
DD1111	Hamner, Sofia C	Paystub			190.32
DD1112	Heller, Asher J	Paystub			292.32
DD1113	Johnston, Lyla M	Paystub			999.42
DD1114	Kuhrman, Kaye F	Paystub			987.51
DD1115	May, Grainne C	Paystub			767.28
DD1116	O'Neill, Maxwell R	Paystub			999.42
DD1117	O'Neill, Nicholas A	Paystub			999.42
DD1118	Pares, Tessa J	Paystub			368.18
DD1119	Rankin, Sarah M	Paystub			998.68
DD1120	Saltzman, Sonia S	Paystub			1233.22
DD1121	Sampiere-Prochnow, Noah E	Paystub			951.78
DD1122	Shah, Maleena S	Paystub			903.13
DD1123	Shapiro, Nancy R	Paystub			3093.00
DD1124	Solin, Malena WQ	Paystub			999.43
DD1125	Sousa, Alexander A	Paystub			1105.89
DD1126	Sousa, Nicholas M	Paystub			1780.29
DD1127	Walsh, Thomas M	Paystub			999.42
DD1128	Wright, Lucas C	Paystub			621.18
9026	Greenberg, Olivia K	Paystub			521.76
	CAL PERS	payroll Checks			2348.66
	Quickbooks	Quickbooks Payroll fees			201.50
		3053.00 Payroll Taxes FWT			8615.06
		4507.82 Payroll Taxes FICA			
		1054.24 Payroll Taxes MCARE			
	State taxes	1000.41 Payroll taxes SWT			1698.69
		334.75 Payroll Taxres SUI			
		363.53 Payroll Taxes SDI			
					40970.67

General Manager



September 2020 General Manager's Report

Financial report – see attached

FY 2019/2020 - Will update when final.

Current draft:

2019/2020 Net Income w/o Zone IV - \$168,459

2018/2019 Net Income w/o Zone IV - \$78,265

Fall facilities/property update

Facilities:

- The 3rd floor loft deck sanding is almost complete, and we anticipate having the entire project – including stain and sealant – finished by early next week. It will look like a brand new deck and seats when were done
- We repaired two leaking fountains and changed out the water filters on the three units.
- At the end of August, CSC Cameras came out and replaced their faulty HDMI cord for the camera system. The work was under warranty and the cameras have been returned to a clear, hi-def feed.
- We are ordering a new storage shed from Tuff Sheds, it will be placed next to the Tennis Shack, where the vending machines were previously. It will be 8' x 6', A-frame roof unit, and will act as storage all many of our pickleball and tennis materials.

Athletic Fields:

- All the batting screens have been locked to fences, or poles for increased control over the usage of the batting cages. We had experienced a large influx of kids from outside Mill Valley, regularly misusing the cages and not practicing and COVID protocols.
- All four of the benches along Belvedere Drive have been refurbished and updated.

Aquatics:

- We had Adams Pool Service perform a static pressure test and flush of the suction and return lines on today. This was in response to the pressure loss we've been experience when both main pool pumps are running simultaneously. After four hours of testing and flushing the lines, they were able to restore the pumps to approximately 80% of what they were pre-replastering. This puts us well above the turnover rate required by County EHS. We'll continue to closely monitor the pump pressure in case any issues arise again.
- We're completing a new chemical injection system for pump / filter #1, which will allow us to have a fully redundant system. Until now, only pump/filter #2 had chemical testing and injection capability.

Parks:

- After reviewing the exact property lines for Milland Park, it has been determined that SRD owns more land (on the northeast bluff above the path) than previously known. We are requesting bids from landscapers for vegetation management in the coming month.
- We removed a beer pong table and seven trash bags of liquor bottles from Water Tank Hill at the end of August. We also painted over or buffed off ten areas that were graffitied. We're working on a plan to more consistently monitor the bench area at the top of the hill.

Aquatics Update

- Still getting requests for pool refunds
- Reservation system is full
- Over 60 people on waitlist to purchase a pool pass
- Brittney out for back surgery through at least 9/27
- During poor AQI days, we manage the pool hour by hour, pool closed when AQI is over 150
- SRD purchased a Purpleair sensor, on backorder so no ETA for delivery

SRD 2021 rates

- Planning to keep 2021 rates fairly stable
- Will be reviewing new ideas for pool passes – annual vs. monthly
- Will present proposal in October

SRD Facilities Discussion – State of CA Allocation grant

- Upgrade to tennis courts
 - o New substrate on courts 3 & 4, including leveling surface
 - o Resurface courts 1 & 2
 - o Move Reggie Park to upper terrace on south side of gym entrance
 - o Install sport court for Pickleball, Quick-start and basketball in place of Reggie Park
- Refurbish pump room – separate project

Fall program/field rental update

- Fields are increasingly busy during fall
 - o Afternoon/evening baseball & volleyball
 - o Weekend baseball
 - o Afternoon soccer for young children
- Fall SRD programs
 - o Fall Pathways
 - Session B started today
 - Two groups of 8
 - o Fall Steppingstones – afternoon
 - Last week of Session A
 - 14 registered so far for session B

- Considering adding a Multi-Sports option
- If we have Session C and beyond, will change to 2-week increments

Tennis update

- Afternoon court rentals busy
- Currently working on morning, mid-day and weekend scheduling
- Still meeting with pros who are interested in morning and midday times on SRD courts
- Will be painting interior of Pro Shop this coming week
- Pro Shop to be reroofed in the next few weeks

Misc.

Review pool house vision in Oct 2020

Zone IV – Marin Lafco

- Board representative for Marin Lafco working group to determine if Zone IV can be turned over to the county, while maintaining some local control

New Marin County Covid guidance and impact to SRD

- Removed requirement for session to be 3 weeks in length
- Cohort size to 14
- Requiring kids to wear masks
- County just forwarded update today, Marin to stay in Tier 1 longer, was set to move to Tier 2. At this point does not appear to have an impact on SRD operations

Arcsine

- Submitting comments to Land Development Dept at the County
- Arcsine has reached out to geotechnical engineer who did report in 2018, need clarification on submission

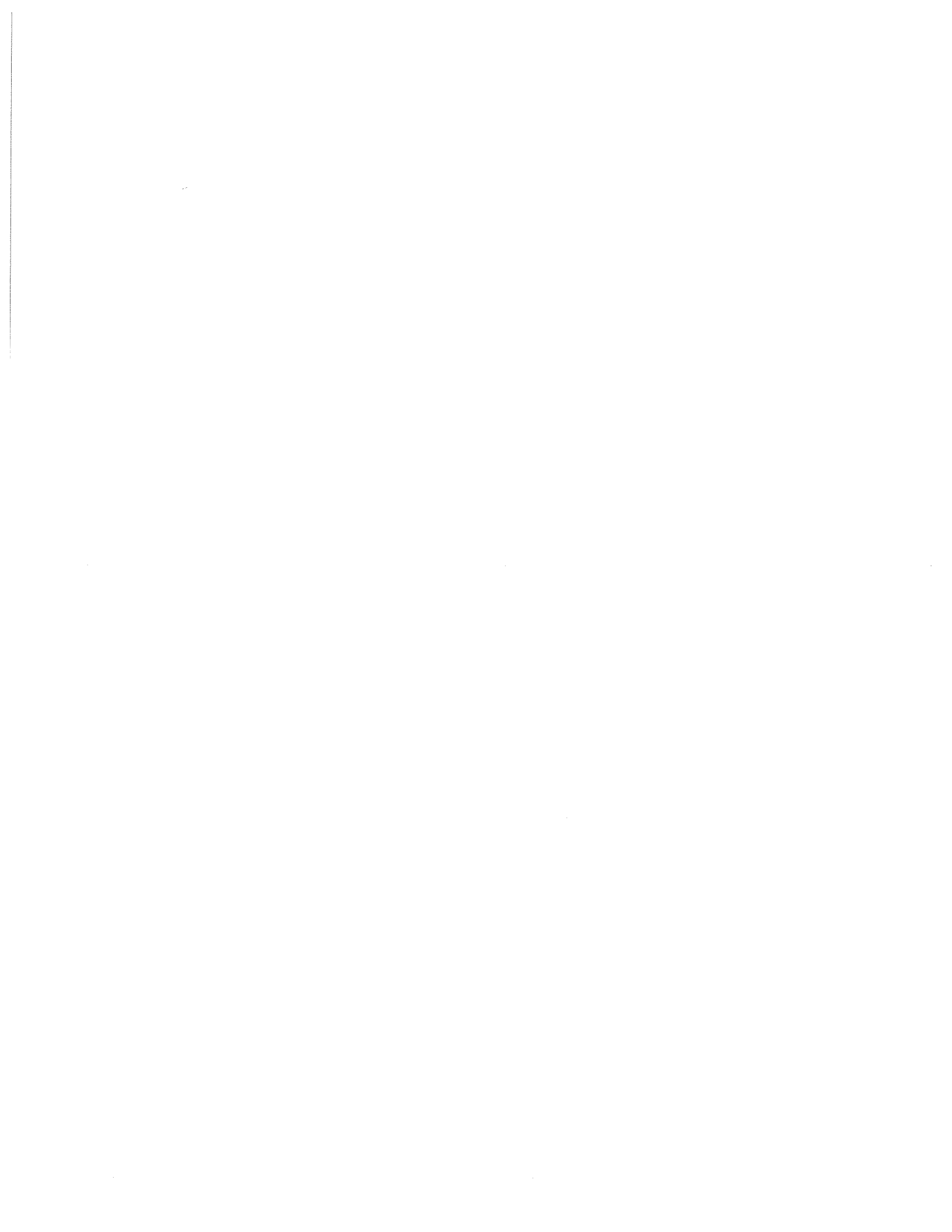
Employee vehicle policy

- Reimbursement vs. vehicle purchase
- .56 per mile
- Difficult for facilities department to put large debris from parks in their vehicles
- Discuss purchasing a District truck

2018/2019 Audit draft complete, just waiting for one final report from outside source

Fall Cleaning

- Staff working on clearing, cleaning and organizing storage
- Past purchases have left us with year of supplies and prizes, that could last us at least another year of camp and after school programs
- Will be utilizing some prizes that had been used for the Strawberry Festival instead for Halloween Trick-or-treat.



SRD 2020 Financials
7/1 - 09/02/2020 vs. 2019

	2020			2019		
Operating	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
Youth Recreation	\$ 70,289	\$ 110,923	\$ (40,635)	\$ 46,411	\$ 89,429	\$ (43,018)
Special Events	\$ -	\$ -	\$ -	\$ -	\$ 1,991	\$ (1,991)
Adult Rec. Classes	\$ -	\$ -	\$ -	\$ 2,561	\$ 1,105	\$ 1,456
Aquatics	\$ 25,367	\$ 84,226	\$ (58,859)	\$ 48,142	\$ 128,913	\$ (80,771)
Tennis	\$ 14,617	\$ -	\$ 14,617	\$ 3,805	\$ 53	\$ 3,752
Facilities	\$ 12,379	\$ 68,201	\$ (55,822)	\$ 22,076	\$ 61,750	\$ (39,674)
Administration	\$ -	\$ 108,733	\$ (108,733)	\$ -	\$ 84,277	\$ (84,277)
Total Operating	\$ 122,651	\$ 372,083	\$ (249,432)	\$ 122,995	\$ 367,518	\$ (244,524)
						\$ -
Non Operating						\$ -
Measure A	\$ 42,529	\$ -	\$ 42,529	\$ 44,736	\$ -	\$ 44,736
Other Funds	\$ 39,730	\$ -	\$ 39,730	\$ 318	\$ -	\$ 318
Capital Improvements		\$ 435	\$ (435)		\$ 11,047	\$ (11,047)
Zone IV	\$ -	\$ -	\$ -	\$ -	\$ 196,914	\$ (196,914)
Zone V	\$ 7,163	\$ 1,136	\$ 6,027		\$ 1,653	\$ (1,653)
			\$ -			\$ -
Total Non-Operating	\$ 89,422	\$ 1,571	\$ 87,851	\$ 45,054	\$ 209,614	\$ (164,559)
			\$ -			\$ -
Total Net Rev, Exp & In	\$ 212,073	\$ 373,654	\$ (161,581)	\$ 168,049	\$ 577,132	\$ (409,083)
Total Net w/o Zone IV			\$ (161,581)			\$ (212,169)

Strawberry

Effective Oct. 1, 2020 10.32% rate increase over 9 months (12 month rate 7.74%)

RESIDENTIAL CURBSIDE RATES						
2019 Monthly	2019 Quarterly	Base Rate	Recycling Rate	2020 Monthly	2020 Quarterly	# of Cans/Size/1 Pick Up
\$ 33.38	\$ 100.14	\$ 28.82	\$ 8.00	\$ 36.82	\$ 110.46	1-20 Gallon
\$ 38.30	\$ 114.90	\$ 34.25	\$ 8.00	\$ 42.25	\$ 126.75	1-32 Gallon
\$ 61.91	\$ 185.73	\$ 60.30	\$ 8.00	\$ 68.30	\$ 204.90	2-32 Gallon
\$ 78.14	\$ 234.42	\$ 78.20	\$ 8.00	\$ 86.20	\$ 258.60	3-32 Gallon
\$ 95.46	\$ 286.38	\$ 97.31	\$ 8.00	\$ 105.31	\$ 315.93	4-32 Gallon
\$ 113.11	\$ 339.33	\$ 116.78	\$ 8.00	\$ 124.78	\$ 374.34	5-32 Gallon
\$ 54.75	\$ 164.25	\$ 52.40	\$ 8.00	\$ 60.40	\$ 181.20	1-45 Gallon
\$ 78.16	\$ 234.48	\$ 78.23	\$ 8.00	\$ 86.23	\$ 258.69	2-45 Gallon

APARTMENT CURBSIDE RATES (Per Unit)					
2019 Monthly	Base Rate	Recycling Rate	2020 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 35.00	\$ 30.61	\$ 8.00	\$ 38.61	n/a	1-32 Gallon
\$ 49.82	\$ 46.96	\$ 8.00	\$ 54.96	n/a	1-45 Gallon
\$ 245.06	\$ 214.35	\$ 56.00	\$ 270.35	\$ 31.60	1-1yd container
\$ 450.60	\$ 385.10	\$ 112.00	\$ 497.10	\$ 31.60	1-2yd container

* See Residential Miscellaneous Terms and Conditions for additional information & On-Premise Service Rates

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Effective Oct. 1, 2020 10.32% rate increase over 9 months (12 month rate 7.74%)

COMMERCIAL CURBSIDE RATES *

Extra trash charge: \$46.56 per yard

1 Yard Container

2019 Monthly	Base Rate	Recycling Rate	2020 Monthly	Container Rental	# of Pick Ups/Container
\$ 188.37	\$ 170.55	\$ 37.26	\$ 207.81	\$ 31.60	1 Pick Up
\$ 376.71	\$ 341.07	\$ 74.52	\$ 415.59	\$ 31.60	2 Pick Ups
\$ 565.02	\$ 511.55	\$ 111.78	\$ 623.33	\$ 31.60	3 Pick Ups
\$ 692.72	\$ 615.18	\$ 149.03	\$ 764.21	\$ 31.60	4 Pick Ups
\$ 941.70	\$ 852.58	\$ 186.30	\$ 1,038.88	\$ 31.60	5 Pick Ups
\$ 1,130.15	\$ 1,023.23	\$ 223.55	\$ 1,246.78	\$ 31.60	6 Pick Ups

2 Yard Container

2019 Monthly	Base Rate	Recycling Rate	2020 Monthly	Container Rental	# of Pick Ups/Container
\$ 376.71	\$ 341.07	\$ 74.52	\$ 415.59	\$ 63.20	1 Pick Up
\$ 753.47	\$ 682.20	\$ 149.03	\$ 831.23	\$ 63.20	2 Pick Ups
\$ 1,130.14	\$ 1,023.22	\$ 223.55	\$ 1,246.77	\$ 63.20	3 Pick Ups
\$ 1,385.38	\$ 1,230.29	\$ 298.06	\$ 1,528.35	\$ 63.20	4 Pick Ups
\$ 1,883.74	\$ 1,705.56	\$ 372.58	\$ 2,078.14	\$ 63.20	5 Pick Ups
\$ 2,260.40	\$ 2,046.57	\$ 447.10	\$ 2,493.67	\$ 63.20	6 Pick Ups

Trash Cans

2019 Monthly	Base Rate	Recycling Rate	2020 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 56.93	\$ 54.81	\$ 8.00	\$ 62.81	n/a	1-32 Gallon
\$ 87.43	\$ 88.45	\$ 8.00	\$ 96.45	n/a	1-45 Gallon

Compactor (per yard) +

2019 Monthly	Base Rate	Recycling Rate (per yd/month)	2020 Monthly	Container Rental	# of Pick Ups
n/a	\$ 133.77	\$ 24.59	n/a	n/a	1 Pick Up

+ Maximum Weight: 8 tons. Overweight Charge: \$100 per ton.

Food Service Business Compost Cans

2019 Monthly	Base Rate	Recycling Rate	2020 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 16.64	n/a	n/a	\$ 18.36	n/a	1-32 Gallon

Saturday Service

2019 Monthly	Base Rate	Recycling Rate	2020 Monthly	Container Rental	# of Cans/Size/1 Pick Up
n/a	\$ 255.83	\$ 55.90	n/a	n/a	1 Yard Container
n/a	\$ 511.61	\$ 111.78	n/a	n/a	2 Yard Container

* See Commercial Miscellaneous Terms and Conditions for additional information & On-Premise Service Rates

Strawberry Residential Terms and Conditions

Service Rate

Service Rate includes one-time-per-week pickup of trash, recycling and compost cans, two-times-a-year on-call curbside pickups for trash **only**, and on-call pickups of limited types of household hazardous wastes listed on the MVRS website.

MVRS provides one (1) compost can and one (1) recycling can per customer.

Extra recycling cans are available for \$12.00 per can per month.

Extra compost cans are available for \$12.00 per can per month.

Single Residence Curbside and On-Premise Service Rates

Curbside Service is defined as the can being placed within five (5) feet of, and at the same level as, the curb or side of the principle street. The monthly rate for Curbside Service is equal to the applicable amount for size and number of cans on the currently approved Rate Sheet.

On-Premise Service is defined as the can being visible from the street, six to 25 feet from the curb, and accessible to a wheeled cart (no steps allowed unless in an MVRS-approved location). The monthly rate for once-a-week On-Premise Service is equal to the applicable Curbside Service Rate plus \$5.00 per can. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them.

On-Premise Plus Service is defined as cans beyond 25 feet from the curb, or not visible from the street, or up or down any number of stairs, or not in a location accessible to a wheeled cart. The monthly rate for once-a-week On-Premise Plus Service is equal to the applicable Curbside Service Rate plus \$15.00 per can. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them.

Disability/Senior Citizen Exemption from On-Premise Service Rate. Individuals who cannot bring cans to the curb due to disability may fill out a *Request for Disability Service* form, which is available from our office or may be downloaded from our website (www.millvalleyrefuse.com). Some restrictions on can placement apply, and a doctor's certification of disability OR copy of a current CA Disability Parking Placard is required along with the completed form. Senior Citizen Exemption available to those age 70 or older.

On-Premise Service and **On-Premise Plus Service** are also available for recycling and compost cans for an additional \$5.00 or \$15.00 per can per month respectively. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them. Due to their size and excessive weight, **On-Premise Plus Service** is NOT available for recycling and compost cans where stairs are involved.

Additional Quantities of Cans

Service for additional cans over the quantities listed on the rate sheet will be charged a multiple of the single can, one-time-per-week pick up rate (i.e. five 32-gallon cans are charged the four-can rate *plus* the one-can rate).

Low Income Rate

A 20% discount off the applicable residential rate is available to residential Single-Family customers who have already qualified for the PG&E CARE/FERA Program. A copy of the customer's PG&E bill showing the qualified CARE/FERA Program is required for the discount. To maintain the discounted rate, customers must submit a new PG&E bill annually showing the CARE/FERA discount.

Apartment Service Rates

Apartments are defined as multi-unit residential housing with four or more units all paid for by the property owner.

Apartments are charged a **minimum of one 32-gallon can per unit per trip** at the applicable once-per-week Apartment Rate as shown on the current, approved rate sheet. Additional 32-gallon cans over the minimum will be charged at the additional applicable per-can rate. Service Rate includes one-time-per-week pickup of trash, recycling and compost cans. Multiple trash trips in a week to a single location will be charged a multiple of the applicable once-per-week Monthly Rate.

Special Note: An Apartment may elect to add an additional recycle-only pickup day at a single location for a trip charge equal to a multiple of the applicable once-per-week Recycling Rate.

In cases where 45-gallon cans or 1-yard and 2-yard containers are used instead of, or in addition to, 32-gallon cans, the following equivalency formulas will be applied to determine whether additional 32-gallon cans (over the minimum set forth immediately above) shall be charged at that location:

- Each 45-gallon can will be considered to hold one-and-one-half 32-gallon cans.
- Each 1-yard container will be considered to hold seven 32-gallon cans, and each 2-yard container will be considered to hold fourteen 32-gallon cans. *(If 1-yard or 2-yard containers supplied by MVRS are used, standard commercial container rental rates will be charged in addition to the applicable apartment rate).*

If the foregoing equivalency formulas result in a higher number of 32-gallon cans than the minimum of one per unit, the applicable once-per-week rate shall be applied to such higher number of 32-gallon cans. If the result is a lower number of 32-gallon cans, then the minimum one-can-per-unit charge set forth above shall be applied.

MVRS will provide Apartments with up to one recycle can and one compost can per unit at no extra charge. Extra cans are available at \$12.00 per month per can.

Countertop food waste containers (one per unit) are available FREE of charge. Call our office for delivery.

Apartment Curbside and On-Premise Service Rates

The same definitions and charges for Curbside, On-Premise and On-Premise Plus Services, as described above, apply for Apartments. **HOWEVER**, if our service trucks are able to drive right up to trash enclosures on a complex's property, and trash containers are within five (5) feet of where the truck is parked, MVRS will charge the same as if the cans were curbside.

Compacted Trash at Apartments

Compacted trash is defined as trash that has been reduced in size by a compactor, and then placed into a 1-yard container for pick up by a regularly routed rear loading MVRS garbage truck. Compacted trash is further defined as having been reduced in volume by a ratio of 4:1. Therefore, a 1-yard container, which holds seven 32-gallon cans of non-compacted trash is deemed to hold 28 32-gallon cans of compacted trash.

The rate for pickup of Compacted Trash in a 1-yard container at an Apartment is 28 times the rate listed for one 32-gallon can of non-compacted trash on the Apartment Rate sheet. Note that MVRS reserves the right to limit the weight of loads of compacted trash in a single container if the container becomes too heavy for our drivers to roll to the truck or too heavy for the lift mechanism on the truck to lift the container. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time-per-week pick up rate.

Miscellaneous and Extra Charges

32-gallon extra **trash** can/bag: \$ 8.00 (curbside); \$13.00 (On-Premise); \$23.00 (On-Premise Plus).

45-gallon extra **trash** can/bag: \$10.00 (curbside); \$15.00 (On-Premise); \$25.00 (On-Premise Plus).

32-gallon extra **yard waste** can/bag: \$6.00 (curbside only).

Special pickup of recycling or compost can that is contaminated with improper materials: \$25.00.

Cart Replacement Charges:

Carts broken by MVRS drivers: \$0

Carts broken by customer: \$75

Cart exchanged by request for aesthetic reasons (i.e. due to graffiti, smell, being dirty): \$20

Customers should call in advance for free quotes on other loose trash and bulky items.

Delinquent Accounts

If an account is put on “stop service” due to a past due balance, a \$20.00 processing fee will be charged in addition to the past due amount to reactivate service. This charge is waived if customer agrees to sign up for Auto-Pay.

Vacation Holds on Service

Accounts may be put on Vacation Hold for *a minimum of three months only* with no administration fee upon reactivation of service.

Strawberry
Commercial Terms and Conditions

Service Rates for Non-Food Service Businesses

Service Rates include trash, recycling and compost can service. MVRS provides one 64-gallon compost can, but an unlimited number of recycle cans upon request, with once per week pickup. Extra compost cans are available at an additional charge of \$12.00 per can per month. Additional weekly pickups may be requested and are at the discretion of MVRS as routing efficiencies allow (additional charges may apply).

Service Rates for Food Service Businesses

A Food Service Business is defined as any business; such as a restaurant, delicatessen, coffee house, or supermarket; that is engaged, at whole or in part, with the preparation and service of food to the public.

Service Rates for Food Service Businesses include trash, recycling and compost can service. MVRS provides two (2) 32-gallon compost cans, but an unlimited number of recycle cans upon request. However, extra compost cans are available at the additional charge listed on the rate sheet under the Food Service Business Compost Cans section.

Additional Compost Service Available to Food Service Businesses

Food Service businesses that subscribe to trash service multiple days per week, are entitled to have their two (2) 32-gallon compost cans picked up on the same number of days as their trash* (if necessary) at no additional charge. Compost cans may be picked up more often than the trash service upon request at the additional charge of the single can, one-time-per-week rate listed under the Food Service Business Compost Cans section.

**To maintain routing efficiencies, but provide the same volume of compost service, MVRS may choose to provide extra compost cans at no extra charge, but limit the number of pickup days. For example, a restaurant with 3x/week trash service is entitled to have two 32-gallon compost cans picked up 3x/week (for a total of six cans per week). However, if a compost route is not in the vicinity on one of the three days, MVRS may elect to provide additional 32-gallon cans, and only pick up on two days, so that the restaurant is still receiving the same volume of six compost cans picked up in a week to which it is entitled.*

Organics (Food 2 Energy)

Food 2 Energy is a program that takes pure food waste and converts it into renewable energy. Shopping centers and grocery stores with existing trash service may add this additional service at the Organics (Food 2 Energy) rate shown on the Commercial Rate sheet. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time pick up rate.

Commercial Curbside and On-Premise Service Rates

The same definitions and charges for Curbside, On-Premise and On-Premise Plus Services, as described on the Residential Terms & Conditions page apply to Commercial businesses. **HOWEVER**, if our service trucks are able to drive right up to trash enclosures on a complex's property, and trash containers are within five (5) feet of where the truck is parked, MVRS will charge the same as if the cans were at curbside.

Multiple Cans/Pickups – Trash

Multiple cans/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single can, one-time-per-week pick up rate.

Compacted Trash

Compacted trash is defined as trash that has been reduced in size by a compactor, and then placed into a 1 or 2-yard container for pick up by a regularly routed, rear-loading MVRS garbage truck. Compacted trash is further defined as having been reduced in volume by a ratio of 4:1. The rate for pickup of Compacted Trash is four times the rate listed for 1 or 2-yards of non-compacted trash on the Commercial Rate sheet. Note that MVRS reserves the right to limit the weight of loads of compacted trash in single containers if the containers become too heavy for our drivers to roll to the truck or too heavy for the lift mechanism on the truck to lift the container. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time-per-week pick up rate.

Compactor

A compactor is defined as a self-contained/enclosed unit that is picked up by an MVRS roll-off truck and weighed at the landfill scales. Multiple pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the one-time pick up rate.

Container Rental Fee

Rental fee covers all repairs due to normal wear and tear and steam cleaning of the container once per year. Additional steam cleanings during the year are \$125 per container per cleaning.

Saturday Service

There is no special charge for Saturday service if the customer already has five (5) times a week service during the regular workweek (Mon-Fri). The special Saturday rate is available to customers with a minimum of three (3) times a week service during the regular workweek.

Sunday Service

Sunday service may be available depending on demand.

Delinquent Accounts

If an account is put on "stop service" due to a past due balance (net 30), a \$20.00 processing fee will be charged in addition to the past due amount to reactivate service.