

SRD Board Meeting Notice and Agenda Tuesday, September 12, 2023
Closed Session 5:00 p.m. - Open Session 6:00 p.m.

Location: Strawberry Recreation District – 1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **CONFERENCE WITH DESIGNATED REPRESENTATIVE** (Kate Stanford) regarding negotiations with Loren Griswold, Brittney Ernst, Marco Sacchetto, Nancy Shapiro, Trinity Dohoney, Justin McCall pursuant to California Government Code § 54957.6
3. **RECONVENE IN OPEN SESSION:** Announcement from Closed Session
4. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: two mins per person).
5. **General Manager's Report**
Financial and Capital Reserve/Expenditure Report
6. **Discussion/Action:** GM to request funds transfer from General Fund to Reserves Account - \$1M - \$2M range.
Recommended Action: Approve amount & give direction to staff
7. **Discussion/Action:** GM & Pool Ad Hoc to present and discuss family rec open swim for pool members.
Recommended Action: Give direction to staff
8. **Discussion/Action:** HR Ad Hoc requests entering a First Addendum to the General Manager Employment Agreement.
Recommended Action: Approve.
9. **Discussion/Action:** Ad hoc HR subcommittee to present recommended employee pay increases.
Recommended Action: Approve
10. **Discussion/Action:** GM to present bid and request approval to replace elevator floor.
Recommended Action: Approve
11. Approval of the Minutes of August 8, 2023 Meeting.
12. **General Manager's Report**
 - a. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
13. New Business Items
14. **Open Time for Public Expression** - Non-Agenda Items (limit: two mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

Adjournment.

Next Regular Session Board Meeting is October 10, 2023, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.



SRD GM Financial & Operations Summary September 12, 2023

SRD Revenue Structure

- ▶ SRD is an Independent State Special District
- ▶ SRD has the following sources of revenue/funding
- ▶ Total 2023 Revenue w/o Zone IV: \$3,243,170
 - ▶ Revenue from operations: \$2,038,259 - **62.8%**
 - ▶ Measure A, Excess ERAF, Interest, Licenses & Grants: \$718,490* - **22.2%**
 - ▶ Marin County Property Tax Allocation from Strawberry TRAs: \$486,422 - **15%**
 - **Strawberry residents pay 1.1% basic property tax to Marin County.**
 - Residents do not pay a special assessment or extra for SRD.
 - Without SRD, tax rates would remain the same.
 - Strawberry resident's property value benefits from having SRD nearby, even more so with a well-maintained facility.
 - SRD's main building and facilities were built in the early 1970s - and currently have decades of deferred maintenance/upkeep.

*Includes one-time \$250,000 Prop 68 Grant





SRD TRAs (Tax Rate Areas)



- ▶ There are 12 TRAs within the Strawberry Recreation District Residential Area.
- ▶ Each area has different services that split up the 1.1% basic tax paid to Marin County.
- ▶ For Example:

TRA: 75-062

FUND NAME	FUND	INCR FACTOR
COUNTY GENERAL	101002	0.26458825
COUNTY LIBRARY	101158	0.03285435
MARIN CO HWY LT	102490	0.01242561
MARIN CO OPEN SPACE	105010	0.01038603
MS MOSQUITO #1	105110	0.00310170
BAY AREA AIR QLTY MGT	105125	0.00198785
MARIN CO TRANSIT DIST	105130	0.00606701
SOUTHERN MARIN FIRE PR	105230	0.16059940
RICHARDSON BAY SANITAR	105460	0.05343201
STRAWBERRY RECREATION	105620	0.03659646
MILL VALLEY SCHOOL	107291	0.18875926
TAMALPAIS UNION HIGH S	107761	0.13330726
MARIN COMMUNITY COLLEG	107851	0.07139319
COUNTY OFFICE OF EDUCATION	107911	0.02450162
		<u>1.00000000</u>



SRD Example Activity Rates Changes

- ▶ SRD Pool Passes - Last rate increase January 2021
- ▶ SRD Summer Camp Rate Increase
 - ▶ 2021 - 8%
 - ▶ 2022 - 5%
 - ▶ 2023 - 0
- ▶ SRD Group Swim Lessons - Last rate increase January 2020
 - ▶ Orange level - 2022 Increase 20% - reduce to 3 participants from 4 students)
- ▶ Building Rental - various 5% - 10% rate increases in 2022
- ▶ Individual Field Rentals - No increase since 2021



SRD Operating Cost Increases

	2020	2023 % Increase
PG&E	\$ 72,979	41%
Capri (Insurance)	\$ 67,775	61%
Lincoln Aquatics	\$ 17,917	99%
Landscaping	\$ 39,478	66%
*Marin Water	\$ 23,820	-15%
Average Increases	\$ 223,989	50%
*Marin Water 2-Year Rate Increases:		
Percent Change Beginning 7.1.2023		
7/1/2023 Increase	7/1/2024 Increase	
Tier 1 - 82% Increase	Tier 1 - 118% Increase	
Tier 2 - 24% Increase	Tier 2 - 48% Increase	



Balance Sheet Current Assets - Cash

Balance Sheet Cash	6/31/2019	6/31/2023	9/8/2023
General Fund	\$ 1,442,692	\$ 3,176,096	\$ 2,392,978
Replacement Resv	\$ 580,708	\$ 588,082	\$ 592,048
Measure A	\$ 92,988	\$ 135,788	\$ 182,600
Payroll Clearing	\$ 56,603	\$ 82,934	\$ 85,320
Credit Card Acct.	\$ 237,333	\$ 58,868	\$ 218,607
Zone IV Loan			\$ 350,000
Total	\$ 2,410,324	\$ 4,041,768	\$ 3,821,553



Aquatics Repairs/Maintenance & Capital Improvements \$3,791,050

4

Aquatics	Jan-63	High	Pool	N/A	\$
New aquatics building					3,500,000.00
Aquatics	Nov-08	Medium	Fair / Poor	2	78,000.00
Aquatics	Mar-12	Low	Poor	1	16,500.00
Pool Equipment	N/A	Medium	Upgrade	N/A	148,000.00
Pool Equipment	Jan-13	Medium	Poor	0	18,150.00
Pool Equipment	Jan-13	Medium	Poor	0	12,250.00
Pool Equipment	Jan-13	Medium	*Upgrade	0	18,150.00



Athletic Fields/Facility Aquatics Repairs/Maintenance & Capital Improvements

\$1,848,956

Athletic Field	Majors field black chain link fencing install	Mar-78	High	Fair/Poor	3	\$ 148,138.00
Athletic Field	Minors field black chain link fencing install	Mar-71	Medium	Poor	2	\$ 118,500.00
Athletic Field	Install new bleachers on visitors side north	N/A	High	New Install	N/A	\$ 36,900.00
Athletic Field	Replace PT bleacher boards with composite	N/A	High	Upgrade	5	\$ 29,908.00
Athletic Field	Regrade athletic field to correct slope + turf	Aug-63	Medium	Poor	0	\$ 1,200,030.00
Facility	1st floor courtyard concrete replacement	Jan-71	Low	Poor	5	\$ 290,000.00
Facility	Staircase Refurbishment on southwest slope	Oct-81	Medium	Fair	5	\$ 14,200.00
Facility	Sand and paint all facility entrance railings	May-78	Medium	Fair/Poor	3	\$ 8,700.00
Facility	Lighting for 2nd to 3rd floor ramp north	N/A	Low	N/A	0	\$ 2,580.00



Main Building Aquatics Repairs/Maintenance & Capital Improvements

\$1,138,150

Main Building	Repair main building	Jul-94	Medium	Fair/Poor	5	\$	110,500
Main Building	Renovate 1st floor bathrooms	Jan-71	Medium	Poor	1	\$	85,000
Main Building	Refurbish staff kitchen floor & Cabinet	Mar-76	Medium	Poor	1	\$	6,250
Main Building	Replace (4) main entrance/exit doors	Jan-71	High	Poor	2	\$	27,000
Main Building	Replace (6) gym deck entrance/exit doors	Jan-71	Medium	Poor	1	\$	33,400
Main Building	Replace broken boiler room blower	Mar-81	Critical	Poor	0	\$	5,800
Main Building	3rd floor deck replacement	Jan-74	Critical	Fair/Poor	2	\$	46,000
Main Building	Replace wood staircase from 2nd to 3rd floor	Jan-72	High	Poor	2	\$	48,900
Main Building	Repair / replace damaged duct insulation	Jan-71	Medium	Fair/Poor	3	\$	31,400
Main Building	Refinish gym wood interior walls	Jan-71	Low	Poor	0	\$	44,800
Main Building	Gym lighting -upgrade/replace existing	Apr-76	Low	Poor	3	\$	285,600
Main Building	Replace sheetrock in the north boiler room	Jan-71	High	N/A	N/A	\$	38,700
Main Building	Repaint 3rd floor room	Feb-19	Low	Poor	1	\$	3,400
Main Building	1st Floor Room Heater & North Blower	Sep-23	Critical	Broken	2	\$	12,000
Main Building	Roof & Solar	N/A	Medium	Fair	5	\$	350,000
Maintenance Bldg	Complete wall repairs and install new storage	Oct-79	Medium	Poor	2	\$	9,400



Tennis/Sport Courts Aquatics Repairs/Maintenance & Capital Improvements \$742,270

Tennis Ct	Resurface 1 & 2	Jul-12	Medium	Fair/Poor	2	\$ 120,000
Sport Court	Build new Sport Court	Oct-23	High	N/A		\$ 622,270



Parks Repairs/Maintenance & Capital Improvements \$642,950

Brickyard Park	Picnic table, Bench 8' wood, (2) 6' benches	Jul-94	Medium	Fair	1	\$	3,800.00					
Brickyard Park	Playground surface	Jul-92	High	Poor	1	\$	2,650.00					
Harbor Cove Park	Dock repairs - walkway/gangway	May-90	Critical	Poor	0	\$	54,500.00					
Harbor Cove Park	Retaining wall / shoreline repairs	Jun-78	High	Poor	0	\$	32,000.00					
Reggie Park	Relocate Reggie Park to 2nd floor courtyard	N/A	Medium	Fair/Poor	0	\$	550,000.00					

**Capital Needed
Next 5 to 7 Years**

\$8,163,376

Additional Funds Needed for Capital Expenditures 5 - 7 years

Existing Cash	\$ 3,821,553
Reserves	\$ 1,500,000
Available Funds	\$ 2,321,553
Repair/Maint/Cap Improvements	\$ 8,163,376
Additional Funds Needed	\$ 5,841,823



Cash Accumulation at Current Growth Rate

- ▶ In past 4 years, SRD as made approximately \$400,000 per year gross profit from operations.
- ▶ At current growth rate, will take approximately 14 years to build enough capital to repair/maintain/improve facilities.

**FIRST ADDENDUM TO THE EMPLOYMENT AGREEMENT
BY AND BETWEEN THE STRAWBERRY RECREATION DISTRICT
AND NANCY SHAPIRO**

THIS ADDENDUM is made and entered into on the 8 day of August, 2023, by and between the STRAWBERRY RECREATION DISTRICT and NANCY SHAPIRO.

Recitals

WHEREAS, the STRAWBERRY RECREATION DISTRICT BOARD OF DIRECTORS (“STRAWBERRY” OR “BOARD”) and NANCY SHAPIRO (collectively, “the Parties”) entered an Employment Agreement (“Agreement”) on June 13, 2022 to employ NANCY SHAPIRO as the General Manager for STRAWBERRY, pursuant to California Public Resources Code section 5786.1; and

WHEREAS, the Agreement has a two-year term; and

WHEREAS, based on NANCY SHAPIRO’S performance over the past year, the Parties now desire to amend the Agreement;

NOW, THEREFORE, the Parties agree to enter a First Addendum to the Agreement to modify NANCY SHAPIRO’S compensation as set forth below.

Agreement

1. Except as otherwise provided herein, all terms and conditions of the Agreement shall remain in full force and effect.
2. The Employment Agreement is hereby amended as follows:

Section III of the Agreement is amended to read as follows:

NANCY SHAPIRO shall receive an annual salary of \$160,000, effective July 1, 2022.

Effective July 1, 2023, NANCY SHAPIRO shall receive a cost of living adjustment (“COLA”) of 3% and a merit-based increase of between 1% and 5%, at the discretion of STRAWBERRY.

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IN WITNESS WHEREOF, the parties hereto have executed this First Addendum on the day first written above.

STRAWBERRY:

By _____
Pam Bohner, Board Chair
Strawberry Recreation District

GENERAL MANAGER:

By _____
Nancy Shapiro

APPROVED AS TO FORM FOR STRAWBERRY:

Kate K. Stanford
Deputy County Counsel
Attorney(s) for STRAWBERRY

KONE – SERVICE & REPAIR ORDER

September 8, 2023

Dedicated to People Flow 

TO:
Loren Griswold
Facility and Property Director
Strawberry Recreation District

FROM:
San Francisco Office
567 7th Street
San Francisco, CA 94103
T : (415) 554-0580
F: (415) 553-8528
24/7 Hotline: (877) 276-8691

PROJECT LOCATION:
118 Strawberry E Mill Valley
Passenger Elevator

ACCOUNT MANAGER:
San Francisco Office
Ms. Tina Costa
C: (510) 316-5249
E : tina.costa@kone.com

I. SCOPE OF WORK

KONE Elevator will furnish labor and material to perform the following work, which includes removal of the entire elevator cab and car door operating equipment.

Detailed scope noted below:

1. Remove/hang car canopy.
2. Remove car door operator, door operator linkage, and car doors.
3. Remove rear and both side walls from platform.
4. Remove single car return.
5. Remove other car return and car operating panel.
6. Disconnect car traveling cable.
7. Remove elevator subflooring to alleviate mold condition.
8. Install new subflooring and flooring (similar to what is there) and reverse all noted previous items above.
9. Adjust car for proper operation and return to service.

Please note should unforeseen conditions arise, KONE will notify your team prior to our generating a separate proposal for your approval,

End Scope of Work

II. PRICE

\$40,609.76 (Forty Thousand Six Hundred Nine Dollars and Seventy Six Cents).
The above pricing is using US Communities/Omnia Rates

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from date of this proposal.

During the course of our work, should deficiencies, code violations, or other issues be discovered, we will promptly notify Purchaser and provide a separate quotation to correct these issues.

Down Payment

The above quoted price is based on a 50% Down Payment, due before commencement of proposed labor and material. Work shall not commence until applicable Down Payment is received.

End Price

CUSTOMER – Approved By Authorized Representative

Respectfully submitted by,
KONE Inc.

tina costa

(Signature)

Tina Costa, Sales Executive

(Print Name)

(Approved By) Authorized Representative

(Print Title)

Title

Date: ____ / ____ / ____

Date: ____ / ____ / ____

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Final payment shall become due and payable upon completion of the work described in this Agreement. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

KONE shall not be liable for damage or delay caused directly or indirectly by accidents, embargoes, strikes, lockouts, work interruption or other labor dispute, fire, theft, floods, or any cause beyond KONE's control. Regardless of the type of delay, KONE shall not be liable for any indirect, consequential, or special damages including but not limited to fines, penalties, loss of profits, goodwill, business or loss of use of equipment or property.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment.

Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract.

Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind; either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

End Terms and Conditions

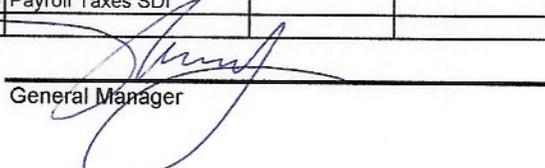
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 9-8-23

*** PAYROLL CLEARING***

On the 12th day of September 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3301	Alber, Mary C	Paystub	75.45
DD3302	Allan, Trevor R	Paystub	837.21
DD3303	Bohner, Pamela G	Paystub	91.45
DD3304	Brooks, Abigail K	Paystub	210.34
DD3305	Butler, Owen N	Paystub	90.54
DD3306	Diaz, Celeste C	Paystub	724.80
DD3307	Dohoney, Trinity J	Paystub	1,909.19
DD3308	Dummig, Jose F	Paystub	507.55
DD3309	Ernst, Brittney L	Paystub	2,452.79
DD3310	Fitzgerald, Sean W	Paystub	4,787.75
DD3311	Griswold, Loren M	Paystub	3,338.55
DD3312	Hakman, Josh O	Paystub	392.55
DD3313	Harlow, Georgia M	Paystub	421.35
DD3314	Jackson-Torres, Selena N	Paystub	452.22
DD3315	Johnson, Alexander L	Paystub	91.45
DD3316	Johnson, Tristan E	Paystub	308.66
DD3317	Lacey, Hannah W	Paystub	225.41
DD3318	May, Grainne C	Paystub	597.27
DD3319	McCall, Justin M	Paystub	1,963.45
DD3320	Miller-Hall, ChaBrea T	Paystub	367.63
DD3321	Nichols, Cale B	Paystub	182.90
DD3322	Octavio, Amelia L	Paystub	163.25
DD3323	Octavio, Eleanor A	Paystub	482.17
DD3324	Octavio, Samantha	Paystub	82.31
DD3325	Parsons, Dominique D	Paystub	102.89
DD3326	Sacchetto, Marco J	Paystub	2,304.85
DD3327	Saltzman, Andrew J	Paystub	374.95
DD3328	Shapiro, Nancy R	Paystub	3,736.85
DD3329	Skomer, Auden R	Paystub	73.83
DD3330	Skomer, Avery A	Paystub	242.80
DD3331	Stewart, Raiya M	Paystub	492.83
DD3332	Wank, Lainey S	Paystub	591.95
DD3333	Wilson, Ryan A	Paystub	460.45
9287	Judson, Colin L	Paystub	77.74
9288	Philippart, Chloe A	Paystub	62.18
	CAL PERS	payroll Checks	4110.62
	Quickbooks	Quickbooks Payroll fees	219.25
		4255.00 Payroll Taxes FWT	10480.76
		5045.72 Payroll Taxes FICA	
		1180.04 Payroll Taxes MCARE	
	State taxes	1719.70 Payroll taxes SWT	2214.16
		128.23 Payroll Taxes SUI	
		366.23 Payroll Taxes SDI	
			46302.35


 General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

September 6, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

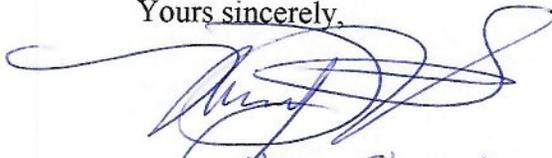
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Five Hundred Eighty-one Thousand Six hundred Forty-eight and 55/100 (581648.55) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
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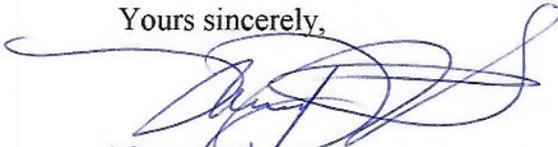
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Two Thousand Seven hundred Thirty-six and 92/100 (2736.92) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

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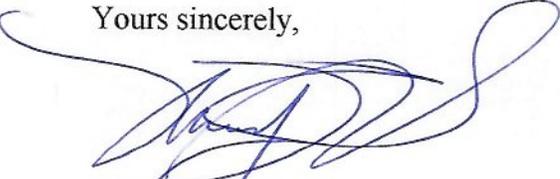
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Fifty and 00/100 (650.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023 .

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

118 East Strawberry Drive
 Mill Valley, California 93931
 9/6/2023

Youth Playclub	0.00	Total Cash	1935.00
Jr Berries	0.00	Total Checks	5725.67
Youth Contract Class	0.00	<u>Total</u>	7660.67
Adult Basketball	50.00		
Pool Drop-In	20.00		
Adult Group Ex	30.00		
Adult Enrichment	0.00		
Community Night	0.00		
Aquatics Pool Pass	63.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	130.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	92.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	1350.00		
Tennis Membership	200.00		
Faciliites Rental	2988.75		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Zone IV	2736.92		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	7660.67		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
8/30/2023

Youth Playclub	0.00	Total Cash	1841.00
Jr Berries	0.00	Total Checks	4620.00
Youth Contract Class	0.00	Total	6461.00
Adult Basketball	70.00		
Pool Drop-In	20.00		
Adult Group Ex	0.00		
Adult Enrichment	80.00		
Community Night	698.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	105.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	48.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	820.00		
Tennis Membership	0.00		
Facilities Rental	4620.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	6461.00		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 30, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

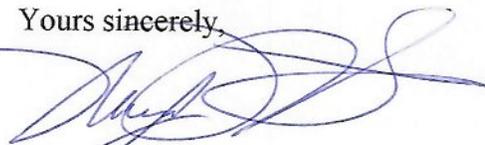
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of two Thousand Three hundred One and 50/100 (2301.50) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 30, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

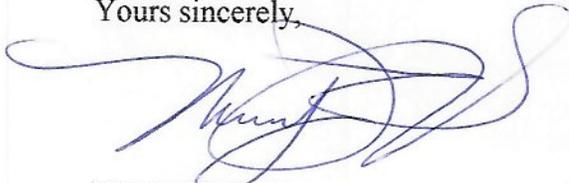
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Seven Thousand Five Hundred and 41/100 (7500.41) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 25, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

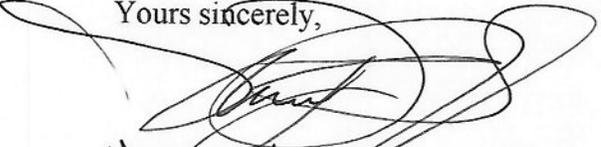
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six Thousand Eight hundred Sixty and 53/100 (6860.53) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 2
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 8-25-23

*** PAYROLL CLEARING***

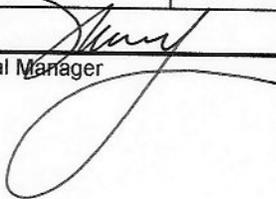
On the 12th day of September 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3245	Allan, Trevor R	Paystub	732.73
DD3246	Amir, Mika	Paystub	609.06
DD3247	Bader, Charlotte L	Paystub	607.17
DD3248	Bennerotte, Madisyn M	Paystub	108.59
DD3249	Bohner, Pamela G	Paystub	91.45
DD3250	Brooks, Abigail K	Paystub	366.37
DD3251	Butler, Owen N	Paystub	312.77
DD3252	Cripwell, Charlotte G	Paystub	234.08
DD3253	Diaz, Celeste C	Paystub	56.47
DD3254	Dohoney, Trinity J	Paystub	1,859.41
DD3255	Dummig, Jose F	Paystub	1,371.75
DD3256	Ernst, Brittney L	Paystub	2,452.78
DD3257	Fitzgerald, Sean W	Paystub	2,242.71
DD3258	Frost, Lila N	Paystub	458.62
DD3259	Gazzola, Jesse M	Paystub	222.89
DD3260	Goldman, Zoe I	Paystub	396.42
DD3261	Griswold, Loren M	Paystub	3,338.55
DD3262	Hakman, Josh O	Paystub	572.99
DD3263	Hakman, Tyler R	Paystub	516.80
DD3264	Harlow, Georgia M	Paystub	395.29
DD3265	Hermanos, Ansel L	Paystub	503.27
DD3266	Jackson-Torres, Selena N	Paystub	805.16
DD3267	Johnson, Alexander L	Paystub	91.45
DD3268	Johnson, Kendall S	Paystub	597.11
DD3269	Johnson, Tristan E	Paystub	193.40
DD3270	Kempler, Julian	Paystub	1,058.00
DD3271	Lacey, Hannah W	Paystub	369.24
DD3272	Leitch, Madeline A	Paystub	686.52
DD3273	May, Grainne C	Paystub	666.59
DD3274	Mayzel, Mia D	Paystub	1,118.50
DD3275	McCall, Justin M	Paystub	1,809.59
DD3276	Miller-Hall, ChaBrea T	Paystub	897.15
DD3277	Nichols, Cale B	Paystub	91.45
DD3278	Nichols, Samantha C	Paystub	480.11
DD3279	Octavio, Amelia L	Paystub	77.73
DD3280	Octavio, Eleanor A	Paystub	443.08
DD3281	Octavio, Samantha	Paystub	320.99
DD3282	Parsons, Dominique D	Paystub	1,085.33
DD3283	Paul, Christian	Paystub	272.06
DD3284	Pineda, Georgia M	Paystub	577.48
DD3285	Plante, Anna K	Paystub	476.12
DD3286	Quill, Caitlin O	Paystub	86.43
DD3287	Rosedale, Capri F	Paystub	795.82
DD3288	Royal, Anna I	Paystub	758.00
DD3289	Ruliffson, Sofia	Paystub	641.31
DD3290	Sacchetto, Marco J	Paystub	2,304.83
DD3291	Saltzman, Andrew J	Paystub	1,203.43
DD3292	Shapiro, Nancy R	Paystub	3,736.84
DD3293	Skomer, Auden R	Paystub	101.05
DD3294	Skomer, Avery A	Paystub	152.27
DD3295	Slater, Jordan K	Paystub	915.57
DD3296	Wank, Lainey S	Paystub	300.41
DD3297	Wehr, Nicole J	Paystub	283.96

LIST OF PAYROLL CHECKS ISSUED - Page 2 of 2
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 8-25-23

DD3298	Wilson, Ryan A		Paystub		579.76
DD3299	Wright, Owen B		Paystub		294.25
DD3300	Stewart, Raiya M		Paystub		137.17
9281	Judson, Colin L		payroll Checks		58.31
9282	Noel, Elizabeth C		payroll Checks		1,036.63
9283	Philippart, Chloe A		payroll Checks		334.25
9284	Porzio, Francesca C		payroll Checks		1,062.22
9285	Segura Nava, Hilary		payroll Checks		869.02
9286	Vaughan, Wyatt O		payroll Checks		46.66
	CAL PERS		payroll Checks		4014.56
	Quickbooks		Quickbooks Payroll fees		191.00
		4220.79	Payroll Taxes FWT		13068.61
		7170.78	Payroll Taxes FICA		
		1677.04	Payroll Taxes MCARE		
	State taxes	1486.57	Payroll taxes SWT		2451.90
		444.87	Payroll Taxres SUI		
		520.46	Payroll Taxes SDI		
					64991.49


 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
8/23/2023

Youth Playclub	1353.24	Total Cash	300.00
Jr Berries	189.00	Total Checks	8477.77
Youth Contract Class	0.00	Total	8777.77
Adult Basketball	0.00		
Pool Drop-In	0.00		
Adult Group Ex	0.00		
Adult Enrichment	185.00		
Pool Side Jam	0.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	130.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	60.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Zone IV cove	6860.53		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	8777.77		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

8/16/2023

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	325.00
Youth Daycamp	0.00	Total Checks	970.00
Youth Contract Class	0.00	<u>Total</u>	1295.00
Adult Basketball	80.00		
Pool Drop-In	0.00		
Adult Group Ex	345.00		
Adult Enrichment	90.00		
Pool Side Jam	60.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	35.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	60.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	325.00		
Faciliites Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	300.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	1295.00		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 16, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

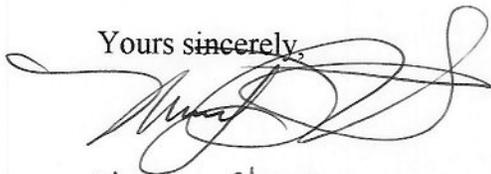
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Thirteen Thousand Eight hundred Fifty-Three and 08/100 (13853.08) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 2
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 8-11-23

*** PAYROLL CLEARING***

On the 12th day of September 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3190	Alber, Mary C	Paystub	616.27
DD3191	Allan, Trevor R	Paystub	767.89
DD3192	Amir, Mika	Paystub	1,111.12
DD3193	Bader, Charlotte L	Paystub	435.30
DD3194	Bader, Theo L	Paystub	370.38
DD3195	Bennerotte, Madisyn M	Paystub	234.57
DD3196	Brooks, Abigail K	Paystub	683.13
DD3197	Butler, Owen N	Paystub	160.49
DD3198	Cripwell, Charlotte G	Paystub	119.34
DD3199	Dohoney, Trinity J	Paystub	1,823.95
DD3200	Dummig, Jose F	Paystub	1,371.75
DD3201	Ernst, Brittney L	Paystub	2,452.79
DD3202	Fitzgerald, Sean W	Paystub	2,242.73
DD3203	Frost, Lila N	Paystub	510.04
DD3204	Gazzola, Jesse M	Paystub	612.69
DD3205	Goldman, Zoe I	Paystub	462.52
DD3206	Griswold, Loren M	Paystub	3,338.55
DD3207	Hakman, Josh O	Paystub	1,001.94
DD3208	Harlow, Georgia M	Paystub	234.57
DD3209	Hermanos, Ansel L	Paystub	572.99
DD3210	Jackson-Torres, Selena N	Paystub	1,407.12
DD3211	Johnson, Kendall S	Paystub	492.83
DD3212	Johnson, Tristan E	Paystub	115.23
DD3213	Johnston, Andie G	Paystub	492.83
DD3214	Kempler, Julian	Paystub	600.12
DD3215	Lacey, Hannah W	Paystub	973.63
DD3216	Leitch, Madeline A	Paystub	1,272.10
DD3217	Lynch, Nora	Paystub	1,017.98
DD3218	May, Grainne C	Paystub	798.32
DD3219	Mayzel, Mia D	Paystub	983.82
DD3220	McCall, Justin M	Paystub	1,838.32
DD3221	Nichols, Samantha C	Paystub	265.21
DD3222	Octavio, Amelia L	Paystub	77.74
DD3223	Octavio, Eleanor A	Paystub	308.41
DD3224	Octavio, Samantha	Paystub	345.68
DD3225	Parsons, Dominique D	Paystub	650.35
DD3226	Paul, Christian	Paystub	268.06
DD3227	Pielert, Michael M	Paystub	572.98
DD3228	Pineda, Georgia M	Paystub	597.11
DD3229	Plante, Anna K	Paystub	621.05
DD3230	Poulin, Lauren C	Paystub	1,067.73
DD3231	Reade, Samuel R	Paystub	745.33
DD3232	Rosedale, Capri F	Paystub	702.36
DD3233	Royal, Anna I	Paystub	812.06
DD3234	Ruliffson, Sofia	Paystub	1,203.44
DD3235	Sacchetto, Marco J	Paystub	2,304.85
DD3236	Saltzman, Andrew J	Paystub	641.31
DD3237	Shapiro, Nancy R	Paystub	3,736.85
DD3238	Skomer, Auden R	Paystub	454.74
DD3239	Skomer, Avery A	Paystub	82.30
DD3240	Tribuzio, Nicholas C	Paystub	949.32
DD3241	Wank, Lainey S	Paystub	263.38
DD3242	Wehr, Nicole J	Paystub	907.20

LIST OF PAYROLL CHECKS ISSUED - Page 2 of 2
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 8-11-23

DD3243	Wilson, Ryan A		Paystub		191.13
DD3244	Wright, Owen B		Paystub		580.94
9277	Judson, Colin L		payroll Checks		38.86
9278	Porzio, Francesca C		payroll Checks		310.93
9279	Vaughan, Wyatt O		payroll Checks		155.46
	CAL PERS		payroll Checks		4014.56
	Quickbooks		Quickbooks Payroll fees		292.25
		4492.79	Payroll Taxes FWT		13850.31
		7583.86	Payroll Taxes FICA		
		1773.66	Payroll Taxes MCARE		
	State taxes	1556.30	Payroll taxes SWT		2657.61
		550.87	Payroll Taxres SUI		
		550.44	Payroll Taxes SDI		
					68784.82

General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 9, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

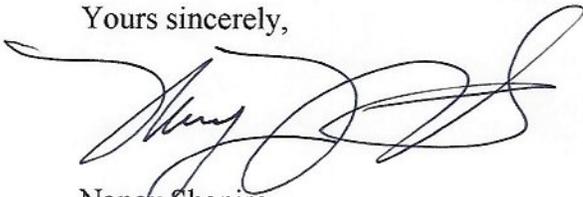
Attn: Phil Scott
Special District Auditor

Dear Sir,

This letter authorizes the County of Marin to transfer the amount of Fifty-Three Thousand Four Hundred Seventy-Seven and 89/100 (53477.89) TO the Strawberry Recreation District Measure A Fund Account #80998551 FROM the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 9, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

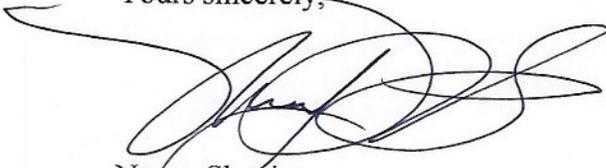
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Three Hundred Seventy-Five and 00/100 (375.00) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

August 9, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

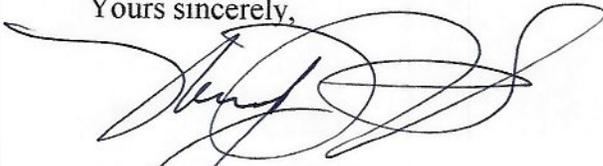
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Fifty and 00/100 (650.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on September 12, 2023 .

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
8/9/2023

Youth Playclub	0.00	Total Cash	180.00
Youth Daycamp	0.00	Total Checks	54662.89
Youth Contract Class	0.00	<u>Total</u>	54842.89
Adult Basketball	60.00		
Pool Drop-In	0.00		
Adult Group Ex	0.00		
Adult Enrichment	80.00		
Pool Side Jam	410.00		
Aquatics Pool Pass	0.00		
Swim Team Fees	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	40.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	275.00		
Deposits Held on Rental	500.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Measure A	53477.89		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	54842.89		



