

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941
Tel # (415) 383-6494

SRD Board Meeting Notice and Agenda Monday, June 13, 2022
Closed Session 4:00 p.m. Open Session 5:00 p.m.

DUE TO COVID-19 AND THEOMICRON VARIANT, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO GOVERNMENT CODE SECTION 54953 (e), WHICH APPLIES DURING A PROCLAIMED STATE OF EMERGENCY DURING WHICH STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TOPROMOTE SOCIAL DISTANCING. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom app with the following:
Or by direct dialing this number 669 900 9128 and entering the above meeting ID and password.

Meeting ID: 842 7101 5500 **Passcode: 635839**

You may also view video during the meeting via live stream:

<https://us02web.zoom.us/j/84271015500?pwd=bFhFNGFDWlpuemVtb3o5M0lJemRyZz09>

Location: Strawberry Recreation District –1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
 2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to California GovernmentCode § 54956.9(d)(2). Number of potential case(s): two.
 - b. **CONFERENCE WITH DESIGNATED REPRESENTATIVE** (Kate Stanford) regarding negotiations with General Manager, Nancy Shapiro, unrepresented employee, pursuant to California Government Code § 54957.6.
 3. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
 4. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: three mins per person).
 - A. New Business Items
 - B. Approval of the Minutes of May 10, 2022.
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
 - D. **Discussion/Action:** Zone IV Committee recommends adoption of Resolution Measure B Zone IV Parcel Tax Increase of 60% from \$4,140 to \$6,624.
Recommended Action: Adopt.
 - E. **Discussion/Action:** Zone IV 2022 – 2023 budget.
Recommended Action: Approve.
 - F. **Discussion/Action:** General Manager to present Fiscal Year 2022-23 budget.
Recommended Action: Approve.
 - G. **Discussion/Action:** Approve two-year General Manager contract.
Recommended Action: Approve.
 - H. **Discussion/Action:** General Manager recommends adoption of Fecal Fee in the amount of \$250.
Recommended Action: Approve.
 - I. **Discussion/Action:** General Manager requests a thirty (30) day extension of Resolution 2022-02, adopted by the Board at its February 8, 2022 meeting. Resolution 2022-02 adopted AB 361 regarding tele/video conference meetings during the COVID-19 state of emergency.
Recommended Action: Extend Resolution 2022-02 for thirty (30) days.
- Adjournment.

Next Regular Session Board Meeting is July 12, 2022, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

June 8, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

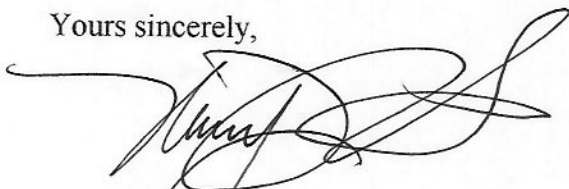
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Sixteen and 00/100 (616.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 14, 2022 .

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
6/8/2022

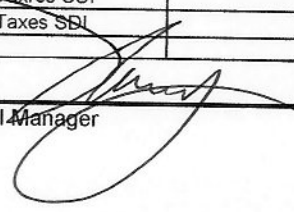
Youth Playclub	0.00	Total Cash	583.00
Youth Daycamp	0.00	Total Checks	29313.27
Youth Contract Class	0.00	Subtotal	29896.27
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	235.00	Total	29896.27
Adult Enrichment	0.00		
Aquatics Pool Pass	6660.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	95.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	60.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	0.00		
Tennis Keys/Passes	35.00		
Tennis Guest	0.00		
Faciliites Rental	1378.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	652.00		
Facilities Property Rental	191.27		
Other SB1383	20590.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	29896.27		



*** PAYROLL CLEARING***

On the 14th day of June 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2231	Alber, Mary C	Paystub	172.45
DD2232	Allan, Trevor R	Paystub	94.89
DD2233	Bennerotte, Madisyn M	Paystub	181.48
DD2234	Benyon, Skye L	Paystub	469.88
DD2235	Bohner, Catherine E.	Paystub	973.00
DD2236	Bohner, Pamela G	Paystub	91.25
DD2237	Brooks, Abigail K	Paystub	49.27
DD2238	Butler, Owen N	Paystub	58.39
DD2239	Ernst, Brittney L	Paystub	2,323.79
DD2240	Feliciano, Justin A	Paystub	2,080.62
DD2241	Francis, Jeff	Paystub	91.25
DD2242	Griswold, Loren M	Paystub	3,173.78
DD2243	Harlow, Georgia M	Paystub	62.04
DD2244	Johnson, Alexander L	Paystub	91.25
DD2245	Johnson, Tristan E	Paystub	197.11
DD2246	Leitch, Madeline A	Paystub	539.69
DD2247	May, Grainne C	Paystub	329.09
DD2248	Miller-Hall, ChaBrea T	Paystub	666.70
DD2249	Octavio, Eleanor A	Paystub	31.03
DD2250	Sacchetto, Marco J	Paystub	2,184.77
DD2251	Shapiro, Nancy R	Paystub	3,349.51
DD2252	Swanson, Miranda	Paystub	716.80
DD2253	Wilson, Ryan A	Paystub	266.46
DD2254	Wolin, Annie K	Paystub	104.71
DD2255	Wright, Owen B	Paystub	375.61
9140	Cripwell, Charlotte G	payroll Checks	131.40
9141	Gazzola, Jesse M	payroll Checks	409.37
9142	Teese, Peter	payroll Checks	91.25
	CAL PERS	payroll Checks	2778.38
	Quickbooks	Quickbooks Payroll fees	194.75
	2565.00	Payroll Taxes FWT	6605.78
	3274.88	Payroll Taxes FICA	
	765.90	Payroll Taxes MCARE	
	1001.25	Payroll Taxes SWT	1378.67
	86.91	Payroll Taxes SUI	
	290.51	Payroll Taxes SDI	
			30264.42


 General Manager

On the 14th day of June 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose	Amount
809312070	Katharine Rittenburg	Admin Acct/Audit/bookkeeping	910.00
809312071	Lincoln Aquatics	Pool Chemicals	1,126.76
809312072	Novato Pool Scene	Pool Chemicals	772.20
809312073	PG&E	Pool Utilities	7,114.11
		Facilities Utilities	
		Zone IV 04	71.90
809312074	Ram Print and Communications	Deposits Held on Rental	500.00
809312075	Stacey Johnson	Payroll Clearing Account	31,000.00
809312076	Strawberry Recreation District		
Total			41,494.97

Total 41494.97 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
5/25/2022

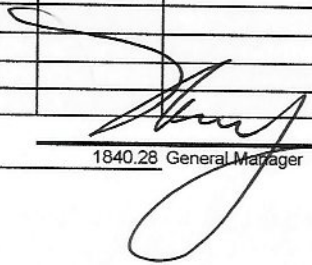
Youth Playclub	858.00	Total Cash	294.00
Youth Daycamp	1995.00	Total Checks	4461.00
Youth Contract Class	1188.00	<u>Subtotal</u>	4755.00
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	470.00	<u>Total</u>	4755.00
Adult Enrichment	0.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	220.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	24.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	0.00		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Faciliites Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	4755.00		



On the 14th day of June 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312067	Delta Dental of California	49.54	Admin Dental		321.00
		49.54	Facilities Full Time Dental		
		122.84	Pool Full Time Dental		
		99.08	Youth Dental		
809312068	Landesign Construction and Maint. Inc.		Facilities Parks Repairs/Mainte		1,489.28
809312069	Kathleen Harris		Adult Enrichment Classes		30.00
Total					1,840.28

Total 1840.28 General Manager



*** PAYROLL CLEARING***

On the 14th day of June 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2209	Smith, Michael M	Paystub	999.78
DD2210	Alber, Mary C	Paystub	110.87
DD2211	Allan, Trevor R	Paystub	167.92
DD2212	Bennerotte, Madisyn M	Paystub	209.41
DD2213	Benyon, Skye L	Paystub	320.97
DD2214	Butler, Owen N	Paystub	142.36
DD2215	Ernst, Brittney L	Paystub	2,323.79
DD2216	Feliciano, Justin A	Paystub	2,080.62
DD2217	Griswold, Loren M	Paystub	1,725.42
DD2218	Harlow, Georgia M	Paystub	62.04
DD2219	Johnson, Tristan E	Paystub	197.08
DD2220	Leon, Chrishten J	Paystub	924.60
DD2221	May, Grainne C	Paystub	243.58
DD2222	Miller-Hall, ChaBrea T	Paystub	705.78
DD2223	Octavio, Eleanor A	Paystub	127.97
DD2224	Sacchetto, Marco J	Paystub	2,184.77
DD2225	Shapiro, Nancy R	Paystub	3,349.52
DD2226	Swanson, Miranda	Paystub	808.74
DD2227	Wank, Lainey S	Paystub	164.25
DD2228	Wilson, Ryan A	Paystub	197.10
DD2229	Wolin, Annie K	Paystub	108.58
DD2230	Wright, Owen B	Paystub	186.15
9138	Cripwell, Charlotte G	payroll Checks	135.06
9139	Gazzola, Jesse M	payroll Checks	345.16
	CAL PERS	payroll Checks	2661.36
	Quickbooks	Quickbooks Payroll fees	74.50
		2371.00 Payroll Taxes FWT	6108.14
		3028.80 Payroll Taxes FICA	
		708.34 Payroll Taxes MCARE	
	State taxes	924.81 Payroll taxes SWT	1272.83
		79.34 Payroll Taxres SUI	
		268.68 Payroll Taxes SDI	
			27938.35


 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
5/18/2022

Youth Playclub	0.00	Total Cash	179.00
Youth Daycamp	1891.00	Total Checks	2351.00
Youth Contract Class	0.00	<u>Subtotal</u>	2530.00
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	80.00	<u>Total</u>	2530.00
Adult Enrichment	30.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	45.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	24.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	300.00		
Tennis rental	0.00		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Facilities Rental	160.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	2530.00		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
5/11/2022

Youth Playclub	0.00	Total Cash	251.00
Youth Daycamp	0.00	Total Checks	13960.77
Youth Contract Class	0.00	<u>Subtotal</u>	14211.77
Special Events Income	0.00	Total Credit Card	0.00
Adult Contract Classes	575.00	<u>Total</u>	14211.77
Adult Enrichment	140.00		
Aquatics Pool Pass	0.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	75.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	36.00		
Aquatics Swim Team Fees	0.00		
Aquatics Miscellaneous	0.00		
Tennis rental	11006.25		
Tennis Keys/Passes	0.00		
Tennis Guest	0.00		
Faciliites Rental	1536.25		
Deposits Held on Rental	500.00		
Facilities Field Rental	152.00		
Facilities Property Rental	191.27		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	14211.77		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
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May 11, 2022

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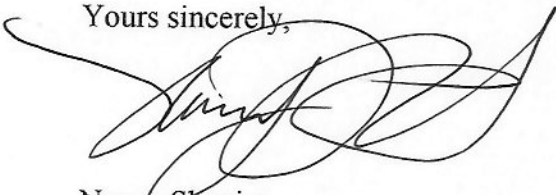
Attn: Phil Scott
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Dear Sir;

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This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 14, 2022 .

Yours sincerely,



Nancy Shapiro
District Manager

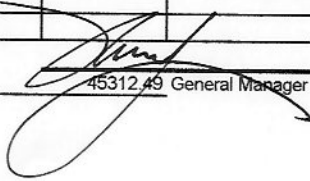
NS/kr

Cc: Bookkeeper

On the 14th day of June 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312047	Bank of Marin 5590	2,619.82	Youth Rec Supplies/Playclub		15,734.00
		58.15	Pool Rec supplies		
		979.91	Supplies		
		6,256.47	Supplies		
		79.65	Admin Office Supplies		
		184.60	Supplies		
		24.68	Facilities Repairs & Maintenanc		
		155.51	Facilities Repairs & Maintenanc		
		16.19	Admin Office Supplies		
		490.28	Supplies		
		16.62	Admin Office Supplies		
		28.09	Supplies		
		39.10	Admin Office Supplies		
		43.18	Admin Office Supplies		
		152.41	Youth Rec Supplies/Daycamp		
		14.99	Admin IT		
		325.00	Youth Adv/Promo		
		33.08	Youth Rec Supplies/Daycamp		
		99.90	Youth Rec Supplies/Daycamp		
		21.28	Admin Office Supplies		
		77.69	Supplies		
		32.94	Youth Rec Supplies/Daycamp		
		76.32	Admin Office Supplies		
		58.30	Admin Office Supplies		
		86.10	Youth Rec Supplies/Daycamp		
		14.99	Admin IT		
		140.36	Youth Rec Supplies/Daycamp		
		22.94	Youth Rec Supplies/Daycamp		
		30.10	Youth Rec Supplies/Daycamp		
		217.11	Admin Office Supplies		
		111.48	Youth Rec Supplies/Daycamp		
		84.18	Supplies		
		415.80	Admin Brochure/Marketing		
		91.37	Youth Adv/Promo		
		515.51	Youth Adv/Promo		
		50.75	Supplies		
		161.61	Youth Rec Supplies/Daycamp		
		77.72	Admin Office Supplies		
		525.91	Youth Rec Supplies/Daycamp		
		1,262.99	Admin IT		
		40.92	Admin Office Supplies		
809312048	Comcast		Admin IT		387.89
809312049	Department of Justice		Admin Fingerprinting		128.00
809312050	Landesign Construction and Maint. Inc	3,681.60	Facilities Field Repairs & Maint		4,297.60
		616.00	Zone V Contract Service		
809312051	Marin Sanitary Service		Admin Office Supplies		135.00
809312052	Novato Pool Scene		Pool Repairs & Maintenance		950.00
809312053	Planeteria Media LLC		Admin Web Site		50.00
809312054	Richardson Bay Sanitary District		Facilities Utilities		23,130.00
809312055	Vanguard Cleaning Systems of the Northbay		Facilities Parks Repairs/Mainte		500.00
Total					45,312.49

Total 45312.49 General Manager



GM Board Update – June 2022

Financial Summary – See attached

Facilities

Personnel:

- After a little over a year, Mike Smith (SRD Facility Lead), has decided to take a job closer to home. His last day was 5/20/22 and wish him all the best in the future.
- We're actively review resumes for a new Facility Coordinator and hope to begin the first round of interviews by mid-June.
 - Currently using Indeed and even though receiving a lot of resumes, difficult to find Bay Area candidates with appropriate qualifications

Facilities:

- We've relocated the Tennis Pro Shop security camera to the south deck rafter, and it will now provide coverage of Reggie Park and the surrounding area.
- All tennis court rules signs have been reinstalled and court.
- We're looking to fully reorganize and renovate the facility maintenance shed in June and July.
- Ongoing issues with lower tennis gate lock.
 - Loren reinstalled the lock, using larger screws to secure
 - Some issues likely due to hard close, making parts come lose when gate slams shut
 - Will be working with contractor to try to reset hinges for softer close
- Obtaining pricing from Able Fence for tennis court nets to stop lesson balls from rolling on to adjacent court.
 - Expect to have pricing and begin project by end of June
- SRD closed circuit cameras are intermittent and in need of repairs

Athletic Fields:

- An irrigation map with accurate description of all zones has been created and posted next to the irrigation controller.
- Landesign has agreed to replace the turf patches that didn't take on Practice Field A at N/C. They'll also address the worm areas around the Majors pitching mound in late fall.
- A broadleaf herbicide application of Turflon and 2, 4-D was applied by Landesign on 6/10 from 6:30 -8:30am.
 - Weed control for broadleaf weeds
- Summer athletic field fertilization is set of Friday 6/30.
- Vector control will be performing gopher gassing and baiting on Wednesday 6/15

Aquatics / Water:

- Pool Scene is performing multiple emergency repairs in our pool pumphouse on 6/9 and 6/10.
- Herb's Pool Service has received approval for the spa renovations from County EHS and Planning is hoping to have final clearance from Building by the end of June.
- We've purchased one new swim platforms and repaired two others. Needed for summer swim lessons.

Parks:

- All park vegetation management will begin on Monday 6/13 and take approximately ten days to complete.
- In late June, we'll be installing (10) yards of playground mulch at Reggie Park.
- In early July, we'll be installing (7) yards of playground mulch around the play structure at Brickyard Park.
- The Eckles family has chosen a dedication bench for their parents and should have it ready for install at Brickyard Park this fall.
- Removing Black Acacia tree on path to dock. Too large for area and hanging into neighbor's yard.
 - Will assess replacement options in fall

Aquatics

- Summer swim lessons opened for registration on May 24.
 - Most sold out, a few spots remain
 - Over \$51K in revenue
- Q3 Pool Passes opened for registration on June 3.
 - Q3 Swim dates: July 5 – September 25
 - Sold out by 5 PM
 - Sold 290 passes, \$115K in revenue
 - Will assess waitlist once Q3 swim session begins
- Aquatics is fully staffed for summer
- Working with Camp Directors to prepare for summer camp swim lessons.

Recreation

Camp Strawberry

- Camp sessions 1 sold out
 - 14 CILTs & 91 campers
- Camp session 2
 - 7 CILTS & 91 campers (sold out)
- Session 3: **53/89**
- Session 4: **89/91**
- Session 5: **72/91**
- Fully staffed with counselors
 - About half returning and half new
 - Camp Directors conducted all day counselor training on Saturday, June 4
- CIT program revised to CILT (Camper in leadership training)
 - Justin spearheading program with dedicated counselor
 - Revised leadership training program
- Jr. Berries
 - New program open for registration
 - Serves children 0 – 6 yrs.
 - Programs include: soccer, Amazing Athletes, yoga & music.

- Working to add more classes

Youth and After School Enrichment Programs

- The spring session of Play Club and after school enrichments have come to an end. Many parents had positive feedback on all the programs and are looking forward to the Fall.
- -We have already started to promote for the fall programs. Many families have already reached out and looking forward to register.
- -We had a booth at Strawberry Point Elementary school to promote all programs and summer camp. This was a great way to connect with the community and promote everything Strawberry community has to offer.

Fall Play Club & Enrichment

- Programs now open for enrollment.
- Had to wait for Mill Valley School District to finalize their bell schedule.
 - K no longer getting out earlier than grades 1 – 5.

Adult Programs

- Group Ex participation remains strong
 - Weekday classes moved to 8 am during summer due to camp
 - Free yoga demo class was successful despite 20 sign ups and 8 show ups
 - Class will be offered ongoing beginning Monday September 19th from 5:30pm – 6:30pm.
 - Bridge with Henry will be back in the Fall
 - Intro to Contract Bridge will begin on Thursday, September 15th from 10:00am – 12:00pm.
 - . Looking to add an intermediate bridge class in the afternoon.
 - Computer classes set for fall
 - **Adult Paint & Sip (6pm – 8:30pm):** **Family Paint Workshops (1:00pm – 3:00pm)**
 - 9/23/22 - 10/9/22
 - 10/21/22 - 11/6/22
 - 2/10/22 - 12/4/22
 - 3/14/22 – Pi Day
- Working on additional classes & programs for adults

Rentals

- Field rentals are strong this summer,
 - 6-week baseball camp
 - volleyball and soccer rentals
 - Tony from Soccer Kids will be renting out Field A during the summer to continue the preschool aged soccer program
- TPLL regular season ended with Super Saturday on Saturday, June 11, 2022
 - All-Star season begins on Sunday, June 12
- Getting multiple party rental requests for Practice Field A
 - Renters can have jumpie on A

- Building rentals strong, but availability limited during summer because of camp.

Events

- 4 Poolside Jams planned for summer.
 - 6/26/22 – 81 people - **SOLD OUT** – DJ YUKA
 - 7/9/22 - 25 people – NEW DATE – DJ DUUDEBOMB
 - 7/24/22 – 74 people – MARINFIDELS
 - 8/21/22 – 65 people – NO ROOM FOR ZEUS
- Strawberry Community Night
 - Tuesday, August 16
 - Band is set
 - Food (dinner) vendors set, waiting for one or two dessert vendors
 - Confirmation set for many booths, classic cars, sheriff, fire department, etc.
 - Working on craft beer and wine tasting
 - Supervisor Stephanie Moulton-Peters confirmed for event
 - Adding more free activities for families
 - Working on sponsors for event to help offset costs
 - Joan Kermath – Compass Real Estate, confirmed sponsor
- Offering Special LEGO engineering event for youth. Event workshops is scheduled from 9:00am 12:00pm on the following dates:
 - 10/16/22 – Haunted House Workshop with LEGO materials
 - 12/10/22 – Winter Wonderland with LEGO materials
 - 3/11/23 - Discover Pi Day using LEGO materials

Misc.

- Measure A passed. Needed 66%+ and received almost 75%
 - Will be a dip in Measure A revenue this coming fiscal year but should be back on track next year. Not sure of final impact.
 - Next FY budget has \$39K instead of \$95K
- Sport Court Utility Survey
 - Received the final survey
 - Working with engineer on next steps
- SB 1383
 - Taking up more time due to reporting and monitoring
 - Nancy working on getting up to speed with requirements
 - Received Grant from CalRecycle for work and materials for SB 1383
- Reggie Park Camp Hours
 - Reminder: Reggie Park is closed to the public during camp hours
- SRD IT issues
 - The firewall installed last September, by our new IT vendor, Fusion Technology, stopped working had to be replaced. This impacted SRD's Wifi for two days.

- Working with Fusion to install wireless access point at pool to boost signal for security cameras
- Tennis Court Backboard
 - The SRD tennis backboard will be installed on Court 2, June 23 & 24.

SRD Financial Summary
7/1 - 06/08 2022 v 2021

	FY 2022			FY 2021		
	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
Operating						
Youth Recreation	\$ 585,529	\$ 438,095	\$ 147,434	\$ 452,732	\$ 329,217	\$ 123,515
Special Events	\$ 3,550	\$ 6,313	\$ (2,763)	\$ -	\$ 1,403	\$ (1,403)
Adult Rec. Classes	\$ 46,413	\$ 28,122	\$ 18,291	\$ 3,603	\$ 4,119	\$ (516)
Aquatics	\$ 629,841	\$ 408,247	\$ 221,594	\$ 221,816	\$ 342,790	\$ (120,974)
Tennis	\$ 76,915	\$ 17,133	\$ 59,782	\$ 81,617	\$ 2,349	\$ 79,268
Facilities	\$ 150,496	\$ 445,170	\$ (294,674)	\$ 62,621	\$ 396,047	\$ (333,426)
Administration	\$ 286,659	\$ 352,533	\$ (65,874)	\$ 1	\$ 365,097	\$ (365,096)
Total Operating	\$ 1,779,403	\$ 1,695,613	\$ 83,790	\$ 822,390	\$ 1,441,022	\$ (618,632)
						\$ -
Non Operating						\$ -
Measure A	\$ 104,494	\$ -	\$ 104,494	\$ 91,802	\$ 22,904	\$ 68,898
SB 1383 Grants	\$ 20,590					
Other Funds	\$ 568,093	\$ -	\$ 568,093	\$ 788,402	\$ 1,803	\$ 786,599
Capital Improvements	\$ -	\$ 314,743	\$ (314,743)	\$ -	\$ -	\$ -
Zone IV	\$ 166,948	\$ 36,803	\$ 130,145	\$ 279,523	\$ 43,176	\$ 236,347
Zone V	\$ 7,933	\$ 7,212	\$ 721	\$ 14,001	\$ 6,816	\$ 7,185
			\$ -			\$ -
Total Non-Operating	\$ 868,058	\$ 358,758	\$ 509,300	\$ 1,173,728	\$ 74,699	\$ 1,099,029
			\$ -			\$ -
Net Rev, Exp & Income	\$ 2,647,461	\$ 2,054,371	\$ 593,090	\$ 1,996,118	\$ 1,515,721	\$ 480,397
Total Net w/o Zone IV			\$ 462,945			\$ 244,050
Tennis Court Grant			\$ 250,000			
Adjusted Net Inc.			\$ 712,945			
Balance Sheet Cash	Feb-22	1-Feb-21	Change			
General Fund	\$ 1,777,864	\$ 1,687,166	\$ 90,698			
Replacement Resv	\$ 584,914	\$ 584,392	\$ 522			
Measure A	\$ 252,202	\$ 162,210	\$ 89,992			
Payroll Clearing	\$ 74,426	\$ 69,493	\$ 4,933			
Credit Card Acct.	\$ 243,174	\$ 29,573	\$ 213,601			
			\$ -			
Total	\$ 2,932,580	\$ 2,532,834	\$ 399,746			
Note: Last FY to date, \$163,228 more in property taxes on P&L						

RESOLUTION NO. 2022 - 08

**A RESOLUTION OF THE STRAWBERRY RECREATION DISTRICT AGREEING TO
2021 ANNUAL INFLATION RATE OF 3.5 PERCENT FOR THE ZONE IV SPECIAL
TAX, MEASURE B**

WHEREAS, the Strawberry Recreation District (SRD) Board of Directors (Board) has the authority to levy a special tax pursuant to California Public Resources Code Section 5789.1.

WHEREAS, in 2013, the SRD Board passed Resolution No. 2013-05-08-2 which called for an election to impose a special tax upon parcels located within Zone IV to support current and future dredging activities; and

WHEREAS, the special tax established by Resolution 2013-05-08-2 was submitted to the registered voters within the SRD Zone IV in an election on August 27, 2013.

WHEREAS, the Zone IV Special Tax measure for current and future dredging activities was passed on August 27, 2013.

WHEREAS, Measure B indicates that the special tax can be increased annually by the greater of 3.5 percent or the cost of diesel fuel.

NOW, THEREFORE, BE IT RESOLVED, the Strawberry Recreation District Board of Directors hereby agrees that the annual inflation rate for Zone IV is 60% percent in year 2022, changing the tax from \$4,140 to 6,624.

The foregoing resolution was passed and adopted this [14] of [June] 2022, by the following vote of the Board of Directors, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Zone IV Cash Flow Year	Actual 2020/21	FCST 2021/22	Budget 2022/23	Budget 2023/2024
Income				
Bond Tax & Interest	\$33,410.87	\$35,400.00	\$35,400.00	\$35,400.00
Cove Reimbursement	\$3,500.00	\$37,600.00	\$38,356.00	\$154,400.00
Special Tax & Interest	\$257,200.93	\$260,800.00	\$417,300.00	\$431,900.00
Total Revenue	\$294,111.80	\$333,800.00	\$491,056.00	\$621,700.00
Expenses				
Bond Payments	\$35,427.52	\$35,400.00	\$34,288.00	\$34,288.00
Maintenance Expenses	\$7,762.00	\$83,200.00	\$798,512.00	\$1,468,600.00
Total Expenses	\$43,176.42	\$118,600.00	\$832,800.00	\$1,502,888.00
Net Income	\$250,935.38	\$215,200.00	-\$341,744.00	-\$881,188.00

	Actual	FCST	Budget	Budget
Total Assets End of Year	\$1,034,138.23			
2004 Bond/gob2014	\$26,566.39	\$0.00	\$0.00	\$0.00
2014 Bond	\$1,119.23	\$0.00	\$0.00	\$0.00
Special Tax Funds Year End	\$1,006,452.61	\$1,249,338.23	\$906,482.23	\$24,182.23

SRD FY 2022.2023
BOARD BUDGET SUMMARY

FY 2022.2023 Board Budget Summary	Model #1	Model #2
Revenue		
Youth Revenue		
Youth Class Refund Covid-19		
Youth Contract Classes	110,700	110,700
Youth - Jr. Berries	29,500	29,500
Youth Daycamp	286,000	286,000
Youth Daycamp Refund Covid 19	0	0
Youth Play Club	118,400	118,400
Youth Play Club Covid refund	0	0
Total Youth Recreation Revenue	544,600	544,600
	0	0
Adult Classes	0	0
Adult Contract Classes - Group Ex	25,000	25,000
Adult Class Refund Covid-19	0	0
Pickleball	0	0
Adult Enrichment Classes - Bridge, etc.	18,000	18,000
Total Adult Contract Classes Rev	43,000	43,000
	0	0
Special Events	0	0
Community Night	7,500	7,500
Pool Events	2,250	2,250
Halloween Fair	0	0
Winter Festival	0	0
Special Events Income	3,000	3,000
Total Special Events Rev	12,750	12,750
	0	0
Aquatics/Pool Revenue	0	0
Pool Cancellation Fees	2,040	2,040
Pool Class Refund Covid 19	0	0
Pool - Swim Lessons	164,000	164,000
Pool Miscellaneous	0	0
Pool Pass Refund Covid 19	0	0
Pool Pass	350,000	350,000
Pool Swim Team Fees	32,500	32,500
Pool Guest Fees	3,100	3,100
Pool Revenue Other + Bday Parties	4,000	4,000
Pool Drop-In	0	0
Pool Adult Classes	3,225	3,225
Total Aquatics/Pool Revenue	558,865	558,865
	0	0
Tennis Revenue	0	0
Tennis Guests	0	0
Tennis Passes	36,500	36,500

SRD FY 2022.2023
BOARD BUDGET SUMMARY

Tennis Pass Refund Covid-19	0	0
Facilities Grants	0	0
Tennis Rental	36,000	36,000
Total Tennis Revenue	72,500	72,500
	0	0
Facilities Revenue	0	0
Facilities Field Rental	91,500	91,500
Facilities Health & Safety Fee	0	0
Facilities Property Rentals	4,130	4,130
Facilities Refunds - CV19	0	0
Facilities Rental	49,700	49,700
Facilities Grants	0	0
Total Facilities Revenue	145,330	145,330
	0	0
Administration Revenue	0	0
Admin Grants	0	0
Restricted	0	0
Total Admin Donations	0	0
Admin Miscellaneous	0	0
Snack Shack	0	0
Admin Advertising	0	0
Total Administration Revenue	0	0
	0	0
Other Funds Revenue	0	0
Measure A Income (Note 1)	39,850	39,850
Other Education Revenue	122,000	122,000
Other Interest Income	9,500	9,500
Other Licenses and Permits (Note 2)	140,000	140,000
Other Property Tax	490,000	490,000
SB 1383 Grants & Revenue	10,000	10,000
Other Grants	0	250,000
Total Other Funds Revenue	811,350	1,061,350
	0	0
Zone IV Revenue	0	0
Zone IV Income-04	0	0
Zone IV Income-2014	417,300	417,300
Zone IV Measure B Special Tax	35,400	35,400
Total Zone IV Revenue	452,700	452,700
	0	0
Zone V Revenue	0	0
Zone V Income	7,932	7,932
Total Zone V Income	7,932	7,932
Total Revenue	2,649,027	2,899,027
Total Revenue w/o Zone IV	2,196,327	2,446,327

SRD FY 2022.2023
BOARD BUDGET SUMMARY

Total Revenue from SRD Operations	1,377,045	1,377,045
	0	0
Expenses	0	0
Employer Taxes	0	0
Youth Recreation Expenses	0	0
Youth Full Time Salary Covid	0	0
Covid 19 wages - Playclub	0	0
Youth Daycamp Wages	89,775	89,775
Youth Full Time Salary	167,440	167,440
Youth Play Club Wages	40,950	40,950
Youth Contract Class Wages (Emp)	0	0
Youth Employer Taxes	32,681	32,681
Youth Medical	20,400	20,400
Youth Dental	1,200	1,200
Youth PERS	13,802	13,802
Youth Workman's Comp	7,000	7,000
Youth Total Employee Expense	373,248	373,248
Youth Adv/Promo - Play Club	1,400	1,400
Youth Rec Supplies - Play Club	4,000	4,000
Youth Total Play Club Exp	5,400	5,400
Youth Adv/Promo - Contract Classes	1,700	1,700
Youth Contract Services/IC	77,490	77,490
Youth - Jr. Berries - Contract Services	20,650	20,650
Youth Rec Supplies/Classes	0	0
Youth Total Rec Supplies - Cont. Cls.	99,840	99,840
Youth Contract Svc./Daycamp -Entertainment	6,500	6,500
Youth Rec Supplies/Daycamp	6,500	6,500
Youth Rec Supplies/Daycamp Covid	0	0
Youth Rec - Adv. Marketing Camp	5,650	5,650
Youth Camp Expense	18,650	18,650
Youth Expense - Other	0	0
Total Youth Recreation Expenses	497,138	497,138
	0	0
Special Events Expenses	0	0
Community Night Expenses	0	0
Employer Taxes	1,336	1,336
Wages	5,000	5,000
Special Events + 1	0	0
Special Events	0	0
Special Events/Halloween Faire	0	0
Special Events	0	0
Special Events/WinterFest	0	0
Special Events/Other Events	0	0
Special Events Expenses - Other	11,700	11,700

SRD FY 2022.2023
BOARD BUDGET SUMMARY

Total Special Events Expenses	18,036	18,036
	0	0
Adult Recreation Expenses	0	0
Adult Contract Services	30,100	30,100
Adult Rec Supplies	1,000	1,000
Total Adult Recreation Expenses	31,100	31,100
	0	0
Aquatics/Pool Expense	0	0
Pool Full time Salary	146,900	146,900
Pool Instructor Wages	45,566	45,566
Pool Lifeguard Wages	61,910	61,910
Pool Employer Taxes	23,609	23,609
Pool Full Time Medical	18,340	18,340
Pool Full Time Dental	1,220	1,220
Pool Full Time PERS	11,200	11,200
Pool Part Time PERS	0	0
Pool Workman's Comp	8,800	8,800
Pool Total Employee Exp	317,546	317,546
Pool Chemicals	21,700	21,700
Pool Maint Supplies	3,200	3,200
Pool Repairs & Maintenance	54,000	54,000
Pool Utilities	81,000	81,000
Pool Total Operating Expenses	159,900	159,900
Pool Business Insurance	44,000	44,000
Pool Contract Services	3,000	3,000
Pool Contract Classes	1,613	1,613
Pool Licenses/Fees	400	400
Pool Professional Development	1,000	1,000
Pool Rec supplies	3,000	3,000
Pool Refunds	0	0
Pool Emergency Prep Sup	0	0
Total Aquatics/Pool Expense	530,459	530,459
	0	0
Tennis Expenses	0	0
Tennis Keys Expense	2,000	2,000
Tennis Refund	0	0
Tennis Supplies	1,000	1,000
Total Tennis expenses	3,000	3,000
	0	0
Facilities Expenses	0	0
Facilities Full Time Salaries	182,208	182,208
Facilities Assistant Wages	0	0
Facilities Employer Taxes	15,791	15,791
Facilities Full Time Medical	29,952	29,952

SRD FY 2022.2023
BOARD BUDGET SUMMARY

Facilities Full Time Dental	1,980	1,980
Facilities Full Time PERS	13,830	13,830
Facilities Workman's Comp	6,800	6,800
Facilities Total Emp Expense	250,561	250,561
Facilities Field Utilities	8,400	8,400
Facilities Field Repairs & Maint	24,000	24,000
Facilities Field Maint Supplies	0	0
Facilities Field Total Expense	34,400	34,400
Facilities Parks Maint Supplies	0	0
Facilities Parks Repairs/Mainte	15,000	15,000
Facilities Parks Utilities	600	600
Facilities Total Parks Expense	15,600	15,600
Facilities Maint Supplies	0	0
Tools	2,400	2,400
Supplies	9,000	9,000
Facilities Maint Supplies - Other	3,000	3,000
Total Facilities Maint Supplies	14,400	14,400
Facilities Repairs & Maintenanc	60,000	60,000
Sanitation Covid-19	900	900
Facilities Maint Other - Janitorial	53,850	53,850
Facilities Contract Service - Landscaping	40,500	40,500
Facilities Total Rep & Maint	155,250	155,250
Facilities Auto	360	360
Facilities Professional Development	3,000	3,000
Facilities Utilities (includes RBSD Sewer fees)	68,600	68,600
Total Facilities Expenses	542,171	542,171
	0	0
Administration Expenses	0	0
Admin Full Time Salaries	160,000	160,000
Admin Part Time Wages	21,500	21,500
Admin Employer Taxes	15,855	15,855
Admin Medical	0	0
Admin Dental	660	660
Admin PERS	0	0
Admin Pension Expense	14,000	14,000
Admin PERS - Other	12,144	12,144
Total Admin PERS	26,144	26,144
Admin Workman's Comp	6,000	6,000
Admin Total Employee Expense	230,159	230,159
Admin Acct/Audit/bookkeeping	35,000	35,000
Admin Contract Services/Consult/Design	21,500	21,500
Admin Directors Fees	8,500	8,500
Admin Legal Fees	0	0
Lawsuit	0	0

SRD FY 2022.2023
BOARD BUDGET SUMMARY

Admin Legal Fees - Other	24,000	24,000
Total Admin Legal Fees	24,000	24,000
Total Non-Employee Admin Exp	89,000	89,000
Admin Brochure/Marketing	13,000	13,000
Admin Other Adv/Promo	12,500	12,500
Admin Print/copy	6,000	6,000
Admin Public Relations	0	0
Admin Web Site	12,400	12,400
Admin Total Marketing/Adv Exp	43,900	43,900
Admin Auto	0	0
Admin Business Insurance	45,300	45,300
Admin Employee Relations	1,750	1,750
Admin Fingerprinting	500	500
Admin Licenses/Fees	1,650	1,650
Admin Office Supplies	4,200	4,200
Admin Postage/Frieght	8,000	8,000
Admin Professional Development	1,500	1,500
Admin Subs/Dues	1,250	1,250
Admin Telephone & Wifi	36,000	36,000
RecDesk Fees	15,000	15,000
Admin Other Bank Fees	3,000	3,000
Total Admin Bank Fees	18,000	18,000
Snack Shack Supplies	0	0
Admin - Scholarship	5,000	5,000
Total Administration Expenses	486,209	486,209
	0	0
Other Funds Expense	0	0
Measure A Expense	60,000	60,000
Replacement Reserves	0	0
Capital Improvement Projects	175,000	550,000
CIP	0	0
SB 1383 Expenses	0	0
Total Capital Improvement Projects	175,000	550,000
Total Other Funds Expense	245,000	620,000
	0	0
Payroll Expenses	0	0
	0	0
Zone IV Expenses	0	0
Zone IV 04 Bond - sold '14	34,288	34,288
Zone IV	798,512	798,512
Total Zone IV Expenses	832,800	832,800
	0	0
Zone V Expense	0	0
Zone V Contract Service	7,200	7,200

SRD FY 2022.2023
BOARD BUDGET SUMMARY

Total Zone V Expense	7,200	7,200
Total Expense	3,193,112	3,568,112
Total Net Ordinary Income	-544,086	-669,086
Net Income - All In	-544,086	-669,086
Operating Revenue w/o Zone IV	2,196,327	2,446,327
Operating Expense w/o Zone IV	2,360,312	2,735,312
Net Operating Income (SRD Programs Only)	-731,068	-731,068
Total Net - W/O Zone IV	-163,986	-288,986
	0	0
Full Time Salaries	656,548	656,548
Full Time Benefits	124,728	124,728
Total FTE Wages/Bene	781,276	781,276
	0	0
Youth	0	0
Youth Revenue	544,600	544,600
Youth Expense	497,138	497,138
Youth Net Income	47,462	47,462
	0	0
Special Events	0	0
Special Event Revenue	12,750	12,750
Special Event Expense	18,036	18,036
Sp. Event Net Income	-5,286	-5,286
	0	0
Adult Contract Classes	0	0
Adult Class Revenue	43,000	43,000
Adult Class Expense	31,100	31,100
Adult Class Net Income	11,900	11,900
	0	0
Aquatics	0	0
Aquatics Revenue	558,865	558,865
Aquatics Expense	530,459	530,459
Aquatics Net Income	28,406	28,406
	0	0
Tennis	0	0
Tennis Revenue	72,500	72,500
Tennis Expense	3,000	3,000
Tennis Net Income	69,500	69,500
	0	0
Facilities	0	0
Facilities Revenue	145,330	145,330
Facilities Expense	542,171	542,171
Facilities Net Income	-396,841	-396,841
	0	0
Admin	0	0

RESOLUTION # 2022-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF STRAWBERRY RECREATION DISTRICT MAKING FINDINGS THAT THE PROCLAIMED STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY TO MEET SAFELY IN PERSON AND DECLARING THAT THE BOARD OF DIRECTORS WILL CONTINUE TO MEET REMOTELY IN ORDER TO ENSURE THE HEALTH AND SAFETY OF THE PUBLIC

WHEREAS, the Fire District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative body conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings electronically without a physical meeting place; and

WHEREAS, as a result of Executive Order N-29-20, staff set up Zoom teleconference meetings for all District Board of Directors meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which specified that Executive Order N-29-20 would remain in effect through September 30, 2021, at which point it would expire; and

WHEREAS, since the issuance of Executive Order N-08-21, the Delta variant has emerged, causing a spike in COVID-19 cases throughout the state; and

WHEREAS, the Governor's proclaimed State of Emergency remains in effect, and State and local officials, including the Marin County Director of Health and Human Services, the California Department of Public Health, and the Department of Industrial Relations, have imposed or recommended measures to promote social distancing; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill 361 into law, as urgency legislation that goes into effect on October 1, 2021, amending Government Code Section 54953 of

the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed state of emergency, provided certain conditions are met and certain findings are made; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that the Director of Health & Human Services has recommended that the County continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings.

WHEREAS, the District cannot maintain adequate safe social distance between members of the public, Board members and staff in their respective meeting locations; and

WHEREAS, because of the rise in cases due to the Delta variant, the District is concerned about the health and safety of attendees, the District's Board of Directors desires to take the actions necessary to comply with AB 361 and to continue to hold its Board and committee meetings remotely.

NOW, THEREFORE, THE SOUTHERN MARIN FIRE DISTRICT BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

1. The Board has reconsidered the circumstances of the State of Emergency, and finds that:
 - a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the Board of Directors and District staff, and members of the public to meet safely in person; and
 - b. State and local officials continue to recommend measures to promote social distancing.
2. District Board of Directors meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361 and Government Code Section 54953(e)(2), in order to ensure the health and safety of the public while providing access to public meetings.
3. The Board of Directors will reconsider the circumstances of the State of Emergency and revisit the need to conduct meetings remotely within 30 days of the adoption of this Resolution.

REGULARLY PASSED AND ADOPTED this 13th day of June 2022.

Pamela Bohner, Board Chair

Date

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