

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494/ Fax # (415) 383-6635

SRD Board Meeting Notice and Agenda
Monday, February 12, 2024
Closed Session 5:00 pm
Open Session 6:00 pm

Location: Strawberry Recreation District –1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** - California GovernmentCode § 54957(b)(1)
 - b. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to California GovernmentCode § 54956.9(d)(2). Number of potential case(s): one.
3. Announcement from Closed Session
4. **CONVENE IN OPEN SESSION:**
5. **Open Time for Public Expression** - Non-Agenda Items (limit: two mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
6. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: two mins per person).
 - A. New Business Items – Board members to provide brief updates
 - B. Approval of the Minutes of November 14, 2023 and January 9, 2024
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
 - D. **Discussion/Action:** Proposal for Major's Field Bleacher Renovation
Recommended Action: Approve

Next Regular Session Board Meeting is March 12, 2024, at 6:00 p.m.



American Sign Language interpreters may be requested by calling
(415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance.
Copies of documents are available in accessible formats upon request

11/14/2023

OPEN SESSION AGENDA – Members of the public may comment on any agenda item (limit: two mins per person). Opens 6:07pm. All board members present.

Report out of closed session: nothing to report

A. New Business Items – Board members to provide brief updates

B. Approval of the Minutes of August 8, 2023 Meeting.

C. Approval of the Minutes of October 10, 2023 Meeting. Approved unanimously.

D. General Manager's Report

1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds; unanimous approval

2. SRD Sport Court Project – work scheduled to begin 12/4. The board recommended offering play structure to someone in the community, in return for removal. GM to email SRD patrons with offer.

E. Discussion/Action: General Manager to present proposed 2024 rate increases. Unanimous approval for each increase

- swim lesson and swim club, \$2 increase/hour
- Camp 5% increase
- Pool passes 3% increase, Q3 6% increase; annual pass is a 10% discount

F. Discussion/Action: Review letter to rescind license agreement at 90 Century Drive. Approved unanimously

G. Discussion/Action: General Manager to present possible dates for a Brown Act Training.

H. Discussion/Action: General Manager to present Resolution Authorizing Tamalpais Community Services District, as Lead Applicant, to Submit a SB 1383 Regional Grant Application on behalf of the District. Unanimous approval.

I. Discussion/Action: General Manager to present proposed Letter of Authorization to Tamalpais Community Services District regarding the SB 1383 Regional Grant Application. Unanimous approval.

J. Discussion/Action: General Manager recommends convening an ad hoc committee to review and update the Board's bylaws. Cale & Pam to form a committee and review.

Adjournment. 7:05p

Next Regular Session Board Meeting is December 12, 2023, at 6:00 p.m

SRD Board Meeting Minutes for January 9, 2024

Meeting open 6:06pm

Members present: Pam Bohner, Peter Teese, Sohrab Saghezchi, GM Nancy Shapiro

D: discussion/action: Zone IV updates: project review, follow up items, LAFCO
Terry and Brian

dredging completed successfully, 5.5 months

\$3million, cove about \$1.9m, on budget, to be paid back by first week of May

Some docks got damaged during work

Eelgrass was displaced, need to replant 1 acre of eelgrass, will find out total cost to be split w cove

Want to have county manage these projects going forward but there are trade offs ie. accounting -

LAFCO - may start this process no earlier than March

Thank Nancy for help and loan, thank Pam and board, and Alex for planning and other help

Pam asked about if neither SRD nor county had to manage it - hoa? Hire company to manage, but very expensive

Peter mentioned trying to extricate SRD from zone IV altogether, in 11 years on board no movement on Marin LAFCO (local agency formation commission)

A. No new business

E - TPLL rate increases

Their field rental cost has gone down last 3 years

Attendance is down so they don't use field as much

Proposed a minimum per season fee of \$32k and if it goes over it goes over - board and GM agree to that minimum - hourly rate goes up 10%

Dan called and wants everything the same as last season

Can we have CC on file?

Charge for late payment fee?

Peter motions to increase rates for TPLL for 2024, hourly rates go up 10% except batting cages, with a minimum of \$32k , Sohrab seconded, all approved

B. Minutes for December 12, Pam motions to pass, Peter second, all in favor

C. GM report

1. Fiscal reports Pam motioned, Peter seconded, unanimous

2. Financial and ops summary Pam motioned, Peter seconded, unanimous

Reviewed facilities update

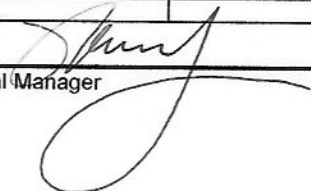
Due to min wage increases, we are going to have to deal with wage increases among our teen staff

Meeting adjourned at 7:20pm

*** PAYROLL CLEARING***

On the 13th day of February 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3558	Alber, Mary C	Paystub	150.56
DD3559	Diaz, Celeste C	Paystub	937.38
DD3560	Dohoney, Trinity J	Paystub	2,225.06
DD3561	Ernst, Brittney L	Paystub	1,101.28
DD3562	Ferguson, Grant	Paystub	539.03
DD3563	Griswold, Loren M	Paystub	3,491.37
DD3564	Jackson-Torres, Selena N	Paystub	746.99
DD3565	Khalia Baporla, Faizal	Paystub	1,027.06
DD3566	Lacey, Hannah W	Paystub	242.73
DD3567	Law, Ryan J	Paystub	1,953.45
DD3568	Linderberg-Cordry, Tarra	Paystub	162.88
DD3569	McCall, Justin M	Paystub	1,980.90
DD3570	Meibeck, Nicholas A	Paystub	255.50
DD3571	Miller-Hall, ChaBrea T	Paystub	738.20
DD3572	Poulin, Lauren C	Paystub	182.05
DD3573	Ruliffson, Sofia	Paystub	105.40
DD3574	Sacchetto, Marco J	Paystub	2,519.10
DD3575	Saltzman, Andrew J	Paystub	512.59
DD3576	Shapiro, Nancy R	Paystub	3,973.63
DD3577	Wells, Tucker F	Paystub	262.81
9306	Judson, Colin L	Paystub	73.69
9307	Philippart, Chloe A	Paystub	212.39
9308	Vaughan, Wyatt O	payroll Checks	291.21
	CAL PERS	payroll Checks	3890.28
	Quickbooks	Quickbooks Payroll fees	212.50
		3002.00 Payroll Taxes FWT	7988.02
		4040.96 Payroll Taxes FICA	
		945.06 Payroll Taxes MCARE	
	State taxes	1188.76 Payroll taxes SWT	1743.49
		196.26 Payroll Taxres SUI	
		358.47 Payroll Taxes SDI	
			37519.55


 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
2/7/2024

Youth Playclub	335.16	Total Cash	220.00
Jr Berries	0.00	Total Checks	677074.71
Youth Contract Class	0.00	<u>Total</u>	677294.71
Adult Basketball	20.00		
Special event	0.00		
Adult Group Ex	355.00		
Adult Enrichment	196.00		
Pool Drop-In	40.00		
Youth Daycamp	4805.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	64.00		
Pool cancellation	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	13524.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Grant	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	48962.72		
Measure A	58992.83		
Credit Transfer	550000.00		1039
	677294.71		



STRAWBERRY RECREATION DISTRICT

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Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

2/7/2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Twenty-Six Thousand Eight Hundred Four and 36/100 (26804.36) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on February 13, 2024.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Nancy Shapiro', written over a horizontal line.

Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
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Website: www.strawberry.marin.org

February 7, 2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Fifty and 00/100 (650.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on February 13, 2024 .

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

February 7, 2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

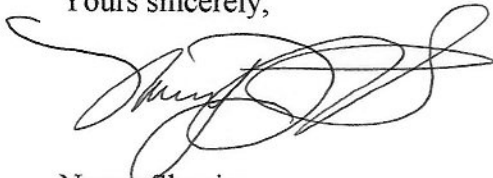
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Fifty-eight Thousand Nine Hundred Ninety-Two and 83/100 (58992.83) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Measure A Fund Account #80998551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on February 13, 2024.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

On the 13th day of February 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		
809313088	AcuStruct		CIP		85,000.00
809313089	Cintas Corporation	200.76	Supplies(usable)		401.52
		200.76	Pool Maint Supplies		
809313090	Comcast		Admin IT		487.84
809313091	Comcast Telephone		Admin Telephone		392.86
809313092	Fowler Electric Service, Inc.		Facilities Contract Service		3,595.00
809313093	Hadley General Contractors, Inc.		Measure A Expense		5,085.98
809313094	Hydrex Pest Control		Facilities Contract Service		70.00
809313095	Katharine Rittenburg	1,293.75	Admin Acct/Audit/bookkeeping		1,371.47
		77.72	Admin Office Supplies		
809313096	Landesign Construction and Maint. Inc	2,925.00	Facilities Field Contract serv		6,500.00
		2,925.00	Facilities Field Contract serv		
		650.00	Zone V Contract Service		
809313097	Lincoln Aquatics		Pool Chemicals		174.85
809313098	Marin County Tax Collector		Admin Legal Fees		2,893.00
809313099	Play-Well TEKologies		Youth Contract Services/Contrac		323.40
809313100	VSP	9.12	Admin Medical		63.84
		18.24	Facilities Full Time Medical		
		18.24	Pool Full Time Medical		
		18.24	Youth Medical		
809313101	David Braverman	1,000.00	Deposits Held on Rental		1,791.00
		791.00	Facilities Rental		
809313102	Argavan Nilforoush		Deposits Held on Rental		1,000.00
809313103	Strawberry Recreation District		Payroll Clearing Account		38,000.00
Total					147,150.76

Total 147,150.76 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
1/31/2024

Youth Playclub	2177.60	Total Cash	3354.00
Jr Berries	0.00	Total Checks	9377.60
Youth Contract Class	1116.00	<u>Total</u>	12731.60
Adult Basketball	30.00		
Special event	0.00		
Adult Group Ex	220.00		
Adult Enrichment	404.00		
Pool Drop-In	20.00		
Youth Daycamp	7046.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	1033.00		
Pool Adult classes	20.00		
Pool cancellation	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	165.00		
Deposits Held on Rental	500.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Grant	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	12731.60		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
1/24/2024

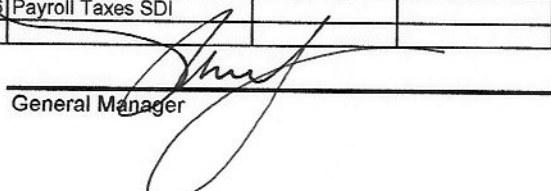
Youth Playclub	0.00	Total Cash	3133.00
Jr Berries	0.00	Total Checks	17852.00
Youth Contract Class	0.00	<u>Total</u>	20985.00
Adult Basketball	30.00		
Special event	0.00		
Adult Group Ex	0.00		
Adult Enrichment	132.00		
Pool Drop-In	20.00		
Youth Daycamp	19890.00		
Aquatics Pool Pass	260.00		
Aquatics Guest Fees	10.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	53.00		
Pool cancellation	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	90.00		
Deposits Held on Rental	500.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Grant	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	20985.00		



*** PAYROLL CLEARING***

On the 13th day of February 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3536	Bohner, Catherine E.	Paystub	355.88
DD3537	Diaz, Celeste C	Paystub	691.23
DD3538	Dohoney, Trinity J	Paystub	2,225.06
DD3539	Ernst, Brittny L	Paystub	1,101.27
DD3540	Ferguson, Grant	Paystub	332.60
DD3541	Gazzola, Jesse M	Paystub	400.36
DD3542	Griswold, Loren M	Paystub	3,491.38
DD3543	Jackson-Torres, Selena N	Paystub	697.34
DD3544	Khalia Baporla, Faizal	Paystub	541.68
DD3545	Lacey, Hannah W	Paystub	260.06
DD3546	Law, Ryan J	Paystub	2,014.69
DD3547	Linderberg-Cordry, Tarra	Paystub	135.73
DD3548	McCall, Justin M	Paystub	1,973.20
DD3549	Miller-Hall, ChaBrea T	Paystub	686.33
DD3550	Pineda, Georgia M	Paystub	123.18
DD3551	Poulin, Lauren C	Paystub	91.02
DD3552	Ruliffson, Sofia	Paystub	445.53
DD3553	Sacchetto, Marco J	Paystub	2,519.10
DD3554	Saltzman, Andrew J	Paystub	469.48
DD3555	Shapiro, Nancy R	Paystub	3,973.65
DD3556	Skomer, Avery A	Paystub	215.81
DD3557	Wells, Tucker F	Paystub	192.99
9303	Judson, Colin L	payroll Checks	190.71
9304	Philippart, Chloe A	payroll Checks	43.34
9305	Vaughan, Wyatt O	payroll Checks	164.60
	CAL PERS	payroll Checks	3890.28
	Quickbooks	Quickbooks Payroll fees	101.00
		2906.00 Payroll Taxes FWT	7813.80
		3977.56 Payroll Taxes FICA	
		930.24 Payroll Taxes MCARE	
	State taxes	1167.29 Payroll taxes SWT	1887.61
		367.46 Payroll Taxes SUI	
		352.86 Payroll Taxes SDI	
			37028.91


 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
1/17/2024

Youth Playclub	1521.60	Total Cash	268.00
Jr Berries	0.00	Total Checks	7758.40
Youth Contract Class	1752.80	<u>Total</u>	8026.40
Adult Basketball	20.00		
Special event	0.00		
Adult Group Ex	0.00		
Adult Enrichment	192.00		
Pool Drop-In	20.00		
Strawberry Seals	0.00		
Aquatics Pool Pass	394.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	36.00		
Pool cancellation	0.00		
Tennis Lessons	390.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Faciliites Rental	3700.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Grant	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	8026.40		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
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Website: www.strawberry.marin.org

January 17, 2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

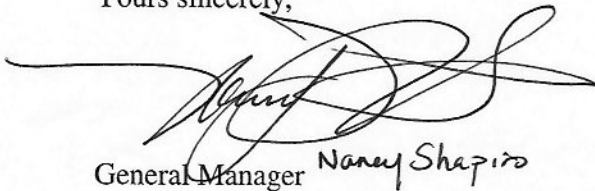
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Two Hundred Seventy-nine and 00/100 (279.00) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on February 13, 2024.

Yours sincerely,



General Manager Nancy Shapiro

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
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Fax # (415) 383-6635
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1-17-24

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

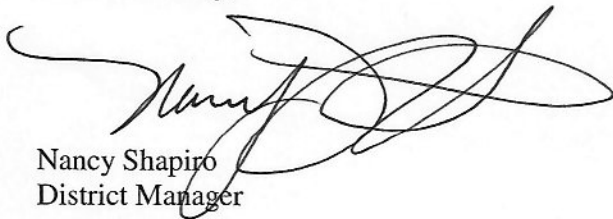
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Seventeen Thousand Eight Hundred Fifty-Eight and 48/100 (17858.48) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on February 13, 2024.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 1-12-24

*** PAYROLL CLEARING***

On the 13th day of February 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3522	Bohner, Catherine E.	Paystub	177.93
DD3523	Bohner, Pamela G	Paystub	182.50
DD3524	Dohoney, Trinity J	Paystub	2,225.05
DD3525	Ernst, Brittney L	Paystub	1,101.28
DD3526	Griswold, Loren M	Paystub	3,491.38
DD3527	Jackson-Torres, Selena N	Paystub	85.55
DD3528	Khalia Baporla, Faizal	Paystub	251.85
DD3529	Law, Ryan J	Paystub	1,930.23
DD3530	McCall, Justin M	Paystub	1,973.21
DD3531	Miller-Hall, ChaBrea T	Paystub	189.79
DD3532	Nichols, Cale B	Paystub	91.25
DD3533	Sacchetto, Marco J	Paystub	2,519.11
DD3534	Shapiro, Nancy R	Paystub	3,973.63
DD3535	Teese, Peter	Paystub	182.50
	CAL PERS	payroll Checks	3890.28
	Quickbooks	Quickbooks Payroll fees	179.50
		2802.00 Payroll Taxes FWT	6854.22
		3284.16 Payroll Taxes FICA	
		768.06 Payroll Taxes MCARE	
	State taxes	1129.57 Payroll taxes SWT	1844.69
		423.77 Payroll Taxres SUI	
		291.35 Payroll Taxes SDI	
			31143.95


 General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

January 10, 2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

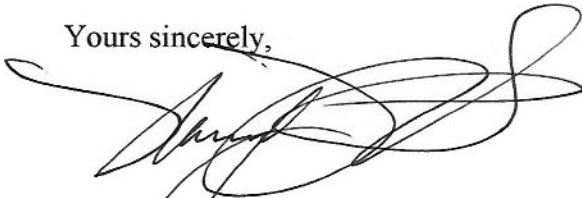
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of One Thousand Nine hundred Fifty and 00/100 (1950) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on February 13, 2024 .

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

On the 13th day of February 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose			
809313049	Bank of Marin 5590	806.79	Admin Office Supplies		6,583.73
		16.23	Admin IT		
		166.65	Youth Rec Supplies/Daycamp		
		14.93	Youth Rec Supplies/Playclub		
		125.92	Special Events/Other Events		
		15.99	Admin IT		
		1,419.43	Admin IT		
		512.56	Sanitation covid-19		
		71.48	Pool Office Expenses		
		85.13	Special Events/Other Events		
		59.54	Admin Office Supplies		
		345.55	Special Events/Other Events		
		297.10	Tennis Supplies		
		200.00	Youth Rec Supplies/Daycamp		
		587.29	Admin Employee Relations		
		94.81	Admin Employee Relations		
		34.95	Youth Rec Supplies/Playclub		
		383.33	Admin Office Supplies		
		1,085.00	Youth Adv/Promo		
		261.05	Youth Adv/Promo		
809313050	California Security Cameras Inc.		Facilities Contract Service		180.00
809313051	Cintas Corporation	200.76	Supplies(usable)		401.52
		200.76	Pool Maint Supplies		
809313052	Comcast		Admin IT		487.84
809313053	Comcast Telephone		Admin Telephone		392.86
809313054	HY Floor & Gameline Painting		Measure A Expense		6,407.00
809313055	Hydrex Pest Control	70.00	Facilities Contract Service		140.00
		70.00	Facilities Contract Service		
809313056	Kone San Francisco U381		Facilities Contract Service		245.00
809313057	Landesign Construction and Maint. Inc.		Zone V Contract Service		650.00
809313058	Lincoln Aquatics	1,259.43	Pool Chemicals		2,004.47
		745.04	Pool Chemicals		
809313059	Strawberry Recreation District		Payroll Clearing Account		32,000.00
Total					49,492.42

Total

49492.42 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
1/10/2024

Youth Playclub	4730.60	Total Cash	180.00
Jr Berries	0.00	Total Checks	13223.35
Youth Contract Class	0.00	Total	13403.35
Adult Basketball	0.00		
Special event	0.00		
Adult Group Ex	440.00		
Adult Enrichment	120.00		
Pool Drop-In	0.00		
Strawberry Seals	0.00		
Aquatics Pool Pass	806.00		
Aquatics Guest Fees	0.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	60.00		
Pool cancellation	0.00		
Tennis Lessons	0.00		
Tennis rental	0.00		
Tennis Membership	1421.00		
Facilities Rental	4325.75		
Deposits Held on Rental	1000.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other	0.00		
Admin Grant	0.00		
Admin Advertising	0.00		
Admin Donations	500.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00	0	
	13403.35		



Financial Update – see attached

Facilities

- Parks and facilities have been checked and secured for the recent storms
- SRD playing fields remain closed due to wet, soggy conditions.
- Martin Bros has prepared the majors and minors fields for the upcoming little league season.
- Our landscape contractor will begin push mowing the fields tomorrow, Tuesday, 2/13. We've added extra time to this mowing to cut the grass to a level that will dry faster for spring baseball – extra cost \$1,000.
- Additional lighting installed near Majors baseball field. Will be used for safety purposes only.
- Repairs completed on main pool acid injection
- Gym deck door was repaired, new closer installed

Aquatics

- Winter privates started January 22 and have run smoothly.
- Spring (a) swim lessons are on sale February 7th at 10am
 - Spring (A) is a group focused session with a total of 40 group lessons and 2 groups of swim club
 - Spring (A) swim lessons will run February 26 – April 6
- Trinity is currently training a new swim instructor that will take his own lessons starting February 26
- Marco and Trinity have been planning a new after school program called Super Splasher. Trinity will run this program after school on Fridays – this program will consist of swimming skills, Jr lifeguard skills, pool games and relays.
- Trinity has started the Adult swim clinic that takes place every Thursday at 11am – this program is for adults who are water safe, know how to swim and want to gain tips on specific strokes.
 - The first class was a success with 7 people and more people are pre-registering for the class.
- Trinity has advertised a lifeguard class to take place April 5, 6 and 7
 - The Red Cross has introduced new 2024 lifeguard manuals – Trinity is doing research to find out if these new manuals are necessary to purchase for future classes.
- The pool was closed on February 4 due to stormy weather.

Recreation

YOUTH

- The spring programs will be sewing, tennis, Super Splashers, Lego engineering, golf, Spanish, Drones, soccer, tinker tech, Dodgeball, creative art program, Miss Hales art club and Kung Fu.

- New Super Splashers after school swim class.
- The spring session will have 18 after school enrichment classes.
- The spring session open for registration February 27th at 10:00am
- We have hired a new Play Club staff member named Nick and the kids have loved having him join the group.

CAMP STRAWBERRY

- Currently we have 25 returning camp counselors to camp this summer.
- Listed below are our current enrollment numbers.

Session 1 – **Sold Out**

Session 2 - **Sold Out**

Session 3 – 17 spots available

Session 4 - **Sold Out**

Session 5 – 2 spots available

Session 6 - **Sold Out**

Session 7 - **Sold Out**

Session 8 – 23 spots available

Session 9 – 29 spots available

JR BERRIES

- Currently we have 55 participants enrolled in the winter session of Jr. Berries soccer. Due to the winter weather, we will only be having these classes on Sundays so we can utilize the gym if necessary.
- The next session will be available to register for on February 25th at 10:00am.

ADULT PROGRAMS & MEMBERSHIPS

- The Adult Programs we are currently offering:
 - Beginning and Intermediate Spanish
 - New session scheduled to begin 3/11/24
 - Beginning and Intermediate Bridge Classes and an Open Bridge Game
 - New session scheduled to begin 3/14/24
 - Beginning and Intermediate Pickleball Classes

NEW upcoming Adult Classes:

- Make a Custom Ring @ SRD with Silverwork Studios (3/14/24)
- Memberships:
 - Adult Drop-in Basketball averaging approximately 12 participants per night
 - Group Exercise averaging approximately 9 participants per meeting

WEEKEND WORKSHOPS

- We are currently offering new weekend workshops such as:
 - Beginner's Sewing Pop-up
 - LEGO Engineering
 - Family Painting
- NEW weekend workshops added this month:

- Sparks Volleyball Clinic (3/17/24)

SPECIAL EVENTS

- Beginning planning for Community Night 2024. Scheduled for 8/20/24.
- In discussion of creating a new event for the Spring: Family Bingo Night

RENTALS

- Receiving daily rental inquiries primarily for birthday parties in the gymnasium & first floor room. About 60% of these complete the rental process.

MARKETING

- New flyers have been designed for all adult programs and weekend workshops to be posted and used in email campaigns.
- Received interest from a possible sponsor: MIXT.

Misc

- Sport Court
 - Hardscaping on schedule, should finish in about 4 - 6 weeks
 - Finalizing permit for court and should start in in 4 – 8 weeks
 - We met with the court contractor to determine fence locations
 - For future consideration
 - Stand alone or part of our court membership
 - Fees
 - Schedule
 - Will be using for camp during the summer
 - Can set schedule to allow for specific patron use
 - Pickleball play hours without official court lighting
- Parking Lot Safety
 - Marco & staff created process to secure the parking lot during pick-up
 - We have a sign posted to let SPS parents know our lot is not available for parking after school
 - We have new light-up stop sign for crossing and ensuring cars are not driving through the lot while kids are traversing from school to SRD buildings
 - New process is working and we believe it has created a much safer environment for the SPS students to walk over to SRD
- New SRD Playground
 - Calls from local parents interested in helping with the process
 - Will include item on March agenda to form fundraising committee
 - Planning for new playground will start when the sport court is completed

