

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494/ Fax # (415) 383-6635

SRD Board Meeting Notice and Agenda
Tuesday, November 14, 2023
Closed Session 5:30 p.m.
Open Session 6:00 p.m.

Location: Strawberry Recreation District –1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
 2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to California Government Code § 54956.9(d)(2). Number of potential case(s): one.
 - b. **CONFERENCE WITH DESIGNATED REPRESENTATIVE** (Kate Stanford) regarding negotiations with Trinity Dohoney pursuant to California Government Code § 54957.6
 3. **RECONVENE IN OPEN SESSION:** Announcement from Closed Session
 4. **Open Time for Public Expression - Non-Agenda Items** (limit: two mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
 5. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: two mins per person).
 - A. New Business Items – Board members to provide brief updates
 - B. Approval of the Minutes of August 8, 2023 Meeting.
 - C. Approval of the Minutes of October 10, 2023 Meeting.
 - D. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
 - E. **Discussion/Action:** General Manager to present proposed 2024 rate increases.
Recommended Action: Approve rate increases.
 - F. **Discussion/Action:** Review letter to rescind license agreement at 90 Century Drive.
Recommended Action: Approve rescission letter.
 - G. **Discussion/Action:** General Manager to present possible dates for a Brown Act Training.
Recommended Action: Discussion only.
 - H. **Discussion/Action:** General Manager to present Resolution Authorizing Tamalpais Community Services District, as Lead Applicant, to Submit a SB 1383 Regional Grant Application on behalf of the District.
Recommended Action: Adopt resolution.
 - I. **Discussion/Action:** General Manager to present proposed Letter of Authorization to Tamalpais Community Services District regarding the SB 1383 Regional Grant Application.
Recommended Action: Approve Letter
 - J. **Discussion/Action:** General Manager recommends convening an ad hoc committee to review and update the Board's bylaws.
Recommended Action: Convene/Appoint Bylaws Ad Hoc Committee.
- Adjournment.

Next Regular Session Board Meeting is December 12, 2023, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request

Strawberry Recreation District – Board Meeting October 10, 2023
Open Session starts 6:21p PST.

Board Members: Nichols, Saghezchi, Teese, Bohner & GM

1. September Meeting Minutes Approval: Pam motions, Sohrab seconds: unanimous

6: Receive presentation and discuss permitting teleconferencing at board meetings; Kate Stanford, County Counsel outlines important requirements for participation of both public and SRD members. Discussion involved whether they enable routine teleconferencing for Board members.

Direction given to staff to maintain current situation with emergency only (care-giving, illness, injury, etc) teleconferencing -- with 3 days' notice and posting per Brown Act requirements.

7: Non-renewal of 'License and Maintenance Lease Agreement' for 90 Century Dr. beginning February 1, 2024, as recommended by BCDC. Vote to end lease agreement on 1/31/2024, per direction from BCDC. Direction given to staff. Pam motions, Cale seconds, unanimous

8: Board to discuss bid for installing 4th set of bleachers and replace seats/foot-boards on existing three sets of bleachers. Discussion delayed until November meeting.

9: Board to discuss date for Brown Act Training; no direction

10: General Manager's Report

- Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds: Motion by Pam, Second by Peter, unanimous
- Financial and Operations Summary; available online

Meeting concludes at 7:35p

*** PAYROLL CLEARING***

On the 14th day of November 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3407	Alber, Mary C	Paystub	192.05
DD3408	Bohner, Catherine E.	Paystub	986.32
DD3409	Diaz, Celeste C	Paystub	1,203.88
DD3410	Dohoney, Trinity J	Paystub	2,077.01
DD3411	Ernst, Brittney L	Paystub	2,552.91
DD3412	Griswold, Loren M	Paystub	3,488.81
DD3413	Jackson-Torres, Selena N	Paystub	707.62
DD3414	Khalia Baporla, Faizal	Paystub	970.93
DD3415	Lacey, Hannah W	Paystub	165.06
DD3416	Law, Ryan J	Paystub	1,977.39
DD3417	Mayzel, Mia D	Paystub	82.31
DD3418	McCall, Justin M	Paystub	2,052.83
DD3419	Miller-Hall, ChaBrea T	Paystub	727.89
DD3420	Octavio, Eleanor A	Paystub	139.01
DD3421	Octavio, Samantha	Paystub	135.34
DD3422	Ostroff, Lucas S	Paystub	590.57
DD3423	Sacchetto, Marco J	Paystub	2,505.73
DD3424	Saltzman, Andrew J	Paystub	608.50
DD3425	Shapiro, Nancy R	Paystub	3,960.74
DD3426	Skomer, Auden R	Paystub	203.03
DD3427	Skomer, Avery A	Paystub	482.85
DD3428	Stewart, Raiya M	Paystub	517.27
9293	Judson, Colin L	payroll Checks	139.93
9294	Philippart, Chloe A	payroll Checks	76.14
	CAL PERS	payroll Checks	4195.79
	Quickbooks	Quickbooks Payroll fees	218.50
		3661.00 Payroll Taxes FWT	9290.48
		4562.46 Payroll Taxes FICA	
		1067.02 Payroll Taxes MCARE	
	State taxes	1428.66 Payroll taxes SWT	1889.97
		130.16 Payroll Taxes SUI	
		331.15 Payroll Taxes SDI	
			42138.86

General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

November 1, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

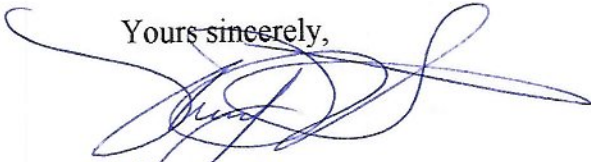
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Two Thousand Seven Hundred Thirty-one and 25/100 (2731.25) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on November 14, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

11/1/2023

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	287.28	Total Cash	855.00
Jr Berries	0.00	Total Checks	43539.02
Youth Contract Class	0.00	Total	44394.02
Adult Basketball	0.00		
Halloween	785.00		
Adult Group Ex	0.00		
Adult Enrichment	70.00		
Pool Drop-In	0.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	0.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	43251.74		
Measure A	0.00		
.			
Credit Transfer	0.00	0	
	44394.02		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931

10/25/2023

Youth Playclub	530.66	Total Cash	478.00
Jr Berries	0.00	Total Checks	403232.53
Youth Contract Class	0.00	Total	403710.53
Adult Basketball	80.00		
Swim Team Fees	0.00		
Adult Group Ex	440.00		
Adult Enrichment	130.00		
Pool Drop-In	60.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	30.00		
Aquatics Pool Classes	444.00		
Pool Adult classes	28.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	1041.25		
Deposits Held on Rental	0.00		
Facilities Field Rental	120.00		
Facilities Property Rental	0.00		
Other Zone IV	806.62		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	400000.00	1038	
	403710.53		



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October 25, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Eight Hundred Six and 62/100 (806.62) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on November 14, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

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October 25, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

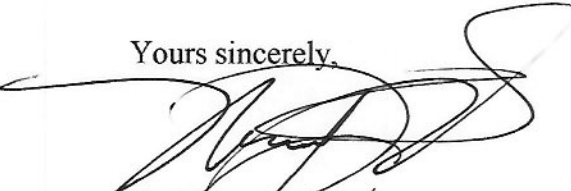
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of One Thousand Eight Hundred Sixty-Five and 53/100 (1865.53) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on November 14, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

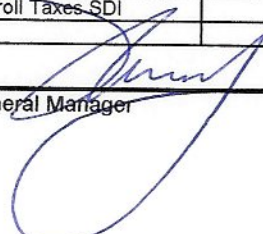
NS/kr

Cc: Bookkeeper

*** PAYROLL CLEARING***

On the 14th day of November 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3385	Alber, Mary C	Paystub	192.04
DD3386	Bohner, Catherine E.	Paystub	1,234.61
DD3387	Bohner, Pamela G	Paystub	91.45
DD3388	Diaz, Celeste C	Paystub	1,205.26
DD3389	Dohoney, Trinity J	Paystub	2,014.18
DD3390	Ernst, Brittney L	Paystub	2,552.91
DD3391	Griswold, Loren M	Paystub	3,488.82
DD3392	Jackson-Torres, Selena N	Paystub	809.97
DD3393	Khalia Baporia, Faizal	Paystub	231.36
DD3394	Lacey, Hannah W	Paystub	317.11
DD3395	McCall, Justin M	Paystub	1,959.08
DD3396	Miller-Hall, ChaBrea T	Paystub	760.31
DD3397	Nichols, Cale B	Paystub	91.45
DD3398	Octavio, Amelia L	Paystub	143.80
DD3399	Octavio, Samantha	Paystub	143.80
DD3400	Sacchetto, Marco J	Paystub	2,505.73
DD3401	Saltzman, Andrew J	Paystub	574.28
DD3402	Shapiro, Nancy R	Paystub	3,960.74
DD3403	Skomer, Auden R	Paystub	80.36
DD3404	Skomer, Avery A	Paystub	550.30
DD3405	Stewart, Raiya M	Paystub	438.96
DD3406	Teese, Peter	Paystub	91.45
9290	Jablonski, Aleksei E	payroll Checks	78.19
9291	Judson, Colin L	payroll Checks	291.48
9292	Philippart, Chloe A	payroll Checks	46.52
	CAL PERS	payroll Checks	3780.37
	Quickbooks	Quickbooks Payroll fees	101.00
		3309.00 Payroll Taxes FWT	8373.60
		4104.64 Payroll Taxes FICA	
		959.96 Payroll Taxes MCARE	
	State taxes	1291.35 Payroll taxes SWT	1684.62
		95.35 Payroll Taxres SUI	
		297.92 Payroll Taxes SDI	
			37793.75


 General Manager

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October 18, 2023

Auditor-Controllers Office
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San Rafael, CA 94903

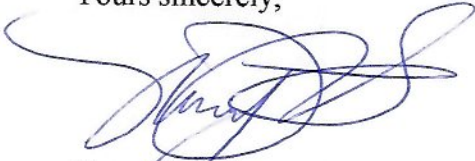
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six Thousand Four Hundred Forty-seven and 75/100 (6447.758) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on November 14, 2023.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

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October 18, 2023

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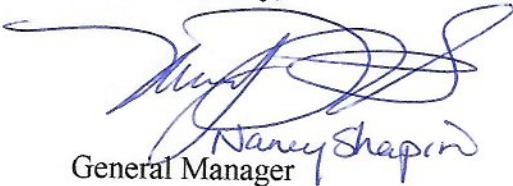
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Four Thousand Eight Hundred Seventy-six and 00/100 (4876.00) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on November 14, 2023.

Yours sincerely,



Nancy Shapiro

General Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

10/18/2023

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	220.00
Jr Berries	0.00	Total Checks	1220.00
Youth Contract Class	0.00	<u>Total</u>	1440.00
Adult Basketball	0.00		
Swim Team Fees	0.00		
Adult Group Ex	0.00		
Adult Enrichment	150.00		
Pool Drop-In	0.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	10.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	60.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	220.00		
Deposits Held on Rental	1000.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Zone IV	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	1440.00		



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118 East Strawberry Drive / Mill Valley / California 94941-2594
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October 11, 2023

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

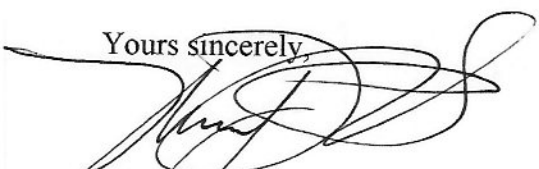
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Two Thousand Eight Hundred Seventy-Six and 50/100 (2876.50) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on November 14, 2023.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

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October 11, 2023

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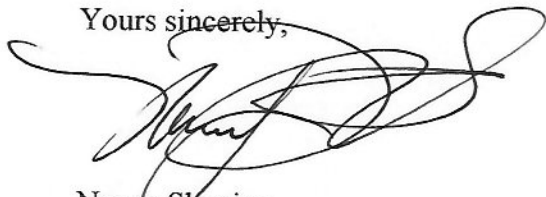
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Fifty and 00/100 (650.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on November 14, 2023 .

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

10/11/2023

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	1540.00
Jr Berries	0.00	Total Checks	15397.75
Youth Contract Class	0.00	<u>Total</u>	16937.75
Adult Basketball	50.00		
Swim Team Fees	0.00		
Adult Group Ex	170.00		
Adult Enrichment	170.00		
Pool Drop-In	40.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	75.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	105.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	9100.00		
Tennis Membership	0.00		
Facilities Rental	3851.25		
Deposits Held on Rental	500.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Zone IV	2876.50		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	16937.75		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
11/8/2023

Youth Playclub	3463.87	Total Cash	204.00
Jr Berries	30.00	Total Checks	13541.96
Youth Contract Class	0.00	<u>Total</u>	13745.96
Adult Basketball	10.00		
Halloween	0.00		
Adult Group Ex	15.00		
Adult Enrichment	130.00		
Pool Drop-In	0.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	34.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	3927.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	6136.09		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
.			
Credit Transfer	0.00	0	
	13745.96		



November 2023 GM Board Report

Financials – See attached

Facilities

Facilities:

- The elevator floor was replaced with updated materials by Kone Elevator on 10/30 – 11/3, still waiting for rubber mats to complete the job.
- The cleaning of the elevator glass interior has been scheduled for 11/14 and will include the removal of all rust stains and cobwebs.
- The leather leaf oak on the east side of the Snack Shack was heavily pruned for health, and to bring in proportion with the oak on the opposite side.
- All the storm drains and main building gutters were cleaned out on 10/18 and 11/9; the facility is ready for the rainy season.
- The 3rd base dugout is in the process of being painted a hearthstone grey. It will take several more coats of paint and then will complete the dugout renovation that was started in the spring of 2022.
- This coming week, weather permitting, the stairs will be pressure washed and then painted with fresh, white safety stripes.
- The third-floor ramp railing posts have been filled and stained, as well as caps added for improved longevity.
- We completed the installation of a second monkey mural on the north wall of the 1st floor Meeting Room

Athletic Fields:

- Application of Kikuyu grass herbicides scheduled for November 23rd
- We have scheduled an emergency landscape maintenance meeting with Landesign on 11/14 to discuss several serious issues with both their performance and handling of chemicals.
- New pads have been ordered for the minor's field backstop.
- We're garnering bids from bleacher contractors to install a fourth section of bleachers and replace the existing wood with composite boards.
- Water for all irrigation controllers was turned off on 11/2.

Aquatics / Water:

- Repaired and refurbished the pool gate entrance bar on 11/7
- We have been experiencing lockout issues with main pool pump #2. Downing Heating will be attempting to diagnose and repair the issue on 11/15 and 16.
- Backwash tank and sump pump are scheduled for cleaning on 11/17
- The metal encasement lid in the Splash pad is getting ground down to allow for proper closing and ensure safety.
- Pool shower heads & arms were replaced.

Parks:

- Hadley is scheduled to perform the 30 ft long seawall repairs - adjacent to the dock – the last week of November.
- Hadley Construction began the Harbor Cove dock repairs on 10/5 and expect to have all repairs were completed by 10/13. These repairs were due last winter's storm damage.
- SRD has received a request for a new memorial bench for Brickyard Park. The family will submit plans for the bench and location to SRD for approval.
- SRD has received complaints from neighbors of Brickyard park due to the traffic from the preschool we permit to use the park. Preschool owner has worked hard to minimize any disruption and increase safety. One neighbor called the county public works department. DPW sent out a traffic analyst and he followed up with me to say that the preschool is following laws and regulations.

Aquatics

- Lifeguard recertification course November 17th for 5 people.
- Full American Red Cross Lifeguard Course November 17-19th. 3 x staff, 1 x non -staff member.
 - Trinity will most likely lead her first full class.
 - Revenue - \$812.50
- 4 staff members have been hired into aquatics, 2 through indeed, 1 past staff coming back to SRD, and 1 staff splitting between play cub and aquatics
- Nancy, Brittney and Trinity have met a few times in regards to pool pass and swim lesson rate increases - Nancy has final rate increases for 2024
 - Aquatics will be introducing an annual pool pass as of January 2024 that is discounted 10% compared to purchasing all 4 quarters indivual.
- Family/Rec Swim - no reservations required on the weekends for the remainder of Q4.
- Remainder of the year weekend pool hours: 12pm-4pm.
- Starting November 28th for the remainder of Q4, the Pool will closed at 5 pm on weekdays.
- Private lessons with Mary were booked and sold for 11/20 – 12/11.
- The pool closes December 16 for the Winter Closure.
- Brittney's last day of work November 17 or 18.
- Pool membership & lesson registration dates drafted now through April 2024.
- Finishing Fall B swim lessons November 18, 2024.
- Swim Lessons will start back up January 22 and will be more focused on Privates.
 - Registration for winter private lessons will sell on January 10th at 10am
- Trinity is beginning to organize an in-service meeting for aquatics staff during the pool closure - ideal date for in service is January 8th
- Lycée Francias swim lessons concluded November 10. Kindergarten, 1st and 2nd graders each had 8 lessons over the last 10 weeks. They swam 11am – 12pm on W & F with 3 instructors.

Recreation

Youth and After School Enrichment Programs

- The winter programs will be *Taekwondo, sewing, three tennis classes, science, Lego engineering, golf, Spanish, wildlife care, soccer, tinker tech, robotics, creative art program* and Kung Fu. (**15 classes**)
- We will be adding a new Wild care program in January. This program will be bringing in taxidermy to teach children about the animals in our area and California.
- Katia and Company acting program will be returning for the winter session. They have decided to do the Wizard of Oz for the performance.
- Currently we have **146** Play Club kids that attend throughout the week.
- The winter session enrichment classes and Play Club registration will open on December 11th at 10:00am.
- We will be offering a special week during parent-teacher conferences to accommodate the early release times. Play Club will be operating from 12:15pm -6:00pm the entire week of November 13th -17th

Jr Berries

- Currently we have **69 kids** enrolled in the winter session of Jr. Berries soccer. We have sold over **126** jerseys and they have been a great marketing tool to promote SRD.
- The Phonic Boom winter session has sold out. This program has been a hit, and we have 7 children on the waitlist.

Adult Programs

- Bridge is going well – most programs very well attended
- New group of drop-in bridge players on Friday, 11/10. 36 people playing bridge in the gym for 3.5 hours – 27 hands.
- Working on bringing back Paint & Sip classes and adult Spanish
- Pickleball classes not as full during second session.
- HRT Adult Tennis doing well, third session opens for registration this week.
- Group Ex, Shallow Water Aerobics, and Drop-In basketball programs steady with consistent number of participants.

Rentals

- Building rentals are steady, with lots of winter birthday party inquiries.
- Large Thanksgiving event in the gym
- CYO begins Monday, November 13 through mid-March.
- Ryan is working on renewing periodic renters for 2024.
- All rentals will sign new forms in 2024 and will be required to update their insurance to new Capri guidelines.

Events

- Halloween **Scary At The Berry** was a great success.
 - 517 registrations
 - Booths were great and Glow-In-The-Dark tunnel was next level.
 - We had volunteers help staff the event.
 - Helped with number of people needed.

- The event ran smoothly.
 - New this year, we sold beer and wine.
 - New this year, Food trucks were a hit.
- **Strawberry Holiday Cheer! Event (replaces Program Night)**
 - Wednesday, December 6, from 5 – 7 PM
 - Free Santa visits
 - Toys 4 Tots toy drive
 - Cookie & Ornament Decorating
 - Del Mar Middle School Musicians – Choir performance
 - Raffle – free registration to enter. Must be present at the time of drawing to win.

Misc.

- **HR & Benefits**
 - SRD is adding a Vision plan for employees beginning in 2024. The new plan costs SRD \$9.12 per full time employee per month.
 - Expect to have a new SRD Employee Handbook and Policies ready for Board approval in January. Working with Capri HR lawyer has been slow.
- **Zone IV Update**
 - On November 7th, Lind Marine completed dredging The Cove and began moving south thru the channel for touch-up and dock dredging of the north corner that begins with the public dock.
 - All is on budget.
 - We expect the project to be complete on November 15th.
 - Zone IV would like to present its conclusions at the December BOD meeting to include final costs and LAFCO follow-up.
- **Holiday party with staff – Discuss**
- **Sport Court Project**
 - Tentatively set pre-construction meeting for November 15th @ 11 am.
 - Construction is scheduled to begin the beginning of December.

	2024	2023	2022	2021
Swim Lessons - Group	\$ 20	\$ 18	\$ 18	18
Swim Club	\$ 21	\$ 20	\$ 20	20

	2024	2023	2022	2021	2020
Camp Strawberry					
CAMP					
Weekly Rate - Traditional	\$ 419	\$ 399	\$ 399	\$ 379	\$ 350
Athletic-X	\$ 425	N/A	\$ 425	\$ 379	\$ 350
Early Bird Discount	N/A	N/A	N/A	NA	\$ 320
Weekly Rate - CIT	\$ 285	\$ 265	\$ 265	\$ 235	\$ 235
Extended Care AM/PM	\$15/hr	\$15/hr.	\$13/hr.	\$11/hr.	\$ 25
Late Fees	\$1/minute after 5 minute grace period	\$1/minute after 5 minute grace period	\$1/minute after 5 minute grace period		
Cancellation Fees per session	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25
Transfer fees	N/A	N/A	\$ 10	Covid	\$ 15

SRD Residents	2024 Q1, 2 & 4		2024 - Q3		2023		2022/2021		Expense Comparison
					Rates	Rates	Rates		
Senior Resident	\$	222	\$	229	\$	216	\$	216	
Senior Resident Couple	\$	282	\$	289	\$	270	\$	270	PG&E Oct-21 5714
Resident - Primary	\$	297	\$	305	\$	288	\$	288	Oct-22 6321
Family 2	\$	357	\$	365	\$	342	\$	342	Oct-23 8304
Family 3	\$	417	\$	425	\$	396	\$	396	MMWD
Family 4	\$	477	\$	485	\$	450	\$	450	Oct-21 3544
Family 5	\$	537	\$	545	\$	504	\$	504	Oct-22 4856
Family 6	\$	597	\$	605	\$	558	\$	558	Oct-23 7036
Non-Resident									
Senior Non-Resident	\$	260	\$	267	\$	252	\$	252	Total Oct-21 9258
Senior Non-Resident - Couple	\$	320	\$	327	\$	306	\$	306	Oct-22 11177
Non-Resident - Primary	\$	334	\$	343	\$	324	\$	324	Oct-23 15340
Family 2	\$	394	\$	403	\$	378	\$	378	
Family 3	\$	454	\$	463	\$	432	\$	432	
Family 4	\$	514	\$	523	\$	486	\$	486	
Family 5	\$	574	\$	583	\$	540	\$	540	
Family 6	\$	634	\$	643	\$	594	\$	594	
Annual Pass									
Available until Jan 31 - No prorate									
		10% Discount		No Discount*		For Reference Only			
						Without Discount*		Savings from 2023*	
SRD Residents									
Senior Resident	\$	806	\$	895	\$	90	\$	(59)	Example
Senior Resident Couple	\$	1,022	\$	1,135	\$	114	\$	(59)	
Resident - Primary	\$	1,076	\$	1,196	\$	120	\$	(76)	
Family 2	\$	1,292	\$	1,436	\$	144	\$	(76)	
Family 3	\$	1,508	\$	1,676	\$	168	\$	(76)	
Family 4	\$	1,724	\$	1,916	\$	192	\$	(76)	
Family 5	\$	1,940	\$	2,156	\$	216	\$	(76)	
Family 6	\$	2,156	\$	2,396	\$	240	\$	(76)	
Non-Resident									
Senior Non-Resident	\$	942	\$	1,047	\$	105	\$	(66)	
Senior Non-Resident - Couple	\$	1,158	\$	1,287	\$	129	\$	(66)	
Non-Resident - Primary	\$	1,211	\$	1,345	\$	135	\$	(86)	
Family 2	\$	1,427	\$	1,585	\$	159	\$	(86)	
Family 3	\$	1,643	\$	1,825	\$	183	\$	(86)	
Family 4	\$	1,859	\$	2,065	\$	207	\$	(86)	
Family 5	\$	2,075	\$	2,305	\$	231	\$	(86)	
Family 6	\$	2,291	\$	2,545	\$	255	\$	(86)	

November 14, 2023

VIA FIRST CLASS MAIL AND E-MAIL

Dirk Ivory
Attn: Alan DeMarche
90 Century Drive
Mill Valley, CA 94941
Email: alan@coolshadow.com

RE: Notice of Revocation – License and Maintenance License Agreement with the Strawberry Recreation District

Dear Mr. Ivory,

Enclosed, please find a copy of the License and Maintenance License Agreement (“License Agreement”) between yourself and the Strawberry Recreation District (“District” or “SRD”), which was executed on February 9, 2022.

This letter is to inform you that the District is revoking the License pursuant to Section 3.2 of the Agreement. This rescission is based on the fact that the Bay Conservation and Development Commission (“BCDC”) denied a permit for the improvements (stairs and deck) at issue in the License Agreement. Due to the lack of a permit from the BCDC, the District is unable to extend your license.

The License Agreement shall be revoked as of January 31, 2024.

To facilitate removal of the stairway at issue in the Agreement, the District hereby grants you and your agents authorization to enter District land (the “premises,” as referenced in the Agreement) to remove the stairs and related structures, as required by BCDC. Your removal activities shall be governed by the terms of the Agreement, including Section 8 – Hold Harmless and Indemnification. This section provides:

- 8.1 SRD shall in no case be liable for any damage, injury or death, and Licensee hereby waives all claims against SRD for damage, injury or death to any person or property, arising or asserted to have arisen from any cause whatsoever in connection with the use or work on the Premises by Licensee. Licensee agrees to indemnify, hold harmless and defend the SRD of and from any and all loss, cost, damage, liability, and expense, including attorneys’ fees arising out of any claim for damage, injury or death to any person or property in, on or about the Premises or any improvements thereon arising from Licensee or its officers, agents, contractors, or volunteers’ negligence or willful misconduct.
- 8.2 Licensee hereby waives any claim against SRD, its Board of Directors, officers, employees, or agents for any and all damage or loss caused in connection with, or as a result of the denial of any permit, or due to any suit or proceedings directly or indirectly attacking the validity of this agreement or any part hereof, or as a result of any judgment or award in any suit or proceeding declaring this agreement null, void or voidable, or delaying the same or any part thereof from being carried out.

All removal activities should be concluded by January 31, 2024. If you require additional time to complete the removal activities, please contact the District at your earliest convenience.

Please confirm receipt of this notice and acceptance of the terms for removal of the improvements by signing below and returning the letter to the District.

Please also let us know if you have any questions or would like to discuss the matter further.

Sincerely,

Nancy Shapiro
General Manager

I, Dirk Ivory, acknowledge the following:

1. The License Agreement shall be rescinded, effective January 31, 2024.
2. The District has granted me and my agents authorization to enter District land and remove the improvements described in the Agreement.
3. All removal activities shall be governed by the Terms of the Agreement, including the Hold Harmless and Indemnification provisions.

Dirk Ivory:

By: _____

Date: _____

Cc: Pamela Bohner, Board Chair

(36)

RESOLUTION NO. 2023 - 03

A RESOLUTION OF THE STRAWBERRY RECREATION DISTRICT AUTHORIZING ON ITS BEHALF SUBMITTAL OF GRANT APPLICATION BY A LEAD AGENCY FOR WHICH STRAWBERRY RECREATION DISTRICT IS ELIGIBLE

WHEREAS, Public Resources Code section 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (State) efforts to reduce, recycle, and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, SB 1383 Local Assistance Grants allows regional grant projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, a regional applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED, that the Strawberry Recreation District Board of Directors authorizes the **Tamalpais Community Services District** to submit a **SB1383 Local Assistance Grant** regional application on behalf of itself as a regional participant.

BE IT FURTHER RESOLVED, that the **Tamalpais Community Services District** is hereby authorized and empowered to execute on behalf of Strawberry Recreation District all grant-related documents, including, but not limited to, applications, payment requests, agreements, and amendments necessary to secure grant funds and to implement the approved grant project; and

BE IT FURTHER RESOLVED, that these authorizations are effective for five (5) years from the date of adoption of this resolution.

The foregoing resolution was passed and adopted this 14 day of November 2023, by the following vote of the Board of Directors, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATE

VIA FIRST CLASS MAIL AND E-MAIL

Attn: Garrett Toy
Tamalpais Community Services District
305 Bell Lane
Mill Valley, CA 94941

RE: Letter of Authorization

To Whom It May Concern,

I am the General Manager of the Strawberry Recreation District. I am authorized to contractually bind Strawberry Recreation District. Pursuant to this authority, and the resolution passed by the Strawberry Recreation District Board of Directors on November 14, 2023 ("Resolution"), I hereby authorize Tamalpais Community Services District to submit a regional application and act as Lead Agency on behalf of Strawberry Recreation District. The Tamalpais Community Services District is hereby by authorized to execute all documents necessary to implement the project under the SB 1383 Local Assistance Grant Program, pursuant to the Resolution.

This authorization is effective until November 13, 2028, as set forth in the Resolution.

Sincerely,

Nancy Shapiro
General Manager
Strawberry Recreation District
118 East Strawberry Drive
Mill Valley, CA 94941
(415) 383-6494

Enclosure:

Resolution of the Strawberry Recreation District Authorizing on its Behalf Submittal of Grant Application by a Lead Agency for Which Strawberry Recreation District is Eligible, adopted November 14, 2023