

STRAWBERRY RECREATION DISTRICT  
118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494/ Fax # (415) 383-6635

**SRD Board Meeting Notice and Agenda**  
**Tuesday, January 9, 2024**  
**Open Session 6:00 p.m.**

**Location:** Strawberry Recreation District – 1<sup>st</sup> Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

**Accessibility for Individuals with Disabilities**

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN OPEN SESSION:**
3. **Open Time for Public Expression - Non-Agenda Items** (limit: two mins per person).  
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
4. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: two mins per person).
  - A. New Business Items – Board members to provide brief updates
  - B. Approval of the Minutes of December 12, 2023
  - C. General Manager's Report
    1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
    2. Financial and Operations Summary
  - D. **Discussion/Action:** Zone IV Updates: Project Review, follow-up items, LAFCO  
**Recommended Action:** Discussion Only
  - E. **Discussion/Action:** TPLL Ad Hoc Review/Recommend 2024 TPLL rate increases  
**Recommended Action:** Approve

Next Regular Session Board Meeting is February 13, 2024, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request

Strawberry Recreation District Board Meeting – December 12, 2023

Open Session 7:04 PM

Members Present: Pam Bohner, Cale Nichols, Peter Teese, Sohrab Saghezchi & GM Nancy Shapiro

Public Expression: Lina Godfrey regarding inclusive playgrounds and her interest in working with SRD to help plan to make the new playground inclusive.

- A. New Business Items – None
- B. Parking Lot Safety – Discussion Only
  - a. Gave direction to staff

Adjournment 7:16 PM

Next Board Meeting – January 9, 2024 @ 6 PM, In-Person

## January 8, 2024 - GM Board Update

**Financial – See Attached**

### **Facilities**

#### **Facilities:**

- HY Floors completed a three-day gym floor maintenance resurfacing on 1/5. The floor has been restored to a glossy new look.
- HY Floors also reinforced and repainted the loose wood around the center court strawberry.
- The grey, textured floor tiles were installed by Kone Elevator on 1/5.
- A large crack in the elevator roof was discovered on 1/8. Dotto Glass has been contacted to provide a bid for replacement.
- The progress on the Sports Court retaining wall is moving along quickly; the crew has excavated the entire hillside and started the footing and rebar frame.
  - We installed a second layer of construction windscreen on the south tennis fence to lessen the dust and debris exposure on the courts.
- We have successfully garnered three qualified bids for the major's field backstop fence replacement.
  - Due to the timeframe required for this project, we will have to push out to late fall, when the field is no in use.
- All the stairs are in the process of being pressure washed, and white safety stripes applied.
- The lower court surveillance camera connectivity was restored when CSC replaced several wires on 1/4.
- We installed a second layer of construction windscreen on the south tennis fence to lessen the dust and debris exposure on the courts.

#### **Athletic Fields:**

- Application of Kikuyu grass herbicides was performed on 12/7
- We've requested a spring field renovation bid from Martin Bros.
- We've experienced some erosion of the refurbished aggregate walkway adjacent to the tennis courts, and will be contact the vendor about warranty.
- New backstop pads were installed on the minors field on 12/5.
- We're garnering bids from bleacher contractors to install a fourth section of bleachers, and replace the existing wood seat with composite or redwood boards
- Water for all irrigation controllers was turned off on 11/2

#### **Aquatics / Water:**

- Ordered new foot extensions for the main and teaching pool ADA lifts. Installation is tentatively set for 1/17
- We're experiencing gas flow issues with the spa heater, which may require replacement in the next week. This may also delay the spa opening for Q1.

- Backwash tank and sump pump are scheduled for cleaning on 1/12
- The metal encasement lid in the Splash pad is getting ground down to allow for proper closing and ensure safety.

#### Parks:

- Parks have been clean, no issues to report.

### Aquatics Facilities Update

The TDS reduction went well, and the numbers are as follows:

- Main Pool: 7,472 ➔ 3,734 ppm = 50.0% reduction
- Teaching Pool: 6,364 ➔ 1,540 ppm = 75.8% reduction
- Spa: 9,598 ➔ 2,852 ppm = 70.3% reduction
- Splash Pad: 1,069 ➔ 671 ppm = 37.2% reduction

Several **equipment repairs** items have been completed or are in progress, below is a brief list of the most recent items:

- Replacement of the flow actuator valves on both main pool heater units were replaced on 12/15.
- All the ORP controller sensor probes were cleaned and reinstalled on 12/20.
- The ball bearings in main pool pump motor #1 began to fail on 1/2. A replacement motor has been ordered should be installed by 1/12
- (2) new ADA lift footrests have been ordered from SR Smith and will be installed by 1/16

Pumproom **equipment operability for Q1** start:

- All the heaters and filters were tested on 1/5 and appear ready to go for opening.
- Total alkalinity is testing in the 70-90ppm range, which is in the ideal range for opening.
- Calcium hardness is low and additional calcium will be added to all bodies of water prior to the Tues opening.
- Metal levels test high, so metal sequestration agent will be added to all the bodies of water on Monday.

### Aquatics

- Trinity ran full lifeguard CPR and first aid class – everyone passed.
  - 3 of the participants were current SRD staff.
  - 1 participant applied and was hired as a lifeguard and swim instructor.
- Annual pool passes and Q1 pool passes began selling December 13, 2023
  - Annual passes sold: 40
  - Annual Senior passes sold: 28
  - Q1 passes sold: 37
  - Senior Q1 passes sold: 23
  - Annual passes have been popular for lap swimmers both senior and non-senior.
  - The pool will open back up January 9<sup>th</sup> at 8:00am
- Winter private swim lessons have been advertised and will go on sale January 10<sup>th</sup> at 10am
  - We are only offering private swim lessons and one group of swim club for this session.



- Winter Private lessons will run from January 22- February 17
- Trinity is drafting the Spring (A) swim session which will be group lesson based.
  - Spring (A) swim lessons will run from February 26-April 6
- Trinity has reached out to summer staff asking if they plan to return and will know by February 1<sup>st</sup> if it is necessary to post on indeed to hire more swim instructors and lifeguards.
- Trinity is running an aquatic in-service meeting on January 8<sup>th</sup> from 3:00-6:00pm
  - We will go over CPR and first aid
  - General pool rules
  - How to create and invoice and process a registration
  - Run lifeguard drills – jumping in the water with clothes on and performing a rescue with CPR

## Recreation

### Youth and After School Enrichment Programs/ Summer Camp

- The winter programs currently are *2 sewing classes, 3 tennis classes, science, Lego engineering, acting, Spanish, wildlife care, soccer, tinker tech, robotics, creative art program and Kung Fu.*
- The new Wild Care program has officially sold out with 17 participants in the winter session.
- Katia and Company acting program has officially sold out with 18 participants. They will be performing the Wizard of Oz during the winter session.
- Currently we have **123** Play Club kids that attend throughout the week.
- Camp Strawberry will be available to register for starting on January 17<sup>th</sup> at 10:00am
- As of 1/5/24 we have **13** camp counselors planning to return this summer.

### Adult Recreation

- The Adult Programs we are currently offering for the beginning of 2024 are:
  - Beginning and Intermediate Spanish
  - Beginning and Intermediate Bridge Classes and an Open Bridge Game
  - Beginning and Intermediate Pickleball Classes
- We are currently looking into adding new Adult Programs.
- The Adult Memberships we are currently offering are Adult Basketball and Group Exercise, which have seen a good amount of participation.

### Weekend Workshops

- We are currently offering new weekend workshops such as:
  - Beginner's Sewing Pop-up (NEW)
  - LEGO Engineering
  - Family Painting

### Special Events

- The Strawberry Holiday Cheer Event went successfully on 12/6/23.
- We are looking into the possibility of adding a new event for the Spring. Possibly an outdoor sports-themed event.
- Beginning planning for Community Night 2024.

## Rentals

- All periodic rentals from 2023 have been renewed for the full year of 2024
- Party rentals are picking up in January & February

## Marketing

- New flyers have been designed for all programs and weekend workshops to be posted and used in email campaigns.
- Camp advertising on social media and some publications

## Jr Berries

- Currently we have 55 participants enrolled in the winter session of Jr. Berries soccer. Due to the winter weather, we will only be having these classes on Sundays so we can utilize the gym if necessary.
- The Phonic Boom winter session has sold out with 12 participants in the Monday class. We have added a Wednesday morning class and currently we have 4 enrolled.

## Misc

- Rising hourly pay for Swim Instructors, Lifeguards, Camp Counselors
  - Could have a major impact on SRD finances and ability to provide programming.
  - Area wages are extremely competitive.
  - New CA fast food worker minimum wage \$20/hr.
- Sport Court Update
  - The weather has somewhat delayed the project, but they are doing well.
    - Rebar going in for retaining wall.
    - Beginning work on drainage
  - Working through second permit issues should be resolved shortly.
- Mid-level Construction Projects On The Horizon
  - Relocate Reggie Park Playground
    - Planning
    - Engineering
    - Construction
  - Majors Field Bleachers
    - Replace wood on existing bleachers.
    - Add 4<sup>th</sup> set of bleachers.
  - Majors Field Fencing
    - Replace chain link with black vinyl coated fence.
    - Paint poles and posts
    - Replace netting.
  - Lower Tennis Courts
    - New slip sheet
    - Reverse courts – so pickleball is on court 1





## STRAWBERRY RECREATION DISTRICT

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Tel # (415) 383-6494

Fax # (415) 383-6635

Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

January 3, 2024

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

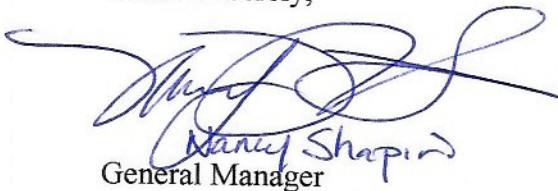
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Nine Hundred Eighty-four and 75/100 (984.75) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on January 9, 2024.

Yours sincerely,



General Manager

NS/kr

Cc: Bookkeeper



On the 9th day of January 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose				
809313035	Academia HRT, Inc.		Tennis Contract Services			9,532.00
809313036	Anchor QEA		Zone IV Outflow-Maint. Spec Tax			819.75
809313037	ASCAP		Admin Subs/Dues			434.00
809313038	Bay Planning Coalition		Zone IV Outflow-Maint. Spec Tax			165.00
809313039	Delta Dental of California	48.05	Admin Dental			407.45
		96.10	Facilities Full Time Dental			
		167.20	Pool Full Time Dental			
		96.10	Youth Dental			
809313040	Goodman's Building Supply		Supplies(usable)			59.62
809313041	Home Depot		Tools			632.18
809313042	Katharine Rittenburg		Admin Acct/Audit/bookkeeping			1,031.25
809313043	Lincoln Aquatics	56.40	Pool Repairs & Maintenance			511.83
		455.43	Pool Chemicals			
809313044	PG&E	9,268.90	Pool Utilities			11,167.35
		1,898.45	Facilities Utilities			
809313045	Play-Well TEKologies		Youth Contract Services/Contrac			441.00
809313046	Rebecca Callaway		Pool Contract Services			36.00
809313047	Vanguard Cleaning Systems of the No	760.00	Facilities Janitorial/Maintenanc			6,260.00
		5,500.00	Facilities Janitorial/Maintenanc			
809313048	VSP	9.12	Admin Medical			63.84
		18.24	Facilities Full Time Medical			
		18.24	Pool Full Time Medical			
		18.24	Youth Medical			
Total						31,561.27

Total 31561.27 General Manager

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

1/3/2024

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	2774.60	Total Cash	2860.00
Jr Berries	0.00	Total Checks	5941.94
Youth Contract Class	0.00	<u>Total</u>	8801.94
Adult Basketball	0.00		
Special event	0.00		
Adult Group Ex	200.00		
Adult Enrichment	0.00		
Pool Drop-In	0.00		
Strawberry Seals	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	0.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	1560.00		
Tennis Membership	779.00		
Facilities Rental	3488.34		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Grant	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	8801.94		




LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

Payroll Date 12-29-23

\*\*\* PAYROLL CLEARING\*\*\*

On the 9th day of January 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3500	Alber, Mary C	Paystub	75.45
DD3501	Bohner, Catherine E.	Paystub	785.63
DD3502	Diaz, Celeste C	Paystub	402.38
DD3503	Dohoney, Trinity J	Paystub	2,210.64
DD3504	Ernst, Brittney L	Paystub	1,099.18
DD3505	Ferguson, Grant	Paystub	135.80
DD3506	Griswold, Loren M	Paystub	3,488.81
DD3507	Jackson-Torres, Selena N	Paystub	661.64
DD3508	Khalia Baporla, Faizal	Paystub	399.65
DD3509	Lacey, Hannah W	Paystub	39.10
DD3510	Law, Ryan J	Paystub	1,946.66
DD3511	Linderberg-Cordry, Tarra	Paystub	54.41
DD3512	McCall, Justin M	Paystub	1,959.07
DD3513	Miller-Hall, ChaBrea T	Paystub	824.27
DD3514	Pineda, Georgia M	Paystub	292.18
DD3515	Poulin, Lauren C	Paystub	178.10
DD3516	Sacchetto, Marco J	Paystub	2,505.73
DD3517	Saltzman, Andrew J	Paystub	589.19
DD3518	Shapiro, Nancy R	Paystub	4,704.28
DD3519	Wehr, Nicole J	Paystub	305.00
DD3520	Wells, Tucker F	Paystub	111.11
DD3521	Wilson, Ryan A	Paystub	78.19
9302	Vaughan, Wyatt O	payroll Checks	29.62
	CAL PERS	payroll Checks	2874.27
	Quickbooks	Quickbooks Payroll fees	96.00
	3168.00	Payroll Taxes FWT	7195.32
	3131.98	Payroll Taxes FICA	
	895.34	Payroll Taxes MCARE	
	State taxes	Payroll taxes SWT	1509.86
	44.60	Payroll Taxres SUI	
	218.56	Payroll Taxes SDI	
			34551.54

  
 General Manager



**STRAWBERRY RECREATION DISTRICT**

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Tel # (415) 383-6494  
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December 20, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

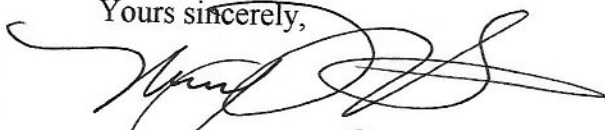
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Seven Thousand Six Hundred Nonty-nine and 17/100 (7699.17) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on January 9, 2024.

Yours sincerely,



Nancy Shapiro  
General Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

12/20/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	0.00	Total Cash	762.00
Jr Berries	0.00	Total Checks	38174.17
Youth Contract Class	0.00	<u>Total</u>	38936.17
Adult Basketball	10.00		
Special event	0.00		
Adult Group Ex	0.00		
Adult Enrichment	40.00		
Pool Drop-In	20.00		
Strawberry Seals	0.00		
Aquatics Pool Pass	29554.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	14.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	379.00		
Faciliites Rental	220.00		
Deposits Held on Rental	1000.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Zone IV	7699.17		
Admin Grant EDENS	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	38936.17		



On the 9th day of January 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose			
809313017	AcuStruct		CIP-Sport Court Project			46,539.87
809313018	CAL PERS-medical	2,042.82	Pool Full Time Medical			6,148.07
		2,042.82	Facilities Full Time Medical			
		2,042.82	Youth Medical			
		19.61	Admin Medical			
809313019	Comcast		Admin IT			487.84
809313020	Comcast Telephone		Admin Telephone			392.04
809313021	Darlene Elko		Youth Contract Services/Contrac			2,085.30
809313022	Department of Justice		Admin Fingerprinting			32.00
809313023	Downing Heating & Air Conditioning, Inc		Measure A Expense			6,055.48
809313024	Fishman Supply Company		Supplies(usable)			538.55
809313025	Henry Kingdon		Adult Contract Services			1,589.00
809313026	Karen Bohlin		Adult Contract Services			300.00
809313027	Landesign Construction and Maint. Inc.		Facilities Field Contract serv			793.00
809313028	Marco Torresi		Adult Contract Services			5,244.00
809313029	Marin Municipal Water District	661.99	Facilities Utilities			3,309.96
		1,654.98	Pool Utilities			
		992.99	Facilities Field Utilities			
809313030	Megan Scott		Adult Contract Services			600.00
809313031	Nancy Mimms		Adult Contract Services			600.00
809313032	Sean Lim		Youth Contract Services/Contrac			1,260.00
809313033	Bess Friday		Deposits Held on Rental			1,000.00
809313034	Tamalpais High School Assoc. Studen	1,000.00	Deposits Held on Rental			955.00
		-45.00	Facilities Rental			
Total						77,930.11

Total 77,930.11 General Manager



\*\*\* PAYROLL CLEARING\*\*\*

On the 9th day of January 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount	
DD3475	Alber, Mary C	Paystub	164.61	
DD3476	Bohner, Catherine E.	Paystub	901.50	
DD3477	Diaz, Celeste C	Paystub	871.70	
DD3478	Dohoney, Trinity J	Paystub	2,210.63	
DD3479	Ernst, Brittney L	Paystub	1,099.19	
DD3480	Ferguson, Grant	Paystub	271.61	
DD3481	Griswold, Loren M	Paystub	3,488.82	
DD3482	Jackson-Torres, Selena N	Paystub	795.23	
DD3483	Khaliya Baporia, Faizal	Paystub	1,037.49	
DD3484	Lacey, Hannah W	Paystub	273.67	
DD3485	Law, Ryan J	Paystub	2,008.12	
DD3486	Linderberg-Cordry, Tarra	Paystub	124.37	
DD3487	Mayzel, Mia D	Paystub	49.37	
DD3488	McCall, Justin M	Paystub	1,974.53	
DD3489	Miller-Hall, ChaBrea T	Paystub	832.62	
DD3490	Octavio, Amelia L	Paystub	67.68	
DD3491	Octavio, Samantha	Paystub	67.68	
DD3492	Poulin, Lauren C	Paystub	95.57	
DD3493	Sacchetto, Marco J	Paystub	2,505.74	
DD3494	Saltzman, Andrew J	Paystub	608.49	
DD3495	Shapiro, Nancy R	Paystub	4,351.46	
DD3496	Skomer, Auden R	Paystub	152.27	
DD3497	Stewart, Raiya M	Paystub	570.71	
DD3498	Wells, Tucker F	Paystub	57.61	
DD3499	Wilson, Ryan A	Paystub	78.19	
9299	Judson, Colin L	payroll Checks	54.41	
9300	Philippart, Chloe A	payroll Checks	67.68	
9301	Vaughan, Wyatt O	payroll Checks	143.81	
	CAL PERS	payroll Checks	2874.27	
	Quickbooks	Quickbooks Payroll fees	113.75	
	3372.00	Payroll Taxes FWT	8540.62	
	4188.96	Payroll Taxes FICA		
	979.66	Payroll Taxes MCARE		
	State taxes	1300.80	Payroll taxes SWT	1618.34
		68.11	Payroll Taxres SUI	
		249.43	Payroll Taxes SDI	
				38071.74

General Manager



# STRAWBERRY RECREATION DISTRICT

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December 13, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

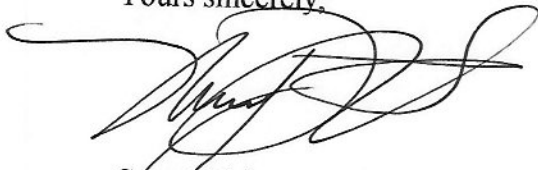
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Three Thousand Four Hundred Seventy-two and 79/100 (3472.79) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on January 9, 2024.

Yours sincerely,



General Manager - Nancy Shapiro

NS/kr

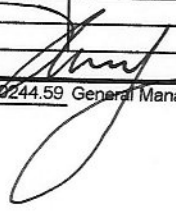
Cc: Bookkeeper

On the 9th day of January 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		
809312992	Academia HRT, Inc.		Tennis Contract Services		6,232.00
809312993	Alek Cordeiro	1,646.40	Youth Contract Services/Contrac		9,527.70
		7,881.30	Youth Jr. Berries		
809312994	Bank of Marin 5590	122.27	Admin Office Supplies		6,557.58
		16.23	Admin IT		
		86.67	Pool Supplies		
		1,034.40	Special Events/Other Events		
		15.99	Admin IT		
		1,419.34	Admin IT		
		412.25	Supplies(usable)		
		58.53	Pool Office Expenses		
		124.28	Special Events/Other Events		
		228.41	Marketing		
		528.75	Supplies(usable)		
		35.21	Adult Rec Supplies		
		622.24	Facilities Field Maint Supplies		
		652.26	Pool Repairs & Maintenance		
		462.00	Pool Supplies		
		620.00	Youth Adv/Promo		
		118.75	Supplies(usable)		
809312995	Comcast Elevator		Admin Telephone		103.86
809312996	Daina C Selph		Youth Contract Services/Contrac		2,205.00
809312997	Elly Hakami		Youth Contract Services/Contrac		1,459.20
809312998	Enbridgement, Inc.		Youth Contract Services/Contrac		8,242.50
809312999	Fur, Scales and Tails		Youth Contract Service/Daycamp		395.00
809313000	Hadley General Contractors, Inc.		Measure A Expense		2,756.00
809313001	Kathryn Johnston		Youth Contract Serv/Jr. Berries		1,470.00
809313002	Keith A Pollack		Youth Contract Services/Contrac		1,459.20
809313003	Kidscontent		Youth Contract Services/Contrac		1,620.00
809313004	Kone San Francisco U381		Facilities Contract Service		245.00
809313005	Landesign Construction and Maint. Inc	2,190.00	Facilities Field Contract serv		5,680.00
		650.00	Zone V Contract Service		
		2,190.00	Facilities Field Contract serv		
		650.00	Zone V Contract Service		
809313006	Marin Copier Co.		Admin Print/copy		200.26
809313007	Perry Yan		Youth Contract Service/Daycamp		750.00
809313008	Play-Well TEKnologies		Youth Contract Services/Contrac		2,362.50
809313009	Rebecca Callaway		Pool Contract Services		66.00
809313010	TGA Junior Golf		Youth Contract Services/Contrac		739.20
809313011	Wildcare		Youth Contract Services/Contrac		1,293.60
809313012	WRA Environmental Consultants		Zone IV Outflow-Maint. Spec Tax		3,472.79
809313013	Your Language and Cultural Center, Inc.		Youth Contract Services/Contrac		2,293.20
809313014	Christine Patel		Deposits Held on Rental		1,000.00
809313015	Sandra Roller		Pickleball		114.00
809313016	Strawberry Recreation District		Payroll Clearing Account		60,000.00
Total					120,244.59

Total

120,244.59 General Manager





Strawberry Recreation District  
 Internal Revenue Summary Sheet  
 Week Ending:

12/13/2023

118 East Strawberry Drive  
 Mill Valley, California 93931

Youth Playclub	5390.84	Total Cash	2925.00
Jr Berries	0.00	Total Checks	26255.34
Youth Contract Class	8220.00	<u>Total</u>	29180.34
Adult Basketball	10.00		
Special event	164.00		
Adult Group Ex	880.00		
Adult Enrichment	100.00		
Pool Drop-In	0.00		
Strawberry Seals	2352.50		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	51.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	8927.00		
Tennis Membership	0.00		
Faciliites Rental	385.00		
Deposits Held on Rental	1000.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Grant EDENS	1700.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	29180.34		



Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

12/6/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	0.00	Total Cash	2600.00
Jr Berries	0.00	Total Checks	4052.50
Youth Contract Class	0.00	<u>Total</u>	6652.50
Adult Basketball	10.00		
Halloween	0.00		
Adult Group Ex	220.00		
Adult Enrichment	70.00		
Pool Drop-In	20.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	0.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	2500.00		
Tennis Membership	0.00		
Facilities Rental	2832.50		
Deposits Held on Rental	1000.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	6652.50		





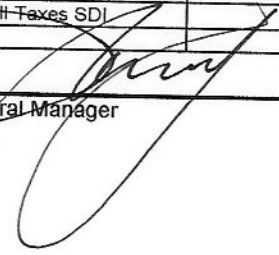
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

Payroll Date 12-1-23

\*\*\* PAYROLL CLEARING\*\*\*

On the 12th day of December 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3451	Alber, Mary C	Paystub	185.19
DD3452	Bohner, Catherine E.	Paystub	507.13
DD3453	Bohner, Pamela G	Paystub	91.45
DD3454	Diaz, Celeste C	Paystub	770.84
DD3455	Dohoney, Trinity J	Paystub	2,093.78
DD3456	Ernst, Brittney L	Paystub	2,503.85
DD3457	Ferguson, Grant	Paystub	172.84
DD3458	Griswold, Loren M	Paystub	3,488.81
DD3459	Jackson-Torres, Selena N	Paystub	274.35
DD3460	Johnson, Alexander L	Paystub	91.45
DD3461	Khalia Baporla, Faizal	Paystub	591.72
DD3462	Law, Ryan J	Paystub	1,915.95
DD3463	McCall, Justin M	Paystub	1,959.08
DD3464	Miller-Hall, ChaBrea T	Paystub	566.59
DD3465	Nichols, Cale B	Paystub	91.45
DD3466	Octavio, Amelia L	Paystub	67.66
DD3467	Plante, Anna K	Paystub	114.32
DD3468	Sacchetto, Marco J	Paystub	2,505.72
DD3469	Saltzman, Andrew J	Paystub	274.35
DD3470	Shapiro, Nancy R	Paystub	4,296.84
DD3471	Skomer, Auden R	Paystub	152.27
DD3472	Skomer, Avery A	Paystub	477.83
DD3473	Stewart, Raiya M	Paystub	411.52
DD3474	Teese, Peter	Paystub	91.45
9297	Linderberg-Cordry, Tarra	payroll Checks	93.28
9298	Vaughan, Wyatt O	payroll Checks	38.85
	CAL PERS	payroll Checks	3201.24
	Quickbooks	Quickbooks Payroll fees	227.00
		3442.00 Payroll Taxes FWT	8488.22
		4089.74 Payroll Taxes FICA	
		956.48 Payroll Taxes MCARE	
	State taxes	1376.57 Payroll taxes SWT	1753.84
		80.43 Payroll Taxres SUI	
		296.84 Payroll Taxes SDI	
			37498.87

  
 General Manager

Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

11/29/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	383.04	Total Cash	430.00
Jr Berries	0.00	Total Checks	14327.04
Youth Contract Class	1365.00	<u>Total</u>	14757.04
Adult Basketball	20.00		
Halloween	0.00		
Adult Group Ex	345.00		
Adult Enrichment	240.00		
Pool Drop-In	20.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	150.00		
Pool Adult classes	0.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	4050.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other WC refund	7884.00		
Admin Miscellaneous	0.00		
Admin Advertising	300.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	14757.04		







# STRAWBERRY RECREATION DISTRICT

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118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

November 29, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

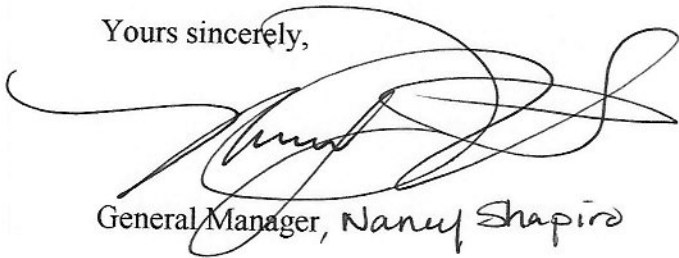
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Seventy-Eight Thousand Eight Hundred Forty and 90/100 (78840.90) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on December 12, 2023.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Nancy Shapiro', with a large, stylized flourish extending to the left.

General Manager, Nancy Shapiro

NS/kr

Cc: Bookkeeper

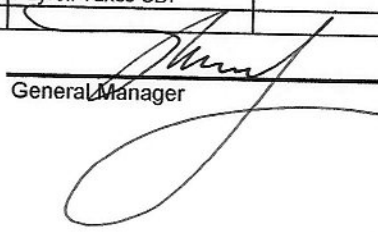
LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1  
 STRAWBERRY RECREATION DISTRICT  
 TO: THE BOARD OF DIRECTORS  
 PAYROLL WARRANTS BACKUP

Payroll Date 11-17-23

\*\*\* PAYROLL CLEARING\*\*\*

On the 12th day of December 2023, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount	
DD3429	Alber, Mary C	Paystub	192.04	
DD3430	Bohner, Catherine E.	Paystub	622.20	
DD3431	Diaz, Celeste C	Paystub	951.82	
DD3432	Dohoney, Trinity J	Paystub	2,014.19	
DD3433	Ernst, Brittney L	Paystub	2,552.91	
DD3434	Griswold, Loren M	Paystub	3,488.81	
DD3435	Jackson-Torres, Selena N	Paystub	417.24	
DD3436	Khalia Baporla, Faizal	Paystub	878.85	
DD3437	Lacey, Hannah W	Paystub	78.19	
DD3438	Law, Ryan J	Paystub	1,915.94	
DD3439	McCall, Justin M	Paystub	2,006.46	
DD3440	Miller-Hall, ChaBrea T	Paystub	618.22	
DD3441	Octavio, Amelia L	Paystub	135.36	
DD3442	Octavio, Samantha	Paystub	67.67	
DD3443	Ostroff, Lucas S	Paystub	260.63	
DD3444	Sacchetto, Marco J	Paystub	2,505.72	
DD3445	Saltzman, Andrew J	Paystub	457.25	
DD3446	Shapiro, Nancy R	Paystub	3,962.13	
DD3447	Skomer, Auden R	Paystub	59.20	
DD3448	Skomer, Avery A	Paystub	586.54	
DD3449	Stewart, Raiya M	Paystub	402.38	
9295	Judson, Colin L	payroll Checks	81.62	
9296	Philippart, Chloe A	payroll Checks	46.53	
	CAL PERS	payroll Checks	4192.76	
	Quickbooks	Quickbooks Payroll fees	199.25	
	3424.00	Payroll Taxes FWT	8626.12	
	4216.10	Payroll Taxes FICA		
	986.02	Payroll Taxes MCARE		
	State taxes	1355.03	Payroll taxes SWT	1765.77
		104.74	Payroll Taxres SUI	
		306.00	Payroll Taxes SDI	
				39085.80

  
 General Manager

# STRAWBERRY RECREATION DISTRICT

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118 East Strawberry Drive / Mill Valley / California 94941-2594  
Tel # (415) 383-6494  
Fax # (415) 383-6635  
Website: [www.strawberry.marin.org](http://www.strawberry.marin.org)

November 15, 2023

Auditor-Controllers Office  
Civic Center  
San Rafael, CA 94903

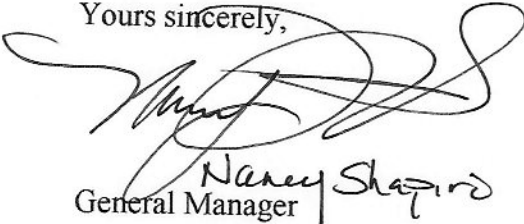
Attn: Phil Scott  
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Eight Thousand Six Hundred Fifty-Six and 83/100 (8656.83) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on December 12, 2023.

Yours sincerely,



Nancy Shapiro  
General Manager

NS/kr

Cc: Bookkeeper



Strawberry Recreation District  
Internal Revenue Summary Sheet  
Week Ending:

11/15/2023

118 East Strawberry Drive  
Mill Valley, California 93931

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Youth Playclub	2740.88	Total Cash	592.00
Jr Berries	0.00	Total Checks	13549.05
Youth Contract Class	0.00	<u>Total</u>	14141.05
Adult Basketball	10.00		
Halloween	320.00		
Adult Group Ex	0.00		
Adult Enrichment	370.00		
Pool Drop-In	40.00		
Pool misc	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	30.00		
Aquatics Pool Classes	6400.00		
Pool Adult classes	142.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	4088.17		
Facilities Property Rental	0.00		
Other	0.00		
Admin Miscellaneous	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	14141.05		



