

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494 / Fax # (415) 383-6635

SRD Board Meeting Notice and Agenda
Tuesday, April 12, 2022
Closed Session 5:00 p.m.
Open Session 6:00 p.m.

DUE TO COVID-19 AND THE OMICRON VARIANT, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO GOVERNMENT CODE SECTION 54953 (e), WHICH APPLIES DURING A PROCLAIMED STATE OF EMERGENCY DURING WHICH STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom app with the following:

Meeting ID: **835 0584 6555**

Passcode: **774421**

Or by direct dialing this number 669 900 9128 and entering the above meeting ID and password.

You may also view video during the meeting via live stream:

<https://us02web.zoom.us/j/83505846555?pwd=OER6TnlDd2dRTkZ3VDkwbmXoZzlldz09>

Location: Strawberry Recreation District – 1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941 – THIS MEETING IS VIRTUAL

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to California Government Code § 54956.9(d)(2). Number of potential case(s): three.
3. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
4. **OPEN SESSION AGENDA** – Members of the public may comment on any agenda item (limit: three mins per person).
 - A. New Business Items
 - B. Approval of the Minutes of March 8, 2022.
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
 3. Discussion of COVID-19 updates and impact to SRD.
 - D. **Discussion/Action:** Receive update from Zone IV Committee and review Project Plan and status of dredging project.
Recommended Action: Discussion only.
 - E. **Discussion/Action:** Receive update from Zone IV Committee on financing options for dredging project.
Recommended Action: Give direction to Zone IV Committee.
 - F. **Discussion/Action:** Measure A – Receive report from General Manager on Measure A funding.
Recommended Action: Discussion only.
 - G. **Discussion/Action:** General Manager requests approval of an Amendment to the Agreement between SRD and Mill Valley Refuse Service, Inc. to comply with SB 1383 regulations.
Recommended Action: Approve.
 - H. **Discussion/Action:** Receive update from General Manager on sport court retaining wall plans.
Recommended Action: Give direction to staff.
 - I. **Discussion/Action:** GM requests a thirty (30) day extension of Resolution 2022-02, adopted by the Board at its February 8, 2022 meeting. Resolution 2022-02 adopted AB 361 regarding tele/video conference meetings during the COVID-19 state of emergency.
Recommended Action: Extend Resolution 2022-02 for thirty (30) days.

Adjournment.

Next Regular Session Board Meeting is May 10, 2022, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance.
Copies of documents are available in accessible formats upon request

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 4-8-22

*** PAYROLL CLEARING***

On the 13th day of April 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2142	Alber, Mary C	Paystub	
DD2143	Allan, Trevor R	Paystub	110.87
DD2144	Bennerotte, Madisyn M	Paystub	105.85
DD2145	Butler, Owen N	Paystub	98.55
DD2146	Dohoney, Trinity J	Paystub	62.05
DD2147	Ernst, Brittney L	Paystub	466.29
DD2148	Feliciano, Justin A	Paystub	2,323.79
DD2149	Griswold, Loren M	Paystub	2,103.70
DD2150	Harlow, Georgia M	Paystub	3,173.77
DD2151	Johnson, Tristan E	Paystub	62.06
DD2152	Kuhrman, Kaye F	Paystub	32.85
DD2153	Leitch, Madeline A	Paystub	471.68
DD2154	Leon, Chrishten J	Paystub	124.10
DD2155	May, Grainne C	Paystub	967.54
DD2156	Miller-Hall, ChaBrea T	Paystub	221.95
DD2157	Octavio, Eleanor A	Paystub	795.62
DD2158	Sacchetto, Marco J	Paystub	69.81
DD2159	Shapiro, Nancy R	Paystub	2,184.77
DD2160	Smith, Michael M	Paystub	3,372.59
DD2161	Swanson, Miranda	Paystub	1,500.70
DD2162	Wank, Lainey S	Paystub	808.77
DD2163	Wright, Owen B	Paystub	116.80
9131	Gazzola, Jesse M	payroll Checks	341.26
	CAL PERS	payroll Checks	267.59
	Quickbooks	Quickbooks Payroll fees	3151.13
		2710.00 Payroll Taxes FWT	182.00
		3386.58 Payroll Taxes FICA	6888.60
		792.02 Payroll Taxes MCARE	
	State taxes	1072.82 Payroll taxes SWT	
		94.38 Payroll Taxres SUI	1467.62
		306.42 Payroll Taxes SDI	
			31472.31


 General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

April 6, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

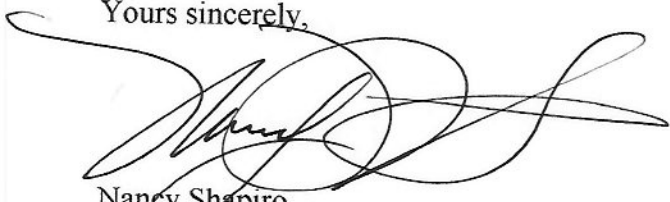
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Sixteen and 00/100 (616.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on April 13, 2022.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931
 4/6/2022

Youth Playclub	0.00	Total Cash	5084.00
Youth Daycamp	3792.00	Total Checks	26750.65
Youth Contract Class	0.00	<u>Subtotal</u>	31834.65
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	165.00	<u>Total</u>	31834.65
Adult Enrichment	70.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	45.00		
Pool Adult classes	12.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	2989.38		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Facilities Rental	165.00		
Deposits Held on Rental	500.00		
Facilities Field Rental	23905.00		
Facilities Property Rental	191.27		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	31834.65		

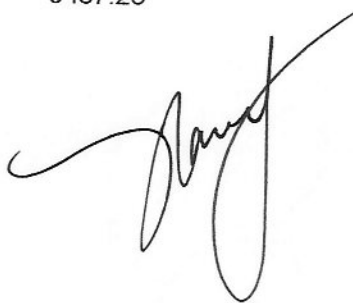


Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

3/30/2022

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	187.00
Youth Daycamp	0.00	Total Checks	9300.25
Youth Contract Class	0.00	<u>Subtotal</u>	9487.25
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	40.00	<u>Total</u>	9487.25
Adult Enrichment	50.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	85.00		
Aquatics Pool Classes	121.25		
Pool Adult classes	12.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	0.00		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Facilities Rental	1247.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other DeSilva Zone V	7932.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	9487.25		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

March 30, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Seven Thousand Nine hundred and Thirty-Two dollars and 00/100 (7932.00) TO the Strawberry Recreation District Zone V Fund Account #80958551 FROM the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on April 12, 2022.

Yours sincerely,



Nancy Shapiro
District Manager

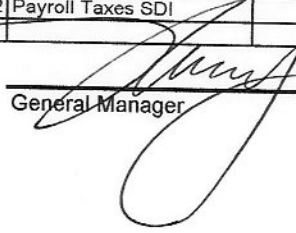
NS/kr

Cc: Bookkeeper

*** PAYROLL CLEARING***

On the 13th day of April 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount	
DD2117	Alber, Mary C	Paystub	86.24	
DD2118	Bennerotte, Madisyn M	Paystub	262.80	
DD2119	Bohner, Pamela G	Paystub	91.25	
DD2120	Brooks, Abigail K	Paystub	53.39	
DD2121	Butler, Owen N	Paystub	124.10	
DD2122	Cottrell, Kenneth R	Paystub	561.70	
DD2123	Ernst, Brittney L	Paystub	2,323.79	
DD2124	Feliciano, Justin A	Paystub	2,057.54	
DD2125	Griswold, Loren M	Paystub	3,199.92	
DD2126	Harlow, Georgia M	Paystub	116.80	
DD2127	Johnson, Alexander L	Paystub	91.25	
DD2128	Johnson, Tristan E	Paystub	156.94	
DD2129	Kuhrman, Kaye F	Paystub	941.01	
DD2130	Leitch, Madeline A	Paystub	124.11	
DD2131	Leon, Chrishten J	Paystub	997.50	
DD2132	May, Grainne C	Paystub	189.00	
DD2133	Miller-Hall, ChaBrea T	Paystub	574.84	
DD2134	Octavio, Eleanor A	Paystub	124.10	
DD2135	Sacchetto, Marco J	Paystub	2,184.79	
DD2136	Shapiro, Nancy R	Paystub	3,326.43	
DD2137	Smith, Michael M	Paystub	1,624.91	
DD2138	Swanson, Miranda	Paystub	434.35	
DD2139	Wank, Lainey S	Paystub	65.70	
DD2140	Wolin, Annie K	Paystub	193.90	
DD2141	Wright, Owen B	Paystub	286.99	
9127	Cripwell, Charlotte G	payroll Checks	62.04	
9128	Gazzola, Jesse M	payroll Checks	143.49	
9129	Nichols, Cale B	payroll Checks	91.25	
9130	Teese, Peter	payroll Checks	91.25	
	CAL PERS	payroll Checks	3261.21	
	Quickbooks	Quickbooks Payroll fees	87.25	
	2740.00	Payroll Taxes FWT	7085.38	
	3521.74	Payroll Taxes FICA		
	823.64	Payroll Taxes MCARE		
	State taxes	1095.02	Payroll taxes SWT	1515.80
		108.36	Payroll Taxres SUI	
		312.42	Payroll Taxes SDI	
				32531.02


 General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

March 23, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903


Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Fifty-three and 04/100 (53.04) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Proceeds Fund Account #80978551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on April 13, 2022.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

3/23/2022

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	1573.00	Total Cash	912.00
Youth Daycamp	0.00	Total Checks	13984.50
Youth Contract Class	525.00	<u>Subtotal</u>	14896.50
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	465.00	<u>Total</u>	14896.50
Adult Enrichment	110.00		
Aquatics Pool Pass	9532.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	50.00		
Aquatics Pool Classes	45.00		
Pool Adult classes	24.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	0.00		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Facilities Rental	2572.50		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	14896.50		



On the 13th day of April 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

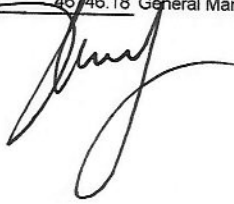
Warrant in Favor of			Purpose		Amount
809311959	23 Elephants		Youth Contract Services/Contrac		4,202.80
809311960	Alek Cordeiro		Youth Contract Services/Contrac		2,957.50
809311961	Ammi Publishing Comp, Inc.		Admin Other Adv/Promo		399.00
809311962	Bank of Marin 5590	-155.26	Admin Office Supplies		10,650.98
		50.32	Pool Rec supplies		
		173.15	Admin Office Supplies		
		55.10	Admin Office Supplies		
		108.14	Tennis Supplies		
		10.81	Admin Office Supplies		
		103.82	Admin Office Supplies		
		71.41	Admin Office Supplies		
		18.75	Admin Office Supplies		
		643.18	Facilities Repairs & Maintenanc		
		14.06	Admin Office Supplies		
		176.80	Admin Subs/Dues		
		411.26	Tennis Supplies		
		140.72	Tennis Supplies		
		31.01	Admin Office Supplies		
		139.90	Facilities Repairs & Maintenanc		
		950.00	Youth Adv/Promo		
		14.99	Admin IT		
		488.06	Youth Rec Supplies/Daycamp		
		78.15	Facilities Repairs & Maintenanc		
		34.95	Youth Rec Supplies/Daycamp		
		276.63	Youth Rec Supplies/Daycamp		
		58.40	Youth Rec Supplies/Daycamp		
		41.20	Youth Rec Supplies/Daycamp		
		16.18	Youth Rec Supplies/Daycamp		
		1,405.52	Youth Rec Supplies/Daycamp		
		420.00	Youth Contract Services/Contrac		
		21.00	Youth Contract Services/Contrac		
		499.52	Admin Brochure/Marketing		
		620.63	Admin Brochure/Marketing		
		190.60	Youth Adv/Promo		
		76.99	Youth Rec Supplies/Daycamp		
		995.00	Youth Adv/Promo		
		100.54	Admin Office Supplies		
		234.95	Facilities Repairs & Maintenanc		
		14.99	Admin IT		
		1,216.34	Admin IT		
		415.80	Youth Adv/Promo		
		137.73	Admin Brochure/Marketing		
		56.26	Admin Office Supplies		
		225.05	Youth Adv/Promo		
		14.06	Sanitation covid-19		
		54.27	Pool Rec supplies		
809311963	CAL PERS-medical	857.06	Pool Full Time Medical		4,296.01
		1,714.12	Facilities Full Time Medical		
		1,714.12	Youth Medical		
		10.71	Admin Medical		
809311964	Comcast		Admin IT		1,059.95
809311965	Daina C Selph		Youth Contract Services/Contrac		1,008.00
809311966	Downing Heating & Air Conditioning, Ir	1,050.00	Pool Repairs & Maintenance		2,504.16
		1,454.16	Pool Repairs & Maintenance		
809311967	Jeremy Shafer		Youth Contract Service/Daycamp		400.00
809311968	Karen Bohlin		Adult Contract Services		195.00
809311969	Katherine Hale		Youth Contract Services/Contrac		1,764.00
809311970	Landesign Construction and Maint. Inc.		Facilities Field Repairs & Maint		2,000.00
809311971	Lincoln Aquatics		Pool Repairs & Maintenance		215.08
809311972	Megan Scott		Adult Contract Services		455.00
809311973	Nancy Mimms		Adult Contract Services		520.00
809311974	National Academy of Athletics		Youth Contract Services/Contrac		2,783.20
809311975	Play-Well TEKologies		Youth Contract Services/Contrac		3,024.00



On the 13th day of April 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose	Amount
809311976	Rebecca Callaway	Pool Contract Services	216.00
809311977	Scott Davis	Youth Contract Services/Contrac	7,227.50
809311978	Cassie Bowse	Youth Daycamp	798.00
809311979	Tracey Erker	Youth Contract Classes	70.00
Total			46,746.18

Total 46,746.18 General Manager



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

3/16/2022

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	4868.50	Total Cash	154.00
Youth Daycamp	6625.40	Total Checks	16441.40
Youth Contract Class	0.00	<u>Subtotal</u>	16595.40
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	50.00	<u>Total</u>	16595.40
Adult Enrichment	70.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	10.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	24.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	1672.50		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Faciliites Rental	3275.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	16595.40		

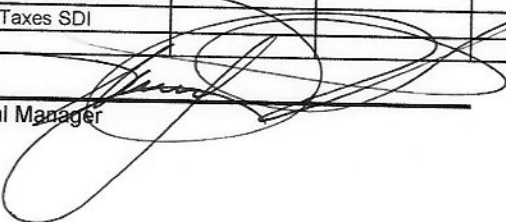


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*** PAYROLL CLEARING***

On the 13th day of April 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount	
DD2095	Alber, Mary C	Paystub	123.19	
DD2096	Bennerotte, Madisyn M	Paystub	180.68	
DD2097	Butler, Owen N	Paystub	251.85	
DD2098	Cottrell, Kenneth R	Paystub	159.69	
DD2099	Ernst, Brittny L	Paystub	2,459.12	
DD2100	Feliciano, Justin A	Paystub	1,697.69	
DD2101	Griswold, Loren M	Paystub	3,122.53	
DD2102	Harlow, Georgia M	Paystub	76.64	
DD2103	Johnson, Tristan E	Paystub	83.96	
DD2104	Kuhrman, Kaye F	Paystub	894.12	
DD2105	Leitch, Madeline A	Paystub	124.08	
DD2106	Leon, Chrishten J	Paystub	157.40	
DD2107	May, Grainne C	Paystub	131.39	
DD2108	Miller-Hall, ChaBrea T	Paystub	549.46	
DD2109	Octavio, Eleanor A	Paystub	302.49	
DD2110	Sacchetto, Marco J	Paystub	1,996.29	
DD2111	Shapiro, Nancy R	Paystub	3,326.44	
DD2112	Smith, Michael M	Paystub	1,413.48	
DD2113	Swanson, Miranda	Paystub	599.89	
DD2114	Wank, Lainey S	Paystub	65.70	
DD2115	Wolin, Annie K	Paystub	96.94	
DD2116	Wright, Owen B	Paystub	135.74	
9126	Gazzola, Jesse M	payroll Checks	236.56	
	CAL PERS	payroll Checks	3041.38	
	Quickbooks	Quickbooks Payroll fees	182.00	
	2206.00	Payroll Taxes FWT	6017.74	
	3089.26	Payroll Taxes FICA		
	722.48	Payroll Taxes MCARE		
	State taxes	945.83	Payroll taxes SWT	1296.47
		76.60	Payroll Taxres SUI	
		274.04	Payroll Taxes SDI	
				28722.92


 General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

March 9, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

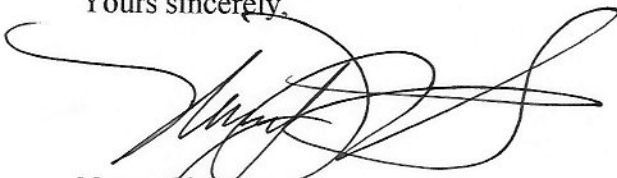
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Five hundred Ninety-Six and 00/100 (596.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on April 13, 2022.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
3/9/2022

Youth Playclub	2070.25	Total Cash	412.00
Youth Daycamp	5879.40	Total Checks	17427.72
Youth Contract Class	750.00	<u>Subtotal</u>	17839.72
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	760.00	<u>Total</u>	17839.72
Adult Enrichment	100.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	180.00		
Pool Adult classes	12.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	0.00		
Tennis Keys/Passes	399.00		
Tennis Guest	0.00		
Facilities Rental	1365.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	5006.50		
Facilities Property Rental	191.27		
Other AT&T Refund	1126.30		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	17839.72		



Financial – See attached

Facilities

Staffing

- Facility Director on injured reserve
 - No update currently
 - Mike taking care of basic maintenance and doing project when there is time

Buildings

- Snack Shack refurb completed
 - New refrigerator ordered
 - Shelving ordered
- New Tuff Shed installed by gym south
 - Will hold camp supplies and misc. equipment that was stored in Snack Shack and Maintenance Shed
 - Maintenance Shed overflowing
- New auto-shutoff faucets installed in gym bathrooms
- Getting bids on refinishing gym floors, deck, and painting
 - Floor work will be scheduled for mid-August
 - Painting may begin sooner, depending on program schedule and job timing
 - One painting quote and one floor quote received so far
 - Will present at May Board Meeting, if not before
- Majors' 3rd base dugout roof completed
 - Will repaint interior
- New signs installed on exterior doorways of main building – noting names of rooms and entrances
- Contractor in production for new SRD sign for south side of main building
- Cracks in concrete wall on the south side of the main building
 - Causing moisture in men's and gym restrooms
 - Getting quotes for partial and entire wall sealers
 - Once wall repaired will obtain quotes for restroom repair work
- Door contractor scheduled next week for repairs to gym doors
- New gym exit signs installed this week

Fields/Parks

- Seasonal field work completed by Land Design
 - Included repairs/adjustments to sprinklers
 - Sod repairs to Practice Field A and Majors infield runway
- Holding off on contract with new vendor until Loren returns
 - Gives SRD opportunity to gauge Land Design work
- Getting bids for pocket park weed abatement
 - Will begin weed abatement mid to the end of May so only has to be done one time
- Marin County Arborist called to assess oak trees adjacent to the Snack Shack.
 - Need to be treated for disease
- Assessing quotes for vegetation management of pocket parks

- SRD parking lot will be redone (slurry coat and paint) on April 28/29.
 - Lot will be closed to all foot and wheeled traffic both days

Aquatics Facility

- New main pool & spa tarps on order – have grant money to pay for most of new tarps
 - No ETA yet
- Pool waterline tiles cleaned between Q1 & Q2 during 4/11 closure
- Waiting on second permit approval from County in order to begin spa repairs

Tennis Courts

- New court gate locks are working well.
 - Manufacturer sent us new locks, but we did a reset and existing locks are now working

Aquatics

- Spring 2nd session swim lessons sold out in 17 minutes
 - Almost doubled the number of lessons from first session
- 2022 Q2 pool memberships went on sale on 3/22 and sold out by 5 pm
 - Sold 50 more passes than previous quarter
 - Over 30 people on waiting list for Q2 pass (Q1 did not sell out)
 - Q2 schedule will change as the weather warms
 - Longer family rec time slots on weekends with more reservations per slot
- Brittney getting staff set for summer to ensure enough lifeguards and swim instructors
- Marin City Fire Department has been using our pool for training & testing

Recreation

Youth and After School Enrichment Programs

- The new session of Play Club has started, and we have an average of 20 participants every day.
- Spring session enrichment programs are volleyball, cooking, basketball, tennis, soccer, art, yoga and Lego's.
- Currently we are working on new programs for preschool age children and planning on calling them Junior Berries.
- Junior Berries programs will have basketball, soccer, yoga and a new partnership with Amazing Athletes. Working to add enrichment classes such as art and music to this new offering.

Field Rentals

- Currently TPLL is renting the field.
- Soccer Kids has continued their rental into the summer.
- Legends baseball will be returning in the summer.
- Coach Miles has been renting the cage and field B (Smaller baseball program)

Summer Camp Update

- Camp registration is going great, listed below are the current numbers as of 4/11/22.
 - Session 1: **54/75**
 - Session 2: **58/75**
 - Session 3: **33/75**
 - Session 4: **65/75**
 - Session 5: **41/75**
- We hired an additional 10 summer camp staff that will be joining the returning staff. Summer camp staff training will take place on June 4th to ensure all counselors will be ready for the first day of camp.

Marketing

- Ronnies awesome list has helped with promoting programs and camps on their website. On this website they have links to register for camps and paint programs.
- We have promoted camp with Marin Mommies, and they have posted on Instagram and the Marin Mommies website.
- Marin IJ has promoted camp via emails and online.

Adult Programs

- Successful first Paint and Sip class on 3/25 with 10 participants. We currently have 24 people registered for our Paint & Sip on 4/22
- 21 attendees for our first Adult & Child paint workshop on 4/2 and currently sold out for our upcoming family paint workshop on 5/1
- Adult drop – in basketball will end on May 26th for summer and will return in the fall. Basketball averaging 8-10 people
- Introduction to Contract Bridge I will begin on September 13, 2022. Bridge program series has averaged between 13-20 people.
- Offering iPhone and MacOS workshop series beginning in September. Dates to be confirmed.
- Currently looking for a Mahjonn instructor to offer an ongoing adult Mahjonn enrichment program.

Group Exercise

- Offering a free yoga demo class with instructor Donna Hamilton on June 6th from 5:30pm – 6:30pm
- Now offering Cardio Core class w/ Karen on Saturday's and numbers have steadily increased with class averaging between 15- 18 members

Facility Rentals

- Golden State Warriors are hosting their youth shooting clinic in gym on May 7th
- Legarza sports has confirmed to rent out gym to continue fall programming in September to December
- We have confirmed 5 rentals for first floor, loft, and gym for the month of April and May

Events

- Confirmed three Poolside Jams for the summer of 2022. Tentative dates are 6/26, 7/24, and 8/21 from 2:30pm – 4:30pm
- Strawberry Community Night is confirmed for Tuesday 8/16/22 featuring Void Where Prohibited Band

Tennis Courts

- 9-Month tennis passes now on sale
- Monitoring court reservations to determine availability for rentals and additional pros
- A USTA ladies 3.5 team will be using SRD courts for two matches
 - Two Fridays in June

Misc.

Strawberry Recreation & Parks Foundation

- GM filing all paperwork to restart foundation
- Last filing w/CA Atty General has been completed
 - Waiting to submit one more form that had to be requested from IRS. Estimated time – 2 months
- Foundation should be ready to accept donations by summer/fall

MVRS

- No request for rate increase this term

Ping Pong @ SRD

- We purchased two new ping pong tables.
 - Will be used for both youth & adults

Prop 68 Grant

- **Tennis Court Project**
 - All paperwork/forms completed
 - Waiting for staff visit in May for final sign-off
 - Will take 6-8 weeks to receive funds
- **Sport Court**
 - Will begin process of completing additional forms as we go through the bidding process
 - Initial forms sent in to begin the process for Allocation Grant

Zone IV 2023 Dredge Project Plan	January 3rd 2022	Status Codes: Not Started	In Progress	Complete	Over Due		
Task	Start	End	MO/W	Feb	Mar	Apr	May
Secure Episode Permit	1-Feb	1-May	12				
Obtain Lic to dredge from new owners	1-Feb	3-Feb	3				
Begin Selection of Engineer	4-Feb	2-Mar	3				
Submit Engineer candidate(s) to SRD/Cove	2-Mar	2-Mar	1				
Approve Engineer	2-Mar	3-Mar	2				
Contract with Engineer	4-Mar	4-Mar	1				
Review Project Plan for completeness/accuracy	4-Mar	1-May	5				
Submit Episode Project Plan for Permit	3-Apr	3-May	5				
Agency approvals: state lands/fish & game	3-Apr	3-May	5				
Agency approvals: DMMO, BCDC, Waterboard	3-Apr	3-May	5				
Resolve Agency Questions	4-Mar	2-Apr	3				
Develop Dredge Site Plan	4-Mar	2-Apr	3				
Develop scope of work for dredge contract							

Task	Start	End	MO/W	April	May	June	July
Public Bid For Project	1-Apr	4-Apr	4				
Update Dredge Contract	1-Apr	4-Apr	4				
Determine Vendor for Public Bid/Project Mngr	1-Apr	4-Apr	4				
Compile list of dredgers and notify	3-Apr	3-May	5				
Schedule Tour of site with dredge vendors	1-May	4-May	4				
Develop Bid Documents	1-May	4-May	4				
Distribute Bid Documents	1-Jun	1-Jun	1				
Public notice of Bid	1-Jun	2-Jun	2				
Public Bid Meeting	4-Jun	4-Jun	1				
Approve Dredge Contract	1-Jul	3-Jul	3				
Sign Dredge Contract	1-Jul	3-Jul	3				

Task	Start	End	MO/W	Month 2022	2023
Dredge Preparation/Commencement/Completion	Aug	Sept	2	8	1
Develop & Submit Dredge Plan	Aug	Sept	2	8	1
BCDC Approval	Oct	Oct	1		
Review plan and update forecasts	Oct	Oct	1		
Notify Homeowners of dredge plan	Nov	Nov	1		
Assign channel captains	Jan	Mar	3		
Permit Approval Follow-up	Oct	Nov	2		
Eel grass survey	May	May	1		
Etrak pre-dredge survey	April	April	1		
Commence/Complete dredging outer channel	June	June	1		
Notify homeowners of dredge plan/boats	May	Sept	5		
Commence/Complete South channel B	July	July	1		
Commence/Complete North channel B	Aug	Aug	1		
Commence/Complete Cove section A	Sept	Sept	1		
Weekly progress reports on dredging	May	Oct	7		
Post dredge Survey	Oct	Oct	1		
Monthly Billing statements	Oct	Oct	1		
Project Management--Dredging	April	Nov	8		

Task	Start	End	MO/W	Month 2022	2023
Dredge Preparation/Commencement/Completion	Aug	Sept	2	8	1
Develop & Submit Dredge Plan	Aug	Sept	2	8	1
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Etrak pre-dredge survey	April	April	1		
Commence/Complete dredging outer channel	June	June	1		
Notify homeowners of dredge plan/boats	May	Sept	5		
Commence/Complete South channel B	July	July	1		
Commence/Complete North channel B	Aug	Aug	1		
Commence/Complete Cove section A	Sept	Sept	1		
Weekly progress reports on dredging	May	Oct	7		
Post dredge Survey	Oct	Oct	1		
Monthly Billing statements	Oct	Oct	1		
Project Management--Dredging	April	Nov	8		

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Notify homeowners of dredge plan/boats	May	Sept	5		
Commence/Complete South channel B	July	July	1		
Commence/Complete North channel B	Aug	Aug	1		
Commence/Complete Cove section A	Sept	Sept	1		
Weekly progress reports on dredging	May	Oct	7		
Post dredge Survey	Oct	Oct	1		
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Notify homeowners of dredge plan/boats	May	Sept	5		
Commence/Complete South channel B	July	July	1		
Commence/Complete North channel B	Aug	Aug	1		
Commence/Complete Cove section A	Sept	Sept	1		
Weekly progress reports on dredging	May	Oct	7		
Post dredge Survey	Oct	Oct	1		
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Commence/Complete South channel B	July	July	1		
Commence/Complete North channel B	Aug	Aug	1		
Commence/Complete Cove section A	Sept	Sept	1		
Weekly progress reports on dredging	May	Oct	7		
Post dredge Survey	Oct	Oct	1		
Monthly Billing statements	Oct	Oct	1		
Project Management--Dredging	April	Nov	8		

Responsible Parties
 BW - Barbara Wambach
 TG - Terry Graham
 BOD- SRD BOD
 SRD - Zone IV Committee
 GM - Nancy
 Engineer
 Project Manager
 Dredger
 Cove
 WRA - eel grass
 Etrak - Hydro survey
 CC- County Council

Proposed Authority:
 BW/TG:
 Monthly Update on Proj Plan
 Obtain Lic to dredge: Owners
 Submit Engineer Candidate
 Resolve Agency Questions
 Submit Proj Manager Candida
 Work directly with Vendors
 weekly tasks
 Compile list of Dredgers
 Schedule site review with
 Dredgers
 Review and approve all
 contracts
 Review and approve all
 invoices for payment.
 Assign Channel Captains
 Communicate with Homeown
 Communication w The Cove

Nancy/GM
 Approve WRA/Etrak work
 Submit Income/Expense rep
 to BW Quarterly thru March
 2023, then monthly thru Nov
 2023

Zone IV Committee
 Approve Engineer, Project
 Manager
 Attend CC meeting(s) to
 update contracts & confirm
 authorities

SRD BOD
 Approve Dredge Contract
 Review Monthly proj status

Special District Estimate for FY 2021-22 Disbursements						
	Population	% of total pop.	50% base	50% per capita	Total estimate	
Bel Marin Keys	2,200	9.19%	\$ 34,082.58	\$ 25,050.25	\$ 59,132.83	
Marin City	2,962	12.37%	\$ 34,082.58	\$ 33,726.75	\$ 67,809.33	
Marinwood	4,800	20.05%	\$ 34,082.58	\$ 54,655.10	\$ 88,737.67	
Muir Beach	295	1.23%	\$ 34,082.58	\$ 3,359.01	\$ 37,441.59	
Strawberry	5,000	20.88%	\$ 34,082.58	\$ 56,932.39	\$ 91,014.97	
Tamalpais	6,859	28.64%	\$ 34,082.58	\$ 78,099.86	\$ 112,182.43	
Tomales	210	0.88%	\$ 34,082.58	\$ 2,391.16	\$ 36,473.74	
Firehouse Community Park Agency	1,620	6.77%	\$ 34,082.58	\$ 18,446.09	\$ 52,528.67	
Total	23,946	100.00%	\$ 272,660.61	\$ 272,660.61	\$ 545,321.22	
SOURCE: http://lafco.marin.org/						
*LAFCO staff reported that they check in with districts annually to update population estimates and provides any updates to these numbers on their website. LAFCO % per capita distribution among special district participants.						
**The Firehouse Community Park Agency population was determined based on the population provided by LAFCO for the Bolinas Community Public Utility District						

City and Town Estimate for FY 2021-22 Disbursements			
	Pop. on 1/1/13	% of total pop.	Per capita estimate
Belvedere	2,086	1.12%	\$ 16,934.23
Corte Madera	9,320	4.99%	\$ 75,660.13
Fairfax	7,499	4.01%	\$ 60,877.18
Larkspur	12,021	6.43%	\$ 97,586.96
Mill Valley	14,147	7.57%	\$ 114,845.91
Novato	52,554	28.13%	\$ 426,635.48
Ross	2,446	1.31%	\$ 19,856.73
San Anselmo	12,431	6.65%	\$ 100,915.36
San Rafael	58,182	31.14%	\$ 472,323.81
Sausalito	7,116	3.81%	\$ 57,767.97
Tiburon	9,031	4.83%	\$ 73,314.02
Total	186,833	100.00%	\$ 1,516,717.78

SOURCE: <http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/view.php>

Special District Estimate for FY 2022-23 Disbursements						
	Population	% of total pop.	50% base	50% per capita	Total estimate	
Bel Marin Keys	2,200	9.19%	\$ 14,922.99	\$ 10,968.21	\$ 25,891.20	
Marin City	2,962	12.37%	\$ 14,922.99	\$ 14,767.20	\$ 29,690.19	
Marinwood	4,800	20.05%	\$ 14,922.99	\$ 23,930.63	\$ 38,853.63	
Muir Beach	295	1.23%	\$ 14,922.99	\$ 1,470.74	\$ 16,393.73	
Strawberry	5,000	20.88%	\$ 14,922.99	\$ 24,927.74	\$ 39,850.74	
Tamalpais	6,859	28.64%	\$ 14,922.99	\$ 34,195.88	\$ 49,118.87	
Tomales	210	0.88%	\$ 14,922.99	\$ 1,046.97	\$ 15,969.96	
Firehouse Community Park Agency	1,620	6.77%	\$ 14,922.99	\$ 8,076.59	\$ 22,999.58	
Total	23,946	100.00%	\$ 119,383.95	\$ 119,383.95	\$ 238,767.90	
SOURCE: http://lafco.marin.org/						

*LAFCO staff reported that they check in with districts annually to update population estimates and provides any updates to these numbers on their website. LAFCO % per capita distribution among special district participants.

**The Firehouse Community Park Agency population was determined based on the population provided by LAFCO for the Bolinas Community Public Utility District

City and Town Estimate for FY 2022-23 Disbursements			
	Pop. on 1/1/13	% of total pop.	Per capita estimate
Belvedere	2,086	1.12%	\$ 7,414.62
Corte Madera	9,320	4.99%	\$ 33,127.65
Fairfax	7,499	4.01%	\$ 26,654.96
Larkspur	12,021	6.43%	\$ 42,728.27
Mill Valley	14,147	7.57%	\$ 50,285.07
Novato	52,554	28.13%	\$ 186,801.56
Ross	2,446	1.31%	\$ 8,694.23
San Anselmo	12,431	6.65%	\$ 44,185.60
San Rafael	58,182	31.14%	\$ 206,806.11
Sausalito	7,116	3.81%	\$ 25,293.60
Tiburon	9,031	4.83%	\$ 32,100.41
Total	186,833	100.00%	\$ 664,092.10

SOURCE: <http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/view.php>

AMENDMENT TO THE CONTRACT FOR THE EXCLUSIVE RIGHT AND PRIVILEGE
TO COLLECT ALL REFUSE WITHIN THE TERRITORIAL LIMITS OF THE STRAWBERRY
RECREATION DISTRICT

This Amendment to the Contract for the Exclusive Right and Privilege to Collect all Refuse within the Territorial Limits of the Strawberry Recreation District (this "Amendment") is entered into as of April 12, 2022 between the Strawberry Recreation District ("District") and Mill Valley Refuse Service, Inc. ("Contractor").

WHEREAS, Strawberry Recreation District and Contractor are parties to a Contract for the Exclusive Right and Privilege to Collect all Refuse within the Territorial Limits of the Strawberry Recreation District originally dated January 20, 1965 (such agreement as amended, the "Agreement"), which has been amended from time to time;

WHEREAS, the parties wish to amend the Agreement to assist Strawberry Recreation District in complying with the SB 1383 Regulations (as defined in Exhibit A to this Amendment);

WHEREAS, Strawberry Recreation District intends to implement a 3-container Organic Waste collection service as contemplated by Section 18984.1 of the SB 1383 Regulations.

NOW, THEREFORE, the parties agree as follows:

1. Effective Date. This Amendment shall take effect April 12, 2022.
2. Definitions. For purposes of this Amendment, the terms set forth in Exhibit A, attached hereto and incorporated herein, shall have the meanings given to them in such exhibit.
3. Three-Container Organic Waste Collection Services.
 - 3.1. Phased Implementation. District and Contractor acknowledge that Contractor's Organic Waste Collection routes must be expanded to satisfy the requirements of the SB 1383 Regulations, and that new collection trucks must be procured by Contractor in order to provide such services. Beginning January 1, 2022 all new customers will be provided base level of collection service including Recycling Container, Organics Container and Garbage Container collection service. As soon as practicable, Contractor shall provide Organic Waste collection service to all of its customers within District who are subscribed to and pay for Solid Waste collection service, unless (i) the customer is categorically exempted under District's code from the requirement to subscribe for Organic Waste collection service, or (ii) the customer qualifies for and is granted a State- or District-issued waiver. Contractor will work with customers to appropriately size collection containers such that source-separation of all materials is possible without any overflow of material, and if any disputes arise or overages occur, the District will make the final determination on proper container size.
4. Container Requirements.
 - 4.1. General Requirement. Contractor and District shall work together to supply compliant carts to all customers no later than January 1, 2036 unless this Agreement terminates prior to this date. Costs for Containers may be covered by rates, funding from grants, or another agreed upon methodology by the Contractor and District.

4.2. Container Colors. Contractor shall ensure that each Container that it newly purchases after January 1, 2022 and provides to a customer serviced under the Agreement conforms to the following color scheme for containers or lid colors: Black/Grey Garbage Containers or lids for collection of Solid Waste, Blue Recycling Containers or lids for collection of Recyclable Materials, and Green Organics Containers or lids for collection of Organic Waste. In addition, Contractor shall ensure that all Containers it uses to provide such services to customers serviced under the Agreement conform to such color scheme by January 1, 2036.

4.3. Container Labels. Contractor shall ensure that each Container that it newly purchases after January 1, 2022 and provides to a customer serviced under the Agreement shall be labeled or imprinted with language and/or graphics that clearly indicates the primary items accepted and the primary items that are Prohibited Container Contaminants for that Container type. Contractor may comply with this Section 4.3 by using model labeling provided by CalRecycle.

5. Route Reviews.

5.1. General Requirement. At least once annually, beginning in 2022, Contractor shall conduct a Route Review for each Hauler Route. The number of Containers to review per Hauler Route shall be calculated on the basis of the number of garbage accounts provided service by a specific Hauler Route for one week. For example, "Route A" collects garbage from 250 accounts, 4 days per week for a total of 1,000 accounts per week; include a minimum of 25 accounts for Route Review of "Route A". For each Route Review of a Hauler Route, Contractor shall inspect at least the following minimum number of Containers, but may inspect more if Contractor deems necessary; and shall inspect all Containers placed for collection (including Recycling Containers, Organics Containers, and Garbage Containers). Each inspection shall involve lifting the Container lid and observing the contents, but shall not require Contractor to disturb the contents or open any bags. Contractor may select the Containers to be inspected at random, or (if mutually agreed with District) by any other method not prohibited under the SB 1383 Regulations. For the avoidance of doubt, Contractor shall not be required to annually inspect every Container on a Hauler Route. Contractor shall include the results of each Route Review in its next regularly scheduled report to District, as required by Section 10.

<u>Route Size (# garbage accounts/ week)</u>	<u>Minimum Number of Containers</u>
Less than 1,500	25
1,500-3,999	30
4,000-6,999	35
7,000 or more	40

5.2. Notice of Contamination. If Contractor observes Prohibited Container Contaminants in a Container during a Route Review comprising ten percent or more of observable container volume, Contractor shall notify the customer of the violation in writing. The written notice shall include information regarding the requirement to properly separate materials into the appropriate Containers. The notice may be left on the customer's Container, gate, or door at the time the violation is discovered, and/or be mailed, e-mailed, electronically messaged or delivered personally to the customer within 30 days. Contractor may dispose of the contents of any Container found to contain Prohibited Container Contaminants and may charge a contamination fee not to exceed \$20 or current District approved charge for same service. The notice shall be provided in English and Spanish.

6. Compliance Reviews.

- 6.1. General Requirement. At least once annually, beginning in 2022, Contractor shall review the records of its Commercial and Multi-Family customers in District that are subscribed for at least two (2) cubic yards per week of combined Solid Waste, Organic Waste and Recyclable Materials service, to determine whether such customers are subscribed for Organic Waste collection service or have an applicable waiver. Contractor shall include the results of each compliance review in its next regularly scheduled report to District, as required by Section 10.
- 6.2. Site Visit Requirement. Based on Contractor's review of the list of customers requiring site visit compiled in accordance with Section 6.1 above, Contractor shall conduct an annual site visit to each Commercial and Multi-Family customer in District that is determined to not be enrolled in 3-container organic waste collection service and not be eligible for a waiver based on the District determination, to encourage those businesses to sign up for SB 1383 compliant Organics Waste service and provide educational material about the law's requirements.

7. Education & Outreach.

- 7.1. Prior to February 1, 2022, and annually thereafter, Contractor shall provide the following to all its customers under the Agreement:
- 7.1.1. Information on the customer's requirements to properly separate materials in appropriate containers.
 - 7.1.2. Information on methods for: the prevention of Organic Waste generation, recycling Organic Waste on-site, sending Organic Waste to community composting, and any other local requirements regarding Organic Waste.
 - 7.1.3. Information regarding the methane reduction benefits of reducing the landfill disposal of Organic Waste, and the methods of Organic Waste recovery contemplated by the Agreement.
 - 7.1.4. Information regarding how to recover Organic Waste.
 - 7.1.5. Information related to the public health and safety and environmental impacts associated with the landfill disposal of Organic Waste.
- 7.2. The above information will be provided, at a minimum, through print and/or electronic media, and may also be provided through workshops, meetings and/or on-site visits.
- 7.3. Contractor shall provide an educational webpage which includes downloadable copies of all the materials described in Section 7.1, as well as an educational brochure to be provided by District for edible food recovery outreach.
- 7.4. Educational materials provided pursuant to the above shall be translated into Spanish.
- 7.5. Contractor shall provide educational materials to customers discovered to be out of compliance with the SB 1383 Regulations requirements (e.g., insufficient interior

containers, etc.) and report a list of such customers as well as actions taken to the District on a periodic basis as required by District.

8. Waivers. Contractor shall be responsible for the distribution, collection and evaluation of waiver applications as appropriate and provide the District a recommendation to accept or deny waiver requests. Contractor shall develop waiver application forms and shall provide them to District for District approval prior to use. Contractor shall evaluate requests for exemption or waiver from the Act's requirements on the basis of physical space or de minimis generation and provide the District periodic recommendations and supporting documentation to deny or approve waivers, including a site visit and re-evaluation at least every five years as required by the SB 1383 Regulations.
9. Edible Food Recovery. Contractor shall provide District with a list of Tier One commercial edible food generators located in their jurisdiction by April 1, 2022 and annually thereafter. Contractor shall provide District with a list of Tier Two commercial edible food generators located within their jurisdiction by January 1, 2024 and annual thereafter.
10. Reporting.

Contractor shall provide the following information to District by August 15, 2022 (covering the period April 1, 2022-June 30, 2022) and annually, by February 15 of the year following the reporting year:

10.1.1. For information provided by Contractor pursuant to Section 7 above:

- (a) Copies of all such information (including flyers, brochures, newsletters, invoice messaging, website and social media postings, emails, and other electronic messages).
- (b) The date the information was disseminated or the direct contact made. For website and social media postings, this shall be the date posted.
- (c) To whom the information was disseminated or the direct contact made. For mass distributions such as mailings or bill inserts, Contractor may provide the type and number of accounts receiving the information, rather than listing each recipient individually.

10.1.2. For Route Reviews and Compliance Reviews:

- (a) The date the review was conducted.
- (b) The name and title of each person conducting the review.
- (c) A list of the account names and addresses covered by the review.
- (d) For Route Reviews, a description of each Hauler Route reviewed, including Contractor's route number and a description of the Hauler Route area.
- (e) For Route Reviews, the results of such review (i.e. the addresses where any Prohibited Container Contaminants were found), and any photographs taken.

(f) For Compliance Reviews, the results of such review (i.e. Contractor's findings as to whether the customers reviewed are subscribed for Organic Waste collection service, have an applicable waiver, or neither), and any relevant evidence supporting such findings (e.g. account records).

(g) Copies of any educational materials issued pursuant to such reviews.

10.1.3. Documentation relating to observed Prohibited Container Contaminants, whether observed during Route Reviews or otherwise:

(a) Copies of the form of each notice issued to customers for Prohibited Container Contaminants, as well as, for each such form, a list of the customers to which such notice was issued, the date of issuance, the customer's name and service address, and the reason for issuance (if the form is used for multiple reasons). This information will also be provided monthly to any other government entity approved by the District, including but not limited to Zero Waste Marin requests.

(b) The number of times notices were issued to customers for Prohibited Container Contaminants.

(c) The number of Containers where the contents were disposed due to observation of Prohibited Container Contaminants.

10.1.4. A description of Contractor's process for determining the level of Container contamination under the Agreement.

10.1.5. Reports to District on customers discovered to be out of compliance with the SB 1383 Regulations, including a list of the customers, the type of violation, actions taken to educate those customers, and contact information for those customers. Such reports shall be provided periodically as required by District.

11. Section 18988.1 and 18988.2 Compliance. Contractor is responsible for delivery of all Solid Waste to properly permitted disposal facilities, transfer stations, recyclable materials processing facilities, organics processing facilities, and C&D processing facilities as listed:

Redwood Landfill/WM EarthCare: 8950 Redwood Highway, Novato, CA 94945

Marin Sanitary Service Transfer Station: 1050 Andersen Drive, San Rafael, CA 94912

Marin Recycling Center: 535 Jacoby Street, San Rafael, CA 94901

Marin Resource Recovery Center: 535 Jacoby Street, San Rafael, CA 94901

The list may be amended from time to time by Contractor, subject to District approval of the amended list. Failure to comply with this provision will result in the levy of an Administrative Charge or Penalty as specified in Ordinance 2021-01 and may result in Contractor being in default under this Agreement. District hereby approves delivery of Organic Waste to such facility(ies). Contractor shall comply with its obligations under this Amendment and the obligations that by operation of law are imposed upon it directly pursuant to Chapter 12 of the SB 1383 Regulations.

12. Future Changes. The parties acknowledge that future changes to this Amendment or the Agreement may be desirable to assist the parties with their respective compliance obligations under the SB 1383 Regulations or subsequent amendments thereto or interpretations thereof. The parties agree to negotiate any such proposed changes in good faith. The foregoing shall not be deemed to limit either party's rights or remedies under the Agreement.
13. Miscellaneous. In the event of any conflict between this Amendment and the Agreement, this Amendment shall govern. Section headings in this Amendment are for convenience only and shall not be used in the interpretation of this Amendment. This Amendment may be executed in counterparts and/or by electronic signature (e.g., DocuSign). As used in this Amendment, "including" and its variants mean "including without limitation."

[Remainder of this page intentionally left blank]

IN WITNESS WHEREOF, this Amendment is entered into as of the date first written above.

Strawberry Recreation District

Mill Valley Refuse Service, Inc.

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

APPROVED AS TO FORM:

District Counsel

ATTEST:

District Clerk

Exhibit A

DEFINITIONS

“Act” means the California Integrated Waste Management Act of 1989 (sometimes referred to as CIWMA or “AB 939”), Public Resources Code § 40000 and following as it may be amended, including but not limited to, the Jobs and Recycling Act of 2011 (AB 341), SB 1016 (Chapter 343, Statutes of 2008 [Wiggins, SB 1016]), the Mandatory Commercial Organics Recycling Act of 2014 (AB 1826), and the Short-Lived Climate Pollutants Bill of 2016 (SB 1383), and as implemented by the regulations of CalRecycle.

“Recycling Container” means a Container for the collection of recyclable materials as defined in the Agreement. The Recycling Container shall be colored as as defined in the SB 1383 Regulations.

“Container” means any Cart, Bin or Debris Box.

“Garbage Container” means a Container for the collection of Garbage, which does not include Organic Waste or recyclable materials as defined in the Agreement. The Garbage Container shall be colored as defined in the SB 1383 Regulations.

“Organics Container” means a Container for the collection of Organic Waste and colored as defined in the SB 1383 Regulations. Hardware such as hinges and wheels may be any color.

“Food Waste Container” means a Container for the collection of Commercial Food Waste only and colored as defined in the SB 1383 Regulations.

“Hauler Route” means the designated weekly itinerary or sequence of stops scheduled to be performed by one collection vehicle providing regularly scheduled Solid Waste, Recyclable Material or Organic Waste collection services (not on-call or Bulky Item/Abandoned Waste) within the Contractor’s collection service area under the Agreement.

“Organic Waste” means wastes comprising material originated from living organisms and their metabolic waste products, including food, green material, landscape and pruning waste, clean unpainted/untreated wood (with no nails, wire, etc.), paper products, and printing and writing paper, but excluding textiles and carpets, manure, biosolids, digestate, sludges, non-compostable paper, Construction & Demolition Debris, and Hazardous Waste. No material shall be considered Organic Waste unless it has been segregated by the customer for separate collection.

“Prohibited Container Contaminants” means any of the following:

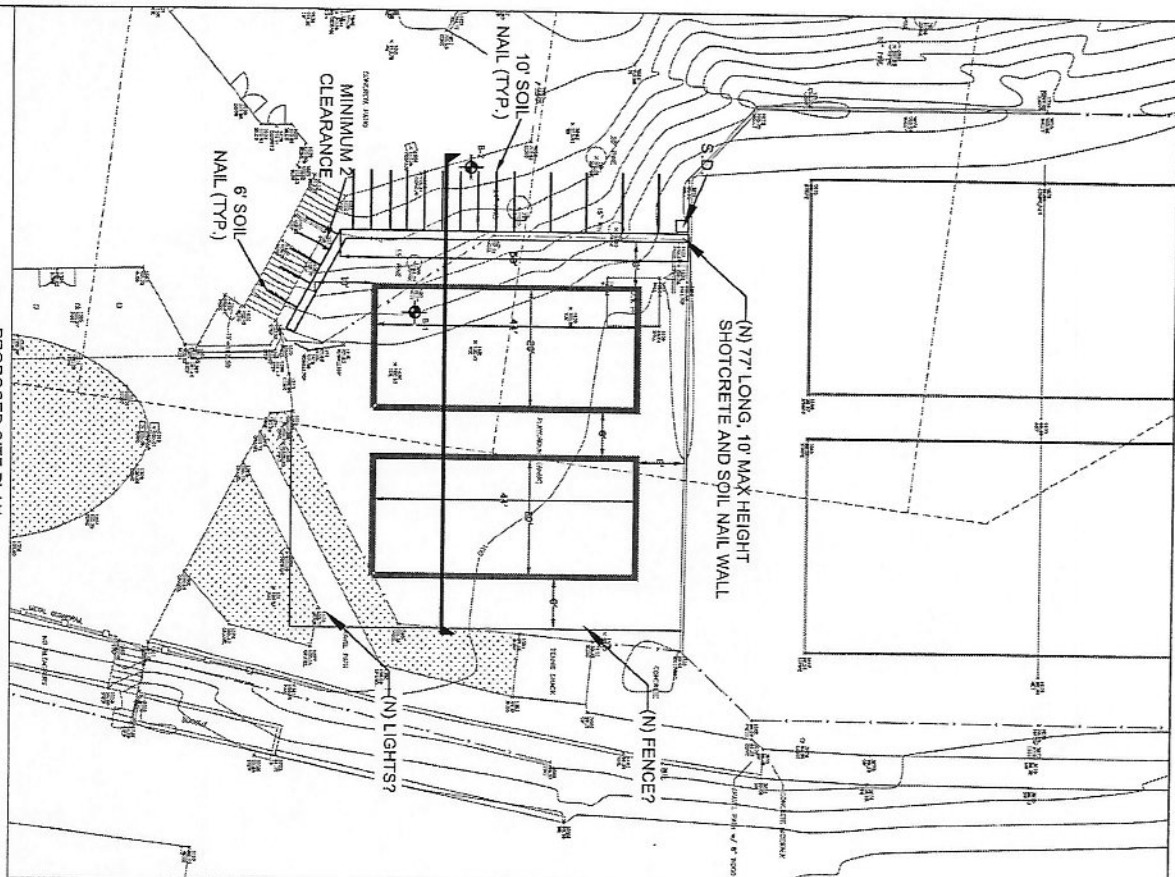
- (a) Non-Organic Waste placed in the Organics Container, including but not limited to textiles and carpets, manure, biosolids, digestate, sludges, non-compostable paper, Construction & Demolition Debris, and Hazardous Waste;
- (b) Organic Waste placed in the Garbage Container that is specifically identified under the Agreement for collection in the Organics Container or Recycling Container;
- (c) Organic Waste placed in the Recycling Container that is specifically identified under the Agreement for collection in the Organics Container. Paper products and printing and

writing paper may be considered acceptable and not considered Prohibited Container Contaminants if they are placed in the Recycling Container.

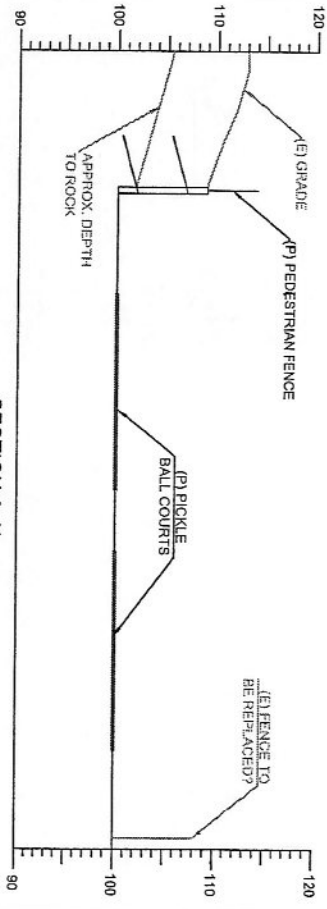
“Route Review” means a visual inspection of Containers along a Hauler Route for the purpose of identifying Prohibited Container Contaminants, which may include mechanical inspection methods such as use of cameras.

“SB 1383 Regulations” means the Short-lived Climate Pollutants (SLCP): Organic Waste Reductions regulations adopted by the California Department of Resources Recycling and Recovery (“CalRecycle”) in 2020.

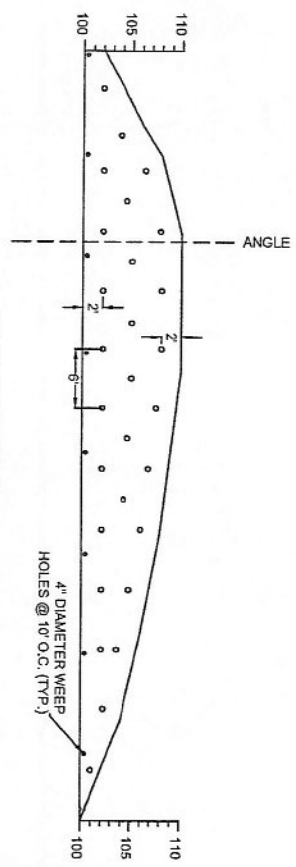
For purposes of this Amendment, the following terms (whether or not capitalized) shall have the meanings given to them in the SB 1383 Regulations, unless the context indicates a different meaning was intended: biosolids, digestate, food, non-compostable paper, paper products, printing and writing paper, sludges.



PROPOSED SITE PLAN
SCALE
0 10 20 40 FEET



SECTION A-A'
SCALE
0 6 12 24 FEET



ELEVATION VIEW
SCALE
0 5 10 20 FEET

<p>4</p> <p>SHEET</p>	<p>PLAN AND PROFILE</p>		<p>MILLER PACIFIC ENGINEERING GROUP</p> <p>A CALIFORNIA CORPORATION, © 2017. ALL RIGHTS RESERVED FILE: 1872.012 Plans.dwg</p>	<p>504 Redwood Blvd. Suite 220 Novato, CA 94947 T 415 / 382-3444 F 415 / 382-3450 www.millerpac.com</p>	<table border="1"> <thead> <tr> <th>Description</th> <th>Mark</th> <th>Date</th> <th>By</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p style="text-align: center;">Revisions</p>				Description	Mark	Date	By																
	Description	Mark			Date	By																						
<p>Strawberry Rec Center Pickleball Court 118 E. Strawberry Drive Mill Valley, California</p>		<p>Project No. 1872.012 Date: 4/5/2022</p>	<p>Design: MMT 1/14/22 Check: MMT 1/14/22 Drawn: SAS 4/5/22</p>																									

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RESOLUTION # 2022-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF STRAWBERRY RECREATION DISTRICT MAKING FINDINGS THAT THE PROCLAIMED STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY TO MEET SAFELY IN PERSON AND DECLARING THAT THE BOARD OF DIRECTORS WILL CONTINUE TO MEET REMOTELY IN ORDER TO ENSURE THE HEALTH AND SAFETY OF THE PUBLIC

WHEREAS, the Fire District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative body conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings electronically without a physical meeting place; and

WHEREAS, as a result of Executive Order N-29-20, staff set up Zoom teleconference meetings for all District Board of Directors meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which specified that Executive Order N-29-20 would remain in effect through September 30, 2021, at which point it would expire; and

WHEREAS, since the issuance of Executive Order N-08-21, the Delta variant has emerged, causing a spike in COVID-19 cases throughout the state; and

WHEREAS, the Governor's proclaimed State of Emergency remains in effect, and State and local officials, including the Marin County Director of Health and Human Services, the California Department of Public Health, and the Department of Industrial Relations, have imposed or recommended measures to promote social distancing; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill 361 into law, as urgency legislation that goes into effect on October 1, 2021, amending Government Code Section 54953 of

the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed state of emergency, provided certain conditions are met and certain findings are made; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that the Director of Health & Human Services has recommended that the County continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings.

WHEREAS, the District cannot maintain adequate safe social distance between members of the public, Board members and staff in their respective meeting locations; and

WHEREAS, because of the rise in cases due to the Delta variant, the District is concerned about the health and safety of attendees, the District's Board of Directors desires to take the actions necessary to comply with AB 361 and to continue to hold its Board and committee meetings remotely.

NOW, THEREFORE, THE SOUTHERN MARIN FIRE DISTRICT BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

1. The Board has reconsidered the circumstances of the State of Emergency, and finds that:
 - a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the Board of Directors and District staff, and members of the public to meet safely in person; and
 - b. State and local officials continue to recommend measures to promote social distancing.
2. District Board of Directors meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361 and Government Code Section 54953(e)(2), in order to ensure the health and safety of the public while providing access to public meetings.
3. The Board of Directors will reconsider the circumstances of the State of Emergency and revisit the need to conduct meetings remotely within 30 days of the adoption of this Resolution.

REGULARLY PASSED AND ADOPTED this 12th day of April 2022.

Pamela Bohner, Board Chair

Date