

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494/ Fax # (415) 383-6635

SRD Board Special Virtual Meeting Notice and Agenda
Tuesday, August 10, 2021
Closed Session 5:30 p.m. & Open Session 6:30 p.m.

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom app with the following:

Meeting ID: 853 0734 1318

Passcode: 651586

Or by direct dialing this number 669 900 9128 and entering the above meeting ID and password.

You may also view video during the meeting via live stream:

<https://us02web.zoom.us/j/85307341318?pwd=MHFpWklrd3ZsU29wWHJZbkx4cGlzd09>

Public Comment: Public comment may be made by using the above instruction during the meeting.

Public comment also may be submitted in advance of the meeting via email to GM@strawberryrec.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the Directors before, and, as feasible, during the meeting. Comments that require a response may be deferred for staff reply. To request an Agenda Packet prior to the meeting, email GM@strawberryrec.org or call (415) 383-6494.

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** - California Government Code section 54957.
Loren Griswold – Facility/Property Director, Brittney Ernst – Aquatics Manager, Marco Sacchetto – Recreation Supervisor, Justin Feliciano – Recreation Lead, Mike Smith – Facility/Property Lead
 - b. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION**
Pending Litigation pursuant to California Government Code section 54956.9(d)(1).
Name of Case: *Leanne Kreuzer v. Strawberry Recreation District*, Marin County Superior Court CIV-1902568.
3. **RECONVENE IN OPEN SESSION:** Announcement from Closed Session
4. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
5. **OPEN SESSION AGENDA** – Members of the public may comment on any agenda item (limit: three mins per person).
 - A. New Business Items
 - B. Approval of the Minutes of June 8 and July 6, 2021.
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
 3. Discussion of COVID-19 updates and impact to SRD.
 - D. **Discussion/Action:** GM recommendation to approve changes to employee pay scale for the following classifications:

Private Swim Instructor, Lead Guard/Instructor, Private Swim Instructor, Lifeguard 3/Lead w/CPO, Aquatics Supervisor, Aquatics Manager, Aquatics Director, Recreation Supervisor, Summer Camp Counselor, Camp -- Sports Specialist, Facility/Property Coordinator, Facility/Property Supervisor, Facility/Property Manager, Facility/Property Director, District General Manager.

Recommended Action: Approve.

E. Discussion/Action: GM to recommend additions to tennis court project.

Recommended Action: Approve.

Adjournment.

6. Next Regular Session Board Meeting is September 14, 2021 at 6:30 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request

REGULAR MEETING OF THE STRAWBERRY RECREATION DISTRICT BOARD OF DIRECTORS HELD TUESDAY, JULY 6, 2021

CALLED TO ORDER BY DIRECTOR BOHNER AT 6:38 P.M.

1. Roll Call

Present: Director Bohner (Chair)
Director Nichols
Director Francis
Director Johnson

2. Closed Session

Discussion on employee compensation

3. Open Time for Public Expression

No public expression

3. Open Session Agenda

- a. Payments for Operating Expenses
 - a. Motion to Approve Regular Payments, Payroll and Warrants
 - b. Approved unanimously
- b. General Manager Report
 - a. General Manager Nancy Shapiro provided a fiscal and operational update
- c. Disbursements
 - a. Motion to approve
 - b. Approved unanimously
- d. Proposal to increase staff pay providing for a 3-5% annual increase
 - a. Motion to approve
 - b. Approved unanimously
- e. Proposal for updated soccer field rates and upstairs rental rates
 - a. Motion to approve
 - b. Approved unanimously
- f. Proposal to approve 1year General Manager Contract
 - a. Motion to approve
 - b. Approved unanimously
- g. Proposal for tennis court improvements
 - a. Discussion of value of investment and opportunities to expand public access to tennis facilities
 - b. Discussion of updated proposal of resurfacing, fencing, hillside adjustments and other general improvement, without line items for pre-wiring for keycards, with total budgeted disbursement of [\$131,200] for courts 1 and 2 and [\$142,000] for courts 3 and 4.
 - c. Motion to approve
 - d. Approved unanimously
- h. Director Nichols left the meeting
- i. Motion to approve removal of trash cans along Ricardo / RBSD pathway
 - a. Approved by Directors Bohner, Francis and Johnson

THE MEETING WAS ADJOURNED AT 8:50 PM

ATTEST:

Alexander L. Johnson
Board Secretary

Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931

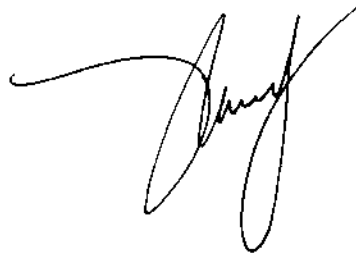
7/7/2021

Youth Playclub	0.00		Total Cash	285.00
Youth Daycamp	0.00		Total Checks	5115.76
Youth Contract Class	0.00		<u>Subtotal</u>	5400.76
Special Events Income	0.00		Total Credit Card	0.00
Adult Contract Classes	645.00		<u>Total</u>	5400.76
Aquatics Pool Pass	216.00			
Pool Cancellation fee	0.00			
Aquatics Guest Fees	120.00			
Aquatics Pool Classes	126.00			
Aquatics Swim Team Fees	0.00			
Aquatics Miscellaneous	0.00			
Tennis Classes	0.00			
Tennis Keys/Passes	0.00			
Tennis Guest	0.00			
Tennis Rental/Lessons	1293.76			
Facilities Rental	0.00			
Deposits Held on Rental	0.00			
Facilities Field Rental	3000.00			
Facilities Property Rental	0.00			
Other	0.00			
Admin Miscellaneous	0.00			
Admin Advertising	0.00			
Admin Donations	0.00			
Other Licenses & Permits	0.00			
Other Project Donations	0.00			
Credit Transfer	0.00	0		
	5400.76			

Receipts By Source - All

Adult Recreation	645.00
"Special Events	0.00
Youth Recreation	0.00
Aquatics	462.00
Tennis	1293.76
Facilities	3000.00
Deposits	0.00
Admin	0.00
Other	0.00
Credit Card Transfer	0.00

5400.76



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

July 7, 2021

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

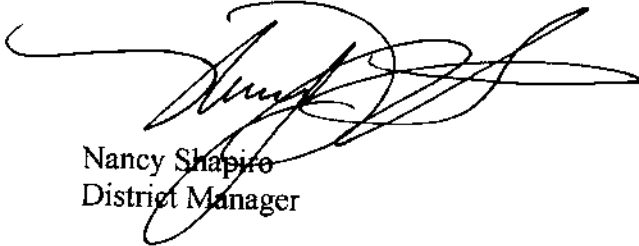
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Fourteen Thousand Five Hundred Fifty-Five and 00 /100 (14555.00) From the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on August 10, 2021.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

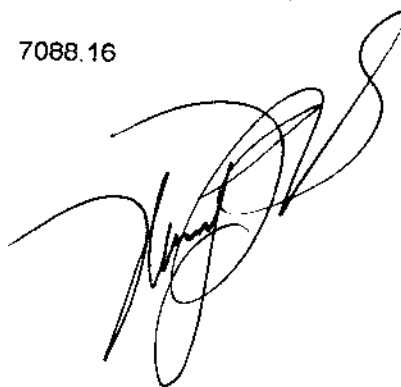
Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931

7/14/2021

Youth Playclub	0.00	Total Cash	220.00
Youth Daycamp	614.00	Total Checks	6868.16
Youth Contract Class	0.00	<u>Subtotal</u>	7088.16
Special Events Income	0.00	<u>Total Credit Card</u>	0.00
Adult Contract Classes	75.00	<u>Total</u>	7088.16
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	145.00	<u>Receipts By Source - All</u>	
Aquatics Pool Classes	0.00		
Aquatics Swim Team Fees	0.00	Adult Recreation	75.00
Aquatics Miscellaneous	125.00	"Special Events	0.00
Tennis Classes	0.00	Youth Recreation	614.00
Tennis Keys/Passes	0.00	Aquatics	270.00
Tennis Guest	0.00	Tennis	0.00
Tennis Rental/Lessons	0.00	Facilities	6129.16
Facilities Rental	618.00	Deposits	0.00
Deposits Held on Rental	0.00	Admin	0.00
Facilities Field Rental	5329.00	Other	0.00
Facilities Property Rental	182.16	Credit Card Transfer	0.00
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		7088.16
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00		
	7088.16		

0



LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 7-16-21

*** PAYROLL CLEARING***

On the 610th day of August 2021, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD1686	Alber, Mary C	Paystub	491.83
DD1687	Ayaz, Sophia S	Paystub	529.37
DD1688	Bennerotte, Madisyn M	Paystub	621.10
DD1689	Benyon, Skye L	Paystub	131.72
DD1690	Bohner, Pamela G	Paystub	91.15
DD1691	Brooks, Abigail K	Paystub	583.10
DD1692	Brooks, Sophia P	Paystub	263.93
DD1693	Butler, Owen N	Paystub	404.70
DD1694	Carlin, Delaney J	Paystub	559.73
DD1695	Caveney, Andrew W	Paystub	905.64
DD1696	Cottrell, Kenneth R	Paystub	1,270.31
DD1697	Dworak, Elena A	Paystub	554.61
DD1698	Ernst, Britney L	Paystub	2,483.74
DD1699	Feliciano, Justin A	Paystub	1,862.21
DD1700	Francis, Jeff	Paystub	91.15
DD1701	Garcia, Yesenia R	Paystub	1,104.60
DD1702	Griswold, Loren M	Paystub	3,136.64
DD1703	Harlow, Georgia M	Paystub	258.89
DD1704	Heller, Asher J	Paystub	333.15
DD1705	Hood, Kyle C	Paystub	1,116.56
DD1706	Johnson, Alexander L	Paystub	91.15
DD1707	Kuhrman, Kaye F	Paystub	576.40
DD1708	Letch, Madeline A	Paystub	1,016.68
DD1709	May, Grainne C	Paystub	168.27
DD1710	Pares, Tessa J	Paystub	190.51
DD1711	Petrova, Alexandra V	Paystub	510.55
DD1712	Quill, Caitlin O	Paystub	40.10
DD1713	Reade, Samuel R	Paystub	328.14
DD1714	Sacchetto, Marco J	Paystub	2,088.32
DD1715	Shah, Maleena S	Paystub	1,048.54
DD1716	Shapiro, Nancy R	Paystub	3,333.60
DD1717	Smith, Michael M	Paystub	1,585.96
DD1718	Stewart, Skylar M	Paystub	207.93
DD1719	Wank, Lainey S	Paystub	306.27
DD1720	Wilson, Ryan A	Paystub	390.14
DD1721	Wolin, Annie K	Paystub	914.27
DD1722	Wright, Lucas C	Paystub	476.28
DD1723	Wright, Owen B	Paystub	313.55
9066	Acker, Emily G	Paystub	992.48
9067	Bitton-Williams, Moise	payroll Checks	529.37
9068	Churton, Ruby M	payroll Checks	529.37
9069	Gazzola, Jesse M	payroll Checks	502.44
9070	Nichols, Cale B	payroll Checks	91.15
9071	Pineda, Georgia M	payroll Checks	504.71
9072	Poulin, Lauren C	payroll Checks	851.82
9073	Saltzman, Andrew J	payroll Checks	520.98
	CAL PERS	payroll Checks	3007.98
	Quickbooks	Quickbooks Payroll fees	135.50
	3343.00	Payroll Taxes FWT	10215.36
	1302.64	Payroll Taxes FICA	
	5569.72	Payroll Taxes MCARE	
	1315.70	Payroll taxes SWT	2192.04
	337.35	Payroll Taxres SUI	
	536.99	Payroll Taxes SDI	
		National Paid Leave Credit	0.00
			50453.95

General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6630
Website: www.strawberry.marin.org

July 14, 2021

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Five hundred Ninety Six and 00/100 (596.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on August 10, 2021.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

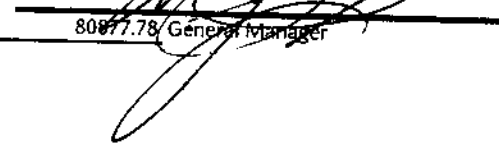
On the 10th day of August 2021, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant In Favor of		Purpose	Amount
809311601	AT&T Mobility	Admin Telephone	99.00
809311602	Bank of Marin 5590	381.35 Admin Other Adv/Promo	11,296.85
		54.78 Youth Rec Supplies/Daycamp	
		46.32 Pool Rec supplies	
		211.98 Youth Rec Supplies/Daycamp	
		421.05 Supplies	
		55.62 Facilities Repairs & Maintenanc	
		37.88 Admin Office Supplies	
		1,471.76 Admin IT	
		86.58 Facilities Repairs & Maintenanc	
		270.61 Youth Rec Supplies/Daycamp	
		14.06 Admin Subs/Dues	
		85.47 Youth Rec Supplies/Daycamp	
		18.39 Facilities Repairs & Maintenanc	
		1,107.43 Facilities Parks Repairs/Mainte	
		204.36 Admin Employee Relations	
		216.45 Supplies	
		28.13 Admin Office Supplies	
		14.99 Admin IT	
		56.26 Youth Rec Supplies/Daycamp	
		38.58 Youth Rec Supplies/Daycamp	
		128.29 Supplies	
		56.26 Youth Rec Supplies/Daycamp	
		52.03 Youth Rec Supplies/Daycamp	
		42.15 Pool Rec supplies	
		94.55 Admin Employee Relations	
		22.06 Youth Rec Supplies/Daycamp	
		207.84 Admin Office Supplies	
		47.35 Supplies	
		14.99 Admin Office Supplies	
		303.09 Pool Rec supplies	
		2,767.00 Facilities Repairs & Maintenanc	
		114.76 Pool Repairs & Maintenance	
		1,534.73 Admin IT	
		1,089.70 Admin IT	
809311603	CAPRI	1,421.18 Youth Workman's Comp	5,614.32
		1,671.45 Pool Workman's Comp	
		1,224.05 Facilities Workman's Comp	
		1,297.64 Admin Workman's Comp	
809311604	CARPD	Admin Subs/Dues	1,000.00
809311605	Fishman Supply Company	Supplies	403.57
809311606	Goodman's Building Supply	234.97 Facilities Repairs & Maintenanc	618.74
		9.94 Pool Repairs & Maintenance	
		314.98 Supplies	
		58.85 Pool Chemicals	
809311607	Home Depot	155.75 Facilities Repairs & Maintenanc	183.30
		27.55 Admin Bank Fees	
809311608	Landesign Construction and Maint. Inc.	Zone V Contract Service	596.00
809311609	Leigh Claxton	Adult Contract Services	260.00
809311610	Marin IT, Inc.	Admin IT	125.00
809311611	Megan Scott	Adult Contract Services	975.00
809311612	Nancy Mimms	Adult Contract Services	325.00

On the 10th day of August 2021, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose		Amount
809311613	True North Landscapes, Inc.		Facilities Field Repairs & Maint	1,000.00
809311614	Vanguard Cleaning Systems of the No	989.00	Facilities Repairs & Maintenanc	4,945.00
		3,956.00	Youth Contract Service/Daycamp	
809311615	Galyna Martyshyn		Youth Daycamp	1,636.00
809311616	Alek Cordeiro		Facilities Field Rental	800.00
809311617	Strawberry Recreation District		Payroll Clearing Account	51,000.00
Total				80,877.78

Total 80,877.78 General Manager



Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931

7/21/2021

Youth Playclub	0.00	Total Cash	277.00
Youth Daycamp	426.00	Total Checks	1048.00
Youth Contract Class	0.00	<u>Subtotal</u>	1325.00
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	525.00	<u>Total</u>	1325.00
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	50.00		
Aquatics Pool Classes	144.00	<u>Receipts By Source - All</u>	
Aquatics Swim Team Fees	0.00	Adult Recreation	525.00
Aquatics Miscellaneous	0.00	"Special Events	0.00
Adult Enrichment	180.00	Youth Recreation	426.00
Tennis Keys/Passes	0.00	Aquatics	194.00
Tennis Guest	0.00	Tennis	180.00
Tennis Rental/Lessons	0.00	Facilities	0.00
Facilities Rental	0.00	Deposits	0.00
Deposits Held on Rental	0.00	Admin	0.00
Facilities Field Rental	0.00	Other	0.00
Facilities Property Rental	0.00	Credit Card Transfer	0.00
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		1325.00
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00		
	1325.00		
		0	

Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

7/28/2021

118 East Strawberry Drive
 Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	165.00
Youth Daycamp	0.00	Total Checks	1676.26
Youth Contract Class	0.00	<u>Subtotal</u>	1841.26
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	390.00	<u>Total</u>	1841.26
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	120.00		
Aquatics Pool Classes	0.00	<u>Receipts By Source - All</u>	
Aquatics Swim Team Fees	0.00	Adult Recreation	390.00
Aquatics Miscellaneous	0.00	"Special Events	0.00
Adult Enrichment	360.00	Youth Recreation	0.00
Tennis Keys/Passes	0.00	Aquatics	120.00
Tennis Guest	0.00	Tennis	981.26
Tennis Rental/Lessons	621.26	Facilities	100.00
Facilities Rental	0.00	Deposits	250.00
Deposits Held on Rental	250.00	Admin	0.00
Facilities Field Rental	100.00	Other	0.00
Facilities Property Rental	0.00	Credit Card Transfer	0.00
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		1841.26
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00		
	1841.26		

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 7-30-21

*** PAYROLL CLEARING***

On the 610th day of August 2021, The 7/30/2021
 confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD1724	Alber, Mary C	Paystub	
DD1725	Ayaz, Sophia S	Paystub	551.08
DD1726	Bennerotte, Madisyn M	Paystub	851.83
DD1727	Benyon, Skye L	Paystub	443.00
DD1728	Bohner, Catherine E.	Paystub	453.17
DD1729	Brooks, Abigail K	Paystub	328.61
DD1730	Brooks, Sophia P	Paystub	349.84
DD1731	Butler, Owen N	Paystub	278.32
DD1732	Carlin, Delaney J	Paystub	523.24
DD1733	Caveney, Andrew W	Paystub	901.94
DD1734	Cottrell, Kenneth R	Paystub	559.73
DD1735	Dworak, Elena A	Paystub	1,270.31
DD1736	Ernst, Brittney L	Paystub	296.74
DD1737	Feliciano, Justin A	Paystub	2,445.54
DD1738	Garcia, Yesenia R	Paystub	1,975.55
DD1739	Griswold, Loren M	Paystub	1,104.61
DD1740	Harlow, Georgia M	Paystub	3,108.10
DD1741	Heller, Asher J	Paystub	360.93
DD1742	Hood, Kyle C	Paystub	143.34
DD1743	Kuhman, Kaye F	Paystub	971.60
DD1744	Leitch, Madeline A	Paystub	448.01
DD1745	May, Grainne C	Paystub	1,048.54
DD1746	Nichols, Barrett L	Paystub	504.05
DD1747	Petrova, Alexandra V	Paystub	67.80
DD1748	Reade, Samuel R	Paystub	989.89
DD1749	Ruliffson, Sofia	Paystub	712.52
DD1750	Sacchetto, Marco J	Paystub	493.41
DD1751	Shah, Maleena S	Paystub	1,979.30
DD1752	Shapiro, Nancy R	Paystub	660.14
DD1753	Smith, Michael M	Paystub	3,303.65
DD1754	Stewart, Skylar M	Paystub	1,442.92
DD1755	Thiessen, Juliet H	Paystub	470.36
DD1756	Wilson, Ryan A	Paystub	508.72
DD1757	Wolin, Annie K	Paystub	451.08
DD1758	Wright, Lucas C	Paystub	955.85
DD1759	Wright, Owen B	Paystub	818.30
9074	Acker, Emily G	payroll Checks	469.98
9075	Churton, Ruby M	payroll Checks	529.37
9076	Gazzola, Jesse M	payroll Checks	417.01
9077	Pineda, Georgia M	payroll Checks	226.04
9078	Poulin, Lauren C	payroll Checks	504.73
9079	Royal, Anna I	payroll Checks	504.73
9080	Saltzman, Andrew J	payroll Checks	304.17
9081	Court-Ordered Debt Collections	payroll Checks	528.37
	CAL PERS	payroll Checks	128.00
	Quickbooks	Quickbooks Payroll fees	3003.58
		3448.69 Payroll Taxes FWT	127.50
		5641.80 Payroll Taxes FICA	10409.93
		1319.44 Payroll Taxes MCARE	
	State taxes	1257.08 Payroll taxes SWT	
		345.95 Payroll Taxres SU1	2149.01
		545.98 Payroll Taxes SDI	
		National Paid Leave Credit	0.00
			51077.42


 General Manager

Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

8/4/2021

118 East Strawberry Drive
 Mill Valley, California 93931

Youth Playclub	412.50	Total Cash	85.00
Youth Daycamp	0.00	Total Checks	90721.48
Youth Contract Class	0.00	<u>Subtotal</u>	90806.48
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	30.00	<u>Total</u>	90806.48
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	55.00		
Aquatics Pool Classes	0.00	<u>Receipts By Source - All</u>	
Aquatics Swim Team Fees	0.00	Adult Recreation	30.00
Aquatics Miscellaneous	0.00	"Special Events	0.00
Adult Enrichment	180.00	Youth Recreation	412.50
Tennis Keys/Passes	0.00	Aquatics	55.00
Tennis Guest	0.00	Tennis	180.00
Tennis Rental/Lessons	0.00	Facilities	47767.11
Facilities Rental	0.00	Deposits	0.00
Deposits Held on Rental	0.00	Admin	0.00
Facilities Field Rental	0.00	Other	42361.87
Facilities Property Rental	0.00	Credit Card Transfer	0.00
Other Measure A	47767.11		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		90806.48
Other Licenses & Permits	42361.87		
Other Project Donations	0.00		
Credit Transfer	0.00		
			0
	90806.48		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94041 2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 4, 2021

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

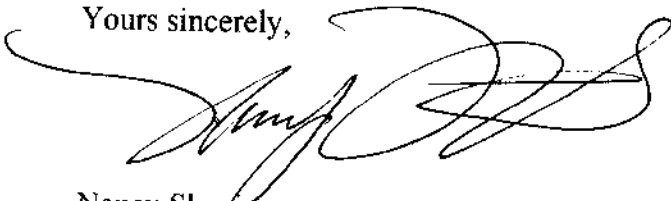
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Forty-Seven Thousand Seven Hundred Sixty-seven and 11/100 (47767.11) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Measure A Fund Account #80998551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on August 10, 2021.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

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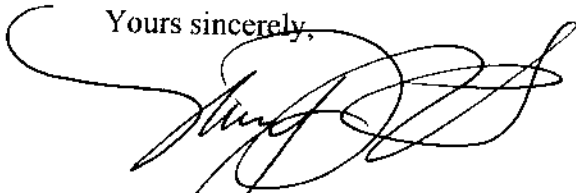
Attn: Phil Scott
Special District Auditor

Dear Sir,

This letter authorizes the County of Marin to transfer the amount of One hundred Eighty and 75/100 (180.75) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Proceeds Fund Account #80978551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on August 10, 2021.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

GM Board Update – August 10, 2021

Financial Summary – See attached

Facilities and Properties Update

Staff:

- We have been very satisfied with the performance of Ermalinda and are looking to retain Vanguard Services for a longer term contract. The present janitorial needs will be reduced from 8 hours to 5 hours daily as of August 18th.

Facilities:

- Comcast's fiberoptic team will be installing the fiberoptic line on August 13th. They'll be performing the final line splitting and connection within two weeks thereafter.
- We have purchased a 7' x 7' storage shed for the SRD outside storage enclosure. The enclosure is also being cleaned out and completely reorganized.
- A new TV and TV wall mount were installed on the south wall of the 3rd floor loft.
- Fusion Technologies is looking to replace our current 26 port switch with a larger 48 port POE switch, which will allow us to connect the wireless access points and provide Wi-Fi to the 3rd floor loft.
- We completed the final touches on the laundry area in the gym, including the installation of stainless-steel shelving and painting of all the pipes to blend in with the wall.

Athletic Fields:

- As part of our agreement with MMWD, we've garnered pricing for a flow meter and are looking to have it installed in the next two weeks. We're also, looking to get pricing for a sub-meter that would separate athletic fields and aquatic facility usage. MMWD has agreed to pay for 2/3 of the new meter.
- Due to the drought conditions and the recommended 40% reduction in water use by MMWD, we've ramped all field watering down by 23%. We'll continue to monitor the fields for yellowing and stress as drought becomes more severe.

Aquatics / Water:

- A Halligan Plastering installed the concrete finish coat on the 16' section of the pool wall that had failed. The final product blends well.
- One of the area managers from Pentair (our pump, heater and electronics supplier) provided us with an assessment of the pumproom equipment on July 22nd. He found several improperly designed and constructed items in the pumproom. These included: gas line smaller than minimum requirement, insufficient airflow and incorrect flow control design.
- The Teaching pool heater replacement was completed on July 16th and a back-up heater was purchased and stored in the dry chem shed.
- We've had several issues with acid injection from the pumproom vat and are looking to correct the issue this week.

Parks:

- Completion of the bench refurbishment at Brickyard is tentatively scheduled for the end of August.

Aquatics

- Swim Lessons were great this summer. We had smaller groups coming to the pool at once, which allowed for less movement, keeping the pool open to patrons and having more focused instructors and lifeguards.
- Camp swim 2X per week worked well. Better managed and did not take as much time out of each day.
- Fall swim lesson registration opens this Thursday, August 12 at 1pm.
- Q4 Pool Pass will be available for purchase online September 1. We will start by selling 230 memberships. No lottery.
- Watergym is not planning to come back until 2022
- Loren and Brittney will renew their Lifeguard Instructor Certification next Wednesday, August 18 in Occidental, Ca
- Currently have job openings for Aquatics Lead, lifeguards, and swim instructors. We have listed the jobs on Indeed, Nextdoor and our webpage, as well as including in email blasts to our database.

Recreation

Summer Camp

- We are coming to the end of a great summer camp and looking forward improving even more for next summer.
- Session 5 and 6 passed our goal of 70 campers per session. Session 5 had 76 campers and session 6 had 78.

Youth Recreation

- Play club registrations have been open, sign up's have been low. We are looking forward for sign up's to increase within the week.
- Taylor Troup will be a part of Play club this school year. She will bring a fun and upbeat personality to Strawberry Recreation.
- GridIron flag football will be hosting a free flag football combine on August 28th. They will be having the kids participate in drills and skill building.

After School Enrichment Programs

Rentals

- We are working on the fall rental schedules for the fields, tennis courts and building
 - Tennis rentals dependent on renovation schedule
 - More requests coming in for birthday party rentals

- Developing new procedures for processing rentals

Misc.

- Strawberry Community Night – August 17 from 4:30 – 8:30 PM
 - Bands are set
 - 5 food vendors
 - Program partners providing football accuracy contests, soccer skills fun and radar gun to measuring throwing speed
 - Advertisements in the ARK, social media, flyers around Mill Valley & Tiburon
 - Vintage cars, free photo booth
 - Southern Marin Fire, Marin County Sheriff, MVRS & Supervisor Stephanie Moulton-Peters have confirmed
 - 2:30 pm – 4:30 pm
 - Free group exercise includes line dancing, cardio dance and possibly yoga or conditioning
 - Tennis activities
 - Drop-in pickleball begins @ 3:30 pm
- GM continuing to reach out to Structural Engineers to get quote on retaining wall. Not getting much response back. After Community Night, I will resume pursuit of quote and try to expedite plans.
- Both Grant Applications due by end of this year.
 - Will begin working on tennis court grant first, since we have actual quotes and work schedule
 - Hoping to have firm quotes to use for Sport Court/Playground Grant
- Covid
 - SRD continues to enforce mask indoors/outdoors for camp
 - Campers or staff who have any symptoms of illnesses are asked to stay home and get tested
 - Asking people who've been exposed to illness to get tested.
 - We've noticed that in Marin, it is currently difficult to find testing on a timely basis

Calendar Years: 2019-2020	Position/Department	Department	PT/FT	Pay Range		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Cap	Current Employee
				Low	High								
	AQUATICS												
	Aquatic Attendant	Aquatics	PT - Hourly	\$ 15.00	\$ 18.00	\$ 15.00	\$ 15.50	\$ 16.00	\$ 16.50	\$ 17.00	\$ 18.00	\$ 18.00	\$ 18
	Life Guard 1	Aquatics	PT - Hourly	\$ 15.00	\$ 20.00	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00	\$ 20.00	\$ 20
	Life Guard 2	Aquatics	PT - Hourly	\$ 19.00	\$ 25.00	\$ 19.00	\$ 19.50	\$ 20-\$21	\$ 22-\$23	\$ 23-\$24	\$ 25.00	\$ 25.00	\$ 25
	Life Guard 3 Equal to Lead with CPO	Aquatics	PT - Hourly	\$ 21.00	\$ 35.00	\$ 21-\$23	\$ 23-\$25	\$ 25-\$28	\$ 28-\$30	\$ 30-\$33	\$ 33-\$35	\$ 35	\$ 35
	Swim Aide	Aquatics	PT - Hourly	\$ 15.00	\$ 18.00	\$ 15.00	\$ 15.50	\$ 16.00	\$ 16.50	\$ 17.00	\$ 18.00	\$ 18.00	\$ 18
	Swim Instructor 1	Aquatics	PT - Hourly	\$ 17.00	\$ 23.00	\$ 17.00	\$ 18.00	\$ 19-\$20	\$ 21.00	\$ 22.00	\$ 23.00	\$ 23.00	\$ 23
	Swim Instructor 2	Aquatics	PT - Hourly	\$ 21.00	\$ 25.00	\$ 21.00	\$ 21.00	\$ 23.00	\$ 23.50	\$ 24.00	\$ 25.00	\$ 25.00	\$ 25
	Private Swim Instructor	Aquatics	PT - Hourly	\$ 23.00	\$ 35.00	\$ 23-\$25	\$ 25-\$27	\$ 27-\$29	\$ 29-\$31	\$ 31-\$33	\$ 33-\$35	\$ 35	\$ 35
	Lead Guard/Instructor	Aquatics	PT - Hourly	\$ 21.00	\$ 33.00	\$ 21-\$23	\$ 23-\$25	\$ 25-\$27	\$ 27-\$29	\$ 29-\$31	\$ 31-\$33	\$ 33	\$ 33
	Aquatics Specialist P/T	Aquatics	PT - Hourly	\$ 18.00	\$ 33.00	\$ 18-\$20	\$ 20-\$23	\$ 23-\$27	\$ 26-\$29	\$ 29-\$31	\$ 31-\$33	\$ 33	\$ 33
	Aquatics Specialist F/T	Aquatics	FTE - Hourly	\$ 18.00	\$ 35.00	\$ 18-\$20	\$ 20-\$24	\$ 23-\$28	\$ 26-\$30	\$ 29-\$33	\$ 31-\$35	\$ 35	\$ 35
	Aquatics Specialist F/T	Aquatics	FTE - Sal & Be	\$ 45,000	\$ 63,000	\$ 45-\$48K	\$ 47-\$52K	\$ 51-\$56K	\$ 56-\$59K	\$ 57-\$61K	\$ 59-\$63K	\$ 63,000	\$ 63,000
	Aquatics Lead	Aquatics	FTE - Sal & Be	\$ 50,000	\$ 70,000	\$ 50-\$53K	\$ 53-\$56K	\$ 56-\$59K	\$ 59-\$64K	\$ 62-\$65K	\$ 65-\$70K	\$ 70,000	\$ 70,000
	Aquatics Coordinator	Aquatics	FTE - Sal & Be	\$ 65,000	\$ 75,000	\$ 65-\$66K	\$ 66-\$68K	\$ 68-\$70K	\$ 70-\$72K	\$ 72-\$74K	\$ 74-\$75K	\$ 75,000	\$ 75,000
	Aquatics Supervisor	Aquatics	FTE - Sal & Be	\$ 72,000	\$ 85,000	\$ 72-\$73K	\$ 73-\$74K	\$ 74-\$75K	\$ 75-\$77K	\$ 77-\$80K	\$ 80-\$85K	\$ 85,000	\$ 85,000
	Aquatics Manager	Aquatics	FTE - Sal & Be	\$ 79,000	\$ 95,000	\$ 79-\$81K	\$ 80-\$84K	\$ 83-\$86K	\$ 86-\$88K	\$ 88-\$90K	\$ 90-\$95K	\$ 95,000	\$ 95,000
	Aquatics Director	Aquatics	FTE - Sal & Be	\$ 90,000	\$ 105,000	\$ 90-\$92K	\$ 92-\$93K	\$ 93-\$94K	\$ 94-\$97K	\$ 96K-\$100K	\$ 105K	\$ 105,000	\$ 105,000
	RECREATION												
	Recreation Program Specialist P/T	Recreation	PT - Hourly	\$ 18.00	\$ 33.00	\$ 18-\$20	\$ 20-\$23	\$ 23-\$27	\$ 26-\$29	\$ 29-\$31	\$ 31-\$33	\$ 33	\$ 33
	Recreation Program Specialist F/T	Recreation	FTE - Hourly	\$ 18.00	\$ 35.00	\$ 18-\$20	\$ 20-\$24	\$ 23-\$28	\$ 26-\$30	\$ 29-\$33	\$ 31-\$35	\$ 35	\$ 35
	Recreation Program Specialist F/T	Recreation	FTE - Sal & Be	\$ 45,000	\$ 63,000	\$ 45-\$48K	\$ 47-\$52K	\$ 51-\$56K	\$ 56-\$59K	\$ 57-\$61K	\$ 59-\$63K	\$ 63,000	\$ 63,000
	Recreation Lead	Recreation	FTE - Sal & Be	\$ 50,000	\$ 70,000	\$ 50-\$53K	\$ 51-\$55K	\$ 55-\$59K	\$ 59-\$64K	\$ 62-\$65K	\$ 65-\$70K	\$ 70,000	\$ 70,000
	Recreation Coordinator	Recreation	FTE - Sal & Be	\$ 65,000	\$ 75,000	\$ 65-\$66K	\$ 66-\$68K	\$ 68-\$70K	\$ 70-\$72K	\$ 72-\$74K	\$ 74-\$75K	\$ 75,000	\$ 75,000
	Recreation Supervisor	Recreation	FTE - Sal & Be	\$ 72,000	\$ 90,000	\$ 72-\$73K	\$ 73-\$74K	\$ 74-\$75K	\$ 75-\$77K	\$ 77-\$79K	\$ 79-\$82K	\$ 90,000	\$ 90,000
	Recreation Manager	Recreation	FTE - Sal & Be	\$ 80,000	\$ 95,000	\$ 80,000.00	\$ 80-\$83K	\$ 83-\$85K	\$ 84-\$87K	\$ 86-\$90K	\$ 90-\$95K	\$ 92,000	\$ 92,000

Position/Department	Department	PT/FTE	Pay Range	Pay Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Cap	Current Employee
Recreation Director	Recreation	FTE - Sal & Be	\$ 88,000	\$ 105,000	\$88-\$91K	\$89-\$93K	\$91-\$95K	\$93-\$97K	\$94K-\$99K	\$98-\$105K	\$ 105,000	
Program Specialist (Youth, Events or Rec.)	Recreation	PT-Hourly	\$ 18	\$ 28	\$18-\$20	\$20-\$21	\$21-\$23	\$23-\$25	\$25-\$26	\$26-\$28	\$ 28	
Program Lead	Recreation	FTE - Hourly	\$ 20	\$ 30	\$20-\$22	\$22-\$24	\$24-\$26	\$26-\$28	\$28-\$30	\$30-\$32	\$ 32	
Facility Attendant	Recreation	PT-Hourly	\$ 15.00	\$ 22.00	\$15-\$16	\$16-\$17	\$17-\$18	\$19-\$20	\$20-\$21	\$21-\$22	\$ 22	
Asst. Director Summer Camp	Recreation	Seasonal - PT/Hrly	\$ 21.00	\$ 30.00	\$21	\$ 22	\$23-\$26	\$25 - \$27	\$27-\$28	\$29-\$30	\$ 30	
Director Summer Camp	Recreation	Seasonal - PT/Hrly	\$ 28.00	\$ 38.00	\$ 28	\$ 29.00	\$30-\$32	\$32-\$34	\$33-\$36	\$35-\$38	\$ 38	
Summer Camp Program Assistant	Recreation	Seasonal - PT/Hrly	\$ 20.00	\$ 30.00	\$20-\$22	\$22-\$23	\$23-\$25	\$25-\$27	\$27-\$28	\$29-\$30	\$ 30	
Jr. Camp Counselor	Recreation	Seasonal - PT/Hrly	\$ 15.00	\$ 17.50	\$ 15	\$ 15.50	\$ 16.00	\$ 16.50	\$ 17.00	\$ 17.50	\$ 18	
Summer Camp Counselor	Recreation	Seasonal - PT/Hrly	\$ 16.00	\$ 23.00	\$ 16	\$17.00	\$18	\$18 - \$20	\$21-\$22	\$22-\$23	\$ 23	
Room Director	Recreation	Seasonal - PT/Hrly	\$ 19.00	\$ 27.00	\$ 19	\$20-\$21	\$21-\$23	\$23-\$25	\$25-\$26	\$26-\$27	\$ 27	
Camp - Sports Specialist	Recreation	Seasonal - PT/Hrly	\$ 16.00	\$ 22.00	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 20.00	\$20 - \$22	\$ 22	
Camp Lead & Sports Lead	Recreation	Seasonal - PT/Hrly	\$ 17.00	\$ 28.00	\$17-\$19	\$19-\$21	\$21-\$24	\$24-\$26	\$25-\$27	\$26-\$28	\$ 28	
Camp - Sports Coach	Recreation	Seasonal - PT/Hrly	\$ 25.00	\$ 35.00	\$25-\$27	\$27-\$29	\$29-\$31	\$31-\$33	\$33-\$34	\$34-\$35	\$ 35	
Camp - Sports Pro	Recreation	Seasonal - PT/Hrly	\$ 35.00	\$ 60.00	\$35-\$38	\$38-\$42	\$42-\$48	\$48-\$53	\$53-\$56	\$56-\$60	\$ 60	
Special Events	Recreation	PT/Hrly	\$ 12.00									
Athletic Aide	Recreation	PT/Hrly	\$ 15.00	\$ 22.00	\$ 15.00	\$15-\$16	\$16-\$17	\$17-\$19	\$19-\$21	\$21-\$22	\$ 22	
Athletic Specialist	Recreation	PT/Hrly	\$ 22.00	\$ 30.00	\$ 22.00	\$22-\$24	\$24-\$26	\$26-\$27	\$27-\$28	\$28-\$30	\$ 30	
Athletic Instructor	Recreation	PT/Hrly	\$ 28.00	\$ 45.00	\$28-\$32	\$32-\$35	\$35-\$38	\$38-\$42	\$41-\$43	\$43-\$45	\$ 45	
Athletic Coach	Recreation	PT/Hrly	\$ 35.00	\$ 75.00	\$35-\$40	\$40-\$45	\$45-\$50	\$50-\$55	\$55-\$65	\$65-\$75	\$ 75	
FACILITIES												
Maintenance Aide	Facilities	PT/Hrly	\$ 15.00	\$ 23.00	\$15-\$16	\$16-\$18	\$18-\$20	\$20-\$21	\$21-\$22	\$22-\$23	\$ 23	
Maintenance/Janitorial Specialist	Facilities	FTE/Salary	\$ 40,000	\$ 45,000	\$ 40,000	\$ 41,000	\$ 42,000	\$ 43,000	\$ 44,000	\$ 45,000	\$ 45,000	
Maintenance/Janitorial Lead	Facilities	FTE/Salary	\$ 45,000	\$ 50,000	\$ 45,000	\$ 46,000	\$ 47,000	\$ 48,000	\$ 49,000	\$ 50,000	\$ 50,000	
Facility/Property Specialist	Facilities	PT/Hrly	\$ 18	\$ 25	\$ 18.00	\$18-\$19	\$19-\$21	\$21-\$22	\$22-\$23	\$23-\$25	\$ 25	
Facility/Property Specialist	Facilities	FTE - Hrly	\$ 20	\$ 28	\$ 20.00	\$20-\$22	\$22-\$23	\$23-\$25	\$25-\$26	\$26-\$28	\$ 28	
Facility/Property Specialist	Facilities	FTE - Sal & Be	\$ 55,000	\$ 55,000	\$44-\$46K	\$46-\$49.5K	\$49.5K	\$50-\$52K	\$52-\$53.5K	\$53.5K	\$ 55,000	
Facility/Property Lead	Facilities	FTE - Sal & Be	\$ 53,000	\$ 60,000	\$53-\$54.5K	\$54.5-\$56K	\$56-\$57K	\$57-\$58K	\$58-\$59K	\$59-\$60K	\$ 60,000	

Position/Department	Department	PT/FT	Pay Range	Pay Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Cap	Current Employee
Facility/Property Coordinator	Facilities	FTE - Sal & Be	\$ 58,000	\$ 74,000	\$58-\$59.5K	\$59.5-\$61K	\$61-\$63K	\$63K-\$65K	\$65K-\$67.5K	\$67.5-\$69K	\$ 74,000	
Facility/Property Supervisor	Facilities	FTE - Sal & Be	\$ 75,000	\$ 90,000	\$75,000	\$75-\$78K	\$78-\$80K	\$80-\$82K	\$82-\$85K	\$85-\$90	\$ 90,000	
Facility/Property Manager	Facilities	FTE - Sal & Be	\$ 85,000	\$ 105,000	\$ 85,000	\$85-\$88K	\$88-\$90K	\$90-\$95K	\$95-\$97.5K	\$97.5-\$105K	\$ 105,000	
Facility/Property Director	Facilities	FTE - Sal & Be	\$ 85,000	\$ 120,000	\$85-\$88K	\$88-\$95K	\$95-\$98K	\$98-\$105K	\$105-\$110K	\$110-\$120	\$ 120,000	
ADMINISTRATIVE												
Administrative Assistant	Administration	PT/Hrly	\$ 19.00	\$ 32.00	\$19-\$21	\$21-\$24	\$24-\$26	\$26-\$28	\$28-\$30	\$30-\$32	\$ 32	
Customer Service Assistant	Administration	PT/Hrly	\$ 19.00	\$ 33.00	\$19-\$22	\$21-\$25	\$24-\$27	\$26-\$29	\$28-\$31	\$30-\$33	\$ 33	
District General Manager	Administration	FTE - Sal & Be	\$ 120,000	\$ 160,000	\$120-\$125	\$125-\$130K	\$130-\$135K	\$135-\$145K	\$145-\$150K	\$150-\$160K	\$ 160,000	



2369 Ocean Ave., Suite 200 P: 415.282.1602 License # 416130
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 info@vintagecontractors.com Napa: 707.253.1841
 vintagecontractors.com Monterey: 831.658.0225

Proposal and Contract

Created Date 7/22/2021

Quote Number 6262-v1
Estimator Stephen Okea

Client

Contact Name Nancy Shapiro

Project

Project Name Strawberry Playground Tennis Courts Add Alt 1

Quote To Name Strawberry Recreation District
Quote To 118 East Strawberry Drive
 Mill Valley, CA 94941

Project Address 118 East Strawberry Drive
 Mill Valley, CA 94941

LOWER COURTS #1 & 2 ADD ALTS

ACO-SPORT 4000 CHANNEL DRAIN - approx. 105': <ul style="list-style-type: none"> Saw cut v ditch approximately 16" in width. Excavate approximately 16-20" in depth as needed for channel drain installation and off-haul spoils. Preset Aco-Sport 4000 drain in concrete. Install 2 rods of #4 rebar along side channel drain and pour concrete flush to new acrylic surfacing Raise existing storm drain encasement and grate to be proper elevation with new acrylic surfacing 	\$21,980.00
NEW FE DELUXE TENNIS NET POSTS AND NETS: <ul style="list-style-type: none"> Remove and dispose of three existing tennis net posts. Install 4 new FE Deluxe 3" x 3" net posts and tennis nets. Shift poles out as necessary to achieve proper separation for a minimum of 18" between center net posts. 	\$6,830.00
NOTES: Vintage is non-union paying prevailing wages. Payment terms to be 30 days upon completion. Retention will follow pay when paid clause but will not exceed 90 days after completion. Completion is defined as walk-through with owner and approval for usage/occupancy by the owner.	<i>Additional Feeing</i> 780.00

UPPER COURTS #3 & 4 ADD ALTS

ACO-SPORT 4000 CHANNEL DRAIN - approx. 95 lf: <ul style="list-style-type: none"> Saw cut v ditch approximately 16" in width. Excavate approximately 16-20" in depth as needed for channel drain installation and off-haul spoils. Preset Aco-Sport 4000 drain in concrete. Install 2 rods of #4 rebar along side channel drain and pour concrete flush to new acrylic surfacing Raise existing storm drain encasement and grate to be proper elevation with new acrylic surfacing 	\$19,820.00
NEW FE DELUXE TENNIS NET POSTS AND NETS: <ul style="list-style-type: none"> Remove and dispose of three existing tennis net posts. Install 4 new FE Deluxe 3" x 3" net posts and tennis nets. Shift poles out as necessary to achieve proper separation for a minimum of 18" between center net posts. 	\$6,830.00
NOTES: Vintage is non-union paying prevailing wages. Payment terms to be 30 days upon completion. Retention will follow pay when paid clause but will not exceed 90 days after completion. Completion is defined as walk-through with owner and approval for usage/occupancy by the owner.	

TENNIS COURTS • PLAYGROUNDS • TRACKS • DECKS & FLOORS



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San Francisco, CA 94127

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License # 416130
EIN # 94-2775973

info@vintagecontractors.com
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Napa: 707.253.1841
Monterey: 831.658.0225

We hererby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum of:

Total Price: \$55,460.00

w/add fence

\$156,240

TENNIS COURTS • PLAYGROUNDS • TRACKS • DECKS & FLOORS