

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494/ Fax # (415) 383-6635

SRD Board Meeting Notice and Agenda
Tuesday, July 12, 2022
Closed Session 5:00 p.m.
Open Session 6:00 p.m.

DUE TO COVID-19 AND THEOMICRON VARIANT, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO GOVERNMENT CODE SECTION 54953 (e), WHICH APPLIES DURING A PROCLAIMED STATE OF EMERGENCY DURING WHICH STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom app with the following: Meeting ID: 880 2056 3873

Passcode: 631191

Or by direct dialing this number 669 900 9128 and entering the above meeting ID and password. You may also view video during the meeting via live stream:

<https://us02web.zoom.us/j/88020563873?pwd=bkR6RmZSOU5EZ2ICZ0R5dTU3SUhPZz09>

Location: Strawberry Recreation District – 1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to California Government Code § 54956.9(d)(2). Number of potential case(s): four
3. Announcement from Closed Session
4. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
5. **OPEN SESSION AGENDA** – Members of the public may comment on any agenda item (limit: three mins per person).
 - A. New Business Items
 - B. Approval of the Minutes of May 10, 2022, and June 13, 2022.
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
 - D. **Discussion/Action:** Zone IV – Project Plan Update.
Recommended Action: Discussion only.
 - E. **Discussion/Action:** General Manager recommends adoption of Mileage Reimbursement Policy.
Recommended Action: Adopt.
 - F. **Discussion/Action:** General Manager to present spa equipment and resurfacing costs.
Recommended Action: Reapprove.
 - G. **Discussion/Action:** Biannual review of the Employee Handbook.
Recommended Action: Assign review of Employee Handbook to Human Resources Subcommittee.

H. **Discussion/Action:** Discussion of whether to authorize use permits for Brickyard Park.

Recommended Action: Discussion only.

I. **Discussion Action:** Election Information. Nomination papers are available July 18 – August 12 or August 17 (if an incumbent does not file for a specific contest).

Recommended Action: None.

J. **Discussion/Action:** General Manager requests a thirty (30) day extension of Resolution 2022-02, adopted by the Board at its February 8, 2022 meeting. Resolution 2022-02 adopted AB 361 regarding tele/video conference meetings during the COVID-19 state of emergency.

Recommended Action: Extend Resolution 2022-02 for thirty (30) days.

Adjournment.

Next Regular Session Board Meeting is August 9, 2022, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request

SRD Meeting Minutes for June 13th 2022

Present for meeting include:

Manager Nancy Shapiro

Director Pam Bonner

Director Cale Nichols

Director Jeff Francis

Meeting commences at 6:12 pm

Nothing to report out of closed session. Direction given to staff

Open Time for Public Expression – None

Item D. Open Session starts with a discussion of item D – Zone IV committee recommends adoption of Resolution Measure B Zone IV parcel tax increase or 60% from \$4,140 to \$6,624.

Item E Pam Bonner gives motion to adopt Parcel Tax increase. Cale Nichols seconds motion. All those in Favor. Yes

Item F. General Manager presents Fiscal Year 2022 – 2023 budget. Budget 1 does not include sport court. Budget 2 does include sport court. General Manager supports budget 2. Director Francis makes motion to approve Budget 2. Director Nichols seconds the motion. All those in favor. Yes.

Item G Discussion / Action item regarding two – year General Manager contract. Director Bonner make motion to approve increase to \$160 K annual Salary flowed by cpi increase for second year. Director Nichols provides second motion. All those in favor. Yes

Item H Discussion / Action Item. District Manager suggests adoption of Fecal Free in the amount of \$250 per occurrence in hopes of pool users taking more care to prevent fecal releases. Director Francis gives motion to adopt policy. Director Bonner seconds motion. All those in favor. Yes.

Item I Discussion / Action Item. General Manager requests a 30-day extension to Resolution 2022-02 thus extending the use of tele/video conferencing during the COVID – 19 state of emergency. Director Bonner provides motion to extend. Director Nichols seconds motion. All those in Favor. Yes.

Item B Approval of minutes from prior meetings. Not applicable

Item C Fiscal reports. Approval and Confirmation of Expenditures, Disbursements, Payroll and Warrants. Director Francis provides motion to approve. Director Bonner seconds motion. All those in favor. Yes

General Manage provides manager report as presented.

Meeting adjourned at 7:15 pm

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
7/6/2022

Youth Playclub	0.00	Total Cash	1278.00
Youth Daycamp	800.00	Total Checks	918.00
Youth Contract Class	0.00	<u>Subtotal</u>	2196.00
Special Events Income	0.00	Total Credit Card	0.00
Adult Group Ex	440.00	<u>Total</u>	2196.00
Adult Basketball	0.00		
Adult Enrichment	0.00		
Aquatics Pool Pass	216.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	200.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	120.00		
Aquatics Swim Team Fees	0.00		
Aquatics Pool Parties	0.00		
Tennis rental	0.00		
Tennis Membership	390.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	30.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	2196.00		



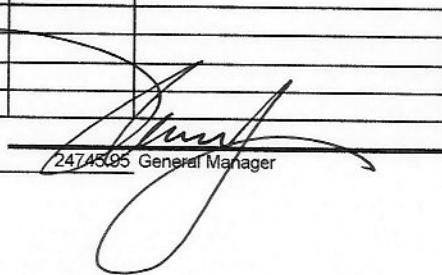
TO:
RICHARD ARROW, AUDITOR/CONTROLLER
County of Marin
Civic Center
San Rafael, CA 94903

Warrant Date 7-6-22

On the 12th day of July 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose		Amount
809312126	CAL PERS-Unfund		Admin Pension Expense	3,527.00
809312127	CAL PERS-Unfund		Admin Pension Expense	19,288.00
809312128	California Security Cameras Inc.		Facilities Repairs & Maintenanc	140.00
809312129	Cintas Corporation	227.35	Supplies	454.70
		227.35	Pool Maint Supplies	
809312130	Katharine Rittenburg		Admin Acct/Audit/bookkeeping	1,251.25
809312131	Planeteria Media LLC		Admin Web Site	50.00
809312132	Void			0.00
809312133	Trinity Dohoney		Pool Professionla Development	35.00
Total				24,745.95

Total 24,745.95 General Manager



LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 6-30-22

*** PAYROLL CLEARING***

On the 12th day of July 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2297	Alber, Mary C	Paystub	553.06
DD2298	Allan, Trevor R	Paystub	94.90
DD2299	Amir, Mika	Paystub	1,163.44
DD2300	Ayaz, Sophia S	Paystub	591.11
DD2301	Bader, Theo L	Paystub	845.43
DD2302	Bennerotte, Madisyn M	Paystub	122.38
DD2303	Blount, Savannah	Paystub	161.88
DD2304	Brooks, Abigail K	Paystub	65.70
DD2305	Butler, Owen N	Paystub	495.05
DD2306	Dohoney, Trinity J	Paystub	1,347.77
DD2307	Ernst, Brittney L	Paystub	2,323.80
DD2308	Feliciano, Justin A	Paystub	2,080.62
DD2309	Gazzola, Jesse M	Paystub	422.02
DD2310	Griswold, Loren M	Paystub	3,173.77
DD2311	Hakman, Tyler R	Paystub	561.69
DD2312	Harlow, Georgia M	Paystub	595.11
DD2313	Hill, James C	Paystub	1,033.97
DD2314	Hood, Kyle C	Paystub	1,236.61
DD2315	Ibarra, Madi R	Paystub	649.09
DD2316	Johnson, Kendall S	Paystub	561.69
DD2317	Johnson, Tristan E	Paystub	80.30
DD2318	Johnston, Andie G	Paystub	899.95
DD2319	Kempler, Julian	Paystub	561.69
DD2320	Leitch, Madeline A	Paystub	1,221.53
DD2321	Lynch, Nora	Paystub	561.69
DD2322	Octavio, Eleanor A	Paystub	629.40
DD2323	Parsons, Dominique D	Paystub	561.69
DD2324	Quill, Caitlin O	Paystub	108.58
DD2325	Ruliffson, Sofia	Paystub	554.36
DD2326	Sacchetto, Marco J	Paystub	2,184.79
DD2327	Shapiro, Nancy R	Paystub	3,349.51
DD2328	Siddiqi, Sofia I	Paystub	532.94
DD2329	Sims, Ty G	Paystub	989.29
DD2330	Stewart, Skylar M	Paystub	338.35
DD2331	Swanson, Miranda	Paystub	771.13
DD2332	Thiessen, Juliet H	Paystub	621.49
DD2333	Wilson, Ryan A	Paystub	235.55
DD2334	Wolin, Annie K	Paystub	458.89
DD2335	Wright, Lucas C	Paystub	1,626.52
DD2336	Wright, Owen B	Paystub	232.12
9152	Cripwell, Charlotte G	payroll Checks	441.67
9153	Moseley, Sydney	payroll Checks	431.37
9154	Pineda, Georgia M	payroll Checks	387.82
9155	Poulin, Lauren C	payroll Checks	1,109.25
9156	Royal, Anna I	payroll Checks	850.33
	CAL PERS	payroll Checks	2778.38
	Quickbooks	Quickbooks Payroll fees	137.50
		3529.69 Payroll Taxes FWT	10877.25
		5954.88 Payroll Taxes FICA	
		1392.68 Payroll Taxes MCARE	
	State taxes	1245.99 Payroll taxes SWT	2218.17
		443.93 Payroll Taxres SUI	
		528.25 Payroll Taxes SDI	
			53830.60

General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

June 28, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

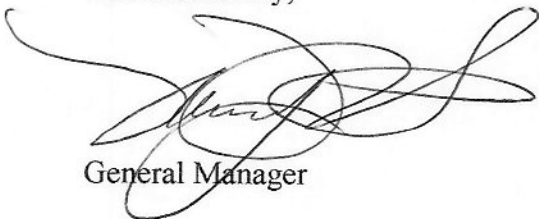
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Thirty-Seven Thousand Four Hundred Five and 00/100 (37405.00) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04, meas B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on July 12, 2022.

Yours sincerely,



General Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931

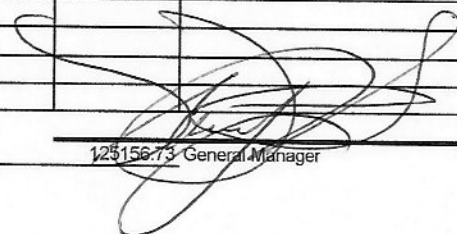
6/28/2022

Youth Playclub	0.00	Total Cash	90.00
Youth Daycamp	0.00	Total Checks	379472.50
Youth Contract Class	0.00	<u>Subtotal</u>	379562.50
Special Events Income	20.00	Total Credit Card	0.00
Adult Contract Classes	0.00	<u>Total</u>	379562.50
Adult Enrichment	0.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	70.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	0.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	4472.50		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Faciliites Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	375000.00	1033	
	379562.50		



On the 13th day of July 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312119	Anchor QEA		Zone IV Outflow-Maint. Spec Tax		37,405.00
809312120	Delta Dental of California	49.54	Admin Dental		321.00
		49.54	Facilities Full Time Dental		
		122.84	Pool Full Time Dental		
		99.08	Youth Dental		
809312121	PG&E	5,241.04	Pool Utilities		6,314.50
		1,073.46	Facilities Utilities		
809312122	Ssu Ting Yu		Poolside Jam		350.00
809312123	Vintage Contractors, Inc		Capital Improvement Projects		21,143.20
809312124	Strawberry Recreation District		Payroll Clearing Account		54,000.00
809312125	Brightly Software, Inc.		Admin Web Site		5,623.03
Total					125,156.73

Total

125156.73 General Manager

On the 13th day of July 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose	Amount
809312114	Anthony Perachiotti	Youth Contract Class Wages	1,459.15
809312115	Ground Penetrating Radar Systems, LLC	CIP:Sport Court Project	975.00
809312116	Perry Yan	Youth Contract Service/Daycamp	375.00
809312117	Ronnie Sharpe	Youth Adv/Promo	150.00
809312118	Tracy Hill	Youth Contract Service/Daycamp	355.00
Total			3,314.15

[Handwritten Signature]
 3314.15 General Manager

Total

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
6/22/2022

Youth Playclub	1428.00	Total Cash	3164.00
Youth Daycamp	300.00	Total Checks	4405.50
Youth Contract Class	5606.50	<u>Subtotal</u>	7569.50
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	0.00	<u>Total</u>	7569.50
Adult Enrichment	0.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	175.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	60.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	0.00		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	7569.50		



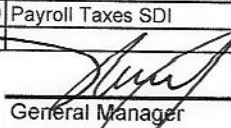
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 6-17-22

*** PAYROLL CLEARING***

On the 13th day of July 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2256	Alber, Mary C	Paystub	49.28
DD2257	Allan, Trevor R	Paystub	109.50
DD2258	Amir, Mika	Paystub	100.83
DD2259	Ayaz, Sophia S	Paystub	98.54
DD2260	Bader, Theo L	Paystub	100.83
DD2261	Bennerotte, Madisyn M	Paystub	33.77
DD2262	Benyon, Skye L	Paystub	523.76
DD2263	Block, Kathleen M	Paystub	100.83
DD2264	Blount, Savannah	Paystub	89.19
DD2265	Dohoney, Trinity J	Paystub	919.79
DD2266	Ernst, Brittney L	Paystub	2,323.78
DD2267	Feliciano, Justin A	Paystub	2,080.62
DD2268	Gazzola, Jesse M	Paystub	341.85
DD2269	Griswold, Loren M	Paystub	3,173.79
DD2270	Hill, James C	Paystub	100.83
DD2271	Hood, Kyle C	Paystub	112.69
DD2272	Johnson, Kendall S	Paystub	100.83
DD2273	Johnson, Tristan E	Paystub	47.45
DD2274	Johnston, Andie G	Paystub	100.83
DD2275	Kempler, Julian	Paystub	100.83
DD2276	Leitch, Madeline A	Paystub	543.66
DD2277	Lynch, Nora	Paystub	100.83
DD2278	May, Grainne C	Paystub	194.39
DD2279	Mayzel, Mia D	Paystub	5.94
DD2280	Miller-Hall, ChaBrea T	Paystub	787.82
DD2281	Octavio, Eleanor A	Paystub	186.15
DD2282	Parsons, Dominique D	Paystub	100.83
DD2283	Reade, Samuel R	Paystub	112.69
DD2284	Ruliffson, Sofia	Paystub	111.21
DD2285	Sacchetto, Marco J	Paystub	2,184.77
DD2286	Shapiro, Nancy R	Paystub	3,349.52
DD2287	Siddiqi, Sofia I	Paystub	100.83
DD2288	Sims, Ty G	Paystub	100.83
DD2289	Sretavan, Eric W	Paystub	100.83
DD2290	Swanson, Miranda	Paystub	825.46
DD2291	Thiessen, Juliet H	Paystub	100.83
DD2292	Wank, Lainey S	Paystub	65.71
DD2293	Wilson, Ryan A	Paystub	175.64
DD2294	Wolin, Annie K	Paystub	106.77
DD2295	Wright, Eilidh	Paystub	100.83
DD2296	Wright, Owen B	Paystub	324.97
9143	Churton, Ruby M	payroll Checks	100.83
9144	Cripwell, Charlotte G	payroll Checks	62.04
9145	Hakman, Tyler R	payroll Checks	100.83
9146	Moseley, Sydney	payroll Checks	100.83
9147	Pineda, Georgia M	payroll Checks	100.83
9148	Poulin, Lauren C	payroll Checks	100.83
9149	Roberts, Eden E	payroll Checks	100.83
9150	Royal, Anna I	payroll Checks	106.76
9151	Saltzman, Andrew J	payroll Checks	100.83
	CAL PERS	payroll Checks	2778.38
	Quickbooks	Quickbooks Payroll fees	146.75
		2492.00 Payroll Taxes FWI	6831.40
		3516.90 Payroll Taxes FICA	
		822.50 Payroll Taxes MCARE	
	State taxes	997.20 Payroll taxes SWT	1422.63
		113.44 Payroll Taxes SUI	
		311.99 Payroll Taxes SDI	
			32344.10


 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
6/15/2022

Youth Playclub	0.00	Total Cash	191.00
Youth Daycamp	0.00	Total Checks	4281.50
Youth Contract Class	0.00	<u>Subtotal</u>	4472.50
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	220.00	<u>Total</u>	4472.50
Adult Enrichment	0.00		
Aquatics Pool Pass	252.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	155.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	36.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	0.00		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	3809.50		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	4472.50		



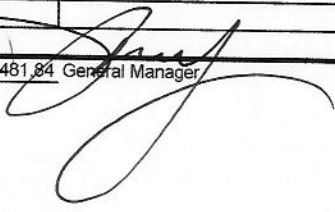
On the 13th day of July 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312095	Karen Bohlin		Adult Contract Services		269.00
809312096	MMWD	1,411.56	Facilities Utilities		7,057.80
		3,528.90	Pool Utilities		
		2,117.34	Facilities Field Utilities		
809312097	Bank of Marin 5590	60.24	Pool Rec supplies		6,395.10
		194.31	Youth Rec Supplies/Daycamp		
		500.63	Recruiting		
		86.37	Facilities Repairs & Maintenanc		
		24.14	Facilities Repairs & Maintenanc		
		16.19	Admin IT		
		485.35	Admin Office Supplies		
		2.00	Admin Licenses/Fees		
		0.04	Admin Licenses/Fees		
		0.04	Admin Licenses/Fees		
		0.04	Admin Licenses/Fees		
		2.00	Admin Licenses/Fees		
		2.00	Admin Licenses/Fees		
		85.81	Facilities Repairs & Maintenanc		
		129.21	Youth Rec Supplies/Daycamp		
		51.49	Facilities Repairs & Maintenanc		
		501.80	Recruiting		
		27.58	Admin Office Supplies		
		14.99	Admin IT		
		81.48	Admin Employee Relations		
		28.06	Youth Rec Supplies/Daycamp		
		11.01	Admin Office Supplies		
		106.86	Facilities Repairs & Maintenance		
		93.43	Facilities Repairs & Maintenance		
		572.39	Pool Rec supplies		
		89.51	Facilities Repairs & Maintenance		
		21.59	Youth Rec Supplies/Daycamp		
		17.37	Facilities Repairs & Maintenance		
		5.39	Facilities Repairs & Maintenance		
		167.45	Admin Office Supplies		
		12.94	Facilities Repairs & Maintenance		
		100.00	Community Night Expense		
		23.00	Admin Employee Relations		
		7.55	Youth Rec Supplies/Daycamp		
		77.61	Youth Rec Supplies/Daycamp		
		500.82	Recruiting		
		16.19	Facilities Repairs & Maintenance		
		14.99	Admin IT		
		37.20	Youth Rec Supplies/Daycamp		
		1,262.99	Admin IT		
		105.03	Youth Rec Supplies/Daycamp		
		723.49	Youth Rec Supplies/Daycamp		
		118.79	Facilities Repairs & Maintenance		
		15.73	Recruiting		
809312098	CAL PERS medical	857.06	Pool Full Time Medical		3,436.81
		857.06	Facilities Full Time Medical		
		1,714.12	Youth Medical		
		8.57	Admin Medical		
809312099	Comcast		Admin Telephone		387.89
809312100	Department of Justice		Admin Fingerprinting		207.00
809312101	Fishman Supply Company		Supplies		940.42
809312102	Herb's Pool Service, Inc	498.08	Pool Repairs & Maintenance		1,680.72
		1,182.64	Pool Licenses/Fees		
809312103	Hydrex Pest Control		Facilities Repairs & Maintenance		95.00
809312104	Lincoln Aquatics	420.18	Pool Chemicals		758.36
		338.18	Pool Chemicals		
809312105	Megan Scott		Adult Contract Services		520.00
809312106	Mike Testa Plumbing		Facilities Repairs & Maintenance		867.31
809312107	Mill Valley Refuse Service, Inc.	237.07	Facilities Repairs & Maintenance		484.14

(19)

On the 13th day of July 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose	Amount
		247.07 Facilities Parks Repairs/Mainte	
809312108	Nancy Mimms	Adult Contract Services	520.00
809312109	Novato Pool Scene	Pool Repairs & Maintenance	2,525.29
809312110	Rebecca Callaway	Pool Contract Services	192.00
809312111	Susanne Paynovich	Pool Contract Services	405.00
809312112	Vanguard Cleaning Systems of the Northbay	Facilities Repairs & Maintenanc	5,740.00
809312113	Strawberry Recreation District	Payroll Clearing Account	33,000.00
Total			65,481.84

Total 65481.84 General Manager 

GM Board Update – July 2022

Financial – See Attached

Facilities

Personnel:

- We're actively looking for a new Facility Lead, the first round of applicants through Indeed proved to be unfruitful. We are looking to repost the job on Indeed, Zip Recruiter, and possibly CalOpps.
- Edgar from Vanguard has been assisting Facilities with the cleaning of the courts and park checks on Fridays. He's done a great job, and we're looking to increase his hours and work scope in the coming weeks.

Facilities:

- We've completed the design layout for the installation of an air conditioner in the northern most louvered vent of the 3rd floor loft. This will allow for cooling of the room for the first time ever.
- We've installed two new sets of signs on the facility: two "keep cars locked" (on the pool entrance wall and replacing the old "wrong Way" sign on the parking lot light pole), and two speed limit signs (along the first level walkways at the tennis court stairs and wader pool concrete wall).
- The outdoor storage areas are set to be cleaned out by the end of the month. We're also looking at costs / viability of installing some type of flooring and roofing.
- Both the flooring and painting vendors for the gym interior renovations have signed our PSC and are ready for a pre-con meeting. We anticipate the meeting will occur by the end of July, and the work will be performed from August 15th – September 16th.

Athletic Fields:

- An irrigation map with accurate description of all zones has been created and posted next to the irrigation controller. Upcoming maps to be completed by the end of July include: Irrigation rotor head layout, and valve locations.
- Landesign has agreed to replace the turf patches that didn't take on Practice Field A at N/C. They'll also address the worm areas around the Majors pitching mound in late fall.
- Summer athletic field fertilization and aeration have been pushed back to the end July.
- Vector control will be performing a third round of gopher gassing and baiting on Wednesday 7/13.

Aquatics / Water:

- Fusion (IT provider) has submitted a bid to install an outdoor Wireless Access Point on the lifeguard office wall, this will allow for improved Wi-Fi signal to run our spa area security camera and Purple Air sensor.
- Extensive repairs and cleaning of the Splash Pad filters, pumps and injection have been completed and the Splash Pad is now ready to use again.
- The final revisions of the scale pool cover drawing were completed and submitted on 7/12. We're hoping the new cover for all three bodies of water arrive by the end of August.

- Herb's Pool Service has received approval for the spa renovations from all County agencies and is providing us with work performance timing by mid-July.

Parks:

- All park vegetation management was completed and a final walkthrough and Fire Marshall review is set for July 13th.
- In late July, we'll be installing (10) yards of playground mulch at Reggie Park.
- In early July, we'll be installing (7) yards of playground mulch around the playstructure at Brickyard Park.
- The Eckles family has chosen a dedication bench for their parents and should have it ready for install at Brickyard Park this fall.

Aquatics

- Q3 started on July 5
 - Clarifying schedule and guidelines for a lot of new members
 - Started new weekend Family Rec Schedule
- Summer swim lessons in progress
 - Expected number of cancellations as summer schedules change
 - Using wait lists to fill open spots
 - Monitoring quality to ensure high standards
- Lifeguard schedule somewhat challenging, but we are mostly able to staff for high use times
 - Weekday afternoon family swim activity level very weather dependent
- LGI Certification
 - Trinity was LGI certified, and can now teach lifeguard cert classes with Brittney
- Fall Swim Lesson registration opens August 2
- Q4 Pool Memberships open for registration September 8

Recreation

Youth and After School Enrichment Programs

- Fall Play Club hours extended to 6:00pm
 - Added 5 – 6 pm time slot because of SPS school schedule changes
 - All students out at 2:35 pm & Wednesday early release @ 1:30 pm
- Brea and Miranda will both be returning in the fall as Play Club staff
- The fall programs will be **Golf, Tennis, Play Well "Lego", Tinker Tech, Soccer, Basketball, All sports, Art and Yoga.**

Adult Programming

- We are set for Bridge with Henry and iPhone & Mac classes for the fall
- Group Ex and basketball will be on break while the gym is renovated – 5 weeks
- Hoping to add more Paint & Sip classes this fall

Field Rentals

- Legends baseball camp returning for 6 weeks during summer.
- A workout group has been renting field A for morning workouts during the week.
- Tony from Soccer Kids will be renting out Field A during the summer to continue the preschool aged soccer program.

- Sparks Volleyball will be renting for one week during summer, with our program partner Lynn Stein leading the camp.
- T-ball Kids will be returning in the fall and will be renting field A.
- TPLL All-Stars rental through mid-July
- TPLL Fall Ball & Legends both have fall afterschool rentals

Building Rentals

- Summer building rentals mostly on hold due to summer camp
- Starting to get requests for all parties & meetings
- May want to consider larger deposit for gym after renovation

Summer Camp

- Camp is going great! We have received many positive emails and camper feedback. The new and returning summer camp staff have been doing a fantastic job and the campers enjoy the energy they bring to camp.
- During session 2 we had a performer with 17 different animals and reptiles. The campers enjoyed the performance and getting to hold a giant snake after the show.
- Camp registration is strong except for Session 3.
- Current numbers as of 7/6/2022. The goal was set to have 89 camper per session.
 Session 1: 91/91
 Session 2: 94/94
 Session 3: 61/89
 Session 4: 91/95
 Session 5: 71/95
- 2023 – will reconsider camps during weeks around July 4th. Seems to be a big travel time.
 - Considering two individual week sessions and/or specialty camps

Events

- Poolside Jams
 - First two with DJs
 - Event tickets sold out, but only 60 – 70% of the people who purchased a ticket attended the events
 - Next two Jams will have bands, perhaps changing the attendance rate.
 - Currently 108 people signed up for each of the two remaining events
- Community Night planning going well
 - Over 250 people registered for event (only 128 last year)
 - More booths, activities and vendors

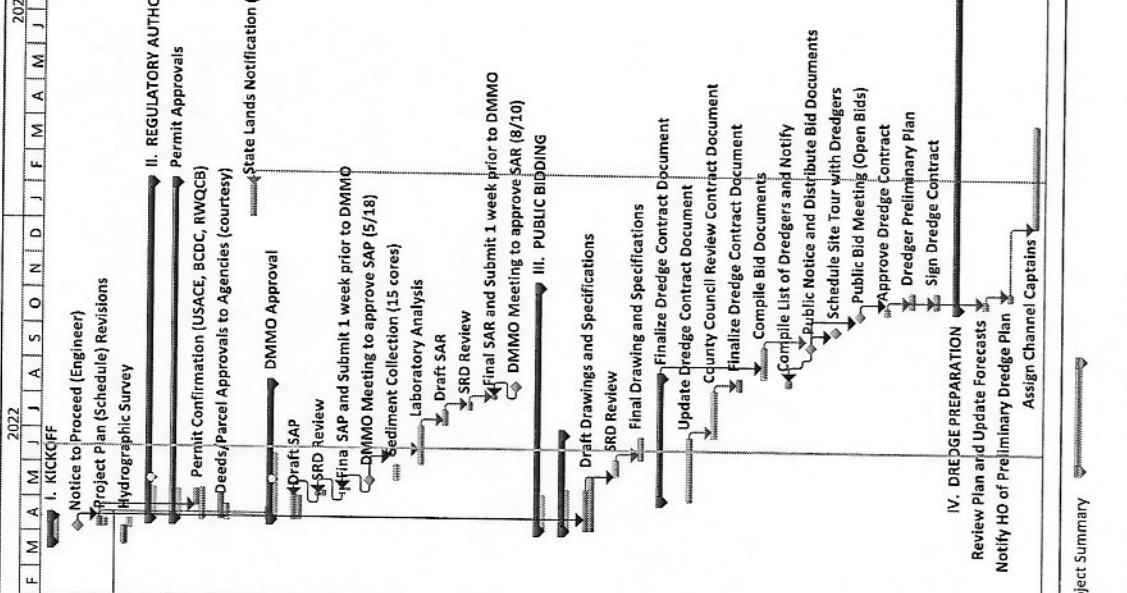
Misc.

- Capri bi-annual visit in September
 - Checks facilities, customer waivers, policies, employee driving records and more
- Tennis Court 1 backboard installed – positive feedback
- Personnel
 - Marco Sacchetto will be leaving SRD. His last day is July 22
 - Open position will be posted this week

SRD Financial Summary
7/1 - 06/30 2022 v 2021

	FY 2022			FY 2021		
	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
Operating						
Youth Recreation	\$ 611,350	\$ 485,644	\$ 125,706	\$ 484,283	\$ 341,953	\$ 142,330
Special Events	\$ 4,470	\$ 6,763	\$ (2,293)	\$ -	\$ 1,403	\$ (1,403)
Adult Rec. Classes	\$ 47,823	\$ 29,431	\$ 18,392	\$ 6,564	\$ 5,159	\$ 1,405
Aquatics	\$ 631,575	\$ 445,144	\$ 186,431	\$ 320,582	\$ 359,618	\$ (39,036)
Tennis	\$ 82,764	\$ 17,132	\$ 65,632	\$ 92,999	\$ 2,349	\$ 90,650
Facilities	\$ 155,772	\$ 469,596	\$ (313,824)	\$ 83,660	\$ 413,894	\$ (330,234)
Administration	\$ 286,659	\$ 375,456	\$ (88,797)	\$ 101	\$ 377,208	\$ (377,107)
Total Operating	\$ 1,820,413	\$ 1,829,166	\$ (8,753)	\$ 988,189	\$ 1,501,584	\$ (513,395)
						\$ -
Non Operating						\$ -
Measure A	\$ 104,494	\$ -	\$ 104,494	\$ 91,855	\$ -	\$ 91,855
SB 1383 Grants	\$ 20,590			\$ -	\$ -	
Other Funds	\$ 843,829	\$ -	\$ 843,829	\$ 810,730	\$ -	\$ 810,730
Capital Improvements	\$ -	\$ 336,861	\$ (336,861)	\$ -	\$ 39,261	\$ (39,261)
Zone IV	\$ 285,860	\$ 74,208	\$ 211,652	\$ 294,112	\$ 43,176	\$ 250,936
Zone V	\$ 7,933	\$ 7,212	\$ 721	\$ 14,003	\$ 6,816	\$ 7,187
			\$ -			\$ -
Total Non-Operating	\$ 1,262,706	\$ 418,281	\$ 844,425	\$ 1,210,700	\$ 89,253	\$ 1,121,447
			\$ -			\$ -
Net Rev, Exp & Income	\$ 3,083,119	\$ 2,247,447	\$ 835,672	\$ 2,198,889	\$ 1,590,837	\$ 608,052
Total Net w/o Zone IV			\$ 624,020			\$ 357,116
Balance Sheet Cash	Feb-22	1-Feb-21	Change			
General Fund	\$ 2,289,038	\$ 1,612,464	\$ 676,574			
Replacement Resv	\$ 584,914	\$ 584,703	\$ 211			
Measure A	\$ 252,202	\$ 162,263	\$ 89,939			
Payroll Clearing	\$ 75,230	\$ 124,673	\$ (49,443)			
Credit Card Acct.	\$ 17,041	\$ 143,110	\$ (126,069)			
		\$ -	\$ -			
Total	\$ 3,218,425	\$ 2,627,213	\$ 591,212			

ID	Task Name	Responsible	Baseline Start	Baseline Finish	Actual Start	Actual Finish	% Complete
1	I. KICKOFF		Mon 4/4/22	Tue 4/12/22	Mon 3/21/22	Wed 4/13/22	100%
2	Notice to Proceed (Engineer)	BW/TG	Mon 4/4/22	Tue 4/5/22	Mon 4/4/22	Tue 4/5/22	100%
3	Project Plan (Schedule) Revisions	BW/TG/AQ	Tue 4/5/22	Tue 4/12/22	Tue 4/5/22	Wed 4/13/22	100%
4	Hydrographic Survey	BW/TG	Mon 4/4/22	Tue 4/12/22	Mon 3/21/22	Wed 4/6/22	100%
5	II. REGULATORY AUTHORIZATIONS		Tue 4/12/22	Wed 2/1/23	Wed 2/2/22	NA	39%
6	Permit Approvals		Tue 4/12/22	Wed 2/1/23	Wed 2/2/22	NA	46%
7	Permit Confirmation (USACE, BCDC, RWQCCB)	AQ	Tue 4/12/22	Tue 5/10/22	Mon 4/25/22	NA	50%
8	Deeds/Parcel Approvals to Agencies (courtesy)	BW/TG	Tue 4/12/22	Tue 4/26/22	Wed 2/2/22	Wed 5/4/22	100%
9	State Lands Notification (start date+120d)	AQ	Wed 1/4/22	Wed 2/1/23	NA	NA	0%
10	DMMO Approval		Wed 4/13/22	Wed 8/10/22	Wed 4/13/22	NA	32%
11	Draft SAP	AQ	Wed 4/13/22	Wed 5/4/22	Wed 4/13/22	Wed 5/4/22	100%
12	SRD Review	BW/TG/BR	Wed 5/4/22	Mon 5/9/22	Wed 5/4/22	Fri 5/6/22	100%
13	Final SAP and Submit 1 week prior to DMMO	AQ	Mon 5/9/22	Wed 5/11/22	Fri 5/6/22	Wed 5/11/22	100%
14	DMMO Meeting to approve SAP (5/18)	AQ/BR	Wed 5/18/22	Wed 5/18/22	Wed 5/18/22	Wed 5/18/22	100%
15	Sediment Collection (15 cores)	AQ	Wed 5/18/22	Wed 6/1/22	Wed 6/8/22	Wed 6/8/22	100%
16	Laboratory Analysis	AQ	Wed 6/1/22	Wed 7/6/22	Fri 6/10/22	NA	0%
17	Draft SAR	AQ	Wed 7/6/22	Wed 7/20/22	NA	NA	0%
18	SRD Review	BW/TG/BR	Wed 7/20/22	Wed 7/27/22	NA	NA	0%
19	Final SAR and Submit 1 week prior to DMMO	AQ	Sat 7/30/22	Wed 8/3/22	NA	NA	0%
20	DMMO Meeting to approve SAR (8/10)	AQ/BR	Wed 8/10/22	Wed 8/10/22	NA	NA	0%
21	III. PUBLIC BIDDING		Tue 4/5/22	Fri 11/4/22	Tue 4/5/22	NA	14%
22	Develop Design Drawings and Specifications	AQ	Tue 4/5/22	Mon 6/27/22	Tue 4/5/22	NA	43%
23	Draft Drawings and Specifications	AQ	Tue 4/5/22	Mon 5/23/22	Tue 4/5/22	NA	75%
24	SRD Review	BW/TG/BR	Mon 5/23/22	Mon 6/6/22	NA	NA	0%
25	Final Drawing and Specifications	AQ	Mon 6/6/22	Mon 6/27/22	NA	NA	0%
26	Finalize Dredge Contract Document	BW/TG	Mon 5/2/22	Mon 6/27/22	NA	NA	0%
27	Update Dredge Contract Document	CC	Mon 6/27/22	Mon 8/8/22	NA	NA	0%
28	County Council Review Contract Document	BW/TG	Mon 8/8/22	Fri 8/19/22	NA	NA	0%
29	Finalize Dredge Contract Document	BW/TG/AQ	Fri 8/19/22	Fri 9/16/22	NA	NA	0%
30	Compile Bid Documents	BW/TG/AQ	Fri 8/19/22	Fri 8/19/22	NA	NA	0%
31	Compile List of Dredgers and Notify	BW/TG/AQ	Fri 8/19/22	Fri 9/16/22	NA	NA	0%
32	Public Notice and Distribute Bid Documents	BW/TG	Fri 9/16/22	Fri 9/16/22	NA	NA	0%
33	Schedule Site Tour with Dredgers	BW/TG/AQ	Fri 9/30/22	Fri 9/30/22	NA	NA	0%
34	Public Bid Meeting (Open Bids)	SRD/BW/TG/AQ	Fri 10/14/22	Fri 10/14/22	NA	NA	0%
35	Approve Dredge Contract	BOD/Cove	Fri 10/14/22	Fri 10/21/22	NA	NA	0%
36	Dredger Preliminary Plan	Dredger	Fri 10/21/22	Fri 11/4/22	NA	NA	0%
37	Sign Dredge Contract	Cove/SRD	Fri 10/21/22	Fri 11/4/22	NA	NA	0%
38	IV. DREDGE PREPARATION		Fri 10/21/22	Sat 9/30/23	NA	NA	0%
39	Review Plan and Update Forecasts	BW/TG	Fri 10/21/22	Fri 10/28/22	NA	NA	0%
40	Notify HO of Preliminary Dredge Plan	BW/TG	Fri 10/28/22	Fri 11/4/22	NA	NA	0%
41	Assign Channel Captains	BW/TG	Sun 1/1/23	Sat 4/1/23	NA	NA	0%



Task Progress Baseline

Summary Progress Summary

Baseline Milestone Milestone

Project Summary

Assign Channel Captains

Review Plan and Update Forecasts

Notify HO of Preliminary Dredge Plan

Sign Dredge Contract

Dredger Preliminary Plan

Approve Dredge Contract

Public Bid Meeting (Open Bids)

Schedule Site Tour with Dredgers

Public Notice and Distribute Bid Documents

Compile List of Dredgers and Notify

Finalize Dredge Contract Document

County Council Review Contract Document

Update Dredge Contract Document

Final Drawing and Specifications

Finalize Dredge Contract Document

SRD Review

Draft Drawings and Specifications

DMMO Meeting to approve SAR (8/10)

Final SAR and Submit 1 week prior to DMMO

SRD Review

Draft SAR

Laboratory Analysis

Sediment Collection (15 cores)

DMMO Meeting to approve SAP (5/18)

Final SAP and Submit 1 week prior to DMMO

SRD Review

Draft SAP

DMMO Approval

Deeds/Parcel Approvals to Agencies (courtesy)

Permit Confirmation (USACE, BCDC, RWQCCB)

Permit Approvals

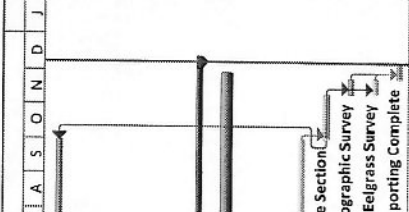
Hydrographic Survey

Project Plan (Schedule) Revisions

Notice to Proceed (Engineer)

I. KICKOFF

ID	Task Name	Responsible	Baseline Start	Baseline Finish	Actual Start	Actual Finish	% Complete	2022	2023
42	Notify HO of Dredge Plan/Boats	BW/TG	Fri 6/2/23	Sat 9/30/23	NA	NA	0%		
43	Pre-Dredge Hydrographic Survey	eTrac	Sun 4/2/23	Sun 4/16/23	NA	NA	0%		
44	Dredging Operation Plan (DOP)	Dredger	Sun 4/16/23	Sun 4/30/23	NA	NA	0%		
45	DOP Agency Approval	Agencies/ AQ	Sun 4/30/23	Sun 5/28/23	NA	NA	0%		
46	Pre-Dredge Eelgrass Survey (start date+30d)	WRA	Tue 5/2/23	Tue 5/16/23	NA	NA	0%		
47	Eelgrass Avoidance Planning (if needed)	Agencies/ AQ	Tue 5/16/23	Tue 5/30/23	NA	NA	0%		
48	V. DREDGING WORK		Thu 6/1/23	Fri 12/8/23	NA	NA	0%		
49	Environmental Window	Agencies	Thu 6/1/23	Thu 11/30/23	NA	NA	0%		
50	Dredging - Outer Channel	Dredger	Thu 6/1/23	Sat 7/1/23	NA	NA	0%		
51	Dredging - South Channel B	Dredger	Sat 7/1/23	Mon 7/17/23	NA	NA	0%		
52	Dredging - North Channel B	Dredger	Mon 7/17/23	Sat 9/30/23	NA	NA	0%		
53	Dredging - Cove Section	Dredger	Sat 9/30/23	Fri 11/10/23	NA	NA	0%		
54	Post Dredge Hydrographic Survey	eTrac	Fri 11/10/23	Fri 11/24/23	NA	NA	0%		
55	Post-Dredge Eelgrass Survey	WRA	Fri 11/10/23	Fri 11/24/23	NA	NA	0%		
56	Final Agency Reporting Complete	AQ	Fri 11/24/23	Fri 12/8/23	NA	NA	0%		



Task Progress

Baseline Milestone

Milestone

Summary Progress

Summary

Project Summary

21

Strawberry Recreation District Employee Mileage Reimbursement Policy

Board Approval Date: July 12, 2022

Effective Date: July 13, 2022

Policy

It is the policy of the Strawberry Recreation District (SRD) to reimburse employees for reasonable and necessary travel expenses incurred for work purposes including mileage driven for work. All work-related trips/mileage must be approved by the SRD General Manager.

To drive on SRD business, employees must have a valid driver's license and current automobile insurance.

On an annual basis, and more frequently if necessary to remain current, employees driving on SRD business must submit to SRD GM employee's DMV driving record and copy of automobile insurance. SRD must have a valid/up-to-date copy of the employee's automobile insurance on file.

Procedure

To be reimbursed for mileage, employees who drives their own vehicles on SRD business must submit regular requests for mileage reimbursement.

Reimbursements are to be submitted monthly or quarterly. Reimbursement requests submitted in arrears more than 3 months (one quarter) will be considered late.

Employees must submit the SRD Mileage Reimbursement Log and applicable receipts with the following information:

- Date of trip
- Purpose
- Number of actual miles or applicable extra detour miles above and beyond normal commute.
- Toll receipts
- Parking lot receipts (receipts required)

Additional Requirements:

- Mileage logs must be signed by the SRD GM prior to submission with payroll
- Mileage logs to be submitted with payroll and will be paid as a non-taxable reimbursement on employee's paycheck

Eligible Mileage Reimbursements:

Here are some common examples of eligible mileage reimbursement:

- Driving to meet clients, customers, vendors
- Driving to the bank for business transactions
- Driving to a store to purchase office supplies or equipment
- Driving to an off-site class that is required by SRD
- Any other business-related trip or errand
- Parking fees or bridge tolls (receipt required)

The critical thing to note from the above is that **only business travel is valid for this reimbursement**. At any time, the SRD GM may limit the number of SRD work related trips taken by staff. Staff should do their best to consolidate trips to maximize efficiency and control SRD costs.

Examples, where you cannot claim reimbursements are:

- Commuting to/from SRD from your home or going out for lunch from the office
- Any extra activities that are not directly related to the business (Example, grabbing a coffee while enroute to a destination)
- Taking a detour to meet a friend/family while enroute to a business trip

Mileage Reimbursement Rates*:

July 1, 2020 - June 30, 2021 - \$.575 per mile

July 1, 2021 – June 30, 2022 - \$.585 per mile

July 1, 2022 – December 31, 2023 - \$.625 per mile

*SRD uses standard IRS mileage rates for reimbursement

Compliance for Unsubmitted Past Mileage

SRD will reimburse for past mileage incurred for SRD related travel. To be considered on time, all past mileage reimbursement requests must be documented as stated in this policy and submitted within a month of the passage of this official SRD Policy. Past mileage reimbursement requests submitted after August 31, 2022, will be considered late.

I, _____ have received a copy, read, and fully understand the 2022 SRD Mileage Reimbursement Policy.

Employee Signature

Date

RESOLUTION # 2022-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF STRAWBERRY RECREATION DISTRICT MAKING FINDINGS THAT THE PROCLAIMED STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY TO MEET SAFELY IN PERSON AND DECLARING THAT THE BOARD OF DIRECTORS WILL CONTINUE TO MEET REMOTELY IN ORDER TO ENSURE THE HEALTH AND SAFETY OF THE PUBLIC

WHEREAS, the Fire District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative body conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings electronically without a physical meeting place; and

WHEREAS, as a result of Executive Order N-29-20, staff set up Zoom teleconference meetings for all District Board of Directors meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which specified that Executive Order N-29-20 would remain in effect through September 30, 2021, at which point it would expire; and

WHEREAS, since the issuance of Executive Order N-08-21, the Delta variant has emerged, causing a spike in COVID-19 cases throughout the state; and

WHEREAS, the Governor's proclaimed State of Emergency remains in effect, and State and local officials, including the Marin County Director of Health and Human Services, the California Department of Public Health, and the Department of Industrial Relations, have imposed or recommended measures to promote social distancing; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill 361 into law, as urgency legislation that goes into effect on October 1, 2021, amending Government Code Section 54953 of

the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed state of emergency, provided certain conditions are met and certain findings are made; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that the Director of Health & Human Services has recommended that the County continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings.

WHEREAS, the District cannot maintain adequate safe social distance between members of the public, Board members and staff in their respective meeting locations; and

WHEREAS, because of the rise in cases due to the Delta variant, the District is concerned about the health and safety of attendees, the District's Board of Directors desires to take the actions necessary to comply with AB 361 and to continue to hold its Board and committee meetings remotely.

NOW, THEREFORE, THE SOUTHERN MARIN FIRE DISTRICT BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

1. The Board has reconsidered the circumstances of the State of Emergency, and finds that:
 - a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the Board of Directors and District staff, and members of the public to meet safely in person; and
 - b. State and local officials continue to recommend measures to promote social distancing.
2. District Board of Directors meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361 and Government Code Section 54953(e)(2), in order to ensure the health and safety of the public while providing access to public meetings.
3. The Board of Directors will reconsider the circumstances of the State of Emergency and revisit the need to conduct meetings remotely within 30 days of the adoption of this Resolution.

REGULARLY PASSED AND ADOPTED this 12th day of July 2022.

Pamela Bohner, Board Chair

Date