

**SRD Board Meeting Notice and Agenda Tuesday, May 9, 2023**  
**Open Session 6:00 p.m.**

**Location:** Strawberry Recreation District –1<sup>st</sup> Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

**Accessibility for Individuals with Disabilities**

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **Open Time for Public Expression** - Non-Agenda Items (limit: two mins per person).  
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
3. **OPEN SESSION AGENDA** – Members of the public may comment on any agenda item (limit: two mins per person).
  - A. New Business Items
  - B. Approval of the Minutes of February 14 & April 11.
  - C. **Discussion Only:** Zone IV Dredge Project Update.
  - D. **Discussion/Action:** Zone IV Request to take out short-term loan for \$350,000.  
**Recommended Action:** Approve
  - E. **Discussion/Action:** GM to present new Sport Court retaining wall design.  
**Recommended Action:** Approve.
  - F. **Discussion/Action:** DEI & GM to present SRD Scholarship Program  
**Recommended Action:** Approve
  - G. **Discussion/Action:** Pickleball, neighborhood, address concerns and review pickleball hours with possible modification.  
**Recommended Action:** Approve
  - H. **Discussion/Action:** GM requests adoption of Resolution 2023.01, updating & increasing the purchasing authority of GM.  
**Recommended Action:** Approve
  - I. **Discussion Only/Action:** GM to recommend new pricing for SRD programs effective May 10, 2023  
**Recommended Action:** Approve
  - J. **Discussion/Action:** Landesign rough mow bid for pocket parks.  
**Recommended Action:** Approve
  - K. **Discussion/Action:** Discuss attorney review and next steps for Parcel A/Milland Dr. possible change of use.  
**Recommended Action:** Give direction to GM
  - L. **General Manager's Report**
    1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
    2. Financial and Operations Summary

Adjournment.

Next Regular Session Board Meeting is June 13, 2023, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.

REGULAR MEETING OF THE STRAWBERRY RECREATION DISTRICT BOARD OF DIRECTORS HELD TUESDAY, MARCH 14, 2023

CALLED TO ORDER BY DIRECTOR BOHNER AT 6:07 P.M.

1. Roll Call

Present: Director Bohner (Chair)  
Director Teese  
Director Saghezchi  
Director Johnson

2. Open Time for Public Expression

None

3. Open Session

- a. Alex Johnson took Oath of Office
- b. Discussion/Action: Review Zone IV Cove Contract for additional funds to support dredging
  - a. Motion to Approve
  - b. AYES: All Directors Present
- c. Discussion: Zone IV Dredging Timeline, Resident Communication & Budget
- d. Approval of Minutes
  - a. Motion to Approve January and Feb Minutes
  - b. AYES: All Directors
- e. Discussion/Action: GM to present elevator floor quote from Cone Elevator.
  - a. Motion to Approve
  - b. AYES: All Directors Present
- f. Discussion/Action: GM to present bids for retaining wall repair/replace as described
  - a. Motion to Approve
  - b. AYES: All Directors Present
- g. Discussion/Action: Review additional spa renovation costs as described
  - a. Motion to Approve
  - b. AYES: All Directors Present
- h. Discussion/Action: GM to present bids for Sport Court/Retaining Wall project.
  - a. Motion to Approve
  - b. AYES: All Directors Present

- i. General Manager's Report -- Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
  - a. Motion to Approve
  - b. AYES: All Directors Present

- j. Financial and Operations Summary

2. The meeting was adjourned at 7:47 PM.

ATTEST:

---

Alexander L. Johnson  
Board Secretary

## **Strawberry Recreation District**

April 11, 2023

### **Special Board Meeting**

Board Attendees: Pam Bohner, Cale Nichols & Peter Teese

GM: Nancy Shapiro

Call to Order: 11:44 AM

1. Audit Contract for O'Conner & Co. - \$12,000

Motion to Approve

1<sup>st</sup> – Pam Bohner

2<sup>nd</sup> – Cale Nichols

All in Favor - Approved

2. Playing Field Improvements Martin Bros. - \$18,771.96

1<sup>st</sup> – Pam Bohner

2<sup>nd</sup> – Cale Nichols

All in Favor - Approved

Meeting Adjourned - 11:45 AM

Category/Fiscal Year	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Total
Price per cubic Yard Inc Mobil	\$21.78													
2024	8.00	8.00	8.00	1.00										25.00
Other	25.00			5.00										5.00
Legal Shared with Cove/Bid Docs	5.00													20.00
Zone IV Legal Expense	20.00			5.00	5.00	5.00	5.00	5.00						2.00
Miscellaneous	2.00	0.20	0.20	0.20	0.20	0.20	0.20	0.10	0.10	0.10	0.10	0.10	0.10	0.00
Permit Renewal	0.00													0.00
Eel Grass Monitoring	17.60		17.60											17.60
Regional Water Control Board/Dis	101.60						101.60							101.60
Dredging costs, excludes mobil	1,692.50													0.00
CUBIC YARDS	116.70													
Zone A (Cove) Costs	0.00													0.00
CUBIC YARDS	24.00													
Zone B Inner Channel	1,442.50	270.00	900.50	200.00	72.00									1442.50
CUBIC YARDS	64.60													
Zone C Outer channel	250.00	237.60		12.40										250.00
CUBIC YARDS	28.10													
Mobilization	0.00													0.00
Engineering costs	27.10	9.25	3.00	11.84										27.09
Environmental Mitigation Zone C	65.00	20.00		25.00			20.00							65.00
<b>Total Costs</b>	<b>1955.80</b>	<b>545.05</b>	<b>911.70</b>	<b>228.80</b>	<b>127.44</b>	<b>5.20</b>	<b>106.80</b>	<b>25.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>1955.79</b>
Regional Water Control/Disposal	33.50			0.00	0.00		33.50							33.50
Cove Contribution Zone A	0.00		0.00	0.00										0.00
Cove Contribution Zone C (50%)	0.00			0.00										0.00
Environmental Mitigation Zone C	32.50	10.00	0.00	12.50	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	32.50
Mobilization 50%	0.00													0.00
Cove Contribution 50% Engineer	13.50	4.63	1.50	5.92										13.55
Legal at 50%	2.50	0.00	0.00	2.50	0.00									2.50
Permit Renewal at 50%	0.00	0.00	0.00	0.00	0.00									0.00
Eel Grass Monitoring at 50%	8.80	0.00	0.00	8.80										8.80
Goodwill Contribution	0.00		0.00											0.00
<b>Total Cove Contribution</b>	<b>90.80</b>	<b>14.63</b>	<b>1.50</b>	<b>20.92</b>	<b>0.00</b>	<b>0.00</b>	<b>33.50</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90.85</b>
<b>Zone IV Liability</b>	<b>1,864.90</b>	<b>530.43</b>	<b>910.20</b>	<b>218.50</b>	<b>106.52</b>	<b>5.20</b>	<b>73.30</b>	<b>15.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>0.10</b>	<b>1864.95</b>

Monthly Cash	BOM	1639.2	1108.7	198.5	-20.0	-126.5	-131.7	71.8	-1.5	-16.6	-16.7	191.8	191.7	191.6
EOM		1108.7	198.5	-20.0	-126.5	-131.7	-136.9	-1.5	-16.6	-16.7	-16.8	191.7	191.6	191.5

short Term Loan 350  
less Interest admin net proceeds 320

Monthly Cash with loan	BOM	1639.2	1428.7	518.5	300.0	193.5	188.3	391.8	318.5	303.4	303.3	191.8	191.7	191.6
EOM		1108.7	518.5	300.0	193.5	188.3	183.1	318.5	303.4	303.3	303.2	191.7	191.6	191.5

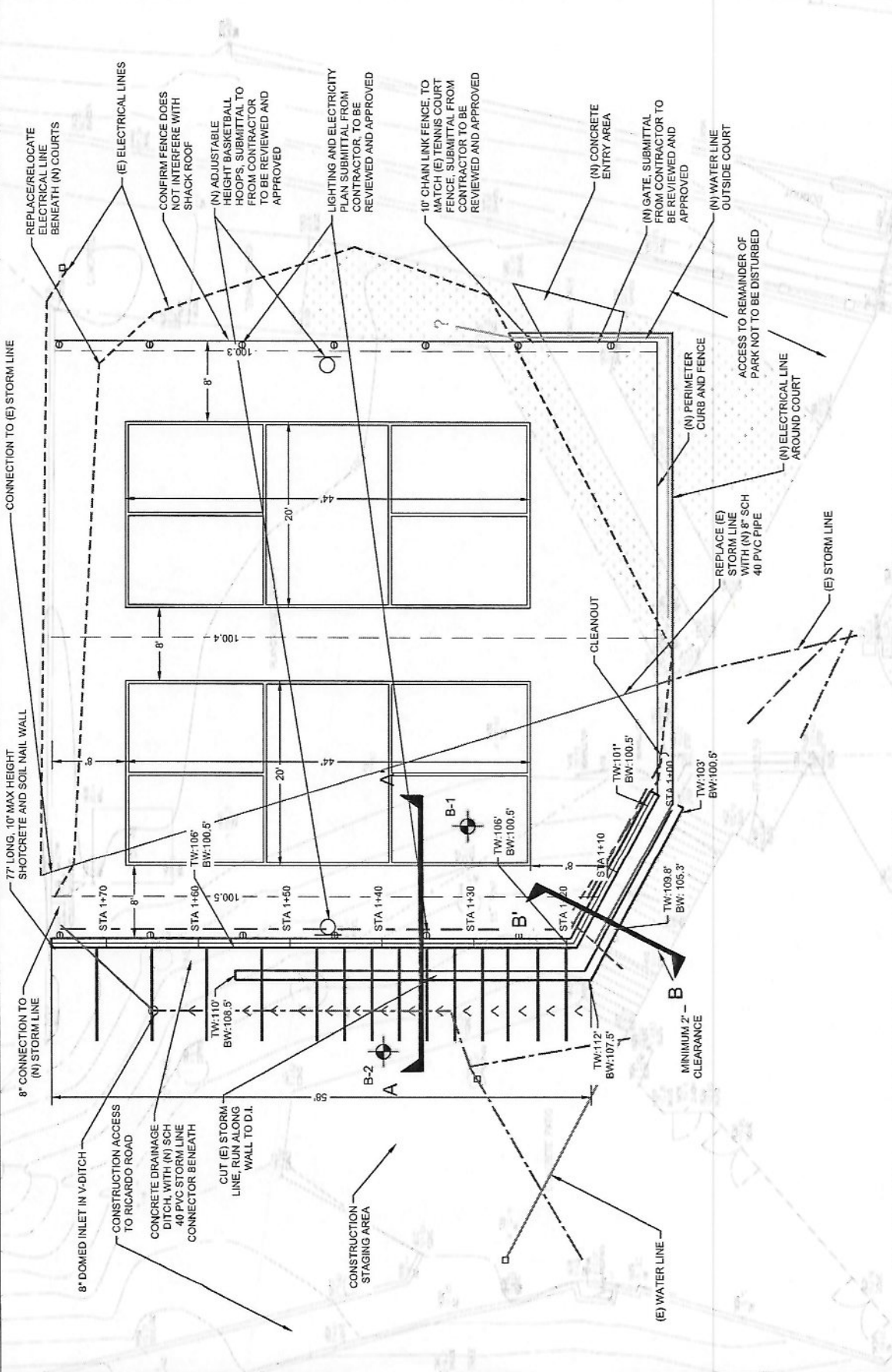
Risks/Opportunities  
Zone IV Savings 45K in admin/Legal - possible 100K from Cove if under budget. = 145K upside  
Section B & C planned at 92.7 cy vs. max of 104.7 = 11.5% reduction  
If only a 5% reduction is achieved additional dredge cost would be 143K over forecast  
Eel Grass mitigation is not yet known: forecast is a guesstimate



**SITE PLAN**  
Strawberry Rec Center Pickleball Court  
118 E Strawberry Drive  
Mill Valley, California  
Project No. 1872.012  
Date: 10/3/2022

**MILLER PACIFIC ENGINEERING GROUP**  
504 Redwood Blvd.  
Novato, CA 94947  
T 415 / 382-9444  
F 415 / 382-9450  
www.millerpac.com

Revision	By	Date



**SCALE**  
0 5 10 20 FEET

**NOTES:**  
1. CONTRACTOR TO RETAIN ELECTRICIAN FOR LIGHTS INCLUDING...  
2. CONTRACTOR TO SUBMIT SUBMITTALS FOR FENCING, GATE, AND LIGHTING TO BE REVIEWED BY THE OWNER AND ENGINEER.



SHEET  
5

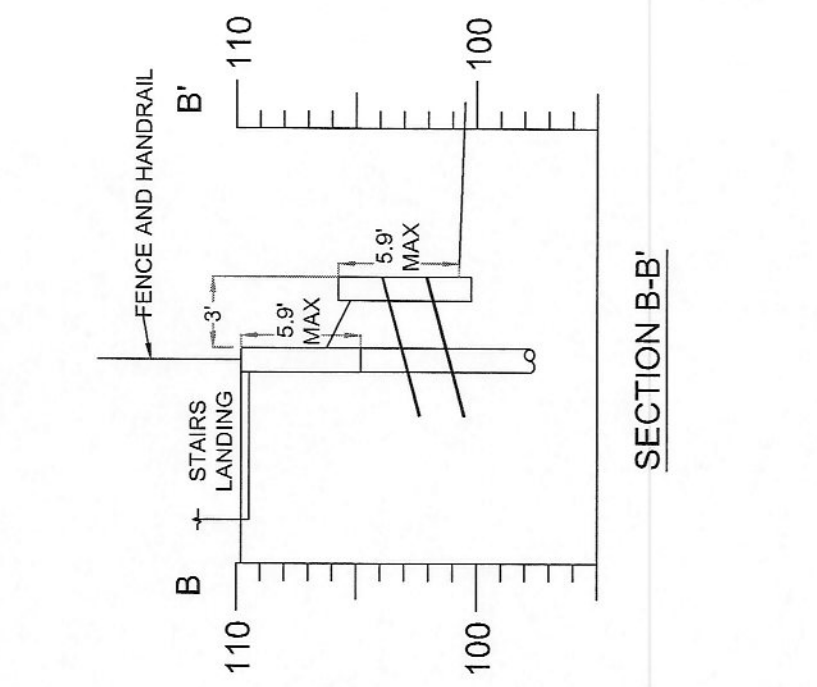
Project No. 1822.012  
Mill Valley, California  
118 E. Strawberry Drive  
Strawberry Rec Center Pickleball Court

RETAINING WALL DETAILS

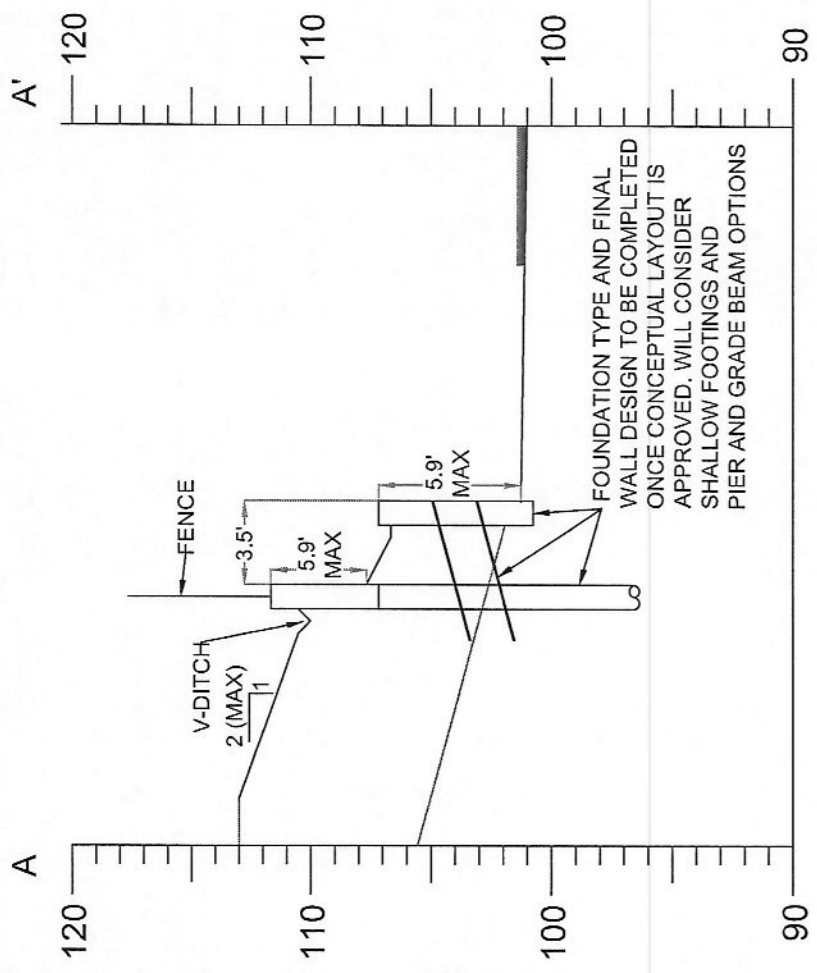
Date: 10/3/2022  
SAS 9/22/22  
MNT 9/22/22  
MNT 9/22/22

MJSE ENGINEERING GROUP  
1872 012 Hwy - Two (1872.012)  
A CALIFORNIA CORPORATION © 2022. ALL RIGHTS RESERVED  
www.mjsepac.com  
F 415 / 382-3450  
T 415 / 382-3444  
Novato, CA 94947  
Suite 200  
504 Redwood Blvd.

Revisions			
Description	Rev	Date	By



SECTION A-A'



SECTION B-B'



### Strawberry Recreation District Youth Scholarship Program

Thank you for your interest in the Strawberry Recreation District (SRD) Youth Scholarship Program. This program helps to supplement the costs of programs and activities offered at SRD. SRD is committed to providing high quality youth programs and has secured funds for the purpose of inclusive access.

The SRD Youth Scholarship Fund is available to children under the age of 18 who qualify, as long as funds remain available. Scholarship funding is limited to a set amount each year and applications will be accepted on an ongoing basis. Applications are accepted on a first come, first serve basis. Applicants may only apply once per calendar year, and no sooner than six months between applications.

Please review the application process thoroughly. Make sure to complete the application and submit all required documents. Incomplete applications will be returned to applicants to complete and will not be considered submitted until they are complete.

Steps for completing application:

1. Complete the attached application form.
2. Attach all requested documents.
3. Submit proof of residency such as current utility or other bill, medical or bank statement with address, etc.
4. Sign and date application, return to:

Strawberry Recreation District  
118 E. Strawberry Dr.  
Mill Valley, CA 94941  
Attn: Scholarship Administrator

If you have questions, please call our office @ 415.383.6494 or email [admin@strawberryrec.org](mailto:admin@strawberryrec.org)

Regards,

Nancy Shapiro  
General Manager  
Strawberry Recreation District





### Application

1. All applicants must complete the scholarship application. Full names, addresses and date of birth must be included on the application.
2. Applicants must include verification of eligibility and residency information. Please submit copies only, as documents will not be returned to the applicant.
3. If there are more applications than funds available, SRD will conduct a lottery to determine the selection process.
4. Funds will be applied to programs and applicants will be required to pay the remaining balance to be fully enrolled.
5. Funds do not have a cash value and will not be reimbursed or paid to applicant. If the program applicant is enrolled in is canceled, funds will be available to apply to future programs.
6. Identity of applicant and family members will be kept confidential.
7. Scholarships must be used within a 6-month period of being awarded. Funds not used in this timeframe will no longer be available to applicants and be returned to the scholarship fund.
8. Applications are accepted throughout the year and awarded on a rolling basis as long as funds remain available.
9. Income: Applicant's household and/or supporting parents, must have an income equal to or less than the **very low-income** level from State Income limits, Department of Housing and Community Development. For 2022, the document can be found at this link: <https://www.hcd.ca.gov/docs/grants-and-funding/inc2k22.pdf>

### Fund Allocation

1. Available scholarship funds will be awarded with the following priority:
  - a. 50% Strawberry/Tiburon Peninsula Residents
  - b. 30% Mill Valley Residents
  - c. 20% Marin Residents

Applicants living outside these areas are not eligible for the SRD Scholarship Program

### Distribution of Scholarship Funds

1. Funding will be provided for programs conducted by SRD staff – Summer Camp, Play Club, and Swim Lessons.
2. Funding will be at 50% of a program, up to \$200 per individual per calendar year, with a maximum of \$600 per family per year.
3. Funds are not transferable.
4. Funding does not cover material or supplies, programs taught by non-SRD employees, rentals & security deposits, memberships, activities, events, or drop-in fees.



# Strawberry Recreation District Swim.Play.Fun

**Strawberry Recreation District Youth Scholarship Fund Application Form**  
Please complete the entire application form. Incomplete applications will not be processed.

**Adult #1**

Name \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zipcode \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

**Adult #2**

Name \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zipcode \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

**Child(ren)**

Name \_\_\_\_\_ Birthday \_\_\_\_\_  
Name \_\_\_\_\_ Birthday \_\_\_\_\_  
Name \_\_\_\_\_ Birthday \_\_\_\_\_  
Name \_\_\_\_\_ Birthday \_\_\_\_\_

**Youth Scholarship Request**

\_\_\_ # of Youth X \$ \_\_\_ = Total amount requested \$ \_\_\_ (max of \$600 per family/year)

**Parent Residence Information**

\_\_\_ Strawberry/Tiburon \_\_\_ Mill Valley \_\_\_ Marin County Town of Residence  
\_\_\_ Personal verification of Residence attached (Drivers License, Passport, ID, Voter Reg., etc.)  
\_\_\_ Utility bill attached (must be current within 2 months of application date)  
\_\_\_ Adult #1 Income Verification attached (1040, W-2, 1099 end of year pay stub, Unemployment)  
\_\_\_ Adult#2 Income Verification attached (1040, W-2, 1099 end of year pay stub, Unemployment)

**Eligibility Requirements – Check appropriate box and provide copy of documents**

\_\_\_ Recipient of Cal Works    \_\_\_ Recipient of Medi-Cal    \_\_\_ Recipient of Food Stamps  
\_\_\_ Recipient of Public Housing    \_\_\_ Participant in School Hot Lunch Program

I certify that the above and attached are true and correct:

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**Resolution No. 2023.01**

**Strawberry Recreation District**

**Resolution modifying Resolution No. 2020.03 regarding policy for General Manager pricing approval for supplies, services, maintenance, and projects.**

**Whereas**, the Board of Directors of the Strawberry Recreation District desires to update the purchasing policies and procedures; and

**Whereas**, the Board of Directors has reviewed and considered the 2020.03 Purchasing Policy of \$10,000 limit for General Manager approval authority; and

**Now, Therefore, Be It Resolved** that the Board of Directors of the Strawberry Recreation District does hereby:

Adopt the following changes for the Purchasing Policy for the Strawberry Recreation District, for General Manager, Nancy Shapiro, as outlined below during this regular meeting of the Board of Directors of the Strawberry Recreation District held on May 9, 2023, by the following votes:

Maintenance Limit: \_\_\_\_\_

Supplies Limit: \_\_\_\_\_

New Project Limit: \_\_\_\_\_

Ayes:

Noes:

Absent:

Abstaining:

\_\_\_\_\_

Pam Bohner  
Chair, Board of Directors  
Strawberry Recreation District

Date: \_\_\_\_\_

## Proposed Rate Increases May 8, 2023

### Play Club Drop-In

Increase from \$15 - \$17

### Pool Rec Party Current

15 or less guests: \$250

16 – 25 guests: \$300

### Pool Rec Party Proposed – Max 30 Guests

Pool Passholders - \$350

Non-Passholders - \$400

### Private Pool Party Current

2 hrs. – \$500

Additional hour - \$200

Prime-time (open pool hours) Additional Hour \$300

### Private Pool Party Proposed

2 hrs. - \$600

2 hrs. Prime Time (seasonal – 1 hr. primetime) - \$700

Additional hour - \$200

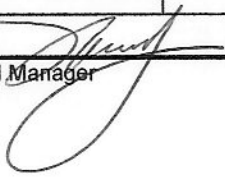
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

Payroll Date 5-5-23

\*\*\* PAYROLL CLEARING\*\*\*

On the 9th day of May 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2911	Alber, Mary C	Paystub	185.65
DD2912	Allan, Trevor R	Paystub	339.51
DD2913	Benyon, Skye L	Paystub	437.24
DD2914	Dohoney, Trinity J	Paystub	1,904.93
DD2915	Ernst, Brittny L	Paystub	2,477.16
DD2916	Feliciano, Justin A	Paystub	2,327.23
DD2917	Gazzola, Jesse M	Paystub	217.83
DD2918	Griswold, Loren M	Paystub	3,375.49
DD2919	Harlow, Georgia M	Paystub	201.65
DD2920	Jackson-Torres, Selena N	Paystub	831.97
DD2921	Johnson, Tristan E	Paystub	155.47
DD2922	Kempler, Julian	Paystub	370.37
DD2923	Leon, Chrishten J	Paystub	723.02
DD2924	McCall, Justin M	Paystub	1,855.12
DD2925	Octavio, Samantha	Paystub	85.50
DD2926	Paual, Christian	Paystub	267.03
DD2927	Royal, Anna I	Paystub	110.69
DD2928	Ruliffson, Sofia	Paystub	231.82
DD2929	Sacchetto, Marco J	Paystub	2,327.23
DD2930	Saltzman, Andrew J	Paystub	561.65
DD2931	Shapiro, Nancy R	Paystub	3,777.10
DD2932	Siddiqi, Sofia I	Paystub	171.00
DD2933	Stewart, Raiya M	Paystub	374.94
DD2934	Wright, Owen B	Paystub	76.13
9229	Diaz, Celeste C	payroll Checks	34.74
9230	Judson, Colin L	payroll Checks	62.20
9231	Poulin, Lauren C	payroll Checks	131.68
	CAL PERS	payroll Checks	3716.03
	Quickbooks	Quickbooks Payroll fees	191.50
		3342.79 Payroll Taxes FWT	8343.73
		4053.04 Payroll Taxes FICA	
		947.90 Payroll Taxes MCARE	
	State taxes	1274.75 Payroll taxes SWT	1670.97
		102.05 Payroll Taxres SUI	
		294.17 Payroll Taxes SDI	
			37536.58

  
 General Manager

## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 3, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Thirty Thousand Sixty-nine and 61/100 (30069.61) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on May 9, 2023.

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

118 East Strawberry Drive  
Mill Valley, California 93931  
5/3/2023

---

Youth Playclub	127.50	Total Cash	327.00
Youth Daycamp	399.00	Total Checks	58221.59
Youth Contract Class	0.00	Total	58548.59
Adult Basketball	40.00		
Pool Drop-In	20.00		
Adult Group Ex	200.00		
Adult Enrichment	40.00		
Pool Parties	0.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	9558.50		
Aquatics Guest Fees	110.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	112.00		
Pool cancellation	5.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	2560.25		
Facilities Property Rental	0.00		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	45376.34		
Measure A	0.00		
Credit Transfer	0.00	0	
	58548.59		

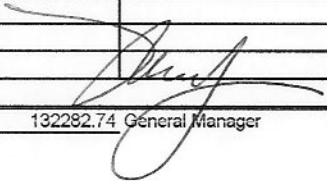


On the 9th day of May 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312613	Adams Pool Solutions		Measure A Expense		20,000.00
809312614	Brett Boyd	700.00	Community Night Expense		1,200.00
		500.00	Poolside Jam		
809312615	Comcast		Admin IT		487.84
809312616	Delta Dental of California	49.54	Admin Dental		420.09
		99.08	Facilities Full Time Dental		
		172.39	Pool Full Time Dental		
		99.08	Youth Dental		
809312617	Downing Heating & Air Conditioning, Inc		Pool Repairs & Maintenance		6,541.13
809312618	Henry Kingdon	938.00	Adult Contract Services		1,015.00
		77.00	Adult Contract Services		
809312619	Herb's Pool Service, Inc.	664.92	Pool Repairs & Maintenance		2,162.52
		1,497.60	Pool Repairs & Maintenance		
809312620	Home Depot	213.91	Facilities Field Repairs(emp)		260.33
		46.42	Facilities Repairs(emp)		
809312621	HRT Academia De Tennis LLC		Tennis Contract Services		19,294.11
809312622	Hydrex Pest Control		Facilities Contract Service		70.00
809312623	Katharine Rittenburg		Admin Acct/Audit/bookkeeping		1,350.00
809312624	Kidscontent		Youth Contract Services/Contrac		5,737.50
809312625	Landesign Construction and Maint. Inc.		Facilities Field Contract serv		689.21
809312626	Lincoln Aquatics		Measure A Expense		10,069.61
809312627	Marco Torresi		Pickleball		4,800.00
809312628	Marin Copier Co.		Admin Print/copy		270.63
809312629	Mike Testa Plumbing		Facilities Contract Service		612.53
809312630	OConnor & Company		Admin Acct/Audit/bookkeeping		2,072.50
809312631	PG&E	9,874.54	Pool Utilities		11,897.04
		2,022.50	Facilities Utilities		
809312632	VOID				0.00
809312633	Elizabeth Schainbaum		Youth Playclub		332.70
809312634	Strawberry Recreation District		Payroll Clearing Account		38,000.00
809312635	Vanguard Cleaning Systems of the Northbay		Facilities Janitorial/Maintenanc		5,000.00
<b>Total</b>					<b>132,282.74</b>

Total

132282.74 General Manager





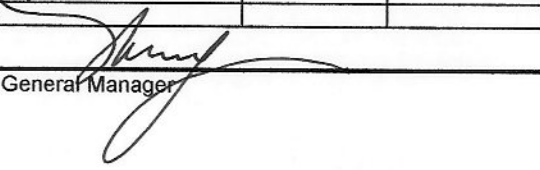
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

Payroll Date 4-21-23

\*\*\* PAYROLL CLEARING\*\*\*

On the 9th day of May 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2887	Alber, Mary C	Paystub	267.08
DD2888	Allan, Trevor R	Paystub	407.41
DD2889	Bohner, Pamela G	Paystub	91.45
DD2890	Dohoney, Trinity J	Paystub	1,841.76
DD2891	Ernst, Britney L	Paystub	2,477.18
DD2892	Feliciano, Justin A	Paystub	2,327.21
DD2893	Gazzola, Jesse M	Paystub	38.06
DD2894	Griswold, Loren M	Paystub	3,375.48
DD2895	Jackson-Torres, Selena N	Paystub	554.65
DD2896	Johnson, Tristan E	Paystub	77.73
DD2897	Kempler, Julian	Paystub	238.69
DD2898	Leon, Christen J	Paystub	637.63
DD2899	McCall, Justin M	Paystub	1,827.39
DD2900	Miller-Hall, ChaBrea T	Paystub	592.32
DD2901	Octavio, Eleanor A	Paystub	69.96
DD2902	Paul, Christian	Paystub	241.43
DD2903	Royal, Anna I	Paystub	80.24
DD2904	Ruliffson, Sofia	Paystub	115.91
DD2905	Sacchetto, Marco J	Paystub	2,327.21
DD2906	Saltzman, Andrew J	Paystub	222.90
DD2907	Shapiro, Nancy R	Paystub	3,777.09
DD2908	Siddiqi, Sofia I	Paystub	163.25
DD2909	Teese, Peter	Paystub	91.45
DD2910	Wright, Owen B	Paystub	173.42
9226	Diaz, Celeste C	payroll Checks	99.92
9227	Nichols, Cale B	payroll Checks	91.45
9228	Poulin, Lauren C	payroll Checks	69.97
	CAL PERS	payroll Checks	3716.03
	Quickbooks	Quickbooks Payroll fees	82.50
		3131.00 Payroll Taxes FWT	7910.38
		3873.48 Payroll Taxes FICA	
		905.90 Payroll Taxes MCARE	
	State taxes	1246.27 Payroll taxes SWT	1608.71
		81.30 Payroll Taxres SUI	
		281.14 Payroll Taxes SDI	
			35595.86

  
 General Manager

## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594

Tel # (415) 383-6494

Fax # (415) 383-6635

Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

April 19, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

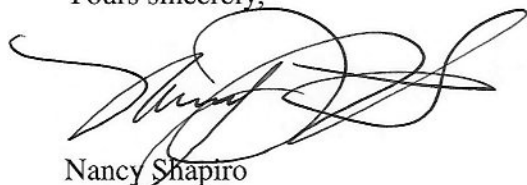
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Forty-Two Thousand Five Hundred Twenty-four and 75/100 (42524.75) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on May 9, 2023.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Nancy Shapiro', written over a circular stamp or seal.

Nancy Shapiro  
District Manager

NS/kr

Cc: Bookkeeper

## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

April 19, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

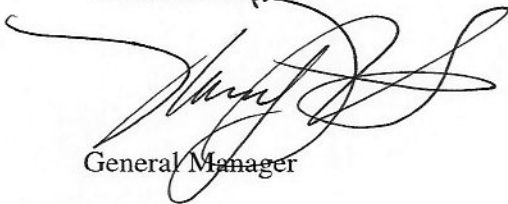
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Two Thousand One Hundred Thirty and 00/100 (2130.00) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on May 9, 2023.

Yours sincerely,



General Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

118 East Strawberry Drive  
Mill Valley, California 93931  
4/19/2023

---

Youth Playclub	0.00	Total Cash	555.00
Youth Daycamp	79.80	Total Checks	2650.30
Youth Contract Class	0.00	Total	3205.30
Halloween Event	0.00		
Pool Drop-In	80.00		
Adult Group Ex	220.00		
Adult Enrichment	225.00		
Pool Parties	700.00		
Aquatics Pool Pass	198.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	100.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	150.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	1452.50		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	3205.30		

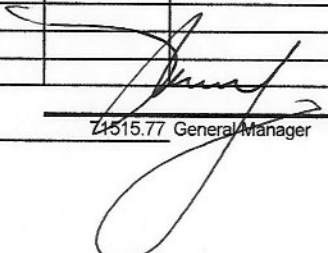


On the 9th day of May 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312601	Adams Pool Solutions	5,890.00	Measure A Expense		24,890.00
		19,000.00	Measure A Expense		
809312602	Anchor QEA		Zone IV Outflow-Maint. Spec Tax		2,130.00
809312603	CAL PERS-medical	1,827.48	Pool Full Time Medical		5,500.53
		1,827.48	Facilities Full Time Medical		
		1,827.48	Youth Medical		
		18.09	Admin Medical		
809312604	Donna Hamilton		Adult Contract Services		195.00
809312605	Karen Bohlin		Adult Contract Services		231.00
809312606	Marco Torresi		Pickleball		585.00
809312607	Megan Scott		Adult Contract Services		520.00
809312608	Mill Valley Refuse Service, Inc.	253.62	Facilities Repairs(emp)		517.24
		263.62	Facilities Parks Repairs(emp)		
809312609	Nancy Mimms		Adult Contract Services		585.00
809312610	Planeteria Media LLC		Admin Web Site		50.00
809312611	Rebecca Callaway		Pool Contract Services		312.00
809312612	Strawberry Recreation District		Payroll Clearing Account		36,000.00
Total					71,515.77

Total

71,515.77 General Manager



# STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

April 12, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

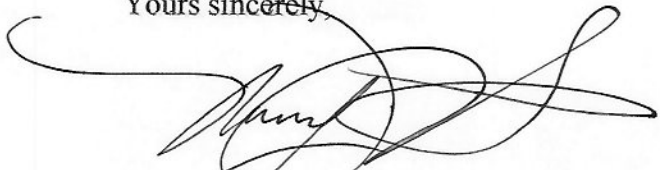
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Fourteen and 00/100 (614.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on May 9 2023 .

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

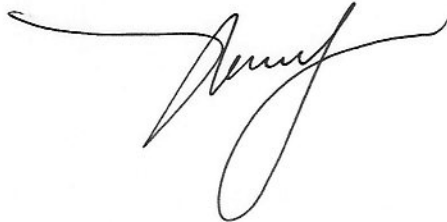
Cc: Bookkeeper

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

118 East Strawberry Drive  
Mill Valley, California 93931  
4/12/2023

---

Youth Playclub	0.00	Total Cash	140.00
Youth Daycamp	0.00	Total Checks	2913.35
Youth Contract Class	324.60	<u>Total</u>	3053.35
Halloween Event	0.00		
Pool Drop-In	0.00		
Adult Group Ex	200.00		
Adult Enrichment	0.00		
Adult Basketball	70.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	70.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	2388.75		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	3053.35		

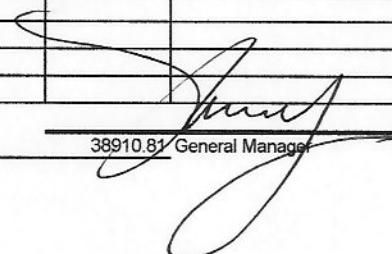


On the 9th day of May 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312584	Alek Cordeiro		Youth Contract Services/Contrac		2,688.00
809312585	Bank of Marin 5590	39.37	Youth Rec Supplies/Playclub		5,067.47
		152.05	Youth Rec Supplies/Playclub		
		799.55	Admin Office Supplies		
		16.23	Admin IT		
		111.35	Pool Supplies		
		15.99	Admin IT		
		1,394.92	Admin IT		
		14.99	Admin IT		
		138.00	Pool Office Expenses		
		85.00	Recruiting		
		-723.94	Facilities Repairs(emp)		
		106.69	Admin Office Supplies		
		137.21	Youth Rec Supplies/Daycamp		
		35.50	Facilities Supplies		
		125.58	Adult Rec Supplies		
		211.60	Facilities Repairs(emp)		
		324.10	Facilities Repairs(emp)		
		1,325.34	Admin Brochure/Marketing		
		24.22	Supplies(usable)		
		17.03	Admin Office Supplies		
		145.00	Admin Office Supplies		
		49.05	Admin Employee Relations		
		292.50	Pool Repairs & Maintenance		
		191.27	Admin Employee Relations		
		38.87	Supplies(usable)		
809312586	Black Market Surf		Pool Supplies		2,263.41
809312587	Comcast Elevator		Admin Telephone		102.05
809312588	Comcast Telephone		Admin Telephone		384.04
809312589	Department of Justice		Admin Fingerprinting		64.00
809312590	Fishman Supply Company		Supplies(usable)		356.73
809312591	Fowler Electric Service, Inc.		Measure A Expense		645.00
809312592	Hydrex Pest Control		Facilities Contract Service		70.00
809312593	Jon Hartman		Adult Enrichment Classes		87.50
809312594	Kone San Francisco U381		Facilities Contract Service		245.00
809312595	Landesign Construction and Maint. Inc	2,190.00	Facilities Field Contract serv		2,804.00
		614.00	Zone V Contract Service		
809312596	Lincoln Aquatics		Pool Chemicals		998.86
809312597	Marin County Arborists, Inc.		Facilities Contract Service		1,500.00
809312598	Martin Bros. Supply, Inc.	8,200.00	Measure A Expense		14,489.75
		1,093.75	Measure A Expense		
		5,196.00	Measure A Expense		
809312599	OConnor & Company		Admin Acct/Audit/bookkeeping		2,145.00
809312600	Vanguard Cleaning Systems of the Northbay		Facilities Janitorial/Maintenanc		5,000.00
Total					38,910.81

Total

38910.81 General Manager





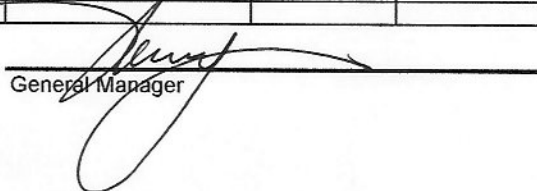
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

Payroll Date 4-7-23

\*\*\* PAYROLL CLEARING\*\*\*

On the 9th day of May 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2861	Alber, Mary C	Paystub	192.27
DD2862	Allan, Trevor R	Paystub	329.22
DD2863	Benyon, Skye L	Paystub	149.19
DD2864	Dohoney, Trinity J	Paystub	1,862.82
DD2865	Ernst, Brittney L	Paystub	2,477.18
DD2866	Feliciano, Justin A	Paystub	2,327.22
DD2867	Gazzola, Jesse M	Paystub	198.79
DD2868	Griswold, Loren M	Paystub	3,375.50
DD2869	Harlow, Georgia M	Paystub	65.85
DD2870	Jackson-Torres, Selena N	Paystub	790.77
DD2871	Johnson, Tristan E	Paystub	69.97
DD2872	Kempler, Julian	Paystub	370.37
DD2873	Leon, Christen J	Paystub	727.37
DD2874	McCall, Justin M	Paystub	1,855.14
DD2875	Miller-Hall, ChaBrea T	Paystub	717.67
DD2876	Octavio, Eleanor A	Paystub	54.41
DD2877	Octavio, Samantha	Paystub	93.28
DD2878	Paul, Christian	Paystub	164.61
DD2879	Royal, Anna I	Paystub	101.79
DD2880	Ruliffson, Sofia	Paystub	169.42
DD2881	Sacchetto, Marco J	Paystub	2,327.22
DD2882	Saltzman, Andrew J	Paystub	436.91
DD2883	Shapiro, Nancy R	Paystub	3,777.09
DD2884	Siddiqi, Sofia I	Paystub	357.57
DD2885	Wank, Lainey S	Paystub	45.26
DD2886	Wright, Owen B	Paystub	109.98
9223	Diaz, Celeste C	payroll Checks	173.75
9224	Judson, Colin L	payroll Checks	62.18
9225	Poulin, Lauren C	payroll Checks	139.91
	CAL PERS	payroll Checks	3716.03
	Quickbooks	Quickbooks Payroll fees	198.00
		3343.79 Payroll Taxes FWT	8329.93
		4041.06 Payroll Taxes FICA	
		945.08 Payroll Taxes MCARE	
	State taxes	1277.11 Payroll taxes SWT	1672.03
		101.62 Payroll Taxres SUI	
		293.30 Payroll Taxes SDI	
			37438.70

  
 General Manager

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

118 East Strawberry Drive  
Mill Valley, California 93931  
4/5/2023

---

Youth Playclub	126.35	Total Cash	250.00
Youth Daycamp	0.00	Total Checks	4896.35
Youth Contract Class	1590.00	<u>Total</u>	5146.35
Halloween Event	0.00		
Pool Drop-In	0.00		
Adult Group Ex	440.00		
Adult Enrichment	210.00		
Adult Basketball	70.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	60.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	2650.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	5146.35		



Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

3/29/2023

118 East Strawberry Drive  
Mill Valley, California 93931

---

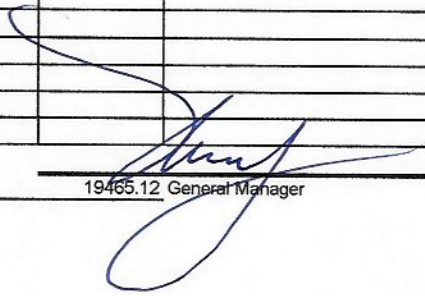
Youth Playclub	422.50	Total Cash	27.00
Youth Daycamp	0.00	Total Checks	11944.15
Youth Contract Class	0.00	Total	11971.15
Halloween Event	0.00		
Pool Drop-In	0.00		
Adult Group Ex	15.00		
Adult Enrichment	0.00		
Adult Basketball	0.00		
Aquatics Pool Pass	77.22		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	12.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	9000.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	2444.43		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	11971.15		



On the 11th day of April 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose		Amount
809312561	Delta Dental of California	49.54	Admin Dental	420.09
		99.08	Facilities Full Time Dental	
		172.39	Pool Full Time Dental	
		99.08	Youth Dental	
809312562	Downing Heating & Air Conditioning, Inc		Facilities Contract Service	332.50
809312563	Marin Copier Co.		Admin Print/copy	200.26
809312564	Marin County Registrar of Voters		Admin Public Relations	250.00
809312565	Martin Bros. Supply, Inc.		Facilities Field Contract serv	2,500.00
809312566	PG&E	11,942.26	Pool Utilities	14,388.27
		2,446.01	Facilities Utilities	
809312567	Emily Rose		Youth Daycamp	374.00
809312568	Kopachka Folk Dancers		Deposits Held on Rental	1,000.00
Total				19,465.12

Total 19465.12 General Manager



LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

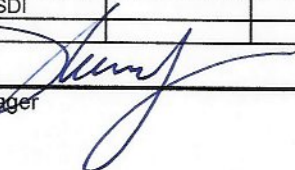
Payroll Date 3-24-23

\*\*\* PAYROLL CLEARING\*\*\*

On the 11th day of April 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2833	Alber, Mary C	Paystub	192.26
DD2834	Allan, Trevor R	Paystub	251.03
DD2835	Benyon, Skye L	Paystub	149.18
DD2836	Bohner, Pamela G	Paystub	91.45
DD2837	Dohoney, Trinity J	Paystub	1,891.57
DD2838	Ernst, Brittney L	Paystub	2,477.17
DD2839	Feliciano, Justin A	Paystub	2,327.22
DD2840	Gazzola, Jesse M	Paystub	367.99
DD2841	Griswold, Loren M	Paystub	3,375.48
DD2842	Jackson-Torres, Selena N	Paystub	591.72
DD2843	Johnson, Alexander L	Paystub	91.45
DD2844	Johnson, Tristan E	Paystub	69.96
DD2845	Kempler, Julian	Paystub	238.69
DD2846	Leon, Christen J	Paystub	556.15
DD2847	McCall, Justin M	Paystub	1,841.75
DD2848	Miller-Hall, ChaBrea T	Paystub	622.56
DD2849	Octavio, Eleanor A	Paystub	69.97
DD2850	Octavio, Samantha	Paystub	93.30
DD2851	Pauai, Christian	Paystub	117.05
DD2852	Royal, Anna I	Paystub	146.38
DD2853	Ruliffson, Sofia	Paystub	276.40
DD2854	Sacchetto, Marco J	Paystub	2,327.22
DD2855	Saltzman, Andrew J	Paystub	459.21
DD2856	Shapiro, Nancy R	Paystub	3,777.09
DD2857	Siddiqi, Sofia I	Paystub	322.59
DD2858	Teese, Peter	Paystub	91.45
DD2859	Wank, Lainey S	Paystub	90.53
DD2860	Wright, Owen B	Paystub	50.75
9221	Judson, Colin L	payroll Checks	62.18
9222	Poulin, Lauren C	payroll Checks	74.08
	CAL PERS	payroll Checks	3716.03
	Quickbooks	Quickbooks Payroll fees	94.00
		3287.79 Payroll Taxes FWT	8189.15
		3972.34 Payroll Taxes FICA	
		929.02 Payroll Taxes MCARE	
	State taxes	1255.15 Payroll taxes SWT	1635.83
		92.37 Payroll Taxes SUI	
		288.31 Payroll Taxes SDI	
			36728.84

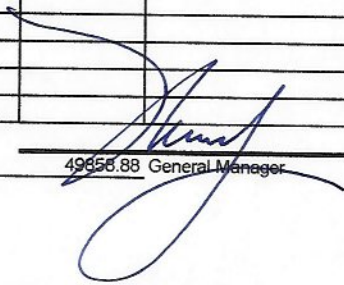
General Manager



TO:  
 RICHARD ARROW, AUDITOR/CONTROLLER  
 County of Marin  
 Civic Center  
 San Rafael, CA 94903

On the 11th day of April 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312555	Alek Cordeiro		Youth Contract Services/Contrac		5,621.00
809312556	CAL PERS-medical	1,827.48	Pool Full Time Medical		5,500.53
		1,827.48	Facilities Full Time Medical		
		1,827.48	Youth Medical		
		18.09	Admin Medical		
809312557	Comcast Telephone		Admin Telephone		398.78
809312558	Lincoln Aquatics		Pool Chemicals		833.93
809312559	Mill Valley Refuse Service, Inc.	247.32	Facilities Repairs(emp)		504.64
		257.32	Facilities Parks Repairs(emp)		
809312560	Strawberry Recreation District		Payroll Clearing Account		37,000.00
Total					49,858.88

  
49,858.88 General Manager

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

118 East Strawberry Drive  
Mill Valley, California 93931  
3/22/2023

---

Youth Playclub	1594.20	Total Cash	62.00
Youth Daycamp	1516.20	Total Checks	4028.40
Youth Contract Class	360.00	Total	4090.40
Halloween Event	0.00		
Pool Drop-In	0.00		
Adult Group Ex	0.00		
Adult Enrichment	30.00		
Adult Basketball	0.00		
Aquatics Pool Pass	558.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	32.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	4090.40		







## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

March 15, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

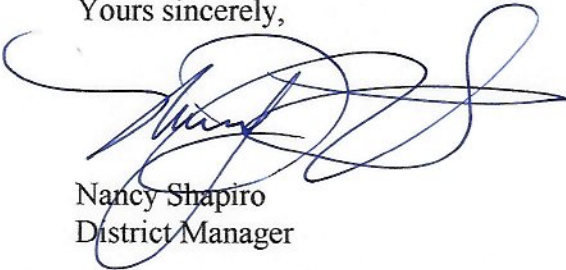
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Eight Thousand Two Hundred Forty-Eight and 60/100 (8248.60) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on April 11, 2023.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Nancy Shapiro', is written over a circular stamp or seal.

Nancy Shapiro  
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

118 East Strawberry Drive  
Mill Valley, California 93931  
3/15/2023

---

Youth Playclub	2358.19	Total Cash	3122.00
Youth Daycamp	3398.00	Total Checks	308763.19
Youth Contract Class	0.00	Total	311885.19
Halloween Event	0.00		
Pool Drop-In	0.00		
Adult Group Ex	0.00		
Adult Enrichment	90.00		
Adult Basketball	40.00		
Aquatics Pool Pass	5931.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	68.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	300000.00	1036	
	311885.19		



TO:  
 RICHARD ARROW, AUDITORCONTROLLER  
 County of Marin  
 Civic Center  
 San Rafael, CA 94903

Warrant Date 3-15-23

On the 11th day of April 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose		Amount
809312539	Bank of Marin 5590	33.14	Youth Rec Supplies/Playclub	16,501.82
		94.50	Facilities Field Repairs(emp)	
		1,536.07	Youth Rec Supplies/Playclub	
		542.00	Admin Office Supplies	
		297.43	Admin Office Supplies	
		16.23	Admin IT	
		192.62	Pool Supplies	
		14.99	Admin IT	
		1,394.98	Admin IT	
		14.99	Admin IT	
		66.50	Pool Office Expenses	
		685.00	Youth Adv/Promo	
		101.06	Admin Office Supplies	
		3,620.00	Measure A Expense	
		220.84	Pool Supplies	
		958.00	Measure A Expense	
		48.71	Measure A Expense	
		117.57	Admin Brochure/Marketing	
		190.54	Youth Rec Supplies/Playclub	
		849.16	Recruiting	
		3,621.89	Measure A Expense	
		1,144.64	Youth Rec Supplies/Daycamp	
		740.96	Facilities Repairs(emp)	
809312540	Comcast Elevator		Admin Telephone	106.71
809312541	Donna Hamilton		Adult Contract Services	260.00
809312542	Downing Heating & Air Conditioning, Inc		Facilities Contract Service	750.16
809312543	Fast Signs		Youth Adv/Promo	255.85
809312544	Hydrex Pest Control		Facilities Contract Service	70.00
809312545	Jon Hartman		Adult Enrichment Classes	105.00
809312546	Justin McCall - Expense		Supplies(usable)	5.30
809312547	Karen Bohlin		Adult Contract Services	213.00
809312548	Kathryn Yost Saturay		Adult Contract Services	310.80
809312549	Kone San Francisco U381		Facilities Contract Service	245.00
809312550	Megan Scott		Adult Contract Services	325.00
809312551	Nancy Mimms		Adult Contract Services	520.00
809312552	Play-Well TEKologies		Youth Contract Services/Contrac	280.00
809312553	Rebecca Callaway		Pool Contract Services	162.00
809312554	Emily Morkemo		Deposits Held on Rental	1,000.00
Total				21,110.64

Total 21110.64 General Manager



## GM Board Update - May 9, 2023

### Financial – See attached

### Facilities

#### Facilities

- Lavish Audio has completed the installation of the new gym sound system, and after a couple minor glitches we got it dialed in on 5/1
- The overgrown shrubs and trees at the front entrance have all been brought down to 9', which will improve our view of the coastal cypress and screening from the street.
- All the gutters, flashing and downspouts on the main building were painted to improve the aesthetic by making them blend into the existing color scheme.
- We've replaced the old sanitation stations throughout the site with new Purell easy pump dispensers, that both look better and are easier to use.
- The General Manager's office has been completely reoriented and redesigned to improve flow and light.
- The 1<sup>st</sup> Floor Meeting Room heater failed in January, and Downing heating is searching for replacement pieces. However, the unit is antiquated, and if parts aren't acquired then replacement may be necessary.
- The Monterey Pine above Reggie Park was removed on April 10<sup>th</sup>, and the interior live oak – on the slope behind court 4 – was removed on April 12<sup>th</sup>.
- This week (5/8), work is scheduled to begin on the 3<sup>rd</sup> floor retaining wall. The contractor was delayed due to emergency flood work.

#### Athletic Fields

- Martin Bros completed the field renovations on 4/4. Since then we've received a lot of positive patron feedback about the quality of work, and improved play on the infield diamonds.
- A mainline leak was found in the minors field on 5/3; Landesign to fix the week of 5/8.
- The Spring Fertilization of the entire field occurred on 4/2.
- We are prepping the bleachers for sanding and repainting. The existing Bear Brown color looks dated, so we've chosen a dark grey/ blue (Midnight Blue) as the new bleacher color.

#### Aquatics / Water

- Adams Pool Solutions has completed the demolition and tiling phases of the spa renovation, and it's tentatively scheduled to perform the plastering on May 19<sup>th</sup>. After the spa work is complete, the last phase of the project is to test the heater. If it works then we will be set to go. If not, we will either repair or replace the heater.
- Two new Intelliflow pool pumps were installed for the spa, so the water circulation can now be controlled remotely from staff phones.
- A new baby changing station has been installed in the ADA bathroom on the pool deck.
- We've purchased a new pool robot, and pool blaster to replace the malfunctioning units. The new unit is working well so far and can be remotely operated through a phone app.

## Parks

- The dock gangway at Harbor Cove Park has sustained moderate damage during the December storms. We're looking to contract with Lind Marine to address the issue this spring.
- After 35 years the property manager for DeSilva Island retired in April. On May 5<sup>th</sup>, we met Carol and Jake, the new property manager and on-site engineer respectively.
- We've received a T&M proposal from Landesign to perform the spring rough mow of the parks for \$10-12k. If approved, the work will be scheduled for late May.
- Many trees and branches fell during recent storms in March and April, all items have been removed, except for a couple piles of logs at Brickyard.

## Aquatics

- SRD purchased new CPR training materials, including new AEDs and adult/child dummies.
- Brittney and Trinity had a very successful lifeguard class on April 14-16. The class ran very smoothly. The next lifeguard class is scheduled for June 2-4, and is sold out.
- Spring B Swim Lessons sold out quickly and are running smoothly. The session is 6 weeks long. Sold \$23,000 in lessons.
- Summer swim lessons go on sale, Tuesday, May 23 at 10:00am.
- All lessons are entered in RecDesk. We will be offering a total of 161 lessons. (Summer 2022 we offered 136)
- Trinity and Brittney are processing Camp swim lesson assessments and placing campers in the most optimal swim level to start their summer camp swim lessons.
- Q2 Pool Passes - \$89,900 revenue. We are still offering pro-rated pool passes for the remaining 7 weeks of the pass.
- Q3 Pool Passes will go on sale June 6 @ 10am and valid June 27 – September 24, 2023
- Trinity and Brittney have processed returning summer staff and hired 5 new summer aquatics staff. New hire training will take place in the month of May, so all are ready to begin June 12.

## Recreation

### Youth and After School Enrichment Programs

- Fall Session will be available to register for on June 5<sup>th</sup> at 10:00am.
- Raiya is our new Play Club staff, and we look forward having her join the team. She will help bring additional leadership to our staff during Play Club.
- The fall programs will be Taekwondo, sewing, tennis, science, Lego engineering, golf, Spanish, archery, soccer, tinker tech, chess, art and yoga.

### Summer Camp

- Summer Camp registration has been going great. We have sold out every session besides session 7 as of May 2<sup>nd</sup>.
- Current registration numbers are listed below.
  - Session 1: **95/95 – Sold out**
  - Session 2: **95/95– Sold out**
  - Session 3: **95/95– Sold out**

- Session 4: **95/95– Sold out**
- Session 5: **95/95– Sold out**
- Session 6: **95/95– Sold out**
- Session 7: **71/95**
- Session 8: **90/90– Sold out**

### **Jr Berries**

- The current spring session has **72 kids enrolled** in the weekend soccer program.
- We are looking forward to the summer session that could have **100 kids participating** in this program.
- The Phonic Boom program has been a hit. The current session is sold out and we are happy to have them return for the summer session as well.
- We will be adding a toddler Spanish and volleyball program for the fall

### **Adult Programs**

- Confirmed 4 additional Bridge classes for our fall session beginning on 9/5/23
- Confirmed 4 pickleball clinics for summer session (7/16 – 8/13)
- Currently discussing with paint instructor to add additional classes beginning for fall session
- Confirmed 4 tech support classes for the fall session begin on 9/9/23
- Discussing adding some additional adult Spanish classes for our fall session
- For Spring added Adult Cardio Tennis – sign up for one day at a time, 5 clinics
- Summer Adult Tennis – 5 weeks, 3 days per week. Sign up for one week at a time

### **Group exercise**

- Changing summer start times of group exercise to 8 am due to summer camp
- Discontinued Vinyasa yoga due to low enrollment.
- Speaking with yoga instructor to provide a pool platform yoga class

### **Events**

- Confirmed MarinFidels as featured band for 3<sup>rd</sup> annual Strawberry Community Night scheduled on Tuesday August 22<sup>nd</sup> from 4:30pm – 8:00pm
- Confirmed all bands for our three Poolside Jam dates:
  - 7/22/23 – NO ROOM FOR ZEUS
  - 8/12/23 – MARINFIDELS
  - 9/9/23 – VOID WHERE PROHIBITED

### **Rentals**

- 8 building rentals between April and May as of 5/5/23
- TPLL had a late start to the season, but is in full swing
- Practice Field A rented for youth programs
- Legends Baseball will be using the SRD fields 5 or 6 weeks this summer
- Additional Brickyard Park summer rental

### **Misc.**

- Successful Free CPR/First Aid class through Marin Health and Southern Marin FD