

SRD Board Meeting Notice and Agenda
Tuesday, October 11, 2022
Open Session 6:00 p.m.

DUE TO COVID-19 AND THE OMICRON VARIANT, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO GOVERNMENT CODE SECTION 54953 (e), WHICH APPLIES DURING A PROCLAIMED STATE OF EMERGENCY DURING WHICH STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom app with the following:

Meeting ID: 837 1585 1347

Passcode: 939248

Or by direct dialing this number 669 900 9128 and entering the above meeting ID and password. You may also view video during the meeting via live stream: <https://us02web.zoom.us/j/83715851347?pwd=SjRNaXlaNHF3WHJmS00yYlVjWVJUZz09>

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. **CONVENE IN OPEN SESSION:** Call to Order and Roll Call
2. Open Time for Public Expression - Non-Agenda Items (limit: three mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
3. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: three mins per person).
 - A. New Business Items
 - B. Approval of the Minutes of May 10, 2022, August 2, 2022, and September 13, 2022.
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
 - D. **Discussion/Action:** Zone IV Committee updates.
Recommended Action: Discussion only.
 - E. **Discussion/Action:** Agreement for Allocation of Costs for Dredging Project by and Between Strawberry Recreation District and RP Maximus Cove Owner, LLC
Recommended Action: Approve proposed Agreement
 - F. **Discussion/Action:** Zone IV Committee to present addenda to Strawberry Channel Maintenance Dredging Project Contract, October 2022
Recommended Action: Approve
 - G. **Discussion/Action:** GM to present costs and plans for roof repair of District building.
Recommended Action: Approve
 - H. **Discussion/Action:** GM to present plans to resurface sport court.
Recommended Action: Approve
 - I. **Discussion/Action:** Consider 2023 Tiburon Peninsula Little League (TPLL) Rates
Recommended Action: Discuss and refer to TPLL Ad Hoc Committee
 - J. **Discussion/Action:** General Manager requests adoption of a resolution extending remote/virtual meetings for an additional 30 days due to the COVID-19 state of emergency and the need for social distancing (AB 361).
Recommended Action: Adopt resolution.

Adjournment.

Next Regular Session Board Meeting is November 8, 2022, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request

REGULAR MEETING OF THE STRAWBERRY RECREATION DISTRICT BOARD
OF DIRECTORS HELD TUESDAY, SEPTEMBER 13, 2022

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC DID NOT ATTEND THIS MEETING IN PERSON BUT WERE ABLE TO AND DID ATTEND VIA TELECONFERENCE (ZOOM Meeting).

CALLED TO ORDER BY DIRECTOR BOHNER AT 6:09 P.M.

1. Roll Call

Present: Director Bohner (Chair)
Director Nichols
Director Francis
Director Teese
Director Johnson
General Manager Nancy Shapiro

Reporting out of closed session: Nothing to report

2. Open Time for Public Expression

Evelyn Nichols— Requesting non-profit preschool permit for immersion preschool at Brickyard Park. Forest Preschool. Two teachers live in Strawberry, several students are in Strawberry. 1-5 teacher student ratio.

Jonathan Maslow —Pickleball request for 12 players to be allowed in the court area to have several players waiting for a court so players can switch in and out. This would have to include three or four members if there are 12 players there.

3. Open Session Agenda

Strawberry Channel Maintenance

- a. Motion to Approve: P. Bohner
- b. Second: A. Johnson
- c. AYES: All Directors

Tennis Court Pickleball Rule Change Discussion

- a. Motion to Approve: P. Teese
- b. Second: A. Johnson

- c. AYES: P. Teese, A. Johnson, C. Nichols
- d. Abstain: P. Boehner
- e. No: J. Francis

Brickyard Park Preschool Rental Contract Approval

- a. Motion: J. Francis
- b. Second: A. Johnson
- c. AYES: All Directors

Establish FTE Aquatics Position

- a. Motion: P. Boehner
- b. Second: J. Francis
- c. AYES: All Directors

Employee Pay Scale Increases

- a. Motion: J. Francis
- b. Second: C. Nichols
- c. AYES: All Directors

Ad-Hoc HR Employee Annual Increases

- Justin gets a \$5k increase
- Loren, Britney, Marco, and Justin all get a 6% increase

- a. Motion: J. Francis
- b. Second: P. Boehner
- c. AYES: All Directors

Cost of Spa Renovations at \$33k

- a. Motion: P. Boehner
- b. Second: J. Francis

c. AYES: All Directors

Extension of Zoom Meetings for Board

- a. Motion: P. Boehner
- b. Second: P. Teese
- c. AYES: All Directors

Approval of Minutes (07/12/22)

- a. Motion to Approve: P. Bohner
- b. Second: J. Francis
- c. AYES: All Directors

Fiscal Reports

- a. Motion to Approve: P. Bohner
- b. Second: J. Francis
- c. AYES: All Directors

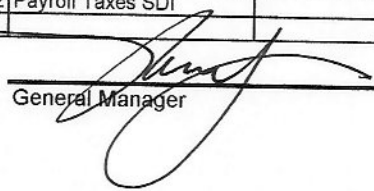
Next Board Meeting: October 11, 2022 6.00 p.m.

MEETING ADJOURNED AT 6:57 PM.

*** PAYROLL CLEARING***

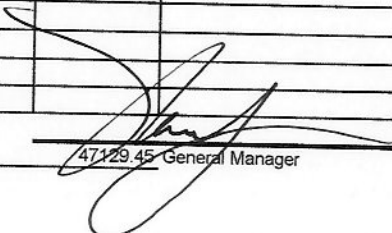
On the 11th day of October 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2540	Alber, Mary C	Paystub	135.50
DD2541	Allan, Trevor R	Paystub	146.00
DD2542	Benyon, Skye L	Paystub	160.49
DD2543	Blount, Savannah	Paystub	251.72
DD2544	Bohner, Pamela G	Paystub	273.75
DD2545	Dohoney, Trinity J	Paystub	1,585.70
DD2546	Ernst, Britney L	Paystub	2,438.65
DD2547	Feliciano, Justin A	Paystub	2,289.36
DD2548	Francis, Jeff	Paystub	182.50
DD2549	Gazzola, Jesse M	Paystub	291.21
DD2550	Griswold, Loren M	Paystub	3,342.93
DD2551	Harlow, Georgia M	Paystub	73.92
DD2552	Johnson, Alexander L	Paystub	182.50
DD2553	Johnson, Tristan E	Paystub	131.39
DD2554	Kempler, Julian	Paystub	417.53
DD2555	May, Grainne C	Paystub	34.68
DD2556	Miller-Hall, ChaBrea T	Paystub	784.19
DD2557	Octavio, Eleanor A	Paystub	85.31
DD2558	Sacchetto, Marco J	Paystub	2,289.35
DD2559	Shapiro, Nancy R	Paystub	3,727.22
DD2560	Siddiqi, Sofia I	Paystub	438.24
DD2561	Wank, Lainey S	Paystub	65.70
DD2562	Wolin, Annie K	Paystub	143.72
DD2563	Wright, Owen B	Paystub	198.36
9182	Cripwell, Charlotte G	payroll Checks	127.75
9183	Jackson-Torres, Selena N	payroll Checks	497.02
9184	Nichols, Cale B	payroll Checks	182.50
9185	Saltzman, Andrew J	payroll Checks	159.00
9186	Teese, Peter	payroll Checks	91.25
9187	Wehr, Nicole J	payroll Checks	425.00
	CAL PERS	payroll Checks	3253.89
	Quickbooks	Quickbooks Payroll fees	196.00
		2784.00 Payroll Taxes FWT	7233.78
		3606.36 Payroll Taxes FICA	
		843.42 Payroll Taxes MCARE	
	State taxes	1139.26 Payroll taxes SWT	1541.80
		82.62 Payroll Taxres SUI	
		319.92 Payroll Taxes SDI	
			33377.91


 General Manager

On the 11th day of October 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose	Amount	
809312252	Cintas Corporation	199.14	Supplies(usable)		398.28
		199.14	Pool Maint Supplies		
809312253	Comcast		Admin IT		487.75
809312254	Goodman's Building Supply	160.11	Facilities Repairs(emp)		308.64
		15.41	Supplies(usable)		
		35.13	Tools		
		97.99	Pool Repairs & Maintenance		
809312255	Katharine Rittenburg		Admin Acct/Audit/bookkeeping		1,186.25
809312256	Landesign Construction and Maint. Inc.		Facilities Field Contract serv		4,519.45
809312257	Planeteria Media LLC		Admin Web Site		50.00
809312258	U-Line		Pool Repairs & Maintenance		64.08
809312259	Vanguard Cleaning Systems of the Northbay		Facilities Janitorial/Maintenanc		5,740.00
809312260	Will Bullard		Youth Contract Services/Contra		375.00
809312261	Strawberry Recreation District		Payroll Clearing Account		34,000.00
Total					47,129.45


47,129.45 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

10/5/2022

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	1927.25	Total Cash	312.00
Youth Daycamp	0.00	Total Checks	2163.25
Youth Contract Class	0.00	<u>Subtotal</u>	2475.25
Pool Drop-In	40.00	Total Credit Card	0.00
Community Niight	0.00	<u>Total</u>	2475.25
Adult Group Ex	0.00		
Adult Enrichment	150.00		
Aquatics Pool Pass	126.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	-150.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	32.00		
Aquatics Swim Team Fees	0.00		
Aquatics Pool Parties	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	350.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	2475.25		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

9/28/2022

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	2009.54	Total Cash	185.00
Youth Daycamp	0.00	Total Checks	21853.81
Youth Contract Class	0.00	<u>Subtotal</u>	22038.81
Pool Side jam	0.00	Total Credit Card	0.00
Community Niight	0.00	<u>Total</u>	22038.81
Adult Group Ex	0.00		
Adult Enrichment	0.00		
Aquatics Pool Pass	288.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	80.00		
Aquatics Pool Classes	45.00		
Pool Adult classes	120.00		
Aquatics Swim Team Fees	0.00		
Aquatics Pool Parties	0.00		
Tennis rental	300.00		
Tennis Membership	0.00		
Faciliites Rental	6270.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	2065.50		
Facilities Property Rental	0.00		
Other	10860.77		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	22038.81		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

September 28, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

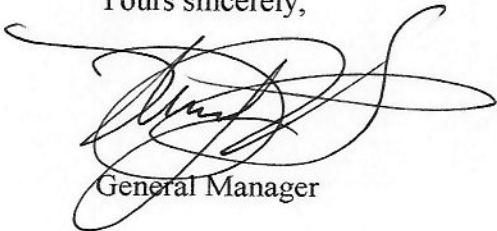
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Ten Thousand Eight Hundred Sixty and 77/100 (10860.77) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04, Meas B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on October 11, 2022.

Yours sincerely,



General Manager

NS/kr

Cc: Bookkeeper

On the 11th day of October 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312242	Able Fence Company, Inc.		Tennis Contract Services		4,250.00
809312243	Delta Dental of California	49.54	Admin Dental		370.55
		49.54	Facilities Full Time Dental		
		122.88	Pool Full Time Dental		
		148.59	Youth Dental		
809312244	Fowler Electric Service, Inc.	2,367.95	Facilities Contract Service		7,601.34
		475.00	Facilities Contract Service		
		1,565.00	Facilities Contract Service		
		1,298.00	Facilities Contract Service		
		450.00	Facilities Contract Service		
		1,445.39	Facilities Contract Service		
809312245	J.A. Santos Flooring Services		Facilities Contract Service		2,800.00
809312246	Jerry Thnmpson & Sons Painting, Inc.		Facilities Current Annual Maj r		49,800.00
809312247	Lincoln Aquatics	1,059.55	Pool Chemicals		3,379.25
		2,319.70	Pool Supplies		
809312248	Maritn & Harris		Equipment		2,047.02
809312249	Mill Valley Refuse Service, Inc.	236.52	Facilities Repairs(emp)		483.04
		246.52	Facilities Parks Repairs(emp)		
809312250	PG&E	4,810.91	Pool Utilities		5,796.28
		985.37	Facilities Utilities		
809312251	Ronnie Sharpe		Youth Adv/Promo		150.00
Total					76,677.48

Total 76,677.48 General Manager

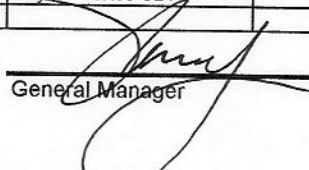
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 9-23-22

*** PAYROLL CLEARING***

On the 11th day of October 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2519	Alber, Mary C	Paystub	67.76
DD2520	Allan, Trevor R	Paystub	65.70
DD2521	Blount, Savannah	Paystub	147.37
DD2522	Brooks, Abigail K	Paystub	355.35
DD2523	Dohoney, Trinity J	Paystub	2,063.16
DD2524	Ernst, Brittny L	Paystub	2,945.93
DD2525	Feliciano, Justin A	Paystub	3,213.18
DD2526	Gazzola, Jesse M	Paystub	400.94
DD2527	Griswold, Loren M	Paystub	3,997.25
DD2528	Johnson, Tristan E	Paystub	102.21
DD2529	Kempfer, Julian	Paystub	460.22
DD2530	May, Grainne C	Paystub	625.01
DD2531	Miller-Hall, ChaBrea T	Paystub	764.12
DD2532	Octavio, Eleanor A	Paystub	42.66
DD2533	Parsons, Zackary A	Paystub	224.93
DD2534	Sacchetto, Marco J	Paystub	2,341.15
DD2535	Shapiro, Nancy R	Paystub	3,727.22
DD2536	Siddiqi, Sofia I	Paystub	170.62
DD2537	Wolin, Annie K	Paystub	49.29
DD2538	Wright, Lucas C	Paystub	991.66
DD2539	Wright, Owen B	Paystub	358.72
9181	Saltzman, Andrew J	payroll Checks	170.63
	CAL PERS	payroll Checks	3561.70
	Quickbooks	Quickbooks Payroll fees	69.75
		3645.00 Payroll Taxes FWT	8683.06
		4083.14 Payroll Taxes FICA	
		954.92 Payroll Taxes MCARE	
	State taxes	1508.22 Payroll taxes SWT	1943.07
		72.63 Payroll Taxres SUI	
		362.22 Payroll Taxes SDI	
			37542.66


 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
9/21/2022

Youth Playclub	4541.16	Total Cash	2688.00
Youth Daycamp	0.00	Total Checks	8500.14
Youth Contract Class	0.00	Subtotal	11188.14
Pool Side jam	0.00	Total Credit Card	0.00
Community Niight	0.00	Total	11188.14
Adult Group Ex	0.00		
Adult Enrichment	0.00		
Aquatics Pool Pass	162.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	414.48		
Aquatics Pool Classes	370.00		
Pool Adult classes	48.00		
Aquatics Swim Team Fees	0.00		
Aquatics Pool Parties	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	5652.50		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	

11188.14



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

September 21, 2022

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

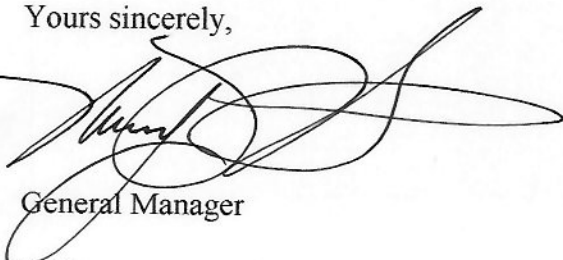
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Seven Thousand Four Hundred Thirty-Five and 50/100 (7435.50) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04, Meas B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on October 11, 2022.

Yours sincerely,



General Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
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September 14, 2022

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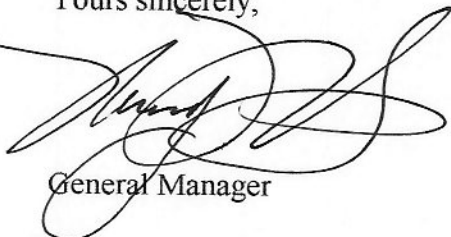
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Nine Thousand Eight Hundred Eighty-Four and 67/100 (9884.67) From the Strawberry Recreation District Operational Fund Account #80938551 To the Strawberry Recreation District Zone IV 04,meas B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on October 11, 2022.

Yours sincerely,



General Manager

NS/kr

Cc: Bookkeeper

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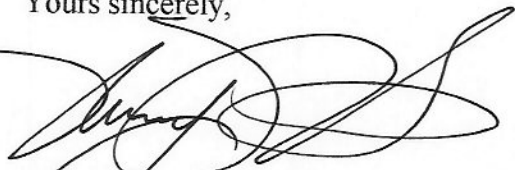
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Thirty-four and 00/100 (634.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on October 11, 2022 .

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

On the 11th day of October 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

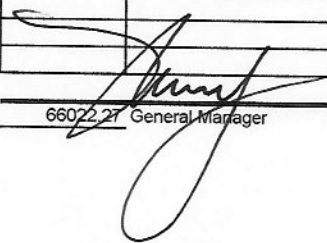
Warrant in Favor of		Purpose	Amount
809312225	Bank of Marin 5590	29.95 Youth Rec Supplies/Daycamp	16,257.39
		29.13 Youth Rec Supplies/Daycamp	
		14.83 Youth Rec Supplies/Daycamp	
		54.39 Pool Office Expenses	
		30.85 Youth Rec Supplies/Daycamp	
		267.38 Pool Supplies	
		67.39 Youth Rec Supplies/Daycamp	
		97.15 Community Night Expense	
		751.63 Facilities Repairs(emp)	
		20.49 Youth Rec Supplies/Daycamp	
		81.16 Community Night Expense	
		24.68 Community Night Expense	
		594.00 Community Night Expense	
		16.19 Admin IT	
		35.34 Youth Rec Supplies/Daycamp	
		491.13 Youth Rec Supplies/Daycamp	
		65.08 Community Night Expense	
		71.26 Community Night Expense	
		2,534.78 Community Night Expense	
		14.99 Admin IT	
		1,149.91 Community Night Expense	
		51.71 Community Night Expense	
		25.88 Community Night Expense	
		28.20 Community Night Expense	
		78.78 Admin Office Supplies	
		205.00 Pool Professionla Development	
		31.92 Admin IT	
		200.00 Community Night Expense	
		576.00 Recruiting	
		13.93 Youth Rec Supplies/Daycamp	
		292.88 Admin IT	
		46.43 Admin Office Supplies	
		86.39 Facilities Repairs(emp)	
		141.33 Admin Office Supplies	
		2,364.12 Equipment	
		57.22 Admin Office Supplies	
		14.99 Admin IT	
		359.63 Community Night Expense	
		421.14 Tennis Supplies	
		39.37 Admin IT	
		37.17 Youth Rec Supplies/Playclub	
		120.00 Recruiting	
		208.00 Facilities Repairs(emp)	
		45.00 Recruiting	
		426.40 Facilities Repairs(emp)	
		58.70 Admin Office Supplies	
		3.20 Admin Postage/Frieght	
		1,316.37 Admin IT	
		11.87 Admin Office Supplies	
		647.98 Pool Supplies	
		1,249.12 Admin Office Supplies	
		10.69 Admin Office Supplies	
		50.95 Admin Office Supplies	
		14.25 Admin Office Supplies	
		24.83 Admin Office Supplies	
		466.14 Facilities Repairs(emp)	
		40.65 Pool Supplies	
		21.59 Admin Office Supplies	
		27.85 Admin Office Supplies	
809312226	City of Foster City	540.00 Admin:Recruiting	1,080.00
		540.00 Facilities:Recruiting	
809312227	Comcast	Admin Telephone	392.71
809312228	Department of Justice	Admin Fingerprinting	32.00

On the 11th day of October 2022, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312229	Fast Signs		Marketing		622.04
809312230	Fishman Supply Company		Supplies(usable)		715.07
809312231	Goodman's Building Supply	145.86	Facilities Repairs(emp)		184.48
		38.62	Supplies(usable)		
809312232	Herb's Pool Service, Inc.		Pool Repairs & Maintenance		1,000.00
809312233	HY Floor & Gameline Painting		Tennis Current Annual Maj Repai		41,566.00
809312234	Landesign Construction and Maint. Inc	634.00	Zone V Contract Service		2,739.00
		2,105.00	Facilities Field Contract serv		
809312235	Tony Perachiotti		Youth Contract Serv/Jr. Berries		619.50
809312236	U-Line		Facilities Repairs(emp)		314.08
809312237	Kathryn Karacozoff		Deposits Held on Rental		500.00
Total					66,022.27

Total

66022.27 General Manager



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931

9/14/2022

Youth Playclub	0.00	Total Cash	621.00
Youth Daycamp	0.00	Total Checks	25051.49
Youth Contract Class	0.00	<u>Subtotal</u>	25672.49
Pool Side jam	0.00	Total Credit Card	0.00
Community Niight	0.00	<u>Total</u>	25672.49
Adult Group Ex	0.00		
Adult Enrichment	0.00		
Aquatics Pool Pass	8676.00		
Pool Cancellation fee	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	45.00		
Pool Adult classes	0.00		
Aquatics Swim Team Fees	0.00		
Aquatics Pool Parties	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	1624.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	5442.82		
Facilities Property Rental	0.00		
Other	9884.67		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Other Project Donations	0.00		
Credit Transfer	0.00	0	
	25672.49		



October 11, 2022 - GM Board Update

Financial

See attached

Facilities

Personnel:

- We're actively looking for a new Facility Lead, the first round of applicants through Indeed proved to be unfruitful. We are now looking to start looking for a second round of candidates.

Facilities:

- The installation of the 3rd floor air conditioning unit has been delayed until Wednesday, Oct. 12th.
- Jerry Thompson Painting has been contracted to repaint the 1st floor men's and woman's bathrooms, including the entrance doors and louvers. They'll be using the same off white (Pacific Cascade) color, so that all bathrooms in the facility will have matching interior colors.
- We're installing all new – and finally matching – flood lights for the north and south side of the gym walls.
- We're installing all new gym bathroom and hallway lights, these square lights will match the new interior design.
- This season has been a very busy season for vector issues, so we've decided to move from quarterly to monthly baiting of the rodent stations and gopher control on the field.
- The outdoor storage areas are set to be cleaned out by the end of the month. We're also looking at costs / viability of installing some type of flooring and roofing.
- On October 13th, we'll be reducing the large stand of black acacias at the front entrance. This work will allow more light into the parking lot, and provide a better view of the coastal cypress.

Athletic Fields:

- The fall aeration and fertilization of the entire athletic field occurred on October 6th, the work went well and the fields are already starting to look more verdant.
- On October 3rd, we experienced a mainline rupture that flooded the major's baseball field for approximately 6 hours. The valve and mainline were dug up, repaired, and dry cinder top dressed by the afternoon of the 5th. We'll be assessing if we can file a water loss reimbursement request with MMWD.
- Landesign has completed the locating and tagging of all irrigation valves buried in the athletic field. This has allowed us to create the first accurate (to scale) map of the locations for all automated valves, mainline, and isolation valves.

Aquatics / Water:

- The spa renovations have been delayed. We hope to get back on track within the next few weeks.
- The new pool covers for all three pools have been fabricated and are in transit. We hope to receive them by October 17th.
- All new lane lines for the main pool arrived on September 6th, and we should have them installed by the 10th.

- We're reducing the TDS in both the main and teaching pools and will drain approximately 40% of the total volume on 10/11, and refilling on 10/12. We anticipate reopening the pool at 1:00pm on 10/13.
- Extensive repairs and cleaning of the Splash Pad filters, pumps and injection have been completed and the Splash Pad is now ready to use again.

Parks:

- This week, we'll be installing (10) yards of playground mulch at Reggie Park, and (7) yards of playground mulch around the play structure at Brickyard Park.
- The CAPRI bi-annual site visit for the main facility and parks has been rescheduled for October 17th at 8:00am. During the review Capri inspects SRD facilities, forms, policies, and procedures.
- The Richardson Bay Harbor Master has been contacted to help with removal of a small watercraft tied up to the dock.
- The Harbor Cove Way residents are set to begin work on the path around the shoreline. The work will rebuild the riprap along the path to mitigate erosion.

Aquatics

- O4 Pool Passes
 - Sold 234 – still have availability
 - Revenue: \$82,640, down about 10% from previous year
- Swim Lessons for Fall B have sold out minus a few Parent/Child classes. (\$34,025). Session B begins Monday, October 17.
- November 1st - Britt/Trinity to teach CPR class to Play Club staff and renew any full-time staff
- Hired 3 new lifeguards
 - They will be training and shadowing over the next few weeks.
- Oct 11 & 12: Draining the pool to lower the TDS levels
 - Re-open October 13 at 1pm.
- Trinity and Brittney doing updates with part time staff (giving updates on pool schedule etc.)

Recreation

Youth and After School Enrichment Programs

- Session A will conclude next week on October 14th.
- We have added two new additional Play Club Staff, Nicole and Selena. They have both have been a huge help to our success with the increased number of children in Play Club.
- Tinker Tech has been a great addition to the after-school program.
- Ms. Hales art program has grown tremendously over the last year with another sell out program.

Jr Berries

- The Sunday soccer program sold out for the first session of Jr. Berries.
- We added a Saturday soccer class due to the high demand for these classes.
- New classes we are working to add are Gymnastics, art and a phonics program

Youth Programs

- Winter camp has opened for registration, and we are looking forward to another great camp.
- The Winter session of youth after school programs we will be adding four new classes. These classes are **Skill Samurai, Spanish language program, Beginner sewing and Katia and Company Theater company.**

Field Rentals

- Legends baseball camp is renting the field this fall
- Tony from Soccer Kids is renting Practice Field A for the preschool aged soccer program.
- T-ball Kids returned in the fall and will be renting field A.
- TPLL is renting the Majors and Minors during their fall ball season

Adult Programs

- Mastering your Mac computer series started October 3rd. 9 registered for series
- New intermediate bridge – 10 registrations
- Adult Paint & Sip: Harvest Gnome on October 21st - 21 registrations

Family Events

- SRD Halloween Trick or Treat event on October 28th – 52 registered w/65 attendees

Youth Special Events

- October 15th Haunted House Workshop with LEGOS is sold out
- Globetrotter Youth Basketball Clinic rescheduled for November 5 for following K-5th graders:
 - K-2nd: 12 registrations
 - 3rd – 5th: 8 registrations

Group exercise

- FREE Vinyasa yoga class scheduled for October 17th. There are 23 people registered for class.

Rentals

- Secured 5 rentals for the month of September and October
- Getting more inquiries for larger events
 - Screening to ensure appropriate activities for our facility

Misc.

Tennis

- SRD/HRT Tennis Clinics going well
 - New 4-week session begins this week
 - Sold out except for Women's 4.0 and one spot in beginner morning class
- Adding additional tennis pro, weekend later afternoons

Gym

- Considering large mats for gym floor
 - Used for large events to help maintain the new surface

SRD Financial Summary
7/1 - 10/07 2022 v 2021

	FY 2022.2023			FY 2021.2022		
	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
Operating						
Youth Recreation	\$ 143,564	\$ 139,002	\$ 4,562	\$ 88,401	\$ 164,411	\$ (76,010)
Special Events	\$ 6,452	\$ 12,170	\$ (5,718)	\$ 1,210	\$ 6,163	\$ (4,953)
Adult Rec. Classes	\$ 27,203	\$ 3,299	\$ 23,904	\$ 13,474	\$ 6,013	\$ 7,461
Aquatics	\$ 133,702	\$ 145,042	\$ (11,340)	\$ 161,564	\$ 145,099	\$ 16,465
Tennis	\$ 5,214	\$ 46,611	\$ (41,397)	\$ 17,161	\$ -	\$ 17,161
Facilities	\$ 44,638	\$ 177,243	\$ (132,605)	\$ 33,771	\$ 97,231	\$ (63,460)
Administration	\$ 3,793	\$ 144,349	\$ (140,556)	\$ -	\$ 119,965	\$ (119,965)
Total Operating	\$ 364,566	\$ 667,716	\$ (303,150)	\$ 315,581	\$ 538,882	\$ (223,301)
						\$ -
Non Operating						\$ -
Measure A	\$ -	\$ -	\$ -	\$ 47,788	\$ -	\$ 47,788
Grants	\$ 250,000			\$ -	\$ -	
Other Funds	\$ 40,891	\$ -	\$ 40,891	\$ 70,883	\$ 329	\$ 70,554
Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Zone IV	\$ 39,448	\$ 55,176	\$ (15,728)	\$ 122	\$ 17,895	\$ (17,773)
Zone V	\$ -	\$ 1,902	\$ (1,902)	\$ 1	\$ 2,384	\$ (2,383)
			\$ -			\$ -
Total Non-Operating	\$ 330,339	\$ 57,078	\$ 273,261	\$ 118,794	\$ 20,608	\$ 98,186
			\$ -			\$ -
Net Rev, Exp & Income	\$ 694,905	\$ 724,794	\$ (29,889)	\$ 434,375	\$ 559,490	\$ (125,115)
Total Net w/o Zone IV			\$ (14,161)			\$ (107,342)
FY 2021.2022 Final Net Income		\$645,063				
Balance Sheet Cash	Oct-22	1-Oct-21	Change			
General Fund	\$ 2,011,643	\$ 1,589,118	\$ 422,525			
Replacement Resv	\$ 585,085	\$ 584,776	\$ 309			
Measure A	\$ 252,273	\$ 195,496	\$ 56,777			
Payroll Clearing	\$ 79,100	\$ 100,437	\$ (21,337)			
Credit Card Acct.	\$ 296,769	\$ 41,850	\$ 254,919			
	\$ -	\$ -	\$ -			
Total	\$ 3,224,870	\$ 2,511,677	\$ 713,193			

AGREEMENT FOR ALLOCATION OF COSTS FOR DREDGING PROJECT BY AND BETWEEN STRAWBERRY RECREATION DISTRICT AND RP MAXIMUS COVE OWNER, L.L.C.

This Agreement, dated October ____, 2022 is entered into by and between the Strawberry Recreation District, a political subdivision of the State of California (hereinafter "District") and RP Maximus Cove Owner, L.L.C., a California Limited Liability Company (hereinafter "RP Maximus").

RECITALS

A. On or about October 29, 2010, District, by and through its Zone IV representatives, and Cove Apartments TIC, a California corporation, entered into that certain Memorandum of Understanding regarding a future dredging permit application and potential dredging project(s) to take place for the Strawberry Channel. A copy of the Memorandum of Understanding is attached hereto and marked Exhibit "A".

B. During the period from the date of the Memorandum of Understanding through November 25, 2013, District and Cove Apartments TIC shared expenses for application for permits for dredging in the manner set forth in the Memorandum of Understanding, Exhibit "A".

C. On or about November 26, 2013, RP Maximus acquired ownership of the Cove Apartments property from Cove Apartments TIC. It is the intention of RP Maximus to participate with District in the 2022 - 2023 dredging project for Strawberry Channel on the same basis as was set forth for Cove Apartments TIC in the Memorandum of Understanding, Exhibit "A".

D. District and RP Maximus anticipate issuance of permits which will allow dredging to take place for the Strawberry Channel commencing in 2023. District has obtained funding for its portion of the anticipated dredging costs and has advertised a proposed Dredging Contract for bidding as a public works contract pursuant to the Public Contract Code of California.

E. District and RP Maximus intend to proceed with the dredging project in calendar year 2023 and therefore now wish to make formal contractual arrangements for payment for costs of the dredging project.

F. Each of the parties has reviewed the proposed Dredging Contract to be presented to contractors for bidding purposes and each party accepts the same as drafted as of the date of this Agreement.

NOW, THEREFORE, District and RP Maximus agree as follows:

AGREEMENT

1. The foregoing Recitals are incorporated by reference as though fully set forth herein.
2. This Agreement shall take effect upon signature and execution by both parties.

3. District will advertise the project for bidding and make its best efforts to cause the Dredging Contract to be finally prepared for publication, bidding, award, and signature, and otherwise have the project prepared for work to begin at the earliest available dredging calendar window date in 2023 (anticipated to be June 1, 2023), providing that all governmental permits to proceed have been issued.
4. The Dredging Contract will provide for the dredging contractor to bill or invoice each of the parties separately for that portion of the cost of the dredging project allocable to each separate party under the Memorandum of Understanding, Exhibit "A" attached hereto. Specifically, the parties each agree to be exclusively and solely responsible for dredging costs as follows:
 - a. District and RP Maximus shall share equally the cost of dredging that portion of the Strawberry Channel extending from its southerly end joining the Sausalito Channel to the entrance of Strawberry Channel to the inner channel adjacent to the Strawberry Peninsula, sometimes referred to as the "cut" in the Strawberry Channel. The portion of the Strawberry Channel to which this provision applies is referred to in the dredging plans as "Section C" of the project.
 - b. District shall be solely and exclusively responsible for cost of dredging the inner Strawberry Channel from the southerly to the northerly intersections of the Strawberry Channel with the Saltworks Canal, referred to in the dredging plans as "Section B" of the project.
 - c. RP Maximus shall be solely and exclusively responsible for cost of dredging that portion of the Strawberry Channel from the northerly intersection of the Strawberry Channel with the Saltworks Canal and extending northeasterly from that location to The Cove Apartments, referred to in the plans as "Section A" of the project.
5. District and RP Maximus will jointly review bids received following publication of the District's Notice to Contractors. Subject to terms acceptable to each party as may be proposed by a responsible, qualified bidding contractor, District and RP Maximus agree to execute the Dredging Contract's "Agreement" form with the contractor selected to receive the award of the project.
6. Following commencement of work on the dredging project, each of the parties shall promptly pay its share of dredging cost and expenses as approved by the Project Engineer for the project so as not to impair timely completion of the dredging project within the dredging calendar year window available for the project (anticipated to be June 1, 2023 through November 30, 2023).
7. All notices and correspondence regarding this Agreement shall be made to the following:

Strawberry Recreation District: Nancy Shapiro
118 E Strawberry Dr, Mill Valley, CA, 94941
415-383-6494
gm@strawberryrec.org

RP Maximus:

Mac Goodhart
50 Barbara Way, Tiburon, CA. 94920
415-604-5335
mgoodhart@mazimusrepartners.com

8. In all other respects, the parties' duties and responsibilities shall be and remain as set forth on the Memorandum of Understanding, Exhibit "A" attached hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date set forth above:

RP Maximus Cove Owner, L.L.C.

BY: _____

TITLE: _____

Strawberry Recreation District:

BY: _____

TITLE: _____

STRAWBERRY RECREATION DISTRICT

Marin County, California

STRAWBERRY CHANNEL

MAINTENANCE DREDGING PROJECT

Bid Opening: 10:00 AM, Friday, October 14, 2023

Non-Mandatory Pre-Bid Meeting: 11:00 AM, Friday October 7th, 2022, via Zoom

ADDENDUM NO. 1

Issued: October 3, 2022

IMPORTANT

Bidders must acknowledge receipt of this and any subsequent addenda by completing the "Addenda Acknowledgement" and including it with their submitted bids.

Please read carefully.

This addendum consists of four (4) pages amending the Contract Documents for the Strawberry Channel Maintenance Dredging Project for the Strawberry Recreation District (District). Bidders must understand that the following changes, additions and/or clarifications shall be included as an integral part of the Contract Documents. Further, all bidders must complete the ADDENDA ACKNOWLEDGEMENT form (page 11 of the bid documents) and submit with their bid. If a bidder fails to complete and submit the ADDENDA ACKNOWLEDGEMENT form with their bid it may cause the District to deem the bid proposal as being unresponsive.

GENERAL CLARIFICATIONS

The following information is provided as a clarification to the Bid Documents. No changes have been made.

1. BID PROPOSAL

Clarification: All documents in the Bid Proposal section must be completed by the bidder and submitted with their bid. If a submitted bid is incomplete, the District retains the right to reject the bid. Table 1 - Bid Proposal Checklist has been included in this addendum to assist with bidding. However, a bidder alone is responsible for ensuring that all required items are included in their bid regardless of whether they were unintentionally omitted from the provided checklist.

2. BID PROPOSAL, VERIFICATION OF SITE VISIT

Clarification: Bidders are required to visit the Strawberry Recreation District facility to inspect the planned project dredging areas prior to submitting a bid and must subsequently complete the Verification of Site Visit form and submitting it with their bid to verify the site visit.

MODIFICATION TO BID DOCUMENTS

The following sections are hereby modified as indicated, where deletions of text are represented by ~~strikethroughs~~. Additions of text are represented by underlines.

3. NOTICE TO CONTRACTORS, Top of page 3, end of paragraph:

"These wages are set forth in the General Prevailing Wage Rates for this project are available at the State of California Division of Labor Statistics and research web site at: www.dir.ca.gov/dlsr/pwd/northern.html ~~www.dir.ca.gov/dlsr/pwd/northern.html~~."

4. GENERAL PROVISIONS, Y. Special Conditions; SC.11 Eelgrass Protection

"Due to the proximity of eelgrass beds to the Site, the Owner is required to perform a Pre-Dredge Eelgrass Survey prior to dredging. If eelgrass is found within the Dredge Footprint (Channel and Docks) or within 250 meters of the Dredge Footprint (Channel and Docks), specific measures may be required during dredging to prevent or minimize negative impacts on the eelgrass beds. The bid price shall include the assumption that it is anticipated that, at a minimum, a silt curtain will be required between eelgrass and Stations 0+00 and 7+00 during periods of active dredging. If additional silt curtain is required, then additional compensation will be negotiated between the Owner and the Contractor."

5. GENERAL PROVISIONS, Y. Special Conditions; SC.24 Dredge Template Exceptions

"After award, the Owner will direct the Contractor as to the location of seven (7) docks within the Site area that require special dredging consideration due to their layout with the channel. The Contractor must contact these dock owners no less than five (5) days prior to dredging at these sites to coordinate dredging access. See Appendix D for a listing of all dock numbers and associated addresses. A list of the dock owners and addresses will be provided to the successful bidder."

6. GENERAL PROVISIONS, Y. Special Conditions; SC.25 Cleanup Dredging

"The Contractor is required to remove all sediment that sloughs into the Dredge Footprint (Channel and Dock) from adjacent slopes. Additionally, the Contractor is advised to perform cleanup dredging (i.e., a second dredging pass) in the vicinity of Stations 42+00 through 51+00 within Dredge Area B, as increased sloughing and sediment accumulation has been historically observed in this location. There will be no additional compensation for cleanup dredging."

Table 1. Bid Proposal Checklist

Name	Page	Included?
Bid Proposal	9	
Addenda Acknowledgement	11	
List of Subcontractors	13	
Verification of Site Visit	14	
Non-Collusion Affidavit	15	
Equal Employment Opportunity Certification	16	
Debarment and Suspension Certification	17	
Subcontractor Debarment and Suspension Certification	18	
Notice	19	
Public Contract Codes	20	
Tax, California Non-Resident & Franchise Tax Withholding	21	
Bid Bond	22-24	

ALL WORK GUARANTEED 3 YEARS
CONTRACT

PROPOSAL AND

**WITH THE EXCEPTION OF MEMBRANES & ROOF REPAIRS
 FREE ESTIMATES**

LICENSE NO 290726 C-39

DeMELLO ROOFING, INC.
 45 JORDAN STREET • SAN RAFAEL, CA 94901
 (415) 456-0741 • FAX (415) 456-1273

DATE
 9/8/2022

NAME STRAWBERRY REC DIST	PHONE 383-6494
ADDRESS	
JOB ADDRESS 118 E STRAWBERRY DR MILL VALLEY	PHONE

WE PROPOSE TO FURNISH MATERIAL AND LABOR TO DO AND COMPLETE THE FOLLOWING

- REC BUILDING
- REMOVE METAL CRICKET ON TWO SECTIONS
- INSTALL 4-PLY BUILT-UP ROOF (Nail one layer of glass base, hot mop three layers of PREMIUM glass ply) WHERE OLD METAL EXISTING WERE
- INSTALL NEW 2"x12" PREPAINTED FASCIA BOARD AT LOWER SECTION
- INSTALL 2 NEW 3"x4" GALVANIZED DOWNSPOUTS
- INSTALL NEW GALVANIZED SHIELD COVER OVER LOUVERED VENT
- REPLACE APPROX 30' RIDGE SHINGLES
- RESEAL PIPE NECK TIES
- REPAIR POPPED NAILS THROUGH SHINGLE
- INSTALL SCREEN OVER DRAINS
- CLEAN UP AND HAUL ROOFING DEBRIS AWAY

\$15,235.00

1. **TERMS OF PAYMENT SHALL BE NET CASH DUE IMMEDIATELY ON COMPLETION. Delinquent accounts over 15 days will be charged a service charge of 1½% per month.** In the event it becomes necessary to institute suit or employ an attorney to collect the payment due under this agreement or any modification thereunder, acceptor shall be liable to DeMello Roofing, Inc. for court costs and attorney's fees in a reasonable amount.
2. The work to be performed hereunder shall be substantially commenced within approximately _____ working days from the date of delivery to contractor of this proposal and contract signed by purchaser, and shall be substantially completed within _____ business days after commencement. Substantial commencement as hereinabove referred to means the delivery of materials to the job site or at least one man-hour of labor after the issuance of all necessary permits. Failure by Contractor to substantially commence said work without lawful excuse within 20 business days from the stated approximate commencement date is a violation of the Contractor's License Law. Contractor shall not be liable for any delays in starting or completing work by factors beyond its control such as, but not limited to unavailability of material or workforce, inclement weather, rain or the threat thereof, and acts of God.
3. Any alteration from this agreement involving extra costs, material or labor will be executed only on written orders for the same and will become an extra charge over the sum mentioned herein.
- 4. **Customer is responsible for replacement of any dry rotted or defective sheathing, fascia boards or damage caused by termites.**
5. Contractor is not responsible for correcting existing roof surfaces to eliminate ponding or collection of water unless such work is included in the proposal. **No guarantee from the contractor that all ponding will be eliminated from surfaces.**
6. Contractor shall not be held responsible for damage to ceiling during the course of roofing, including cracks in seams, popped nails in sheetrock ceilings or dust debris in attic spaces.
- 7. **Any fees, costs or expenses assessed or required by a local public entity to be charged to customer over and above the contract price. Permit fees are not included in contract.**
8. **Any T.V. antennas, lead-in wires, pipes, air conditioners or other material on top of the roof shall be removed, protected and reinstalled by the customer in order to accommodate the progress of work.**
9. Under section 1210 of the Uniform Building Code, DeMello Roofing, Inc. will not be responsible for installing or providing smoke detectors.
10. Purchaser agrees to remove or protect all personal property inside and out (including but not limited to, carports, rugs, drapes, furniture, shrubs, plants and other personal property) and Contractor shall not be held responsible for damages to or loss of such items. Purchaser agrees that he has been advised of the possibility of significant amounts of dust being created during the performance of Contractor's obligations and expressly agrees that Contractor shall not be liable for any damages or soiling of personal property which occurs because of presence of such dust. Removal of dust and minor debris accumulating in attic spaces and garage areas is the responsibility of the homeowner.
11. **No allowance in contract for removal of asbestos.**
12. Owner assumes risk of loss for damages incurred from inclement weather while job is in progress

NOTICE TO OWNER EXPLAINING MECHANICS LIEN LAW IS ON THE REVERSE SIDE OF THIS CONTRACT. (SIGN BOTH SIDES OF THIS CONTRACT)

Contractors are required by law to be licensed and regulated by the Contractors State License Board. Any questions concerning the responsibility of a contractor may be referred to the Registrar of the Board whose address is: Contractor State License Board, 1020 N Street, Sacramento, CA 95814.

ESTIMATE SUBJECT TO PRICE INCREASE IF NOT ACCEPTED WITHIN 15 DAYS OF ABOVE DATE

BY George Matthews
 DEMELLO ROOFING, INC.

 PURCHASER*

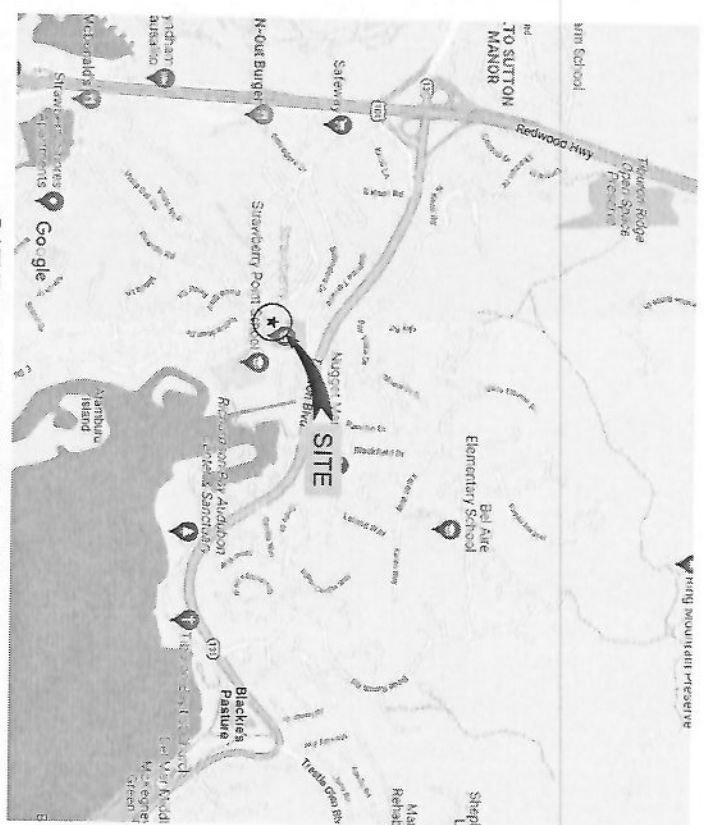
 DATE

PLEASE RETURN SIGNED ORIGINAL CONTRACT TO DEMELLO ROOFING, INC., RETAIN A COPY FOR YOUR RECORDS

STRAWBERRY RECREATION CENTER 118 E. STRAWBERRY DRIVE MILL VALLEY, CALIFORNIA



VICINITY MAP
NOT TO SCALE



INDEX OF SHEETS

SHEET NO.	SHEET TITLE
1	TITLE SHEET
2	GENERAL NOTES
3	EXISTING CONDITIONS AND DEMOLITION PLAN
4	PLAN AND PROFILE
5	RETAINING WALL DETAILS
6	PICKLE BALL COURT DETAILS

CALL USA (WARRANTY SERVICE ALERT) AT LEAST 48HRS IN ADVANCE OF WORK - 1-(800)-842-3444.



SHEET 1	TITLE SHEET Strawberry Rec Center Pickleball Court 118 E. Strawberry Drive Mill Valley, California	Design: MMT 9/22/22 Check: MMT 9/22/22 Date: SAS 9/22/22	 MILLER PACIFIC ENGINEERING GROUP A CALIFORNIA CORPORATION. © 2017. ALL RIGHTS RESERVED. FILE: 1872.012 Plans.dwg	504 Redwood Blvd. Suite 220 Novato, CA 94547 T 415 / 382-3444 F 415 / 382-3450 www.millerpec.com	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Description</th> <th style="width: 10%;">Mark</th> <th style="width: 10%;">Date</th> <th style="width: 20%;">By</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Description	Mark	Date	By																																								
Description	Mark	Date	By																																														

- GENERAL**
- ALL CONDITIONS AND DIMENSIONS SHOWN ON THE PLANS SHALL BE VERIFIED BY THE CONTRACTOR. ANY DISCREPANCIES THAT REQUIRE CLARIFICATION OR REVISIONS SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER BEFORE STARTING WORK.
 - THE CONTRACTOR SHALL POSSESS A CLASS "A" LICENSE.
 - THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK AND SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, PROCEDURES, TECHNIQUES, SAFETY, AND SEQUENCE.
 - CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT PRIOR TO START OF ANY CONSTRUCTION. CONTRACTOR SHALL NOTIFY ALL PUBLIC OR PRIVATE UTILITY COMPANIES 48 HOURS PRIOR TO COMMENCEMENT OF WORK ADJACENT TO EXISTING UTILITY LINES.
 - CONTRACTOR SHALL BE RESPONSIBLE FOR THE VERIFICATION OF ALL EXISTING UTILITIES IN THE FIELD.
 - TECHNICAL SPECIFICATION SECTIONS 2100, 2210, 2270, 2286 AND 3380 ARE CONSIDERED PART OF THE CONTRACT DOCUMENTS FOR THE SOIL NAIL RETAINING WALL.
 - THE CONTRACTOR SHALL COORDINATE WITH ENGINEER TO ESTABLISH SOIL NAIL LAYOUT PRIOR TO DRILLING AND NAIL INSTALLATION.
 - THE CONTRACTOR SHALL INSTALL TEMPORARY SUPPORTS FOR THE SHOTCRETE FACING AS REQUIRED TO AVOID DAMAGING THE FACING DURING EXCAVATION AND CONSTRUCTION OF THE SUBSEQUENT BENCHES.
 - GEOTECHNICAL DESIGN INFORMATION
 GEOTECHNICAL ENGINEER-OF-RECORD:
 MILLER PACIFIC ENGINEERING GROUP
 504 REDWOOD BOULEVARD, SUITE 220
 NOVATO, CALIFORNIA 94947
 415-382-3444
 GEOTECHNICAL REPORT:
 GEOTECHNICAL INVESTIGATION
 STRAWBERRY RECREATION CENTER
 PICKLEBALL COURTS
 118 E. STRAWBERRY DRIVE
 MILL VALLEY, CALIFORNIA
 JOB NO. 1872.012

- REINFORCING STEEL (CONTINUED)**
- LAP SPICE LENGTHS OF REINFORCING STEEL SHALL BE IN ACCORDANCE WITH ACI 318 FOR $f_c = 4,000$ PSI AND YIELD STRENGTH OF STEEL = 60 KSI, AS FOLLOWS:

BAR OR WVF SIZE (NO.)	LAP SPICE LENGTH (INCHES)
3	19
4	25
5	31
 - HEADED STUDS
 - WELDED HEADED STUDS FOR SOIL NAIL BEARING PLATES SHALL CONFORM TO TYPE B STUDS PER AWS D1.1. WELDING REQUIREMENTS OUTLINED IN AWS D1.1.
 - SOIL NAILS
 - REFER TO TECHNICAL SPECIFICATION 2286 FOR SOIL NAIL REQUIREMENTS.
 - SOIL NAILS SHALL BE DWYDAG STEEL, THREAD BARS (OR APPROVED EQUIVALENT) AS DESIGNATED ON THE PLANS AND MANUFACTURED EXPRESSLY FOR USE AS SOIL NAILS OR TIEBACKS.
 - GRADE 75 THREADBAR SHALL CONFORM TO ASTM A615 GRADE 150 THREADBAR SHALL CONFORM TO ASTM F22
 - BEARING PLATES AND HARDWARE SHALL CONFORM TO THE MANUFACTURER'S RECOMMENDATIONS AND APPLICABLE ASTM STANDARDS.
 - CORROSION PROTECTION SHALL BE DOUBLE CORROSION PROTECTION AS RECOMMENDED BY THE MANUFACTURER AND AS SHOWN ON THE PLANS.
 - CEMENT GROUT SHALL BE MADE OF PORTLAND CEMENT CONFORMING TO ASTM C 150 WITH $f_c = 4,000$ PSI AND WATER CEMENT RATIO BETWEEN 0.4 AND 0.5.
 - LOAD TESTING SCHEDULE:
 (DL = DESIGN LOAD, CTL = CREEP TEST LOAD)
 7.1 FOR PERMANENT SOIL NAIL WALLS, PERFORM VERIFICATION TESTING ON SACRIFICIAL NAILS AS SHOWN ON THE PLANS AND PROOF TESTING ON A MINIMUM OF 5% OF THE PRODUCTION NAILS WITH AT LEAST 1 PROOF TEST PER ROW.
 7.2 VERIFICATION LOAD TEST
 AL (0.05 DL), 0.25 DL, 0.50 DL, 0.75 DL, 1.00 DL, 1.25 DL, 1.50 DL (CTL), 1.75 DL, 2.00 DL
 HOLD LOAD AT EACH INCREMENT FOR A MINIMUM OF 10 MINUTES OR UNTIL DISPLACEMENT CEASES. THE FINAL DISPLACEMENT SHALL BE RECORDED AT EACH LOAD INTERVAL. THE CTL SHALL BE HELD FOR A MINIMUM OF 60 MINUTES WITH DISPLACEMENT MEASUREMENTS TAKEN AT 1, 2, 3, 4, 5, 10, 20, 30, 45, AND 60 MINUTES. THE TOTAL MOVEMENT WITHIN THE PERIOD OF 6 TO 60 MINUTES SHALL NOT EXCEED 0.08 IN.
 7.3 PROOF LOAD TEST:
 AL (0.05 DL), 0.25 DL, 0.50 DL, 0.75 DL, 1.00 DL, 1.33 DL (CTL)

- SOIL NAILS (CONTINUED)**
- HOLD CTL FOR 10 MINUTES WITH DISPLACEMENT MEASUREMENTS AT 1, 2, 3, 4, 5, 6, AND 10 MINUTES. IF THE TOTAL MOVEMENT BETWEEN 10 AND 60 MINUTES EXCEEDS 0.04 IN, THE TEST LOAD SHALL BE HELD FOR AN ADDITIONAL 30 MINUTES WITH FURTHER DISPLACEMENT READINGS MADE AT 15, 20, 25, 30, 45, AND 60 MINUTES. THE TOTAL MOVEMENT WITHIN THE PERIOD OF 6 TO 60 MINUTES SHALL NOT EXCEED 0.08 IN.
 - THE SOIL NAIL DISPLACEMENT SHALL BE MEASURED WITH A DIAL GAUGE CAPABLE OF ACCURATELY MEASURING DISPLACEMENT TO THE NEAREST 0.001 IN.
 - WALL DRAINAGE
 - INSTALL PILING FOR WALL DRAINAGE IN ACCORDANCE WITH REQUIREMENTS OUTLINED IN THE MOST RECENT VERSION OF THE CALIFORNIA PLUMBING CODE.
 - WEEPHOLES AND OUTFALL PIPE FOR WALL DRAINAGE SHALL CONFORM TO ASTM D3034, SDR 23.5
 - USE SWEEP TYPE FITTINGS AT ALL CHANGES IN DIRECTION OF OUTFALL PIPE.
 - INSTALL CLEANOUTS AT LEAST ONE CLEANOUT FOR EVERY 100 FEET OF PILING INSTALLED.
 - SOIL NAIL WALL DESIGN DOES NOT INCLUDE A WATERPROOFING MEMBRANE OR OTHER WATERPROOFING PROVISIONS.
 - FENCING POSTS
 - GROUT USED TO BACKFILL POST HOLES SHALL BE MADE OF PORTLAND CEMENT CONFORMING TO ASTM C 150 WITH $f_c = 3,000$ PSI AND WATER CEMENT RATIO BETWEEN 0.4 AND 0.5
 - SPECIAL INSPECTIONS
 - STRUCTURAL TESTS AND PERIODIC SPECIAL INSPECTIONS, AS REQUIRED BY THE 2019 CALIFORNIA BUILDING CODE (CBC) CHAPTER 17, SHALL BE PERFORMED BY MILLER PACIFIC OR A QUALIFIED TESTING AND INSPECTION AGENCY, INCLUDING THE FOLLOWING.
 - SHOTCRETE INTERMITTENT OBSERVATION DURING PLACEMENT. A 12 IN X 12 IN X 6 IN PANEL SHALL BE PREPARED BY THE CONTRACTOR DURING EACH DAY OF SHOTCRETE PLACEMENT OR FOR EVERY 50 CY OF SHOTCRETE (WHICHEVER RESULTS IN MORE PANELS). CORES SHALL BE COLLECTED FROM THE PANELS AND TESTED FOR COMPRESSIVE STRENGTH IN ACCORDANCE WITH ASTM C1664/C1664M. A MINIMUM OF 1 CORE SHALL BE TESTED AT 7 DAYS AND A MINIMUM OF 3 CORES SHALL BE TESTED AT 28 DAYS.
 - SOIL NAILS: INTERMITTENT OBSERVATION OF DRILLING, FINISHED SOIL NAIL EXCAVATIONS SHALL BE OBSERVED PRIOR TO INSTALLING THREADBAR. THREAD BAR SHALL BE OBSERVED PRIOR TO PLACEMENT IN DRILLED HOLE. LOAD TESTING SHALL BE PERFORMED AS SPECIFIED HEREIN.
 - GROUT: INTERMITTENT OBSERVATION DURING PLACEMENT. FOR EACH DAY OF GROUTING, GROUT SHALL BE SAMPLED FROM THE TREMIE PIPE (OR OTHER DISCHARGE POINT) AND CYLINDERS SHALL BE CAST FOR STRENGTH TESTING IN CONFORMANCE WITH ASTM C39. A MINIMUM OF 1 CYLINDER SHALL BE TESTED AT 3 DAYS AND A MINIMUM OF 2 CYLINDERS SHALL BE TESTED AT 28 DAYS.
 - REINFORCING STEEL: REBAR AND WELDED WIRE MESH SHALL BE OBSERVED PRIOR TO PLACEMENT OF SHOTCRETE.
 - DRAINAGE PANELS: DRAINAGE PANELS SHALL BE OBSERVED PRIOR TO PLACEMENT OF SHOTCRETE.

GENERAL NOTES

Strawberry Rec Center Pickleball Court
 118 E. Strawberry Drive
 Mill Valley, California

Project No. 1872.012 Date: 10/3/2022

Designed: MMT 9/22/22
 Checked: MMT 9/22/22
 SAS 9/22/22

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EXISTING CONDITIONS AND DEMO PLAN
 Strawberry Rec Center Pickleball Court
 118 E. Strawberry Drive
 Mill Valley, California
 Project No. 1872.012 Date: 10/3/2022

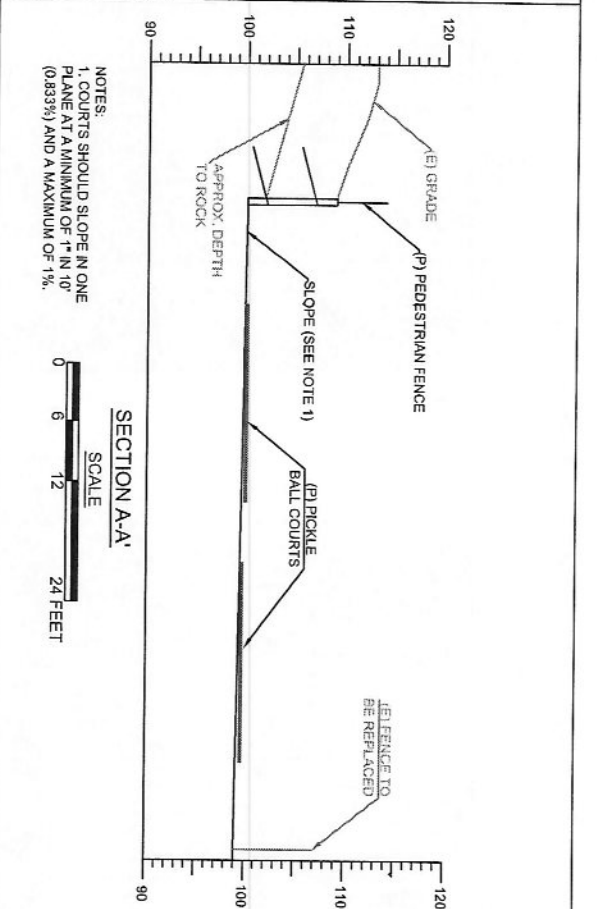
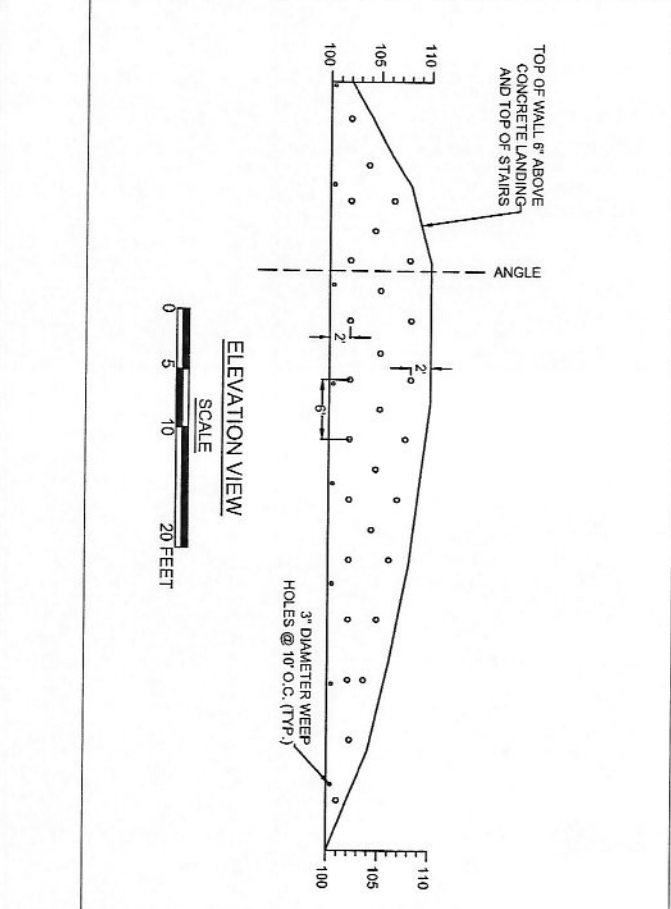
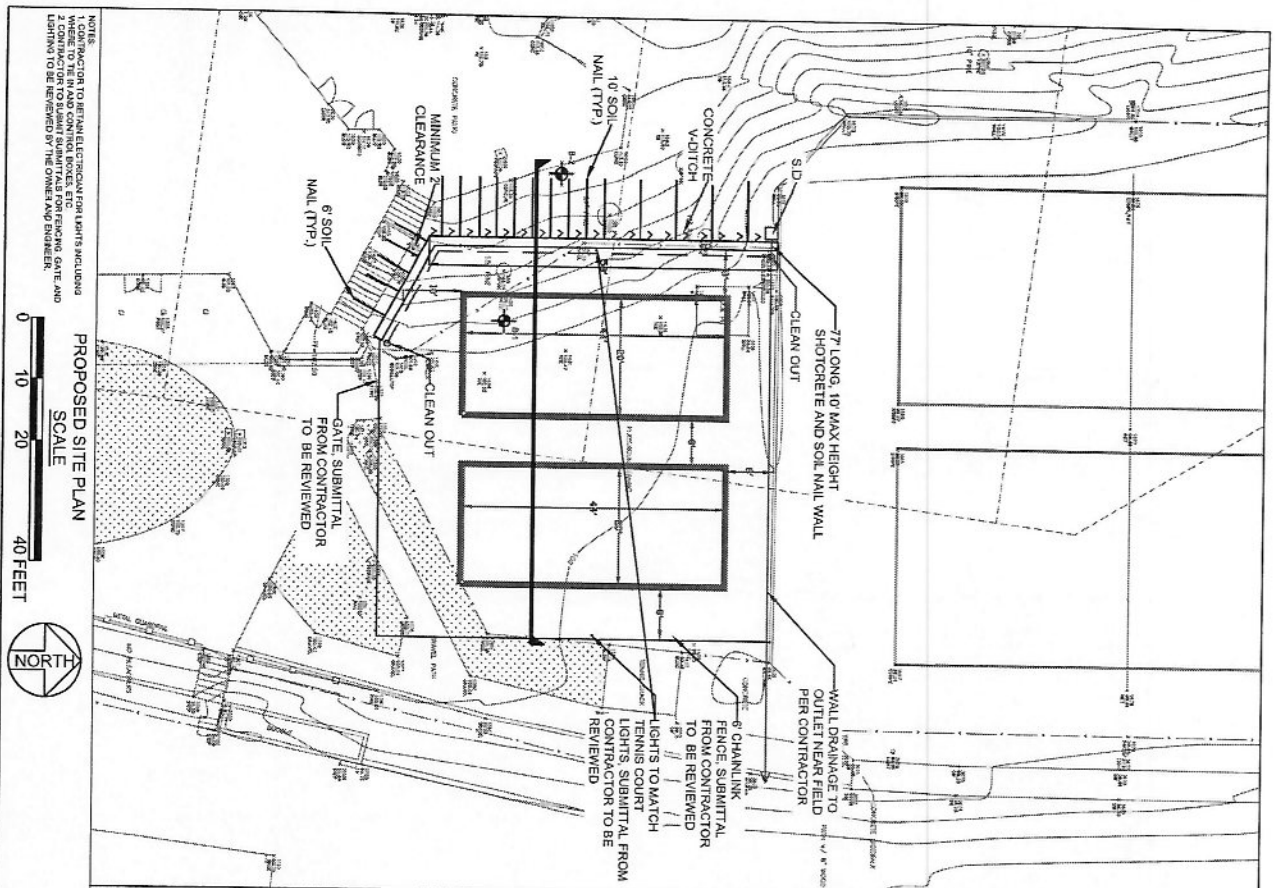
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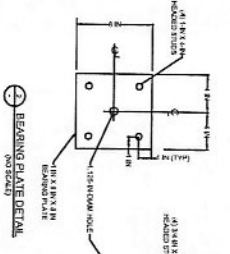
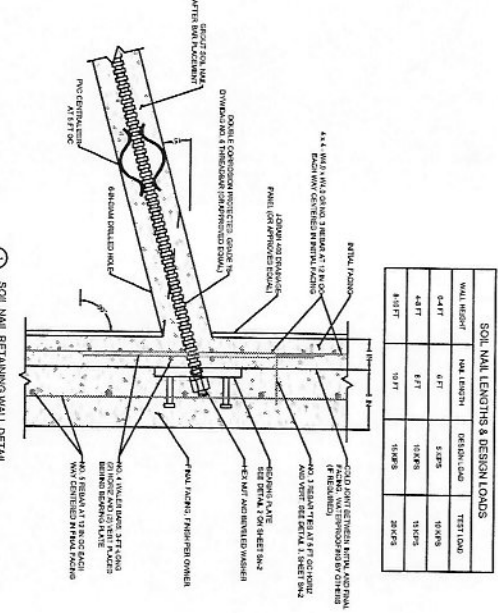
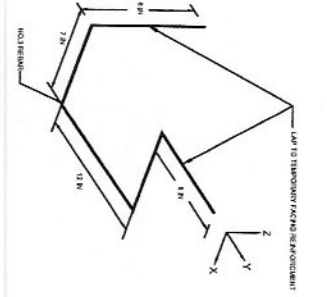
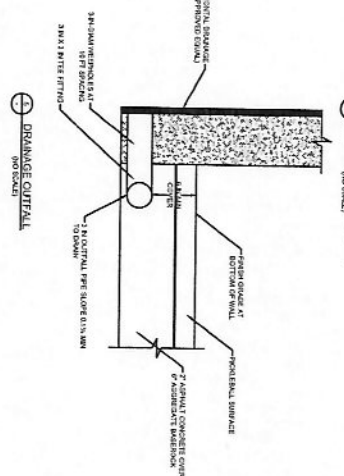
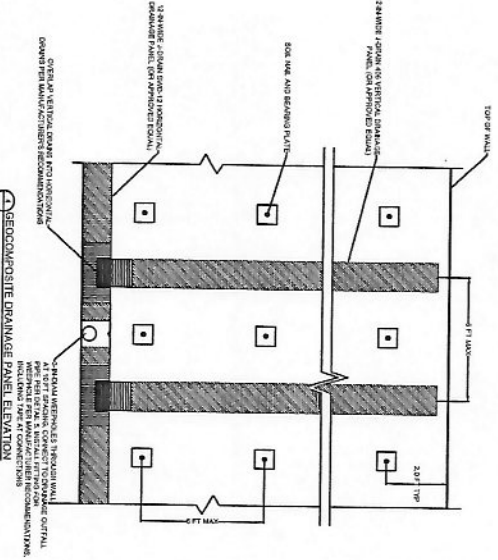
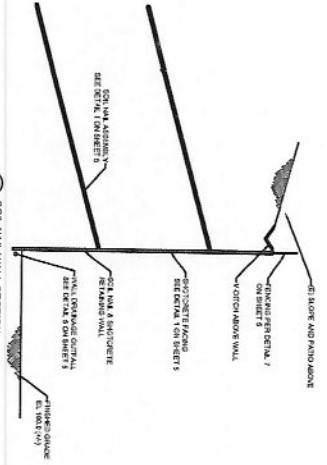
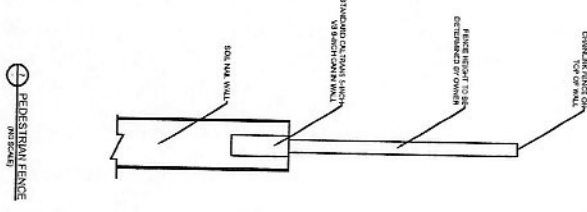
Revisions

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	PLAN AND PROFILE Strawberry Rec Center Pickleball Court 118 E. Strawberry Drive Mill Valley, California Project No. 1872.012 Date: 10/3/2022	 MILLER PACIFIC ENGINEERING GROUP <small>A CALIFORNIA CORPORATION © 2017. ALL RIGHTS RESERVED. FILE: 1872.012 Plans.dwg</small>	504 Redwood Blvd. Suite 220 Novato, CA 94947 T 415 / 382-3444 F 415 / 382-3450 www.millerpac.com	<table border="1"> <thead> <tr> <th>Description</th> <th>Mark</th> <th>Date</th> <th>By</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Description	Mark	Date	By																
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SOIL WALL LENGTHS & DESIGN LOADS

WALL HEIGHT	WALL LENGTH	WESLEY LOAD	TEST LOAD
5-4 FT	4 FT	13 KIPS	10 KIPS
4-8 FT	7 FT	10 KIPS	10 KIPS
4-8 FT	10 FT	10 KIPS	10 KIPS
4-8 FT	10 FT	10 KIPS	20 KIPS

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RETAINING WALL DETAILS

Strawberry Rec Center Pickleball Court
118 E. Strawberry Drive
Mill Valley, California

Project No. 1872.012 Date: 10/3/2022

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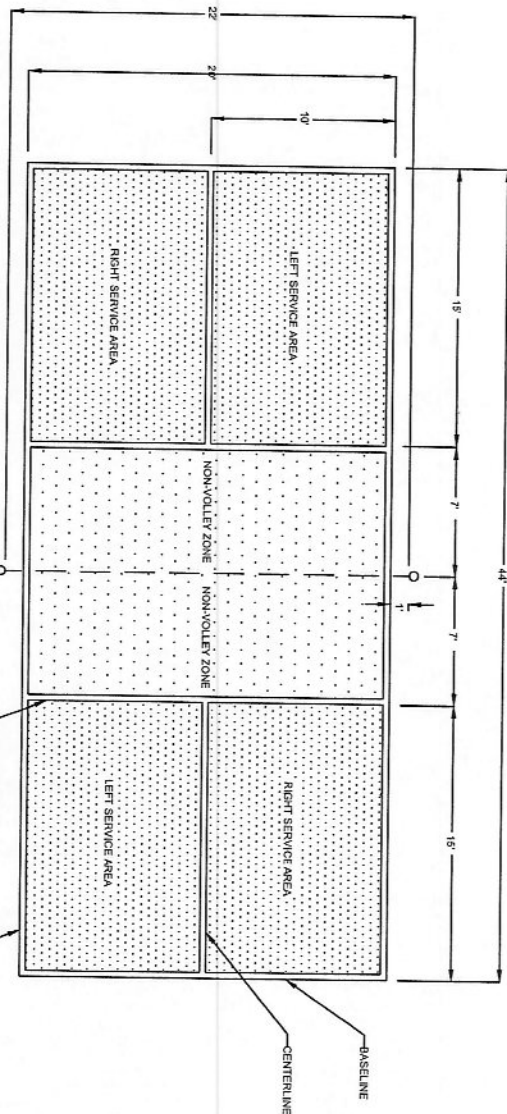
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Designed	9/22/22
Drawn	9/22/22
Checked	9/22/22
Reviewed	9/22/22

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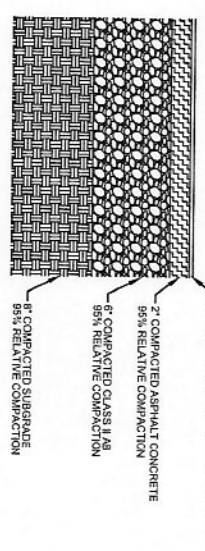
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- NOTES:
1. ALL DIMENSIONS ARE TO THE OUTSIDE EDGE OF LINES.
 2. LINES SHALL BE 2" WIDE.

1 COURT LINE LAYOUT (NO SCALE)



2 ASPHALT COURT SECTION (NO SCALE)

COLORS T.B.D.

SHEET
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PICKLE BALL COURT DETAILS

Strawberry Rec Center Pickleball Court
118 E. Strawberry Drive
Mill Valley, California

Project No. 1872.012 Date 10/3/2022

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RESOLUTION # 2022-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF STRAWBERRY RECREATION DISTRICT MAKING FINDINGS THAT THE PROCLAIMED STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY TO MEET SAFELY IN PERSON AND DECLARING THAT THE BOARD OF DIRECTORS WILL CONTINUE TO MEET REMOTELY IN ORDER TO ENSURE THE HEALTH AND SAFETY OF THE PUBLIC

WHEREAS, the Strawberry Recreation District (the “District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative body conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings electronically without a physical meeting place; and

WHEREAS, as a result of Executive Order N-29-20, staff set up Zoom teleconference meetings for all District Board of Directors meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which specified that Executive Order N-29-20 would remain in effect through September 30, 2021, at which point it would expire; and

WHEREAS, since the issuance of Executive Order N-08-21, the Delta variant has emerged, causing a spike in COVID-19 cases throughout the state; and

WHEREAS, the Governor's proclaimed State of Emergency remains in effect, and State and local officials, including the Marin County Director of Health and Human Services, the California Department of Public Health, and the Department of Industrial Relations, have imposed or recommended measures to promote social distancing; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill 361 into law, as urgency legislation that goes into effect on October 1, 2021, amending Government Code Section 54953 of

the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed state of emergency, provided certain conditions are met and certain findings are made; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that the Director of Health & Human Services has recommended that the County continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings.

WHEREAS, the District cannot maintain adequate safe social distance between members of the public, Board members and staff in their respective meeting locations; and

WHEREAS, because of the rise in cases due to the Delta variant, the District is concerned about the health and safety of attendees, the District's Board of Directors desires to take the actions necessary to comply with AB 361 and to continue to hold its Board and committee meetings remotely.

NOW, THEREFORE, THE SOUTHERN MARIN FIRE DISTRICT BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

1. The Board has reconsidered the circumstances of the State of Emergency, and finds that:
 - a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the Board of Directors and District staff, and members of the public to meet safely in person; and
 - b. State and local officials continue to recommend measures to promote social distancing.
2. District Board of Directors meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361 and Government Code Section 54953(e)(2), in order to ensure the health and safety of the public while providing access to public meetings.
3. The Board of Directors will reconsider the circumstances of the State of Emergency and revisit the need to conduct meetings remotely within 30 days of the adoption of this Resolution.

REGULARLY PASSED AND ADOPTED this 11th day of October 2022.

Pamela Bohner, Board Chair

Date