

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941 Tel # (415) 383-6494

SRD Board Meeting Notice and Agenda Tuesday, September 10, 2024
Closed Session: 5:30 PM Open Session: 6:00 PM

Location: Strawberry Recreation District –1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **Closed Session Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to § 54956.9(b) (one matter)
3. **CONVENE IN OPEN SESSION:** Announcement from closed session.
4. **Open Time for Public Expression - Non-Agenda Items** (limit: two mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
5. **OPEN SESSION AGENDA** – Members of the public may comment on any agenda item (limit: two mins per person).
 - A. New Business Items – Board members to provide brief updates
 - B. Approval of the Minutes of August 13, 2024
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
6. **Discussion/Action:** MOU between County of Marin & SRD Regarding Piling Removal
Recommended Action: Approve.
7. **Discussion/Action:** Define Sport Court Open Play Groups & Times
Recommended Action: Approve and give direction to staff
8. **Discussion/Action:** Discuss & Schedule SRD Playground Development Community Focus Group
Recommended Action: Approve

Next Regular Session Board Meeting is October 8, 2024, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.

SRD Board Meeting Minutes

August 13, 2024

Closed session started at 5:38 pm
Meeting called to order at 6:26 pm

Roll Call: Bohner, Nichols, Teese, Michael

Closed session: Nothing to report out from closed session

Public expression: No public comments

Item #6. Discussion/Action: SRD Board Seminary Development Statement

The board reviewed a draft of public comments to submit to Marin County about concerns about the potential impact of the North Coast Land Holdings project on local parks and recreational facilities. The board plans to request measures to limit access to the proposed fitness center, contribute funding for a new playground, and provide ongoing support for capital improvements to existing facilities. The board plans to edit the draft for approval at the next meeting.

Item #7. Discussion/Action: Review/revise pickleball guest policy and sport court times

The board discussed the pickleball guest policy which will be changed to 2 visitors per membership, open play times on the sport court will end at 8pm, late-night facility usage, and pickleball pricing. We agreed that we need to aim to balance member needs, revenue generation, and logistical feasibility. Further discussions and potential policy adjustments are expected in future meetings after an ad hoc committee make a recommendation (Teese and Nichols will review).

Teese motioned and Bohner seconded, passed unanimously.

Item #8. Discussion/Action: Discuss/revise SRD Staff Memberships policy

The board discussed the policy for staff memberships. The current policy allows staff to add family members to their membership at a discounted rate. The board is considering changing the policy so that only the employee can get a membership, and their significant others would have to buy a separate membership. The board also discussed the different types of staff members (full-time, part-time, and seasonal) and how the membership policy should apply to them. The board concluded that seasonal workers should not be able to add members to their membership.

Teese motioned and Bohner seconded, passed unanimously.

Item #9. Discussion/Action: Give GM approval to begin new playground project

The board discussed the planning process for a new playground project. We are considering whether to do the excavation and retaining wall work as a separate project from the playground installation itself as we want to ensure that the project is well-planned and avoids any unexpected costs or limitations on the playground design. We also want to maintain some flexibility for creativity in the playground proposals. We plan to bring the topic up again in September after gathering more information and considering different options.

Teese motioned and Bohner seconded, passed unanimously.

Open Session Items

July minutes were unanimously approved.

Action: Bohner motioned, Teese seconded, and all board members unanimously approved the fiscal reports.

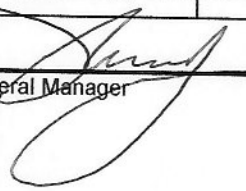
GM reported analyzing the financial reports, noting that revenue is lower this year due to timing of fall classes and expenses are higher due to increased staffing costs and utilities. The capital improvement budget is also higher due to recent projects. GM also mentions an incident of vandalism at the lower court gate and a conversation about pickleballs going over the fence with a trespasser.

Adjourned at 7:45 pm

*** PAYROLL CLEARING***

On the 10th day of September 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD4052	Alber, Mary C	Paystub	312.31
DD4053	Allan, Trevor R	Paystub	715.17
DD4054	Bennerotte, Madisyn M	Paystub	701.80
DD4055	Croley, Cameron K	Paystub	286.12
DD4056	Cunningham, Dean	Paystub	102.64
DD4057	Diaz, Celeste C	Paystub	628.34
DD4058	Dohoney, Trinity J	Paystub	2,376.02
DD4059	Goldman, Zoe I	Paystub	82.35
DD4060	Guyer, Cynara	Paystub	153.97
DD4061	Hakman, Josh O	Paystub	221.06
DD4062	Harlow, Georgia M	Paystub	320.05
DD4063	Hill, James C	Paystub	68.43
DD4064	Kelly, Cian J	Paystub	53.38
DD4065	Kelly, Henry A	Paystub	110.88
DD4066	Kelly, Mia E	Paystub	60.68
DD4067	Khaliq-Baporla, Faizal	Paystub	1,728.58
DD4068	Kux, Maya J	Paystub	112.69
DD4069	Lacey, Hannah W	Paystub	246.37
DD4070	Law, Ryan J	Paystub	2,154.37
DD4071	McCall, Justin M	Paystub	2,275.87
DD4072	McCubbin, Emma M	Paystub	78.02
DD4073	Octavio, Eleanor A	Paystub	325.09
DD4074	Pineda, Georgia M	Paystub	86.68
DD4075	Plante, Anna K	Paystub	811.77
DD4076	Porzio, Francesca C	Paystub	8.67
DD4077	Ruiliffson, Sofia	Paystub	71.85
DD4078	Sacchetto, Marco J	Paystub	2,137.73
DD4079	Saltzman, Andrew J	Paystub	583.90
DD4080	Sanger, Shivali	Paystub	525.88
DD4081	Shapiro, Nancy R	Paystub	4,246.77
DD4082	Skomer, Auden R	Paystub	155.12
DD4083	Wank, Lainey S	Paystub	254.59
DD4084	Woods, Samuel A	Paystub	2,263.05
9390	DeBerry, Clio V	payroll Checks	78.02
9391	Hill, Matthew P	payroll Checks	180.68
9392	Judson, Colin L	payroll Checks	112.68
9393	Magenau, Sierra W	payroll Checks	258.69
9394	Philippart, Chloe A	payroll Checks	440.72
9395	Samaras, Gianna	payroll Checks	65.70
9396	Scott, Charles E	payroll Checks	39.01
9397	Segura Nava, Hilary	payroll Checks	82.36
9398	Weingart, Nathan T	payroll Checks	69.81
15803	Void for EFT	payroll Checks	0.00
	CAL PERS	payroll Checks	3979.85
	Quickbooks	Quickbooks Payroll fees	282.75
		3460.00 Payroll Taxes FWT	8996.86
		4487.40 Payroll Taxes FICA	
		1049.46 Payroll Taxes MCARE	
	State taxes	1399.26 Payroll taxes SWT	1926.60
		129.27 Payroll Taxres SUI	
		998.07 Payroll Taxes SDI	
			40773.93


 General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

9/4/2024

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	451.50
Jr Berries	0.00	Total Checks	13952.16
Youth Contract Class	0.00	<u>Total</u>	14403.66
Adult Basketball	30.00		
Community Night	0.00		
Adult Group Ex	440.00		
Adult Enrichment	60.00		
Pool Drop-In	0.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	2633.50		
Aquatics Guest Fees	0.00		
Pool Lessons	0.00		
Pool Adult classes	66.00		
Pool rental	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	20.00		
Facilities Rental	3354.16		
Deposits Held on Rental	1000.00		
Facilities Field Rental	200.00		
Facilities Property Rental	0.00		
Other Youth contract class reimb.	0.00		
Other 2 Otis Elev. Refund	0.00		
Admin Advertising	6600.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	14403.66		



(6)

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594

Tel # (415) 383-6494

Fax # (415) 383-6635

Website: www.strawberry.marin.org

September 4, 2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Eighty-nine and 00/100 (689.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

September 10, 2024

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

8/28/2024

118 East Strawberry Drive
Mill Valley, California 93931

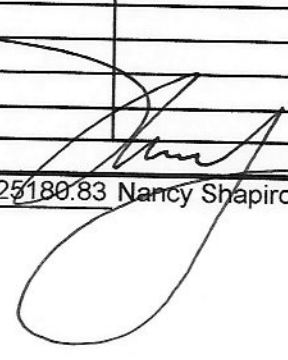
Youth Playclub	434.00	Total Cash	776.00
Jr Berries	0.00	Total Checks	9405.40
Youth Contract Class	0.00	<u>Total</u>	10181.40
Adult Basketball	30.00		
Community Night	344.00		
Adult Group Ex	0.00		
Adult Enrichment	96.00		
Pool Drop-In	5.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	175.00		
Pool Lessons	0.00		
Pool Adult classes	174.00		
Pool rental	40.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	67.00		
Facilities Rental	315.00		
Deposits Held on Rental	1500.00		
Facilities Field Rental	7001.40		
Facilities Property Rental	0.00		
Other Youth contract class reimb.	0.00		
Other 2 Otis Elev. Refund	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	10181.40		



TO:
 RICHARD ARROW, AUDITOR/CONTROLLER
 County of Marin
 Civic Center
 San Rafael, CA 94903

On the 10th Day of September 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809313461	Delta Dental of California	48.05	Admin Dental		336.35
		96.10	Facilities Full Time Dental		
		96.10	Pool Full Time Dental		
		96.10	Youth Dental		
809313462	Department of Justice		Admin Fingerprinting		32.00
809313463	Marco Torresi		Adult Contract Services		2,553.60
809313464	Mike Testa Plumbing		Facilities Contract Service		341.03
809313465	PG&E	6,710.43	Pool Utilities		8,084.85
		1,374.42	Facilities Utilities		
809313466	Vintage Contractors, Inc		Capital Improvement Projects		13,153.00
809313467	Kirsten Schmidt		Deposits Held on Rental		500.00
809313468	Kyoko Gerber		Adult Enrichment Classes		180.00
					25,180.83



Total 25,180.83 Nancy Shapiro, District Manager


*** PAYROLL CLEARING***

On the 10th day of September 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3998	Allan, Trevor R	Paystub	466.97
DD3999	Amir, Mika	Paystub	1304.87
DD4000	Bennerotte, Madisyn M	Paystub	715.14
DD4001	Bohner, Pamela G	Paystub	91.25
DD4002	Brooks, Abigail K	Paystub	999.08
DD4003	Croley, Cameron K	Paystub	98.56
DD4004	Cunningham, Dean	Paystub	114.99
DD4005	Diaz, Celeste C	Paystub	954.42
DD4006	Dohoney, Trinity J	Paystub	2,376.01
DD4007	Dummig, Jose F	Paystub	451.68
DD4008	Duvernell, Onatah M	Paystub	492.75
DD4009	Fieber, Emily C	Paystub	57.48
DD4010	Frost, Lila N	Paystub	853.22
DD4011	Galaich, Sawyer W	Paystub	917.68
DD4012	Gazzola, Jesse M	Paystub	78.70
DD4013	Guyer, Cynara	Paystub	131.18
DD4014	Hakman, Josh O	Paystub	868.14
DD4015	Hakman, Sydney	Paystub	123.19
DD4016	Hammami, Yasmine S	Paystub	769.39
DD4017	Harlow, Georgia M	Paystub	710.04
DD4018	Hirschbein, Hannah E	Paystub	229.95
DD4019	Jampol, Alexaandra J	Paystub	176.56
DD4020	Johnson, Kendall S	Paystub	1,233.12
DD4021	Johnston, Andie G	Paystub	1,120.85
DD4022	Kelly, Henry A	Paystub	36.95
DD4023	Kelly, Mia E	Paystub	255.72
DD4024	Khaliq-Baporia, Faizal	Paystub	1,767.15
DD4025	Lacey, Hannah W	Paystub	929.03
DD4026	Law, Ryan J	Paystub	2,132.19
DD4027	McCall, Justin M	Paystub	2,331.48
DD4028	McCubbin, Emma M	Paystub	336.71
DD4029	Miyano, Christi A	Paystub	1,044.21
DD4030	Mostafavi, James C	Paystub	1,120.85
DD4031	Nichols, Cale B	Paystub	91.25
DD4032	Octavio, Eleanor A	Paystub	43.34
DD4033	Octavio, Samantha	Paystub	307.74
DD4034	Pineda, Georgia M	Paystub	474.50
DD4035	Plante, Anna K	Paystub	489.10
DD4036	Poncet, Dylan J	Paystub	628.43
DD4037	Porzio, Francesca C	Paystub	1,176.99
DD4038	Ruliffson, Sofia	Paystub	1,289.27
DD4039	Sacchetto, Marco J	Paystub	2,036.19
DD4040	Saltzman, Andrew J	Paystub	1,409.82
DD4041	Shapiro, Nancy R	Paystub	4,246.78
DD4042	Slack, Dylan M	Paystub	826.49
DD4043	Sofnas, Tyler G	Paystub	604.94
DD4044	Teese, Peter	Paystub	91.25
DD4045	Vaughan, Wyatt O	Paystub	647.25
DD4046	Wank, Lainey S	Paystub	160.15
DD4047	Wells, Tucker F	Paystub	335.34

STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

DD4048	Wheaton, Elizabeth M		Paystub		1,060.05
DD4049	Wilson, Ryan A		Paystub		441.65
DD4050	Woods, Samuel A		Paystub		2,263.05
DD4051	Wright, Owen B		Paystub		199.38
9382	Judson, Colin L		payroll Checks		398.77
9383	Magenau, Sierra W		payroll Checks		492.75
9384	Noel, Elizabeth C		payroll Checks		596.81
9385	Philippart, Chloe A		payroll Checks		474.29
9386	Samaras, Gianna		payroll Checks		114.97
9387	Schaefer, Quinn		payroll Checks		246.38
9388	Schiller, Karuna		payroll Checks		648.13
9389	Segura Nava, Hilary		payroll Checks		519.13
	CAL PERS		payroll Checks		3979.85
	Quickbooks		Quickbooks Payroll fees		249.50
		4376.00	Payroll Taxes FWT		13678.76
		7539.48	Payroll Taxes FICA		
		1763.28	Payroll Taxes MCARE		
	State taxes	1666.15	Payroll taxes SWT		2852.05
		517.11	Payroll Taxres SUI		
		668.79	Payroll Taxes SDI		
					68363.86



 General Manager

TO:
 RICHARD ARROW, AUDITOR/CONTROLLER
 County of Marin
 Civic Center
 San Rafael, CA 94903

Warrant Date 8-21-24

On the 10th Day of September 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose			Amount
809313454	Brady Industries			Supplies(usable)	414.07
809313455	CAL PERS-medical	2,042.82		Pool Full Time Medical	7,167.03
		3,064.23		Facilities Full Time Medical	
		2,042.82		Youth Medical	
		17.16		Admin Medical	
809313456	Karen Bohlin			Adult Contract Services	156.00
809313457	Landesign Construction and Maint. Inc.	901.07		Facilities Field Contract serv	1,355.68
		454.61		Facilities Field Contract serv	
809313458	Marin Municipal Water District	1,797.85		Facilities Utilities	8,989.26
		4,494.63		Pool Utilities	
		2,696.78		Facilities Field Utilities	
809313459	Megan Scott			Adult Contract Services	525.00
809313460	Strawberry Recreation District			Payroll Clearing Account	69,000.00
					87,607.04

Total 87607.04 Nancy Shapiro, District Manager

(12)

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

8/21/2024

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	714.00	Total Cash	538.00
Jr Berries	0.00	Total Checks	7818.00
Youth Contract Class	180.00	<u>Total</u>	8356.00
Adult Basketball	0.00		
Pool Party	0.00		
Adult Group Ex	0.00		
Adult Enrichment	24.00		
Pool Drop-In	8.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	10.00		
Pool Lessons	7360.00		
Pool Adult classes	60.00		
Pool Side Jam	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Youth contract class reimb.	0.00		
Other 2 Otis Elev. Refund	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	8356.00		



TO:
 RICHARD ARROW, AUDITOR/CONTROLLER
 County of Marin
 Civic Center
 San Rafael, CA 94903

Warrant Date 8-14-24

On the 13th Day of August 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809313437	Astro Jump of Northbay		Community Night Expense		4,598.00
809313438	Bank of Marin 5590	368.48	Admin Office Supplies		9,564.13
		16.23	Admin IT		
		266.17	Youth Rec Supplies/Daycamp		
		15.99	Admin IT		
		1,654.13	Admin IT		
		157.50	Pool Office Expenses		
		85.11	Tennis Supplies		
		2,300.16	Recruiting		
		1,654.51	Supplies(usable)		
		206.26	Youth Rec Supplies/Daycamp		
		890.25	Youth Rec Supplies/Daycamp		
		610.36	Supplies(usable)		
		63.61	Admin Employee Relations		
		183.85	Admin Employee Relations		
		105.67	Supplies(usable)		
		21.04	Community Night Expense		
		261.22	Supplies(usable)		
		346.38	Supplies(usable)		
		357.21	Special Expense/Halloween Faire		
809313439	Blooming Photo Booth LLC		Community Night Expense		900.00
809313440	Buki the Clown		Community Night Expense		525.00
809313441	Celebrations of Marin		Community Night Expense		776.04
809313442	Comcast		Admin IT		487.84
809313443	Comcast Elevator		Admin Telephone		107.70
809313444	Comcast Telephone		Admin Telephone		391.69
809313445	Corporate Media Systems, Inc.		Community Night Expense		1,847.24
809313446	Fowler Electric Service, Inc.		Pool Contract Services		828.45
809313447	Hydrex Pest Control		Facilities Contract Service		70.00
809313448	Lincoln Aquatics	1,265.34	Pool Chemicals		2,310.28
		1,044.94	Pool Chemicals		
809313449	Mill Valley Refuse Service, Inc.	478.47	Facilities Repairs(emp)		768.01
		289.54	Facilities Parks Repairs(emp)		
809313450	Novato Pool Scene		Pool Repairs & Maintenance		525.27
809313451	Rebecca Callaway		Pool Contract Services		613.20
809313452	Sean Silverman		Community Night Expense		700.00
809313453	VSP	9.12	Admin Medical		91.20
		27.36	Facilities Full Time Medical		
		36.48	Pool Full Time Medical		
		18.24	Youth Medical		
					25,104.05

Total

25104.05 Nancy Shapiro, District Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931

8/14/2024

Youth Playclub	0.00	Total Cash	337.00
Jr Berries	0.00	Total Checks	3903.39
Youth Contract Class	0.00	<u>Total</u>	4240.39
Adult Basketball	70.00		
Pool Party	0.00		
Adult Group Ex	0.00		
Adult Enrichment	36.00		
Pool Drop-In	0.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	75.00		
Swim team fees	0.00		
Pool Adult classes	156.00		
Pool Side Jam	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	450.00		
Deposits Held on Rental	1000.00		
Facilities Field Rental	2453.39		
Facilities Property Rental	0.00		
Other Youth contract class reimb.	0.00		
Other 2 Otis Elev. Refund	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	4240.39		



SRD Financial Summary
07/01/2024 - 09/06/2024

	FY 2024.2025			FY 2023.2024		
Operating	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
Youth Recreation	\$ 45,281	\$ 162,708	\$ (117,427)	\$ 83,944	\$ 152,886	\$ (68,942)
Special Events	\$ 2,251	\$ 13,927	\$ (11,676)	\$ 9,590	\$ 8,153	\$ 1,437
Adult Rec. Classes	\$ 9,728	\$ 3,910	\$ 5,818	\$ 18,373	\$ 11,884	\$ 10,220
Aquatics	\$ 101,356	\$ 149,383	\$ (48,027)	\$ 43,477	\$ 99,139	\$ (55,662)
Tennis	\$ 34,651	\$ 1,081	\$ 33,570	\$ 25,029	\$ 7,360	\$ 17,669
Facilities	\$ 16,981	\$ 83,039	\$ (66,058)	\$ 27,183	\$ 82,717	\$ (55,534)
Administration	\$ 6,600	\$ 115,580	\$ (108,980)	\$ 300	\$ 75,221	\$ (74,921)
Total Operating	\$ 216,848	\$ 529,628	\$ (312,780)	\$ 207,896	\$ 437,360	\$ (229,464)
						\$ -
Non Operating						\$ -
Measure A	\$ -	\$ -	\$ -	\$ 53,478	\$ -	\$ 53,478
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	
Property Tax	\$ -	\$ -	\$ -	\$ 91	\$ -	
Other Funds	\$ 45,962	\$ -	\$ 45,962	\$ 42,554	\$ -	\$ 42,554
Capital Improvements	\$ -	\$ 184,777	\$ (184,777)	\$ -	\$ 9,490	\$ (9,490)
Zone IV	\$ -	\$ -	\$ -	\$ 359,597	\$ 925,371	\$ (565,774)
Zone V	\$ -	\$ 2,067	\$ (2,067)	\$ -	\$ 1,950	\$ (1,950)
Other Expenses	\$ -	\$ -	\$ -	0	0	\$ -
Total Non-Operating	\$ 45,962	\$ 186,844	\$ (140,882)	\$ 455,720	\$ 936,811	\$ (481,091)
			\$ -			\$ -
Net Rev, Exp & Income	\$ 262,810	\$ 716,472	\$ (453,662)	\$ 663,616	\$ 1,374,171	\$ (710,555)
Total Net w/o Zone IV			\$ (453,662)			\$ (144,781)
Balance Sheet Cash	Sep-24	Sep-23	Change			
General Fund	\$ 1,539,920	\$ 2,393,264	\$ (853,344)			
Replacement Resv	\$ 1,650,113	\$ 592,048	\$ 1,058,065			
Measure A	\$ 25,400	\$ 182,600	\$ (157,200)			
Payroll Clearing	\$ 82,774	\$ 131,606	\$ (48,832)			
Credit Card Acct.	\$ 171,936	\$ 218,605	\$ (46,669)			
	\$ -	\$ -	\$ -			
Total	\$ 3,470,143	\$ 3,518,123	\$ (47,980)			
Y/Y Material Differences						
1. Insurance Expense - \$50K in 2024 (not in 2023) due to invoice timing						
2. Aquatics Exp - lifeguard & swim instructor wages higher (drop-in swim and pay rate)						
3. Misc. Expense - timing						
4. Capital Improvements - higher in 2024 by \$175K						
5. Measure A - timing difference - \$50K+						
6. Jr. Berrie and Adult Program revenue lower in 2024						

September 2024 Board Update

Financial – see attached

Facilities

- Gym bathroom faucets were replaced with Sloan touchless faucets to eliminate water issues
- Gym toilet overflowing in the evening
 - Tuesday night basketball group emailed GM
 - GM came back to facility to fix toilet (Steve fixed the toilet)
- Spa heater overheated due a PG&E power outage that caused the pump to shut off
 - Heater was replaced, and new chemical regiment has been put into place to help longevity of the new heater
 - GM to file claim with PG&W – waiting on invoice for labor charges
- Two Wi-Fi companies came out to assess and map out upgrades to Wi-Fi access and add Access Points to our pumproom, proposals will be in by 9/12/24
- Baseball Fence official job bid was sent out to 4 companies, all showed interest and will submit job proposals per their own site visits and measurements
- Replacement tarps for the pool came in 9/3/24, old tarps have been disposed of but 1 for spare
- Installed bird-be-gone spikes on sport court fencing
- Maintenance shed remodeled and cleaned out, project complete
- Splash pad being prepared as picnic/party/lounge area.

Aquatics

- Fal(A) Swim Lessons have started
 - Total lessons as of 9/6/24: 52
- Lycée school has started swim lessons
- Trinity has been advertising water aerobics for both shallow and deep water
 - Average min. attendance is 8
- The spa heater broke down due to a PG&E power outage. The spa was out of commission for a week and a half. The heater was replaced with a new back up heater we had in stock and the spa is up and running.
 - A new back-up heater has been ordered.
- Trinity is ordering 2 new lanes lines as the backups have been put in the water
 - Most recently, a lane line was broken by a child jumping off the line.
- Drop-in lap swim has resumed
 - Monday/Wednesday/Friday, 11am-1pm
- New main drain covers are soon to be installed into all pools
 - Drain covers are required to be replaced every 3 – 5 years, depending on the brand.

Recreation

- Youth
 - After School Enrichment:
 - 17 afterschool enrichment classes running

- Created and shared rosters with program instructors and Play Club staff
 - 233 total enrollments in after school SRD classes
 - Talking to current program partners and reaching out to new potential partners to schedule Fall B
 - Potentially looking to schedule more classes in the 4:00-5:00 time slot to provide more after school options. Would allow for different class experience levels or different age groups
 - Play Club:
 - Hosted a short training for new Play Club employees
 - Currently conducting interviews to hire more part-time staff for Play Club
 - 3 new employees have been hired by 9/5, 2-4 more employees will be hired by the conclusion of interviews – ideally 9/7
 - 245 total enrollments in Play Club and Enrichment+
 - Implemented a sign-out sheet for Play Club check out
 - Implemented a “quiet period” at the beginning of Play Club for kids to do their homework, eat snack, and engage in quiet activities before beginning free play in the gym
 - Reserved the sport court for 1 hour each day for Play Club
 - Summer Camp:
 - Play Club staff helped clean up any leftover mess from camp
 - Walkie talkies, fanny packs, and miscellaneous camp equipment put away and stored for next year
 - Art supplies, leftover art projects, and board games consolidated and brought to the gym to use in Play Club
 - Adult Programs
 - The Adult Programs beginning for Fall A:
 - Beginning and Intermediate Spanish
 - Fall A Session Scheduled for 9/9 – 9/30
 - Fall B Session Scheduled for 10/21 – 11/18
 - Beginning and Intermediate Bridge Classes
 - Weekly Newcomer Games scheduled to run until end of year.
 - Beginning Bridge 1 program began 9/3/24.
 - Beginning Bridge 2 program scheduled to begin 10/15/24.
 - Beginning and Intermediate Pickleball Classes
 - Summer session ended 8/18.
 - Next session scheduled to begin 10/6/24.
 - Jewelry Making
 - Planning for third jewelry making program in Fall/Winter.
 - CPR / First- Aid / AED
 - Class scheduled for 9/28/24, currently 7 participants registered.
 - Adult Tennis
 - 9 Clinics
 - 73 of 74 spaces filled
 - Memberships:

- Adult Drop-in Basketball averaging approximately 15 participants per night.
- Group Exercise averaging approximately 9 participants per meeting.
 - Looking into adding additional Group Exercise instructor to fill Thursday spot.
- Sport Court Membership slowly increasing
- Tennis 5-month memberships sold out for now – assessing court capacity before selling more
- Weekend Workshops
 - Planning for bimonthly Beginner's Sewing Pop-up to start in Fall.
 - Pop-ups scheduled for 10/12 – Halloween & 11/23 – Holidays
 - Family Painting workshops planned to run in early 2025.
- Rentals
 - TPLL Fall Ball started September 3
 - Preschool Fair in gym – October
 - Lots of rental requests coming in
 - New group testing the 3rd floor room for periodic rental on Thursday nights – Hula dancing
- Events
 - Successful Strawberry Community Night event on August 20
 - Halloween Scary at the Berry – November 1
 - Need volunteers and people to staff booths

Miscellaneous

- Our Prop 68 Grant was approved for payment, and we should receive the check around the end of September - \$177,952
- Pam revised and sent in the Seminary Development Statement
- Sport Court Update
 - Lot's of breaking in to play basketball
 - Patrons need to be reminded the court closes at 8 pm
 - At closing time, basketball is more of an issue than pickleball
- No election needed.
 - 3 seats – 3 people applied
- Handbook draft should be ready later this month
 - Hoping to have ready for Board review and approval in October meeting
- Staffing Update
 - Morgan Mitchell, Rec Coordinator – started September 3
 - Learning her new position
 - Working on Halloween event
 - Ryan in new youth position, working with Sam
 - Sam & Ryan are working on hiring staff for play club.
 - Current hiring conditions are challenging
 - Lots of ghosting before and after interviews
- Sport Court feedback is overwhelmingly positive – great playing experience

SRD Open Pickleball Play

General Guidelines

- In accordance with SRD Policies, always treat everyone with COURTESY & RESPECT.
- Open Play for adults is for any player 16 years or older regardless of skill level or ability.
- Open Play for families is intended for parents/guardians playing with kids
- All levels of play are included – please be respectful of everyone’s skill level
- Appropriate attire, shirts, and not-marking shoes required
- Organized groups and c are not permitted during open play
- If you have any questions or concerns, please contact the SRD office @ 415.383.6494.

Adult Drop-In Time – Start Date: September 16

- Mondays: 9 am – 11 am
- Thursdays: 6 pm – 8 pm

Family Drop-In Time -Start Date: TBD -Need staff

- Saturdays: 12 pm – 2 pm

Play & Rotation

- Place your paddle in the racks, stacking in the direction of the arrow.
- If players are waiting, play one game and rotate off the court.

Rules

- All games are played to 11 points, win by 2.
- Pickleball Game Rules – www.usapa.org

Etiquette

- Begin each game by acknowledging the other players and introducing yourself if you don’t know them.
- If the courts are full and people are waiting to play, take no longer than 90 seconds to warm up before starting the game.
- Before serving, make sure the receiver is ready and facing you. Then call the score and serve.
- If a ball is going towards another court, DO NOT chase it onto the other court. Yell “Ball on Court”, and let the other people stop playing and retrieve the ball.
- If you are crossing an active court wait until their current point is over. Ask them for permission to cross their court.
- Do not switch balls. If a ball lands on your court from a game nearby, pause the game, look where it needs to go, make eye contact, and throw it directly to the person.
- At the end of each game, find something positive to say to the other team at the net. (Ex: Good game, Nice playing, etc.) NEVER leave a game without acknowledging the other team.
- If the ball is out, and it’s on your side, call it out. If it’s close, give the benefit to your opponent and play the ball as in.
- If you step into the kitchen on a volley, or if your partner does, call it on yourself.
- Never ask for, or accept, line calls from the spectators.
- Above all, have fun!

While using the Sport Court, all participants play at their own risk.