

**SRD Board Meeting Notice and Agenda Tuesday, June 13, 2023**  
**Closed Session 5:30 p.m. - Open Session 6:00 p.m.**

**Location:** Strawberry Recreation District – 1<sup>st</sup> Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

**Accessibility for Individuals with Disabilities**

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
  - a. **CONFERENCE WITH DESIGNATED REPRESENTATIVE** (Kate Stanford) regarding negotiations with Loren Griswold, Brittney Ernst, Marco Sacchetto, Nancy Shapiro, Trinity Dohoney, Justin McCall pursuant to California Government Code § 54957.6
3. **RECONVENE IN OPEN SESSION:** Announcement from Closed Session
4. **Open Time for Public Expression - Non-Agenda Items** (limit: two mins per person).  
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
5. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: two mins per person).
  - A. New Business Items
  - B. Approval of the Minutes of May 9.
  - C. **Discussion Only:** Zone IV Dredge Project Update.
  - D. **Discussion/Action:** Zone IV Request to take out short-term loan for \$350,000 from SRD General Fund, at Board approved rate and fees.  
**Recommended Action:** Approve resolution authorizing short-term loan
  - E. **Discussion/Action:** MVRS to present application for rate increase within the Strawberry jurisdiction.  
**Recommended Action:** Approve
  - F. **Discussion/Action:** Ad hoc HR subcommittee to present recommended employee pay increases  
**Recommended Action:** Approve
  - G. **Discussion/Action:** HR Ad Hoc to present new employee maternity/paternity leave policy, allowing a onetime instance of two consecutive weeks of half time to be taken during allowable maternity/paternity period, consistent with all current SRD leave policies.  
**Recommended Action:** Approve.
  - H. **Discussion/Action:** GM to present Fiscal Year 2023.2024 budget  
**Recommended Action:** Approve
- I. **General Manager's Report**
  1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
  2. Financial and Operations Summary

Adjournment.

Next Regular Session Board Meeting is July 11, 2023, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.



Strawberry Recreation District – Board Meeting

May 9, 2023

6:07p Meeting Call to Order

Attendees: Sohrab Saghezchi, Peter Teese, Pam Bohner & GM Nancy Shapiro

Item C; Zone 4 project update; On time for 6/1 start date. High sediment, 35 % increase in one year. Eel grass issue as well; requires silt curtain, small delay caused. Increases created a cash flow issue; proposing Zone 4 has a short-term loan, borrowing from future tax funds. Possible opportunity to use SRD funds to enable lower interest rate loan. Researching new loan options. Motion to approve (Pam) continued research into loans. Unanimous consent.

Approval of minutes 3/14, 4/11: Motion to approve, Peter, unanimous consent. Noted error on Board agenda – stated February 14 minutes instead of March 14.

E: Two walls, no climb chain link fence, two 5'9" walls; Peter motioned, unanimous consent

F: Scholarship opportunity for under 18 who qualify for the pre-conditions that we have set (available). Directed camps and other SRD programs for kids—camp, play club and swim programs. Accepting grant from TPF. Approved unanimously.

G: Pickleball revised rules of play; responding to neighbor's concerns about noise. Tabling issue to June meeting.

H: Resolution 2023.01: increase purchasing authority for GM from \$10k to \$20k. Unanimously approved.

I: new pricing for Playclub drop-in for enrollees; attached small premium from \$15 to \$17/day. Recreational Pool Parties - cost increases to \$350 for passholders, \$400 for non-passholders – max of 30 guests. Private Pool Parties – Afterhours 2 hrs. - \$600, one additional hour \$200. During prime time (during passholder pool hours) - \$100 per hour additional fee. Unanimous consent.

J: \$12k for rough mow of pocket parks; unanimous consent.

K: Parcel A opportunity; agreement currently severely limits our capability; discussed options, next steps, identify HOA group contacts to discuss options. Discus options with county as well.

L: General Managers report: available upon request.

Approval of Disbursements, Payroll and warrants. Unanimous agreement.

Meeting Adjourned 7:22

**RESOLUTION NO. 2023 - 02**

**A RESOLUTION OF THE STRAWBERRY RECREATION DISTRICT REGARDING  
SHORT-TERM LOAN FOR ZONE IV DREDGING**

**WHEREAS**, pursuant to Public Resources Code section 5786, subdivision (c), the Strawberry Recreation District (District) may acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space, both inside and beyond the district's boundaries;

**WHEREAS**, pursuant to Public Resources Code section 5791, the District has established Zone IV;

**WHEREAS**, one of the primary purposes of Zone IV is to improve and maintain the Strawberry Channel through regular dredging (every ten years);

**WHEREAS**, in 2013, the District passed Resolution No. 2013-05-08-2 which called for an election to impose a special tax upon parcels located within Zone IV to support current and future dredging activities;

**WHEREAS**, the special tax established by Resolution 2013-05-08-2 was submitted to the registered voters within the Zone IV in an election on August 27, 2013;

**WHEREAS**, the Zone IV Special Tax measure for current and future dredging activities was passed on August 27, 2013 with over 70% of the vote;

**WHEREAS**, the Zone IV will undertake dredging activities in the Strawberry Channel beginning in June 2023;

**WHEREAS**, the Zone IV Special Tax collection will provide sufficient funds for the dredging activities, but the taxes will not be collected until after dredging activities have begun;

**WHEREAS**, to avoid the expense and delays of obtaining a private loan, Zone IV has requested a short-term loan from the District general fund to support dredging activities prior to Zone IV's receipt of its Special Tax proceeds;

**WHEREAS**, the District desires to lend Zone IV funds from the District general fund to cover costs of dredging activities prior to the collection of the Zone IV Special Tax;

**NOW, THEREFORE, BE IT RESOLVED**, the Strawberry Recreation District Board of Directors hereby agrees that three-hundred and fifty thousand dollars (\$350,000) shall be transferred from the Strawberry Recreation District general fund to the Zone IV fund to support costs associated with dredging activities.

**BE IT FURTHER RESOLVED**, that upon receipt of the Zone IV Special Tax, three-hundred and fifty thousand dollars (\$350,000) in Special Tax proceeds shall be deposited into

the Strawberry Recreation District general fund to repay this short-term loan, as well as \_\_\_\_\_ dollars (\$ \_\_\_\_\_) in fees.

**BE IT FURTHER RESOLVED**, that the Board of Directors hereby delegates authority to the District General Manager to execute any additional documents required in relation to this short-term loan.

The foregoing resolution was passed and adopted this \_\_\_\_ day of \_\_\_\_\_ 2023, by the following vote of the Board of Directors, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:



May 23<sup>rd</sup>, 2023

Dear Board of Directors of Strawberry Recreation District,

After our review of the rate adjustment with R3 Consulting Group for the period between July 1, 2023 and June 30, 2024, I am writing to inform you that we are requesting an increase of 4.63%, which is an increase of 0.73% from the initial request of 3.91% sent on 3/31/2023. The main driver of this increase was caused by a change in the forecasted recycling tonnage rate. We understand the importance of providing high-quality waste management services to the residents and businesses of Strawberry, and we are committed to doing so at a reasonable cost. For the last two years, CPI has increased by 8.8% and our overall rate increase across all jurisdictions is less than 5%.

In 2022, we negotiated a new union contract with our employees that will increase their labor wages. Furthermore, we have experienced rising costs with fuel, insurance, and vehicles that have impacted our operating expenses. With the current economic environment, we are navigating the increase in inflation and rising costs by improving our technology with a new cloud-based enterprise resource planning system. It will streamline operations with mobile capabilities, dramatically improve our customer service by offering real-time information, and assist our drivers with collections. Additionally, we have purchased new vehicles to comply with California Air Resources Board and implemented video telematics to improve driver's safety and reduce accidents. These new systems will increase efficiency with faster response times, fewer missed pickups, and overall better service for our customers.

With environmental sustainability practices, we will assist Strawberry in meeting the requirements of SB1383 by providing waste collection services (garbage, compost, and recycling) and container labels to reduce organic waste. We will raise awareness of waste reduction and diversion with outreach and education, as well as submit compliance reporting to CalRecycle. In addition, we are in support of SB54. It will establish a producer responsibility program that will ensure the material used in single use packaging is recyclable or compostable, which will increase the development of more sustainable products.

For 117 years, our employees have been passionately driven and motivated to provide a high-quality and reliable waste collection service in Southern Marin. We value our relationship with Strawberry and are committed to providing the best possible waste management service for our customers.

We appreciate your understanding and support. Thank you for your time and attention to this matter. If you have questions or concerns, please do not hesitate to contact us.

Sincerely,

A large, stylized handwritten signature in black ink, which appears to read "Gene Della Zoppa".

Gene Della Zoppa, Vice President and Managing Partner

Jennifer Dami, CFO and Managing Partner

Alex Iavarone, Fleet Manager and Managing Partner

Dave Biggio, President and Managing Partner

**MILL VALLEY REFUSE SERVICE**  
**Summary Revenue, Expenses, Pass-through and Exclusions, and Rate Change Necessary**

2023/2024	MILL VALLEY	BELVEDERE	CORTE MADERA	ALTO	TIBURON	COUNTY	HOMESTEAD	STRAWBERRY	ALMONTE	DEBRIS	TOTAL
Projected Net Revenue	5,988,093	903,031	3,722,551	398,495	3,536,491	739,426	611,384	1,867,467	486,193	131,520	18,384,651
Franchise Fees	1,141,551	99,906	925,559	16,826	541,569	161,607	25,836	168,674	9,279	-	3,050,808
Total Revenue	7,129,644	1,002,937	4,648,111	415,321	4,078,060	901,034	637,220	2,036,141	495,471	131,520	21,475,459
Operating Costs	5,760,313	871,342	3,702,340	374,844	3,386,634	716,025	576,609	1,757,255	462,745	110,092	17,718,198
Franchise Fees	1,141,551	99,906	925,559	16,826	541,569	161,607	25,836	168,674	9,279	-	3,050,808
Total Operating Costs	6,901,864	971,248	4,627,899	391,670	3,928,202	877,633	602,445	1,925,929	472,023	110,092	20,809,005
Less: Pass-through Expenses	228,301	15,741	66,543	6,825	80,082	64,455	10,549	31,867	8,403	1,128	513,894
Less: Adjustments and Excluded Expenses	115,950	18,348	206,164	6,523	131,385	11,206	10,676	30,475	8,108	-	538,835
Less: Franchise Fees	1,141,551	99,906	925,559	16,826	541,569	161,607	25,836	168,674	9,279	-	3,050,808
Profit Basis	5,416,062	837,252	3,429,632	361,496	3,175,166	640,365	555,385	1,694,913	446,234	108,965	16,665,469
Operating Ratio Allowance (90%)	601,785	93,028	342,963	40,166	352,796	71,152	61,709	188,324	49,582	12,107	1,813,612
Add: Pass-through Expenses	228,301	15,741	66,543	6,825	80,082	64,455	10,549	31,867	8,403	1,128	513,894
Add: Adjustments After Operating Ratio	8,367	5,877	89,893	698	15,279	1,295	1,071	3,271	852	207	126,810
Add: Franchise Fees at Required Rates	1,197,126	105,113	959,785	20,614	661,831	170,335	31,304	212,789	9,665	-	3,368,562
Revenue Requirement	7,451,640	1,057,012	4,888,817	429,800	4,285,154	947,602	660,018	2,131,163	514,735	122,407	22,488,347
Net Excess (Deficiency)	(321,996)	(54,075)	(240,706)	(14,478)	(207,094)	(46,568)	(22,798)	(95,022)	(19,264)	9,114	(1,012,888)
Allocated debris excess	2,186	437	3,148	111	1,667	440	220	666	239	(9,114)	-
Net Excess (Deficiency)	(319,810)	(53,638)	(237,559)	(14,367)	(205,427)	(46,128)	(22,577)	(94,356)	(19,025)	-	(1,012,888)
Percentage Excess (Deficiency)	-4.49%	-5.35%	-5.11%	-3.46%	-5.04%	-5.12%	-3.54%	-4.63%	-3.84%	0.00%	-4.72%
<b>R3 Revised 5/12/2023 Rate Change Request</b>	4.49%	5.35%	5.11%	3.46%	5.04%	5.12%	3.54%	4.63%	3.84%	0.00%	4.72%
2023/24 Original Ask Adjusted Percentage Excess (Deficiency)	3.73%	4.50%	4.31%	2.65%	4.22%	4.38%	2.76%	3.91%	3.02%	0.00%	3.94%
Revised Compared to Original	0.75%	0.84%	0.80%	0.81%	0.81%	0.74%	0.79%	0.73%	0.82%	0.00%	0.77%

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# Strawberry

Increase Effective July 1, 2023 4.63%

RESIDENTIAL CURBSIDE RATES *						
2022 Monthly	2022 Quarterly	Base Rate	Recycling Rate	2023 Monthly	2023 Quarterly	# of Cans/Size
\$ 35.52	\$ 106.56	\$ 28.65	\$ 8.51	\$ 37.16	\$ 111.48	1-20 Gallon
\$ 40.75	\$ 122.25	\$ 34.13	\$ 8.51	\$ 42.64	\$ 127.92	1-32 Gallon
\$ 65.89	\$ 197.67	\$ 60.43	\$ 8.51	\$ 68.94	\$ 206.82	2-32 Gallon
\$ 83.16	\$ 249.48	\$ 78.50	\$ 8.51	\$ 87.01	\$ 261.03	3-32 Gallon
\$ 101.59	\$ 304.77	\$ 97.78	\$ 8.51	\$ 106.29	\$ 318.87	4-32 Gallon
\$ 120.37	\$ 361.11	\$ 117.43	\$ 8.51	\$ 125.94	\$ 377.82	5-32 Gallon
\$ 58.27	\$ 174.81	\$ 52.46	\$ 8.51	\$ 60.97	\$ 182.91	1-45 Gallon
\$ 83.18	\$ 249.54	\$ 78.52	\$ 8.51	\$ 87.03	\$ 261.09	2-45 Gallon

APARTMENT CURBSIDE RATES (Per Unit) *					
2022 Monthly	Base Rate	Recycling Rate	2023 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 37.25	\$ 30.46	\$ 8.51	\$ 38.97	n/a	1-32 Gallon
\$ 53.01	\$ 46.95	\$ 8.51	\$ 55.46	n/a	1-45 Gallon
\$ 260.78	\$ 213.28	\$ 59.57	\$ 272.85	\$ 33.59	1-1yd container
\$ 521.57	\$ 426.58	\$ 119.14	\$ 545.72	\$ 33.59	1-2yd container

\* See Residential Miscellaneous Terms and Conditions for additional information & On-Premise Service Rates

# Strawberry

Increase Effective July 1, 2023 4.63%

COMMERCIAL CURBSIDE RATES *					
Extra trash charge: \$49.52 per yard					
1 Yard Container					
2022 Monthly	Base Rate	Recycling Rate	2023 Monthly	Container Rental	# of Pick Ups/Container
\$ 200.45	\$ 172.13	\$ 37.60	\$ 209.73	\$ 33.59	1 Pick Up
\$ 400.89	\$ 344.24	\$ 75.21	\$ 419.45	\$ 33.59	2 Pick Ups
\$ 601.27	\$ 516.30	\$ 112.81	\$ 629.11	\$ 33.59	3 Pick Ups
\$ 801.82	\$ 688.52	\$ 150.42	\$ 838.94	\$ 33.59	4 Pick Ups
\$ 1,002.13	\$ 860.51	\$ 188.02	\$ 1,048.53	\$ 33.59	5 Pick Ups
\$ 1,202.68	\$ 1,032.74	\$ 225.62	\$ 1,258.36	\$ 33.59	6 Pick Ups
2 Yard Container					
2022 Monthly	Base Rate	Recycling Rate	2023 Monthly	Container Rental	# of Pick Ups/Container
\$ 400.89	\$ 344.24	\$ 75.21	\$ 419.45	\$ 67.18	1 Pick Up
\$ 801.82	\$ 688.52	\$ 150.42	\$ 838.94	\$ 67.18	2 Pick Ups
\$ 1,202.67	\$ 1,032.73	\$ 225.62	\$ 1,258.35	\$ 67.18	3 Pick Ups
\$ 1,603.58	\$ 1,377.00	\$ 300.83	\$ 1,677.83	\$ 67.18	4 Pick Ups
\$ 2,004.63	\$ 1,721.39	\$ 376.05	\$ 2,097.44	\$ 67.18	5 Pick Ups
\$ 2,405.45	\$ 2,065.56	\$ 451.26	\$ 2,516.82	\$ 67.18	6 Pick Ups
Trash Cans					

2022 Monthly	Base Rate	Recycling Rate	2023 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 60.59	\$ 54.89	\$ 8.51	\$ 63.40	n/a	1-32 Gallon
\$ 93.04	\$ 88.84	\$ 8.51	\$ 97.35	n/a	1-45 Gallon
<b>Compactor (per yard) +</b>					
2022 Monthly	Base Rate	Recycling Rate (per yd/month)	2023 Monthly	Container Rental	# of Pick Ups
n/a	\$ 135.00	\$ 24.82	n/a	n/a	1 Pick Up
+ Maximum Weight: 8 tons. Overweight Charge: \$100 per ton.					
<b>Food Service Business Compost Cans</b>					
2022 Monthly	Base Rate	Recycling Rate	2023 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 17.70	n/a	n/a	\$ 18.52	n/a	1-32 Gallon
<b>Saturday Service</b>					
2022 Monthly	Base Rate	Recycling Rate	2023 Monthly	Container Rental	# of Cans/Size/1 Pick Up
n/a	\$ 258.21	\$ 56.42	n/a	n/a	1 Yard Container
n/a	\$ 516.36	\$ 112.81	n/a	n/a	2 Yard Container

\* See Commercial Miscellaneous Terms and Conditions for additional information & On-Premise Service Rates



## Strawberry Residential Terms and Conditions

### **Service Rate**

Service Rate includes one-time-per-week pickup of trash, recycling and compost cans, two-times-a-year on-call curbside pickups for trash **only**, and on-call pickups of limited types of household hazardous wastes listed on the MVRS website.

MVRS provides one (1) compost can and one (1) recycling can per customer.

Extra recycling cans are available for \$13.00 per can per month.

Extra compost cans are available for \$13.00 per can per month.

### **Single Residence Curbside and On-Premise Service Rates**

**Curbside Service** is defined as the can being placed within five (5) feet of, and at the same level as, the curb or side of the principle street. The monthly rate for Curbside Service is equal to the applicable amount for size and number of cans on the currently approved Rate Sheet.

**On-Premise Service** is defined as the can being visible from the street, six to 25 feet from the curb, and accessible to a wheeled cart (no steps allowed unless in an MVRS-approved location). The monthly rate for once-a-week On-Premise Service is equal to the applicable Curbside Service Rate plus \$8.00 per can. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them.

**On-Premise Plus Service** is defined as cans beyond 25 feet from the curb, or not visible from the street, or up or down any number of stairs, or not in a location accessible to a wheeled cart. The monthly rate for once-a-week On-Premise Plus Service is equal to the applicable Curbside Service Rate plus \$18.00 per can. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them.

**Disability/Senior Citizen Exemption from On-Premise Service Rate.** Individuals who cannot bring cans to the curb due to disability may fill out a *Request for Disability Service* form, which is available from our office or may be downloaded from our website ([www.millvalleyrefuse.com](http://www.millvalleyrefuse.com)). Some restrictions on can placement apply, and a doctor's certification of disability OR copy of a current CA Disability Parking Placard is required along with the completed form. Senior Citizen Exemption available to those age 70 or older.

**On-Premise Service** and **On-Premise Plus Service** are also available for recycling and compost cans for an additional \$8.00 or \$18.00 per can per month respectively. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them. Due to their size and excessive weight, **On-Premise Plus Service** is NOT available for recycling and compost cans where stairs are involved.

### **Additional Quantities of Cans**

Service for additional cans over the quantities listed on the rate sheet will be charged a multiple of the single can, one-time-per-week pick up rate (i.e. five 32-gallon cans are charged the four-can rate *plus* the one-can rate).

### **Low Income Rate**

A 20% discount off the applicable residential rate is available to residential Single-Family customers who have already qualified for the PG&E CARE/FERA Program. A copy of the customer's PG&E bill showing the qualified CARE/FERA Program is required for the discount. To maintain the discounted rate, customers must submit a new PG&E bill annually showing the CARE/FERA discount.

## Apartment Service Rates

Apartments are defined as multi-unit residential housing with four or more units all paid for by the property owner.

Apartments are charged a **minimum of one 32-gallon can per unit per trip** at the applicable once-per-week Apartment Rate as shown on the current, approved rate sheet. Additional 32-gallon cans over the minimum will be charged at the additional applicable per-can rate. Service Rate includes one-time-per-week pickup of trash, recycling and compost cans. Multiple trash trips in a week to a single location will be charged a multiple of the applicable once-per-week Monthly Rate.

Special Note: An Apartment may elect to add an additional recycle-only pickup day at a single location for a trip charge equal to a multiple of the applicable once-per-week Recycling Rate.

In cases where 45-gallon cans or 1-yard and 2-yard containers are used instead of, or in addition to, 32-gallon cans, the following equivalency formulas will be applied to determine whether additional 32-gallon cans (over the minimum set forth immediately above) shall be charged at that location:

- Each 45-gallon can will be considered to hold one-and-one-half 32-gallon cans.
- Each 1-yard container will be considered to hold seven 32-gallon cans, and each 2-yard container will be considered to hold fourteen 32-gallon cans. *(If 1-yard or 2-yard containers supplied by MVRS are used, standard commercial container rental rates will be charged in addition to the applicable apartment rate).*

If the foregoing equivalency formulas result in a higher number of 32-gallon cans than the minimum of one per unit, the applicable once-per-week rate shall be applied to such higher number of 32-gallon cans. If the result is a lower number of 32-gallon cans, then the minimum one-can-per-unit charge set forth above shall be applied.

MVRS will provide Apartments with up to one recycle can and one compost can per unit at no extra charge. Extra cans are available at \$13.00 per month per can.

Countertop food waste containers (one per unit) are available FREE of charge. Call our office for delivery.

### Apartment Curbside and On-Premise Service Rates

The same definitions and charges for Curbside, On-Premise and On-Premise Plus Services, as described above, apply for Apartments. **HOWEVER**, if our service trucks are able to drive right up to trash enclosures on a complex's property, and trash containers are within five (5) feet of where the truck is parked, MVRS will charge the same as if the cans were curbside.

### Compacted Trash at Apartments

Compacted trash is defined as trash that has been reduced in size by a compactor, and then placed into a 1-yard container for pick up by a regularly routed rear loading MVRS garbage truck. Compacted trash is further defined as having been reduced in volume by a ratio of 4:1. Therefore, a 1-yard container, which holds seven 32-gallon cans of non-compacted trash is deemed to hold 28 32-gallon cans of compacted trash.

The rate for pickup of Compacted Trash in a 1-yard container at an Apartment is 28 times the rate listed for one 32-gallon can of non-compacted trash on the Apartment Rate sheet. Note that MVRS reserves the right to limit the weight of loads of compacted trash in a single container if the container becomes too heavy for our drivers to roll to the truck or too heavy for the lift mechanism on the truck to lift the container. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time-per-week pick up rate.

### Miscellaneous and Extra Charges

32-gallon extra **trash** can/bag: \$10.00 (curbside); \$18.00 (On-Premise); \$28.00 (On-Premise Plus).

45-gallon extra **trash** can/bag: \$12.00 (curbside); \$20.00 (On-Premise); \$30.00 (On-Premise Plus).

32-gallon extra **yard waste** can/bag: \$8.00 (curbside only).

Special pickup of recycling or compost can that is contaminated with improper materials: \$30.00

**Cart Replacement Charges:**

Carts broken by MVRS drivers: \$0  
Carts broken by customer: \$75.00  
Cart exchanged by request for aesthetic reasons (i.e. due to graffiti, smell, being dirty): \$30.00  
Customers should call in advance for free quotes on other loose trash and bulky items.

**Delinquent Accounts**

If an account is put on "stop service" due to a past due balance, a \$20.00 processing fee will be charged in addition to the past due amount to reactivate service. This charge is waived if customer agrees to sign up for Auto-Pay.

**Vacation Holds on Service**

Accounts may be put on Vacation Hold for *a minimum of three months only* with no administration fee upon reactivation of service.

**Strawberry**  
**Commercial Terms and Conditions**

**Service Rates for Non-Food Service Businesses**

Service Rates include trash, recycling and compost can service. MVRS provides one 64-gallon compost can, but an unlimited number of recycle cans upon request, with once per week pickup. Extra compost cans are available at an additional charge of \$13.00 per can per month. Additional weekly pickups may be requested and are at the discretion of MVRS as routing efficiencies allow (additional charges may apply).

**Service Rates for Food Service Businesses**

*A Food Service Business is defined as any business, such as a restaurant, delicatessen, coffee house, or supermarket; that is engaged, at whole or in part, with the preparation and service of food to the public.*

Service Rates for Food Service Businesses include trash, recycling and compost can service. MVRS provides two (2) 32-gallon compost cans, but an unlimited number of recycle cans upon request. However, extra compost cans are available at the additional charge listed on the rate sheet under the Food Service Business Compost Cans section.

**Additional Compost Service Available to Food Service Businesses**

Food Service businesses that subscribe to trash service multiple days per week, are entitled to have their two (2) 32-gallon compost cans picked up on the same number of days as their trash\* (if necessary) at no additional charge. Compost cans may be picked up more often than the trash service upon request at the additional charge of the single can, one-time-per-week rate listed under the Food Service Business Compost Cans section.

*\*To maintain routing efficiencies, but provide the same volume of compost service, MVRS may choose to provide extra compost cans at no extra charge, but limit the number of pickup days. For example, a restaurant with 3x/week trash service is entitled to have two 32-gallon compost cans picked up 3x/week (for a total of six cans per week). However, if a compost route is not in the vicinity on one of the three days, MVRS may elect to provide additional 32-gallon cans, and only pick up on two days, so that the restaurant is still receiving the same volume of six compost cans picked up in a week to which it is entitled.*

**Organics (Food 2 Energy)**

Food 2 Energy is a program that takes pure food waste and converts it into renewable energy. Shopping centers and grocery stores with existing trash service may add this additional service at the Organics (Food 2 Energy) rate shown on the Commercial Rate sheet. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time pick up rate.

### **Commercial Curbside and On-Premise Service Rates**

The same definitions and charges for Curbside, On-Premise and On-Premise Plus Services, as described on the Residential Terms & Conditions page apply to Commercial businesses. **HOWEVER**, if our service trucks are able to drive right up to trash enclosures on a complex's property, and trash containers are within five (5) feet of where the truck is parked, MVRS will charge the same as if the cans were at curbside.

### **Multiple Cans/Pickups – Trash**

Multiple cans/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single can, one-time-per-week pick up rate.

### **Compacted Trash**

Compacted trash is defined as trash that has been reduced in size by a compactor, and then placed into a 1 or 2-yard container for pick up by a regularly routed, rear-loading MVRS garbage truck. Compacted trash is further defined as having been reduced in volume by a ratio of 4:1. The rate for pickup of Compacted Trash is four times the rate listed for 1 or 2-yards of non-compacted trash on the Commercial Rate sheet. Note that MVRS reserves the right to limit the weight of loads of compacted trash in single containers if the containers become too heavy for our drivers to roll to the truck or too heavy for the lift mechanism on the truck to lift the container. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time-per-week pick up rate.

### **Compactor**

A compactor is defined as a self-contained/enclosed unit that is picked up by an MVRS roll-off truck and weighed at the landfill scales. Multiple pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the one-time pick up rate.

### **Container Rental Fee**

Rental fee covers all repairs due to normal wear and tear and steam cleaning of the container once per year. Additional steam cleanings during the year are \$125 per container per cleaning.

### **Saturday Service**

There is no special charge for Saturday service if the customer already has five (5) times a week service during the regular workweek (Mon-Fri). The special Saturday rate is available to customers with a minimum of three (3) times a week service during the regular workweek.

### **Sunday Service**

Sunday service may be available depending on demand.

### **Delinquent Accounts**

If an account is put on "stop service" due to a past due balance (net 30), a \$20.00 processing fee will be charged in addition to the past due amount to reactivate service.

Budget FY 2023.2024	Total
<b>Revenue</b>	
<b>Youth Revenue</b>	
Youth Class Refund Covid-19	0
Youth Contract Classes	220,700
Youth - Jr. Berries	39,500
Youth Daycamp	378,500
Youth Daycamp Refund Covid 19	0
Youth Play Club	220,000
Youth Play Club Covid refund	0
<b>Total Youth Recreation Revenue</b>	<b>858,700</b>
	0
<b>Adult Classes</b>	
Adult Contract Classes - Group Ex	39,000
Adult Drop-In Basketball	3,600
Pickleball	0
Adult Enrichment Classes - Bridge, etc.	30,000
<b>Total Adult Contract Classes Rev</b>	<b>72,600</b>
<b>Special Events</b>	
Community Night	5,500
Pool Events	2,250
Halloween Fair	2,000
Winter Festival	0
Special Events Sponsors	2,000
<b>Total Special Events Rev</b>	<b>11,750</b>
<b>Aquatics/Pool Revenue</b>	
Pool Cancellation Fees	600
Pool Class Refund Covid 19	0
Pool - Swim Lessons	175,000
Pool Miscellaneous	0
Pool Pass Refund Covid 19	0
Pool Pass	324,000
Pool Swim Team Fees	47,500
Pool Guest Fees	3,100
Pool Revenue Other + Bday Parties	8,500
Pool Drop-In	650
Pool Adult Classes	4,800
<b>Total Aquatics/Pool Revenue</b>	<b>564,150</b>
<b>Tennis Revenue</b>	
Tennis Guests	0
Tennis Passes	47,200

Tennis Classes		73,000
Facilities Grants		0
Tennis Rental		45,000
<b>Total Tennis Revenue</b>		<b>165,200</b>
<b>Facilities Revenue</b>		
Facilities Field Rental		64,500
Facilities Health & Safety Fee		0
Facilities Property Rentals		6,992
Facilities Refunds - CV19		0
Facilities Rental		54,750
Facilities Grants		0
<b>Total Facilities Revenue</b>		<b>126,242</b>
<b>Administration Revenue</b>		
Admin Grants		0
Restricted		0
Total Admin Donations		0
Admin Miscellaneous		0
Snack Shack		0
Admin Advertising		1,500
<b>Total Administration Revenue</b>		<b>1,500</b>
<b>Other Funds Revenue</b>		
Measure A Income (Note 1)		102,000
Other Education Revenue		122,000
Other Interest Income		9,500
Other Licenses and Permits (Note 2)		160,000
Other Property Tax		490,000
SB 1383 Grants & Revenue		10,000
Other Grants		188,000
<b>Total Other Funds Revenue</b>		<b>1,081,500</b>
<b>Zone IV Revenue</b>		
Zone IV Income-04		0
Zone IV Income-2014		543,550
Zone IV Measure B Special TAX		0
<b>Total Zone IV Revenue</b>		<b>543,550</b>
		0
<b>Zone V Revenue</b>		
Zone V Income		8,500
<b>Total Zone V Income</b>		<b>8,500</b>
<b>Total Revenue</b>		<b>3,433,692</b>
<b>Total Revenue w/o Zone IV</b>		<b>2,890,142</b>

<b>Total Revenue from SRD Operations</b>		<b>1,800,142</b>
<b>Expenses</b>		
<b>Employer Taxes</b>		
<b>Youth Recreation Expenses</b>		
<b>Youth Full Time Salary Covid</b>		0
<b>Covid 19 wages - Playclub</b>		0
<b>Youth Daycamp Wages</b>		89,775
<b>Youth Full Time Salary</b>		185,259
<b>Youth Play Club Wages</b>		63,700
<b>Youth Contract Class Wages (Emp)</b>		0
<b>Youth Employer Taxes</b>		36,963
<b>Youth Medical</b>		21,600
<b>Youth Dental</b>		1,440
<b>Youth PERS</b>		15,154
<b>Youth Workman's Comp</b>		7,500
<b>Youth Total Employee Expense</b>		421,391
<b>Youth Adv/Promo - Play Club</b>		3,400
<b>Youth Rec Supplies - Play Club</b>		4,000
<b>Youth Total Play Club Exp</b>		7,400
<b>Youth Adv/Promo - Contract Classes</b>		1,700
<b>Youth Contract Services/IC</b>		154,490
<b>Youth - Jr. Berries - Contract Services</b>		27,650
<b>Youth Rec Supplies/Classes</b>		
<b>Youth Total Rec Supplies - Cont. Cls.</b>		183,840
<b>Youth Contract Svc./Daycamp -Entertainment</b>		6,500
<b>Youth Rec Supplies/Daycamp</b>		11,000
<b>Youth Rec Supplies/Daycamp Covid</b>		0
<b>Youth Rec - Adv. Marketing Camp</b>		5,650
<b>Youth Camp Expense</b>		23,150
<b>Youth Expense - Other</b>		
<b>Total Youth Recreation Expenses</b>		635,781
<b>Special Events Expenses</b>		
<b>Community Night Expenses</b>		6,000
<b>Employer Taxes</b>		1,652
<b>Wages</b>		3,150
<b>Poolside Jams</b>		0
<b>Special Events</b>		0
<b>Special Events/Halloween Faire</b>		5,000
<b>Special Events</b>		0
<b>Special Events/WinterFest</b>		0
<b>Special Events/Other Events</b>		0
<b>Special Events Expenses - Other</b>		12,500

<b>Total Special Events Expenses</b>	<b>28,302</b>
<b>Adult Recreation Expenses</b>	
Adult Contract Services	42,000
Adult Rec Supplies	1,000
<b>Total Adult Recreation Expenses</b>	<b>43,000</b>
<b>Aquatics/Pool Expense</b>	
Pool Full time Salary	174,529
Pool Swim Instructor Wages	35,825
Pool Lifeguard Wages	78,216
Pool Employer Taxes	26,894
Pool Full Time Medical	21,600
Pool Full Time Dental	1,440
Pool Full Time PERS	13,247
Pool Part Time PERS	0
Pool Workman's Comp	8,800
<b>Pool Total Employee Exp</b>	<b>360,551</b>
Pool Chemicals	21,700
Pool Maint Supplies	3,200
Pool Repairs & Maintenance	24,000
Pool Utilities	96,000
<b>Pool Total Operating Expenses</b>	<b>144,900</b>
Pool Business Insurance	52,000
Pool Contract Services	7,000
Pool Contract Classes	2,400
Pool Licenses/Fees	1,000
Pool Professional Development	3,500
Pool Rec supplies	4,000
Pool Refunds	0
Pool Emergency Prep Sup	0
<b>Total Aquatics/Pool Expense</b>	<b>575,351</b>
<b>Tennis Expenses</b>	
Tennis Keys Expense	2,000
Tennis Contract Services	65,800
Tennis Supplies	4,000
<b>Total Tennis expenses</b>	<b>71,800</b>
<b>Facilities Expenses</b>	
Facilities Full Time Salaries	195,766
Facilities Assistant Wages	0
Facilities Employer Taxes	16,966
Facilities Full Time Medical	21,600



Facilities Full Time Dental	1,440
Facilities Full Time PERS	14,859
Facilities Workman's Comp	9,200
Facilities Total Emp Expense	259,831
Facilities Field Utilities	4,500
Facilities Field Repairs & Maint	2,000
Facilities Field Maint Supplies	2,000
Facilities Field Total Expense	8,500
Facilities Parks Maint Supplies	3,000
Facilities Parks Repairs/Mainte	14,500
Facilities Parks Utilities	0
Facilities Total Parks Expense	14,500
Facilities Maint Supplies	0
Tools	1,400
Supplies	9,000
Facilities Maint Supplies - Equipment	4,500
Total Facilities Maint Supplies	14,900
Facilities Repairs & Maintenanc	20,500
Sanitation Covid-19	0
Facilities Maint Other - Janitorial	66,000
Facilities Contract Service - Landscaping	45,500
Facilities Total Rep & Maint	132,000
Facilities Auto	360
Facilities Professional Development	3,000
Facilities Utilities (includes RBSD Sewer fees)	68,600
Total Facilities Expenses	501,691
Administration Expenses	
Admin Full Time Salaries	169,600
Admin Part Time Wages	21,500
Admin Employer Taxes	16,695
Admin Medical	0
Admin Dental	720
Admin PERS	0
Admin Pension Expense	17,000
Admin PERS - Other	12,873
Total Admin PERS	29,873
Admin Workman's Comp	6,000
Admin Total Employee Expense	244,388
Admin Acct/Audit/bookkeeping	35,000
Admin Contract Services/Consult/Design	21,500
Admin Directors Fees	8,500
Admin Legal Fees	4,000
Lawsuit	0

Admin Legal Fees - Other	3,000
<b>Total Admin Legal Fees</b>	<b>6,000</b>
<b>Total Non-Employee Admin Exp</b>	<b>71,000</b>
Admin Brochure/Marketing	9,500
Admin Other Adv/Promo	12,500
Admin Print/copy	6,000
Admin Public Relations/Recruiting	2,000
Admin Web Site	12,400
<b>Admin Total Marketing/Adv Exp</b>	<b>42,400</b>
Admin IT	24,000
Admin Auto	0
Admin Business Insurance	52,000
Admin Employee Relations	3,050
Admin Fingerprinting	600
Admin Licenses/Fees	1,650
Admin Office Supplies	8,250
Admin Postage/Frieght	3,050
Admin Professional Developement	1,500
Admin Subs/Dues	1,250
Admin Telephone & Wifi	12,000
RecDesk Fees	15,000
Admin Other Bank Fees	600
<b>Total Admin Bank Fees</b>	<b>15,600</b>
Snack Shack Supplies	0
Admin - Scholarship	3,000
<b>Total Administration Expenses</b>	<b>483,738</b>
	0
<b>Other Funds Expense</b>	<b>0</b>
Measure A Expense	60,000
Replacement Reserves	0
Capital Improvement Projects	850,000
CIP	0
SB 1383 Expenses	0
<b>Total Capital Improvement Projects</b>	<b>850,000</b>
<b>Total Other Funds Expense</b>	<b>920,000</b>
	0
Payroll Expenses	0
	0
<b>Zone IV Expenses</b>	<b>0</b>
Zone IV 04 Bond - sold '14	0
Zone IV	1,955,690
<b>Total Zone IV Expenses</b>	<b>1,955,690</b>
	0
<b>Zone V Expense</b>	<b>0</b>

Zone V Contract Service	7,200
Total Zone V Expense	7,200
Total Expense	5,222,552
Total Net Ordinary Income	-1,788,860
Net Income - All In	-1,788,860
Operating Revenue w/o Zone IV	2,890,142
Operating Expense w/o Zone IV	3,266,862
Net Operating Income (SRD Programs Only)	-539,520
Total Net - W/O Zone IV	-376,720
	0

**SRD Financial Summary**

7/1 - 06/09

2023 v 2022

	FY 2022.2023			FY 2021.2022		
	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
<b>Operating</b>						
Youth Recreation	\$ 906,295	\$ 517,552	\$ 388,743	\$ 577,236	\$ 439,039	\$ 138,197
Special Events	\$ 8,024	\$ 22,150	\$ (14,126)	\$ 3,110	\$ 6,413	\$ (3,303)
Adult Rec. Classes	\$ 80,142	\$ 30,713	\$ 49,429	\$ 45,843	\$ 28,122	\$ 17,721
Aquatics	\$ 493,854	\$ 474,189	\$ 19,665	\$ 520,289	\$ 414,262	\$ 106,027
Tennis	\$ 179,955	\$ 83,623	\$ 96,332	\$ 76,915	\$ 17,133	\$ 59,782
Facilities	\$ 132,806	\$ 408,531	\$ (275,725)	\$ 149,996	\$ 458,961	\$ (308,965)
Administration	\$ 23,516	\$ 384,953	\$ (361,437)	\$ 286,659	\$ 362,827	\$ (76,168)
<b>Total Operating</b>	<b>\$ 1,824,592</b>	<b>\$ 1,921,711</b>	<b>\$ (97,119)</b>	<b>\$ 1,660,048</b>	<b>\$ 1,726,757</b>	<b>\$ (66,709)</b>
						\$ -
<b>Non Operating</b>						\$ -
Measure A	\$ 60,387	\$ 176,872	\$ (116,485)	\$ 104,494	\$ -	\$ 104,494
Grants	\$ 250,000	\$ -		\$ 20,590	\$ -	
Other Funds	\$ 579,164	\$ -	\$ 579,164	\$ 846,778	\$ 3,120	\$ 843,658
Capital Improvements	\$ -	\$ 137,270	\$ (137,270)	\$ -	\$ 311,723	\$ (311,723)
Zone IV	\$ 312,293	\$ 137,352	\$ 174,941	\$ 285,891	\$ 36,803	\$ 249,088
Zone V	\$ 8,594	\$ 6,854	\$ 1,740	\$ 7,933	\$ 7,212	\$ 721
			\$ -			\$ -
<b>Total Non-Operating</b>	<b>\$ 1,210,438</b>	<b>\$ 458,348</b>	<b>\$ 752,090</b>	<b>\$ 1,265,686</b>	<b>\$ 358,858</b>	<b>\$ 906,828</b>
			\$ -			\$ -
<b>Net Rev, Exp &amp; Income</b>	<b>\$ 3,035,030</b>	<b>\$ 2,380,059</b>	<b>\$ 654,971</b>	<b>\$ 2,925,734</b>	<b>\$ 2,085,615</b>	<b>\$ 840,119</b>
<b>Total Net less Zone IV</b>			<b>\$ 480,030</b>			<b>\$ 591,031</b>
Approx Tax Revenue Not Booked			\$ 275,250			
<b>Balance Sheet Cash</b>	<b>Jun-23</b>	<b>9-Jun-22</b>	<b>Change</b>			
General Fund	\$ 2,548,304	\$ 2,050,219	\$ 498,085			
Replacement Resv	\$ 588,082	\$ 584,914	\$ 3,168			
Measure A	\$ 135,788	\$ 252,475	\$ (116,687)			
Payroll Clearing	\$ 82,908	\$ 74,405	\$ 8,503			
Credit Card Acct.	\$ 436,791	\$ 243,174	\$ 193,617			
	\$ -	\$ -	\$ -			
<b>Total</b>	<b>\$ 3,791,873</b>	<b>\$ 3,205,187</b>	<b>\$ 586,686</b>			

(20)

# June 2023 GM Report

**Financials – see attached**

## **Facilities**

### **Facilities**

- The third-floor ramp retaining wall was completed at the end of May, and it looks great! We stained the retainer cap and installed a solar light as well.
- We created and implemented a new SRD Emergency Code List in May. It consists of (13) color codes for all foreseeable hazards and staff have been trained to use all codes.
- We've increased our janitorial capacity for the ten-week camp session by adding another janitor from 3-6pm, five days a week.
- Our existing full-time janitor (Ermelinda) has moved to a different subcontractor, who will provide increased compensation.
- Martin Bros completed the installation of a new rock dust/aggregate path from the upper courts, to first floor courtyard. The path is now much more even and graded correctly.
- Full-time staff sign-poles are being installed in front of (7) parking spaces in the southwest corner of the lot.
- Facilities assisted in the set-up and layout of the 1<sup>st</sup> floor camp room and gym stage.

### **Athletic Fields:**

- The Scoreboard controller was broken by one of our patrons and had to be replaced. The new controller was installed and synced on 6/2

### **Aquatics / Water:**

- Adams Pool Solutions has completed all construction, and re-plastering work on the spa. The work passed County EHS inspection on June 7<sup>th</sup>.
- Teardown and repair of the spa heater is the last item to complete before reopening, the work is scheduled for June 15<sup>th</sup> and 16<sup>th</sup>.
- All three of the swim lesson platforms were fully refurbished the first week of June.
- Both metal backstroke poles at the main pool had rusted out and were replaced on 6/8.
- A new hexagonal pool bench has been purchased and installed at the front entrance to the aquatics facility. The old concrete bench has been shifted to the gym north patio.

### **Parks:**

- Landesign completed the rough and vegetation management at all the Parks on the week of 6/5. We also saved some money when the County decided to perform all vegetation work at Water Tank Hill.
- The dock gangway at Harbor Cove Park has sustained moderate damage during the December storms. We're looking to contract with Lind Marine to address the issue this spring.

## Aquatics

- Summer swim lessons opened for registration on May 23. Selling over \$35,000 in revenue for just 10 weeks of lessons. We offered 161 lessons. 69 of them were private lesson options.
- Trinity and Brittney have been working together, scheduling summer staff for guarding and teaching swim lessons.
- Camp swim lessons are off to a great start! Things went smoothly yesterday and today! There are 50 kids that come over in 3 separate groups per day. We have 5 instructors in the water at a time.
- Q3 Pool Passes opened for registration on June 6. We have sold a total of 246 Primary passes. Total revenue is over \$92,000. We hope to sell another 34 passes throughout summer.
- Trinity and Brittney taught another lifeguard class for 8 people on June 2-4. The class was very successful. Next class to be scheduled after summer camp.
- Pool Side Jams are coming starting next month! We will have live music and a taco bar for the events. 7/22, 8/12, 9/9 (\$20 for adults, \$10 for children)

## Recreation

### Youth and After School Enrichment Programs

- Fall Session registration opened on June 5<sup>th</sup> we made \$70,000 on the first day.
- The fall programs will be Taekwondo, sewing, tennis, science, Lego engineering, golf, Spanish, archery, soccer, tinker tech, chess, and creative art program.

### Summer Camp

- Summer camp starts on Monday June 12<sup>th</sup>.
- Current registration numbers are listed below.
- **Session 1 camp highlights**
  - *Luau themed week*
  - *Wednesdays camp performer – Perry Yann the magician*
  - *Wednesday camp ice cream sundae station*
  - *Friday camp dress up day luau themed*
  - *Friday camp BBQ (more details to come)*
  - *Friday camp counselor talent show*
- Registration
  - Session 1: **Sold out**
  - Session 2: **Sold out**
  - Session 3: **Sold out**
  - Session 4: **Sold out**
  - Session 5: **Sold out**
  - Session 6: **Sold out**
  - Session 7: **80/95**
  - Session 8: **Sold out**

### Jr Berries

- The current spring session has **60 kids enrolled** in the summer weekend soccer program.
- We will be bringing back Miss Hales art club starting in the fall.

- The Phonic Boom program has been a hit. The current session is sold out and we are happy to have them return for the summer session.

## Rentals

### Field Rentals

- Soccer Kids summer field rental – Practice Field A
- Tee Ball kids will continue to rent field A for the summer.
- Legends baseball camp will be renting the majors field during summer.

### Facility Rentals

- Gym and first floor rentals are suspended during summer camp.
- Gym fall rentals
  - Youth basketball
  - Folk Dancers
  - Thanksgiving
- 3<sup>rd</sup> Floor
  - Private meeting groups
  - Broadway training

### Miscellaneous

- HRT – Spring adult tennis clinics were successful – high enrollment.
  - Cardio classes did very well, may add during summer.
- HRT – Summer Adult Tennis Clinics
  - Low enrollment so far
- O'Connor & Co. completed our 2021.2022 FY audit. The final reports will be available later this month.
- GM in the process of hiring a new Recreation Supervisor – Adult Programs, Events, Rentals & Marketing. Justin, who was in the position is moving back to the east coast.

## STRAWBERRY RECREATION DISTRICT

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118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

June 7, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

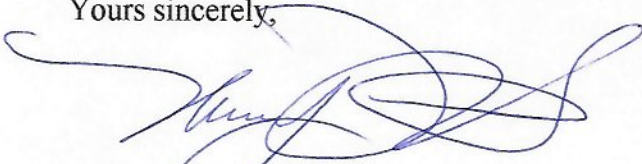
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Fourteen and 00/100 (614.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023 .

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

Cc: Bookkeeper





Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

6/7/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	5464.66	Total Cash	1046.00
Youth Daycamp	0.00	Total Checks	19387.66
Youth Contract Class	6281.00	Total	20433.66
Adult Basketball	70.00		
Pool Drop-In	20.00		
Adult Group Ex	220.00		
Adult Enrichment	0.00		
Community Night sponsor	0.00		
Aquatics Pool Pass	7327.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	55.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	36.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	960.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other DeSilva	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
.			
Credit Transfer	0.00	0	
	20433.66		



\*\*\* PAYROLL CLEARING\*\*\*

On the 13th day of June 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2968	Alber, Mary C	Paystub	132.59
DD2969	Allan, Trevor R	Paystub	353.92
DD2970	Amir, Mika	Paystub	78.19
DD2971	Bader, Theo L	Paystub	78.19
DD2972	Bennerotte, Madisyn M	Paystub	312.76
DD2973	Block, Kathleen M	Paystub	78.19
DD2974	Butler, Owen N	Paystub	325.11
DD2975	Diaz, Celeste C	Paystub	490.86
DD2976	Dohoney, Trinity J	Paystub	1,862.82
DD2977	Ernst, Brittney L	Paystub	2,477.18
DD2978	Feliciano, Justin A	Paystub	2,327.23
DD2979	Gazzola, Jesse M	Paystub	450.29
DD2980	Griswold, Loren M	Paystub	3,375.48
DD2981	Harlow, Georgia M	Paystub	156.50
DD2982	Jackson-Torres, Selena N	Paystub	781.51
DD2983	Johnson, Kendall S	Paystub	78.19
DD2984	Johnson, Tristan E	Paystub	112.72
DD2985	Johnston, Andie G	Paystub	78.19
DD2986	Kempler, Julian	Paystub	504.17
DD2987	Khan, Danielle D	Paystub	77.73
DD2988	Lacey, Hannah W	Paystub	77.73
DD2989	Leon, Christen J	Paystub	637.62
DD2990	Lynch, Nora	Paystub	78.19
DD2991	Mayzel, Mia D	Paystub	78.19
DD2992	McCall, Justin M	Paystub	1,841.76
DD2993	Octavio, Eleanor A	Paystub	282.34
DD2994	Octavio, Samantha	Paystub	127.58
DD2995	Parsons, Dominique D	Paystub	78.19
DD2996	Paul, Christian	Paystub	212.06
DD2997	Philippart, Chloe A	Paystub	128.26
DD2998	Plante, Anna K	Paystub	77.73
DD2999	Royal, Anna I	Paystub	173.11
DD3000	Ruliffson, Sofia	Paystub	285.31
DD3001	Sacchetto, Marco J	Paystub	2,327.23
DD3002	Saltzman, Andrew J	Paystub	588.87
DD3003	Shapiro, Nancy R	Paystub	3,777.10
DD3004	Siddiqi, Sofia I	Paystub	255.14
DD3005	Skomer, Auden R	Paystub	163.25
DD3006	Stewart, Raiya M	Paystub	452.68
DD3007	Wehr, Nicole J	Paystub	378.62
DD3008	Wright, Owen B	Paystub	148.04
9234	Bader, Charlotte L	payroll Checks	77.73
9235	Frost, Lila N	payroll Checks	77.73
9236	Goldman, Zoe I	payroll Checks	77.73
9237	Hakman, Josh O	payroll Checks	77.73
9238	Judson, Colin L	payroll Checks	163.23
9239	Noel, Elizabeth C	payroll Checks	77.73



LIST OF PAYROLL CHECKS ISSUED - Page 2 of 2  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

Payroll Date 6-2-23

9240	Pielert, Michael M		payroll Checks		77.73
9241	Pineda, Georgia M		payroll Checks		49.38
9242	Poncet, Dylan J		payroll Checks		77.73
9243	Porzio, Francesca C		payroll Checks		77.73
9244	Poulin, Lauren C		payroll Checks		111.10
9245	Segura Nava, Hilary		payroll Checks		77.73
9246	Slater, Jordan K		payroll Checks		82.30
9247	Tribuzio, Nicholas C		payroll Checks		96.02
	<b>CAL PERS</b>		payroll Checks		<b>3716.03</b>
	Quickbooks		Quickbooks Payroll fees		263.25
		3309.79	Payroll Taxes FWT		8953.69
		4574.14	Payroll Taxes FICA		
		1069.76	Payroll Taxes MCARE		
	State taxes	1262.74	Payroll taxes SWT		1751.01
		156.28	Payroll Taxes SUI		
		331.99	Payroll Taxes SDI		
					42186.40

\_\_\_\_\_  
 General Manager

# STRAWBERRY RECREATION DISTRICT

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118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 31, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

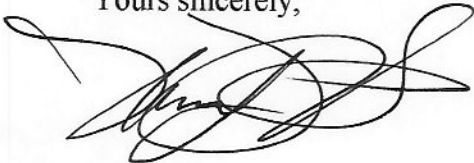
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Twenty-Six Thousand Eight Hundred Seventy-Six and 16/100 (26876.16) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

Cc: Bookkeeper

## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 31, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

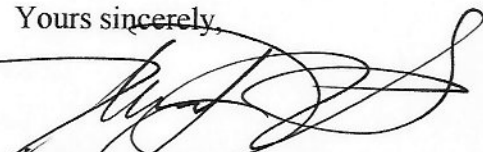
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Four Thousand Six Hundred Fifty-eight and 80/100 (4658.80) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



Nancy Shapiro  
General Manager

NS/kr

Cc: Bookkeeper

## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 31, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

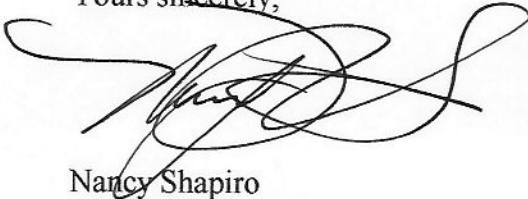
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Eight Thousand Five hundred Seventy and 00/100 (8570.00) FROM the Strawberry Recreation District Operating Fund Account #80938551 TO the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023 .

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

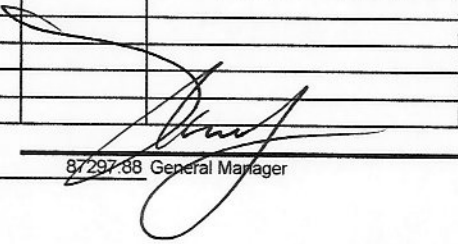
Cc: Bookkeeper



On the 13th day of June 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312682	Adams Pool Solutions		Measure A Expense		3,845.00
809312683	Anchor QEA		Zone IV Outflow-Maint. Spec Tax		4,658.80
809312684	Comcast		Admin IT		487.84
809312685	Goodman's Building Supply	42.51	Facilities Repairs(emp)		280.21
		176.23	Facilities Field Repairs(emp)		
		30.04	Facilities Field Repairs(emp)		
		31.43	Tools		
809312686	O'Neill Built Construction		Measure A Expense		23,031.16
809312687	PG&E	6,635.74	Pool Utilities		7,994.87
		1,359.13	Facilities Utilities		
809312688	Vanguard Cleaning Systems of the Northbay		Facilities Janitorial/Maintenanc		5,000.00
809312689	Strawberry Recreation District		Payroll Clearing Account		42,000.00
Total					87,297.88

Total 87,297.88 General Manager





Strawberry Recreation District  
 Internal Revenue Summary Sheet  
 Week Ending:

118 East Strawberry Drive  
 Mill Valley, California 93931

5/31/2023

Youth Playclub	0.00	Total Cash	157.00
Youth Daycamp	0.00	Total Checks	30678.75
Youth Contract Class	0.00	<u>Total</u>	<u>30835.75</u>
Adult Basketball	30.00		
Pool Drop-In	0.00		
Adult Group Ex	0.00		
Adult Enrichment	90.00		
Community Night sponsor	0.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	37.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	7608.75		
Tennis Membership	0.00		
Faciliites Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	14500.00		
Facilities Property Rental	0.00		
Other DeSilva	8570.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	30835.75		



## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 24, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

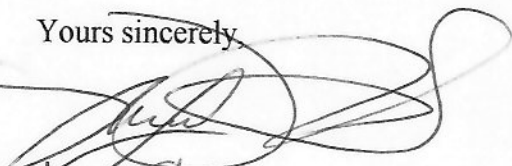
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of One Thousand Sixty-five and 00/100 (1065.00) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



Nancy Shapiro  
General Manager

NS/kr

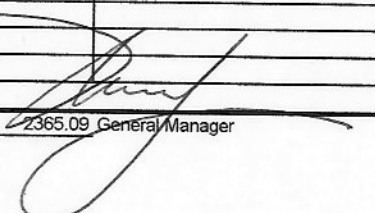
Cc: Bookkeeper

TO:  
 RICHARD ARROW, AUDITORCONTROLLER  
 County of Marin  
 Civic Center  
 San Rafael, CA 94903

On the 13th day of June 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809312677	Delta Dental of California	49.54	Admin Dental		420.09
		99.08	Facilities Full Time Dental		
		172.39	Pool Full Time Dental		
		99.08	Youth Dental		
809312678	Marin County Arborists, Inc.		Facilites Parks contract serv		1,375.00
809312679	Marin County Sheriff's Office		Admin Fingerprinting		20.00
809312680	RecDesk LLC		Admin Contract Services/Consult		400.00
809312681	Abigail Thompson		Pool Swim Lessons		150.00
Total					2,365.09

Total 2,365.09 General Manager



Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

5/24/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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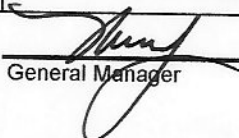
Youth Playclub	360.15	Total Cash	5109.00
Youth Daycamp	359.70	Total Checks	2284.85
Youth Contract Class	0.00	<u>Total</u>	7393.85
Adult Basketball	30.00		
Pool Drop-In	0.00		
Adult Group Ex	0.00		
Adult Enrichment	90.00		
Comminity Night sponsor	500.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	85.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	84.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	4820.00		
Tennis Membership	0.00		
Faciliites Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Zone IV	1065.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	7393.85		



\*\*\* PAYROLL CLEARING\*\*\*

On the 13th day of June 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD2935	Diaz, Celeste C	Paystub	509.58
DD2936	Alber, Mary C	Paystub	165.75
DD2937	Allan, Trevor R	Paystub	234.57
DD2938	Bennerotte, Madisyn M	Paystub	34.75
DD2939	Benyon, Skye L	Paystub	236.63
DD2940	Bohner, Pamela G	Paystub	91.45
DD2941	Butler, Owen N	Paystub	469.13
DD2942	Diaz, Celeste C	Paystub	412.67
DD2943	Dohoney, Trinity J	Paystub	1,919.32
DD2944	Ernst, Brittny L	Paystub	2,477.17
DD2945	Feliciano, Justin A	Paystub	2,327.21
DD2946	Gazzola, Jesse M	Paystub	372.26
DD2947	Griswold, Loren M	Paystub	3,375.49
DD2948	Harlow, Georgia M	Paystub	88.83
DD2949	Jackson-Torres, Selena N	Paystub	700.12
DD2950	Johnson, Tristan E	Paystub	163.23
DD2951	Kempler, Julian	Paystub	432.11
DD2952	Leon, Chrishten J	Paystub	622.58
DD2953	McCall, Justin M	Paystub	1,827.39
DD2954	Octavio, Eleanor A	Paystub	221.54
DD2955	Octavio, Samantha	Paystub	255.13
DD2956	Paul, Christian	Paystub	212.06
DD2957	Royal, Anna I	Paystub	151.59
DD2958	Ruliffson, Sofia	Paystub	231.84
DD2959	Sacchetto, Marco J	Paystub	2,327.21
DD2960	Saltzman, Andrew J	Paystub	577.47
DD2961	Shapiro, Nancy R	Paystub	3,777.09
DD2962	Siddiqi, Sofia I	Paystub	205.77
DD2963	Skomer, Auden R	Paystub	116.59
DD2964	Stewart, Raiya M	Paystub	310.93
DD2965	Teese, Peter	Paystub	91.45
DD2966	Wank, Lainey S	Paystub	74.08
DD2967	Wright, Owen B	Paystub	71.90
9232	Judson, Colin L	payroll Checks	167.12
9233	Poulin, Lauren C	payroll Checks	111.12
	CAL PERS	payroll Checks	3716.03
	Quickbooks	Quickbooks Payroll fees	110.25
		3156.00 Payroll Taxes FWT	8416.82
		4263.68 Payroll Taxes FICA	
		997.14 Payroll Taxes MCARE	
	State taxes	1266.25 Payroll taxes SWT	1705.31
		129.59 Payroll Taxres SUI	
		309.47 Payroll Taxes SDI	
			39311.54

  
 General Manager

# STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 17, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

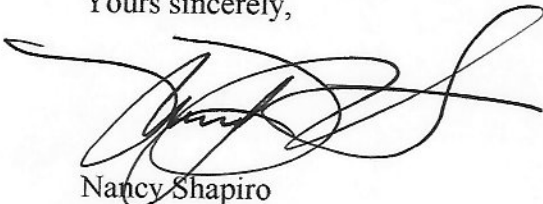
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Four Thousand Four hundred Twenty-two and 14/100 (4422.14) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

Cc: Bookkeeper

38

# STRAWBERRY RECREATION DISTRICT

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118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 17, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

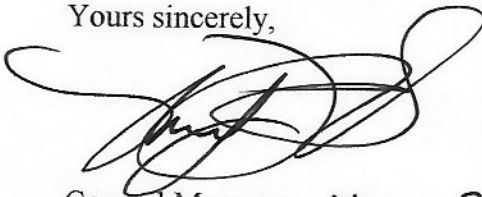
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Thirteen Thousand Eight Hundred Fifty-five and 42/100 (13855.42) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



General Manager - Nancy R. Shapiro

NS/kr

Cc: Bookkeeper

# STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635

Website: [strawberry.marin.org](http://strawberry.marin.org)

May 17, 2023

Katharine Rittenburg  
Bookkeeper  
Strawberry Recreation District  
118 E. Strawberry Dr.  
Mill Valley, CA 94941

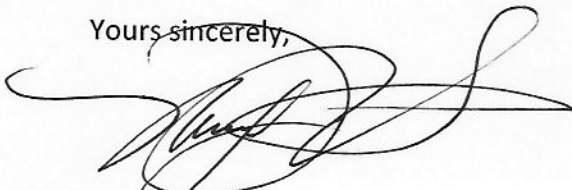
Attn: Katharine Rittenburg  
Bookkeeper

Katharine:

This letter authorizes the Strawberry Recreation District Bookkeeper to transfer the amount of Three Thousand Dollars from the Strawberry Recreation District Admin Scholarship Expense Account to the balance sheet SRD Scholarship liability account.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



Nancy Shapiro  
General Manager  
Strawberry Recreation District

NS/kr



Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

5/17/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	0.00	Total Cash	276.00
Youth Daycamp	0.00	Total Checks	3010.00
Youth Contract Class	0.00	<u>Total</u>	3286.00
Adult Basketball	50.00		
Pool Drop-In	0.00		
Adult Group Ex	0.00		
Adult Enrichment	160.00		
Pool Parties	0.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	76.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other SRD Scholarship	3000.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	3286.00		



On the 13th day of June 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose	Amount
809312650	Alek Cordeiro	Youth Contract Services/Contrac	2,606.80
809312651	Black Market Surf	Pool Supplies	78.03
809312652	CAL PERS-medical	1,827.48 Pool Full Time Medical	5,500.53
		1,827.48 Facilities Full Time Medical	
		1,827.48 Youth Medical	
		18.09 Admin Medical	
809312653	Comcast Telephone	Admin Telephone	384.04
809312654	Darlene Elko	Youth Contract Services/Contrac	2,744.00
809312655	Donna Hamilton	Adult Contract Services	65.00
809312656	Elly Hakami	Youth Contract Services/Contrac	2,432.00
809312657	Enbridgement, Inc.	Youth Contract Services/Contrac	11,410.00
809312658	Fast Signs	Youth Adv/Promo	2,263.14
809312659	HRT Academia De Tennis LLC	Tennis Contract Services	5,684.80
809312660	Karen Bohlin	Adult Contract Services	198.00
809312661	Katia McHaney	Youth Contract Services/Contrac	3,360.00
809312662	Keith A Pollack	Youth Contract Services/Contrac	2,432.00
809312663	Language and Cultural Center, Inc.	882.00 Youth Contract Services/Contrac	4,662.00
		3,780.00 Youth Contract Services/Contrac	
809312664	Lincoln Aquatics	1,476.58 Pool Chemicals	1,766.91
		290.33 Pool Chemicals	
809312665	Marin Copier Co.	Admin Print/copy	362.64
809312666	Martin Bros. Supply, Inc.	Measure A Expense	4,422.14
809312667	Megan Scott	Adult Contract Services	455.00
809312668	Mill Valley Refuse Service, Inc.	253.62 Facilities Repairs(emp)	517.24
		263.62 Facilities Parks Repairs(emp)	
809312669	Nancy Mimms	Adult Contract Services	520.00
809312670	Play-Well TEKnologies	Youth Contract Services/Contrac	3,315.20
809312671	Reach Media Network	Admin Brochure/Marketing	350.00
809312672	Rebecca Callaway	Pool Contract Services	270.00
809312673	TGA Junior Golf	Youth Contract Services/Contrac	1,254.40
809312674	WRA Environmental Consultants	Zone IV Outflow-Maint. Spec Tax	13,855.42
809312675	Dana McRay	Youth Daycamp	374.00
809312676	Strawberry Recreation District	Payroll Clearing Account	40,000.00
Total			111,283.29

Total

11283.29 General Manager

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## STRAWBERRY RECREATION DISTRICT

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118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 10, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

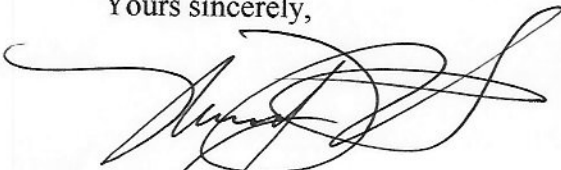
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Eight Thousand Two hundred Eighty-Seven and 51/100 (8287.51) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

Cc: Bookkeeper

## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 10, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

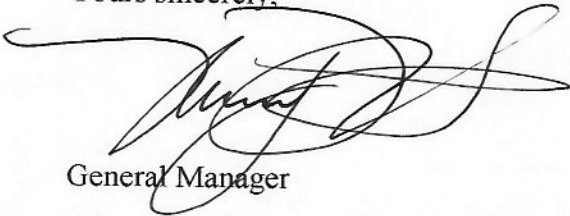
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six Thousand Four Hundred Forty-one and 25/100 (6441.25) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023.

Yours sincerely,



General Manager

NS/kr

Cc: Bookkeeper

## STRAWBERRY RECREATION DISTRICT

---

118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

May 10, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

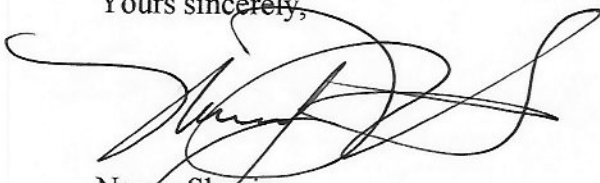
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Fourteen and 00/100 (614.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 13, 2023 .

Yours sincerely,



Nancy Shapiro  
District Manager

NS/kr

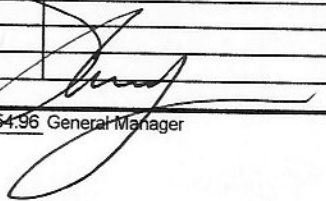
Cc: Bookkeeper

On the 13th day of June 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose	Amount
809312636	Bank of Marin 5590	23.76 Youth Rec Supplies/Playclub	9,863.72
		772.38 Admin Office Supplies	
		16.23 Admin IT	
		2,116.19 Pool Supplies	
		655.82 Youth Rec Supplies/Daycamp	
		776.98 Facilities Supplies(usable)	
		151.52 Tennis Supplies	
		15.99 Admin IT	
		1,415.12 Admin IT	
		859.65 Youth Rec Supplies/Daycamp	
		411.85 Facilities Repairs(emp)	
		35.00 Youth Rec Supplies/Playclub	
		56.71 Youth Rec Supplies/Daycamp	
		1,868.63 Pool Professionla Development	
		30.40 Admin Office Supplies	
		136.45 Facilities Supplies(usable)	
		336.00 Pool Licenses/Fees	
		8.93 Admin Office Supplies	
		176.11 Facilities Supplies(usable)	
809312637	Cintas Corporation	187.79 Supplies(usable)	375.58
		187.79 Pool Maint Supplies	
809312638	Comcast Elevator	Admin Telephone	102.05
809312639	Department of Justice	Admin Fingerprinting	384.00
809312640	eTrac, Inc.	Zone IV Outflow-Maint. Spec Tax	6,250.00
809312641	Fast Signs	215.57 Admin Brochure/Marketing	431.14
		215.57 Admin Brochure/Marketing	
809312642	Goodman's Building Supply	75.45 Facilities Repairs(emp)	276.96
		168.79 Facilities Field Repairs(emp)	
		32.72 Facilities Parks Repairs(emp)	
809312643	Kathryn Johnston	Youth Contract Serv/Jr. Berries	1,537.20
809312644	Kone San Francisco U381	Facilities Contract Service	245.00
809312645	Landesign Construction and Maint. Inc	2,190.00 Facilities Field Contract serv	2,804.00
		614.00 Zone V Contract Service	
809312646	Lavish Automation	Measure A Expense	8,287.51
809312647	Marin County Tax Collector	191.25 Zone IV Outflow-Maint. Spec Tax	1,020.00
		828.75 Admin Legal Fees	
809312648	Planeteria Media LLC	Admin Web Site	600.00
809312649	Richardson Bay Sanitary District	Facilities Utilities	23,377.80
Total			55,554.96

Total

55554.96 General Manager



Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

5/10/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	298.95	Total Cash	405.00
Youth Daycamp	0.00	Total Checks	528.95
Youth Contract Class	0.00	<u>Total</u>	933.95
Adult Basketball	0.00		
Pool Drop-In	0.00		
Adult Group Ex	220.00		
Adult Enrichment	90.00		
Pool Parties	0.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	0.00		
Pool cancellation	0.00		
Tennis Lessons	325.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Marketing	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	933.95		

