

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941 Tel # (415) 383-6494

SRD Board Meeting Notice and Agenda Tuesday, April 15, 2025
Open Session: 6:00 PM

Location: Strawberry Recreation District – 1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN OPEN SESSION:**
3. **Open Time for Public Expression** - Non-Agenda Items (limit: two mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda and generally may only listen.
4. **OPEN SESSION AGENDA** – Members of the public may comment on any agendized matter (limit: two mins per person).
 - A. New Business Items – Board members to provide brief updates
 - B. Approval of the Minutes of March 11, 2025
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
5. **Discussion/Action:** Emergency: Main Pool Heater Replacement & Installation
Recommended Action: Approve
6. **Discussion/Action:** 2025.2026 Current & Budget and Rate Adjustments
Recommended Action: Approve
7. **Discussion/Action:** Ad-Hoc Playground Update
Recommended Action: Discussion and give direction to staff
8. **Discussion/Action:** Ad-Hoc Tiburon Collaboration Update
Recommended Action: Discussion and give direction to staff

Next Regular Session Board Meeting is May 13, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.

SRD Board Meeting Minutes

March 11, 2025

No closed session

Meeting called to order at 6:08 pm

Roll Call: Teese, Michael, Saghezchi

Public expression: None

B. Approval of the Minutes from February 2025 - Motion to approve minutes by Teese seconded by Michael and unanimously approved.

C. General Manager's Report

Fiscal Reports:

Nothing to report.

Motion to approve fiscal reports by Teese, seconded by Saghezchi and unanimously approved.

SRD received a check for Measure A funds, which are not reflected in the current fiscal reports but would improve the district's financial position. The additional funds include interest, education money from the state, and money from Mill Valley Refuge. Higher interest rates have resulted in a significant amount of interest income. Increased activity leads to increased expenses, particularly in aquatics, due to higher wages and drop-in programs. The average staff wage has increased from \$18-19 per hour to \$22 per hour. Financing is not a viable option for capital projects; the district needs to complete current projects and save money before starting new ones.

5. Discussion/Action: Resolution to allow SRD to use Cooperative Purchasing Agreements

Using a Cooperative Purchasing Agreement through Omnia would bypass a lot of red tape and bureaucracy involved in the bidding process for government agencies. Through the agreement, we could potentially contract with approved vendors at low rates based on competitive bids from other projects. This would be especially

beneficial for projects like the park and playground, as it could simplify the process and potentially save money. While comparing prices might not always be straightforward due to differences in equipment, the agreement would provide a broader range of options and insights into pricing trends.

Motion to approve by Michael, seconded by Teese and unanimously approved.

Action: Approved

6. Discussion/Action: 2025.2026 Budget and Rate Adjustments

Discussion on group swim lesson prices could be raised to \$1, and private lessons to \$2, with private lessons potentially going as high as \$48. Non-resident prices would increase more than resident prices. Pool parties could see immediate price increases, swim lessons in the summer, and Play Club and seal increases in the fall. Tennis and enrichment class prices will remain unchanged. Play Club Camp prices, currently competitive with the average, will increase next year due to being sold out this year. The maximum camp capacity is 130.

Action: No action

7. Discussion/Action: Ad-Hoc Playground Update

Discussion on the playground project that could be completed by next year's camp. This would require board approval and hard numbers by July to allow for scheduling and construction, ideally starting in September or October. We'd want to avoid excessive out-of-pocket expenses for design and suggests obtaining conceptual renderings from at least two companies, potentially using one company's sketch as a basis for bidding from another. The board members should familiarize themselves with the project basics and consider a field trip to the site. Fundraising possibilities should be explored, including hiring a vendor for a capital campaign and seeking sponsorships. The bidding process and potential collaboration with another company are also mentioned.

Action: No action

8. Discussion/Action: Ad-hoc Tiburon collaboration update

GM sent an email to Tiburon to try to get them interested in collaborating. They responded that they had reviewed it but there has been no further communication.

Discussion about it would be more cost effective for Tiburon to collaborate with SRD on a pool than to build their own. Suggest using conceptual renderings to move the conversation along, as people are more likely to be receptive when they can visualize the project.

Action: No action

9. Discussion/Action: Afternoon/Evening Parking Lot Issues from Spring Baseball and Swim Team Practice

People are behaving badly in the parking lot, including parking in handicap spots without permits and being rude to staff. Proposed having someone present at the start of practices or games to correct behavior, but acknowledge that this might be expensive. Another suggestion is to have someone in the park during peak times, like early evenings on Tuesdays, Wednesdays, and Thursdays, to keep traffic moving and address any issues.

Meeting adjourned at 7:15pm.

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

April 9, 2025

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Eight Thousand Eight hundred Twenty-five and 00/100 (8825.00) FROM the Strawberry Recreation District Operating Fund Account #80938551 To the Strawberry Recreation District Zone 5 De Silva Account #80958551.

April 15, 2025

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

4/9/2025

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	295.00
Jr Berries	0.00	Total Checks	11008.00
Youth Contract Class	0.00	Total	11303.00
Adult Basketball	40.00		
Special events	0.00		
Adult Group Ex	220.00		
Adult Enrichment	85.00		
Pool Drop-In	140.00		
Youth Daycamp	419.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	30.00		
Pool Lessons	0.00		
Pool Adult classes	0.00		
Pickleball	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	544.00		
Deposits Held on Rental	1000.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Zone V	8825.00		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0

11303.00



Warrant Date 4-9-25

Warrant Date 4-9-25

On the 15th Day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

[illegible]

9237.19 Nancy Shapiro, District Manager

RICHARD ARROW, AUDITOR/CONTROLLER
County of Marin
Civic Center
San Rafael, CA 94903

On the 15th Day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Total	8772.52	Nancy Shapiro, District Manager
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*** PAYROLL CLEARING***

On the 15th day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD4441	Alber, Mary C	Paystub	414.97
DD4442	Brown-Ross, Cole D	Paystub	127.61
DD4443	Cunningham, Dean	Paystub	65.64
DD4444	Diaz, Celeste C	Paystub	1118.19
DD4445	Dohoney, Trinity J	Paystub	2385.87
DD4446	Faust, Chloe H	Paystub	451.19
DD4447	Hammami, Yasmine S	Paystub	106.63
DD4448	Hardy, Autruyana A	Paystub	136.72
DD4449	Kelly, Cian J	Paystub	106.64
DD4450	Khaliq-Baporia, Faizal	Paystub	1769.09
DD4451	Kux, Maya J	Paystub	86.59
DD4452	Lacey, Hannah W	Paystub	319.02
DD4453	Law, Ryan J	Paystub	2074.15
DD4454	May, Grainne C	Paystub	235.99
DD4455	McCall, Justin M	Paystub	2341.43
DD4456	McKinney, Kayla	Paystub	254.31
DD4457	Mitchell, Morgan	Paystub	2132.21
DD4458	Powell, Tylan D	Paystub	328.14
DD4459	Rosedale, Capri F	Paystub	190.52
DD4460	Sacchetto, Marco J	Paystub	2095.16
DD4461	Saltzman, Andrew J	Paystub	136.27
DD4462	Sangar, Shivali	Paystub	201.45
DD4463	Schlosser, Liam J	Paystub	49.22
DD4464	Sedlak, Claire M	Paystub	165.91
DD4465	Shapiro, Nancy R	Paystub	4256.23
DD4466	Skomer, Auden R	Paystub	145.84
DD4467	Stephenson, Marley J	Paystub	295.32
DD4468	Vaughan, Wyatt O	Paystub	190.50
DD4469	Woods, Samuel A	Paystub	2344.22
9480	Hill, Matthew P	payroll Checks	114.86
9481	Judson, Colin L	payroll Checks	164.52
9482	Khaliq-Baporia, Farhan	payroll Checks	212.16
9483	Scott, Charles E	payroll Checks	155.85
9484	Weingart, Nathan T	payroll Checks	184.25
	CAL PERS	payroll Checks	4471.94
	Quickbooks	Quickbooks Payroll fees	255.75
		3463.00 Payroll Taxes FWT	8881.94
		4391.82 Payroll Taxes FICA	
		1027.12 Payroll Taxes MCARE	
	State taxes	1406.40 Payroll taxes SWT	1944.99
		113.56 Payroll Taxes SUI	
		425.03 Payroll Taxes SDI	
			40911.29

General Manager

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

April 2, 2025

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

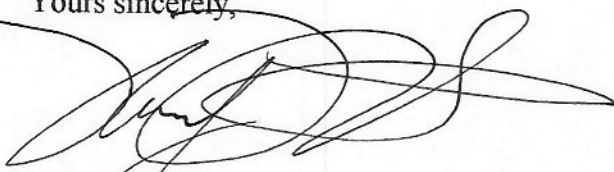
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Six hundred Eighty-nine and 00/100 (689.00) TO the Strawberry Recreation District Operating Fund Account #80938551 FROM the Strawberry Recreation District Zone 5 De Silva Account #80958551.

April 15, 2025

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

San Rafael, CA 94903

On the 15th Day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

71530.10 Nancy Shapiro, District Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

4/2/2025

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	25.00	Total Cash	90.00
Jr Berries	0.00	Total Checks	1700.00
Youth Contract Class	0.00	Total	1790.00
Adult Basketball	30.00		
Special events	0.00		
Adult Group Ex	0.00		
Adult Enrichment	30.00		
Pool Drop-In	20.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Pool Lessons	0.00		
Pool Adult classes	0.00		
Pickleball	285.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Flores refund	1400.00		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	1790.00		



Warrant Date 3-26-25

San Rafael, CA 94903

[illegible]

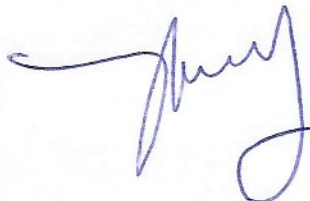
72424.76 Nancy Shapiro, District Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

3/26/2025

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	2508.00	Total Cash	211.00
Jr Berries	0.00	Total Checks	3664.00
Youth Contract Class	499.00	Total	3875.00
Adult Basketball	60.00		
Special events	150.00		
Adult Group Ex	0.00		
Adult Enrichment	95.00		
Pool Drop-In	40.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	222.00		
Aquatics Guest Fees	0.00		
Pool Lessons	0.00		
Pool Adult classes	16.00		
Pickleball	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	285.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other Tib. Foundation	0.00		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	3875.00		



*** PAYROLL CLEARING***

On the 15th day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD4416	Alber, Mary C	Paystub	358.40
DD4417	Cunningham, Dean	Paystub	28.70
DD4418	Diaz, Celeste C	Paystub	857.53
DD4419	Dohoney, Trinity J	Paystub	2385.90
DD4420	Faust, Chloe H	Paystub	548.46
DD4421	Hammami, Yasmine S	Paystub	114.85
DD4422	Hardy, Autranya A	Paystub	154.96
DD4423	Kelly, Cian J	Paystub	102.55
DD4424	Kelly, Mia E	Paystub	82.27
DD4425	Khaliq-Baporia, Faizal	Paystub	1769.10
DD4426	Kux, Maya J	Paystub	86.59
DD4427	Lacey, Hannah W	Paystub	278.01
DD4428	Law, Ryan J	Paystub	2057.89
DD4429	McKinney, Kayla	Paystub	278.92
DD4430	Mitchell, Morgan	Paystub	2183.16
DD4431	Powell, Tylan D	Paystub	355.48
DD4432	Rosedale, Capri F	Paystub	199.15
DD4433	Sacchetto, Marco J	Paystub	2070.75
DD4434	Sangar, Shivali	Paystub	432.51
DD4435	Sedlak, Claire M	Paystub	154.03
DD4436	Shapiro, Nancy R	Paystub	4256.25
DD4437	Skomer, Auden R	Paystub	141.28
DD4438	Stephenson, Marley J	Paystub	342.42
DD4439	Vaughan, Wyatt O	Paystub	185.50
DD4440	Woods, Samuel A	Paystub	2344.19
9474	Hill, Matthew P	payroll Checks	114.85
9475	Judson, Colin L	payroll Checks	272.78
9476	Khaliq-Baporia, Farhan	payroll Checks	233.79
9477	Scott, Charles E	payroll Checks	82.27
9478	Weingart, Nathan T	payroll Checks	147.66
	CAL PERS	payroll Checks	3939.90
	Quickbooks	Quickbooks Payroll fees	118.75
	3053.00	Payroll Taxes FWT	7876.00
	3908.84	Payroll Taxes FICA	
	914.16	Payroll Taxes MCARE	
	State taxes	Payroll taxes SWT	1726.98
	104.96	Payroll Taxes SUI	
	378.27	Payroll Taxes SDI	
			36281.83

General Manager

TO:

RICHARD ARROW, AUDITOR/CONTROLLER

County of Marin

Civic Center

San Rafael, CA 94903

Warrant Date 3-19-25

On the 15th Day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of		Purpose	Amount
809313799	Able Fence Company, Inc.	Capital Improvement Projects	2,987.70
809313800	Academia HRT, Inc.	Youth Contract Services/Contrac	12,524.80
809313801	Alek Cordeiro	Youth Contract Services/Contrac	10,927.00
809313802	Brian Campopiano	Youth Contract Services/Contrac	6,720.00
809313803	CAL PERS-medical	Admin Medical	7,809.00
		1,112.90	
		2,225.80	
		2,225.80	
		2,225.80	
		18.70	
809313804	Creative Cave	Youth Contract Services/Contrac	4,410.00
809313805	Daina C Selph	Youth Contract Services/Contrac	5,488.00
809313806	Darlene Elko	Youth Contract Services/Contrac	3,200.40
809313807	Department of Justice	Admin Fingerprinting	192.00
809313808	Downing Heating & Air Conditioning, Inc	Pool Contract Services	1,994.71
809313809	Elly Hakami	Youth Contract Services/Contrac	2,644.80
809313810	Fast Signs	Youth Adv/Promo	357.24
809313811	Hydrex Pest Control	Facilities Contract Service	70.00
809313812	Karen Bohlin	Adult Contract Services	222.60
809313813	Katherine Hale	Youth Contract Serv/Jr. Berries	2,814.00
809313814	Katia McHaney	Youth Contract Services/Contrac	4,389.00
809313815	Keith A Pollack	Youth Contract Services/Contrac	2,644.80
809313816	Kidscontent	Youth Contract Services/Contrac	6,930.00
809313817	Laurie Reemsnyder	Adult Contract Services	553.00
809313818	Lincoln Aquatics	Pool Chemicals	1,329.91
809313819	Little Folkies, LLC	Youth Contract Serv/Jr. Berries	1,106.00
809313820	Marhnasium iof Novato	Youth Contract Services/Contrac	3,842.30
809313821	Martin Bros. Supply, Inc.	Facilities Field Contract serv	22,569.31
809313822	Megan Scott	Adult Contract Services	420.00
809313823	Nancy Mimms	Adult Contract Services	157.50
809313824	Novato Pool Scene	Pool Repairs & Maintenance	5,555.38
809313825	Play-Well TEKologies	Youth Contract Services/Contrac	3,048.50
809313826	Strawberry Seals	Deposits Held on Rental	500.00
809313827	Strawberry Recreation District	Payroll Clearing Account	37,000.00
			152,407.95

Total

152407.95 Nancy Shapiro, District Manager

16

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
3/19/2025

Youth Playclub	5830.00	Total Cash	2084.00
Jr Berries	25.00	Total Checks	21647.40
Youth Contract Class	420.00	Total	23731.40
Adult Basketball	50.00		
Pool Storage	0.00		
Adult Group Ex	220.00		
Adult Enrichment	75.00		
Pool Drop-In	0.00		
Youth Daycamp	2006.00		
Aquatics Pool Pass	2382.00		
Aquatics Guest Fees	0.00		
Pool Lessons	0.00		
Pool Adult classes	120.00		
Pickleball	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	10000.00		
Facilities Property Rental	2603.40		
Other Tib. Foundation	0.00		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0

23731.40



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

3/12/2025

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	3486.00	Total Cash	2149.00
Jr Berries	0.00	Total Checks	134567.30
Youth Contract Class	6824.25	Total	136716.30
Adult Basketball	80.00		
Pool Storage	0.00		
Adult Group Ex	660.00		
Adult Enrichment	85.00		
Pool Drop-In	100.00		
Youth Daycamp	4014.00		
Aquatics Pool Pass	2639.00		
Aquatics Guest Fees	50.00		
Pool Lessons	0.00		
Pool Adult classes	0.00		
Pickleball	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	689.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	600.00		
Other Tib. Foundation	4573.81		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	112915.24		
Credit Transfer	0.00		0
	136716.30		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

March 12, 2025

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

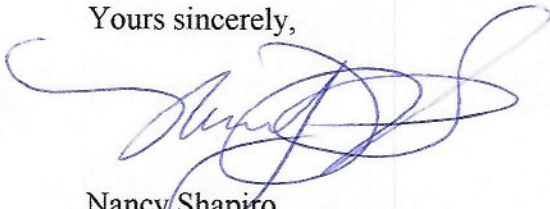
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of One Hundred Twelve Thousand Nine Hundred Fifteen and 24/100 (112915.24) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Measure A Fund Account #80998551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on April 8, 2025.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

TO:

RICHARD ARROW, AUDITORCONTROLLER

County of Marin

Civic Center

San Rafael, CA 94903

On the 8th Day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

[illegible]

Total

2006.75 Nancy Shapiro, District Manager

RICHARD ARROW, AUDITOR/CONTROLLER
County of Marin
Civic Center
San Rafael, CA 94903

Warrant Date 3-6-25 CC

On the 8th Day of April 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

[illegible]

Total

3447.87 Nancy Shapiro, District Manager

2025 April Board Update

Financial – See Attached

Facilities

- Additional signs have been installed around the facility.
 - (No bikes on fields signs)
 - New baseball rule signs have been posted on both minor and majors fields in 2 places
- Building Painting
 - Railing on the 3rd floor stairs painting is 100% completed
 - Deck sanding to be completed prior to camp
- Field
 - Fertilizing and aeration was completed first and second week of April
 - No new issues with scoreboard have been reported this baseball season
 - New mound covers have been installed on the fields/ old ones were disposed of and one was kept for a backup
 - Two oak trees next to the Snack Shack were removed because they were diseased and did not respond to spray or treatment
 - Will be planting two new trees soon - podocarpus
- Pool
 - Herbs removed splash pad piping and old equipment, area was cleaned out and a new workstation was built and installed for better workflow in the pump room
 - Herbs came out to give us an estimate on new values and replacement of older PVC piping. They will also be replacing all sand from High-rate sand filters so that we have better flow and have less issues with flow loss.

Aquatics

- Spring (B) swim lessons sold March 25
 - 52 swim lessons total
- Trinity opened an adult swim clinic
 - Every Friday 11:00-11:55am
 - First clinic is 4/18
- Trinity hired 2 new swim instructors that will begin teaching April 14
- The April lifeguard course did not meet the minimum number of participants, so it had to be cancelled
- Trinity hired a total of 10 new employees for the summer
 - Number of returning employees – 19
 - Total number of employees for summer – 29
- Trinity started drafting the summer swim lesson schedule – tentative registration date May 13

- Trinity, Justin, Marco and Nancy have a meeting with Cintas safety team to discuss scheduled/regular checks on all safety equipment such as AED batteries and pads, eye wash stations etc.

Recreation – Youth

Afterschool Enrichment & Play Club

- Spring Session began on March 24th
 - \$98,514.50 in revenue for Spring Afterschool Classes to date
 - \$58,501.50 in revenue for Spring Play Club to date
- 3 new Program Partners for Spring Session - Hokali, Richard Gelernter, and Jimmy Olmstead
- 6 new after school classes for Spring Session - Flag Football, Cooking, Mini Clay Creations, Drawing, Ukulele, and HRT 3rd-5th tennis
- Planning for last week of school 6/9-6/13, confirmed 2 new afterschool programs
 - CodeAdvantage free demo class
 - Challenge Island demo class

Youth Programs (Weekend)

- Youth programs scheduled for Spring:
 - Babysitter's Training Courses
 - 3/29/25: (ran with 23/24 participants)
 - 5/3/25 (21/24 participants)
 - Lego Workshops with Play-Well Teknologies
 - Star Wars Day Workshop 5/3/25 (13/16)
 - Challenge Island
 - Lunar Lander Space Exploration Engineering went on sale 4/8
 - All ages family program

Camp

- Summer Camp registration opened on January 17th
 - 910 camp registrations so far - 81% sold out
 - 36 camp registrations last month
 - Sessions 1, 2, 4, 5, and 6 have over 100 registrations each
 - 3 morning care sessions sold out, 1 aftercare session sold out
 - \$417,322.30 in revenue to date for Camp, morning/aftercare, and CITs
- CIT registration opened on January 17th
 - 100% sold out with 99 total registrations.
 - \$27,115 total revenue for 2025 CIT program
- 14 summer counselors have been hired and are currently completing onboarding
 - 25 counselors from last year plan on returning
 - 37/39 counselors have submitted their summer availability
 - Currently in the process of hiring 2 additional counselors

- Advertising with Marin Mommies, the Marin Independent Journal, Ronnie's Awesome List, Bay Area Kid Fun, and Marin Magazine
 - Marin Mommies, Marin IJ, and Marin Magazine Summer Camp Guides all published in March
 - One remaining promotional email to be sent by Marin Mommies just before camp in June
- New bounce house purchased and delivered for summer camp use as well as miscellaneous SRD programs/events
- Currently taking inventory of camp supplies and restocking for the summer
 - Art supplies, food supplies, medical supplies, sports equipment, counselor gear, decorations, etc.

Jr. Berries

- Jr. Berries Programs currently ongoing:
 - Wednesday and Sunday Pre-School Soccer
 - Little Folkies
- Parent & Child Yoga ended 4/7 - set to renew in Fall
- New session of Little Folkies began March 25th
- New sessions of Jr. Berries soccer began on March 26th (Wed.) and March 30th (Sun.)
- \$22,592.00 in revenue for Jr. Berries programs year to date
- Exploring new ideas for additional Jr. Berries programs, planning for Fall

Adult Recreation

Adult Programs Currently Offered

- Bridge
 - No Trump Conventions: 10 registrants
 - Thursday Games: Averaging 14 players
- Pickleball
 - Intro to pickleball 1.0: 10 players (sold out)
 - Beginner 1.0 – 2.0: 7 players
 - Advanced Beginner 2.0-2.5: 8 players
 - Intermediate 2.75 – 3.0: 4 players
- Line Dance
 - New Membership – first class 4/25
 - 8 Members
- CPR/FA
 - Saturday 4/12: 8 registrants
- Budgeting 101 w BAFEF
 - May 10th: 5 registrants
- Every Woman Counts

- May 9th: 2 registrants

Memberships

- Adult drop-in basketball
 - Introduced new Monday night 30+: 10-14 players
 - Thursday nights: 14-20 players
- Group Exercise averaging 10 participants per morning
- Drop-in pickleball averaging 0 participants per meeting
 - Likely light due to the weather
- Line Dance
 - New Membership – first class 4/25
 - 8 Members

Events

- Strawberry Stampede 5K & Fun Run
 - Cancelled for 2025
- Community Night
 - Band booked
 - 5/5 food trucks booked
 - 3 NP/local org's confirmed
 - 4 Merchandise vendors confirmed
 - 1 entertainment booked

Rentals

- March: 5 rentals
- April: 4 confirmed
- May: 2 confirmed, 1 inquiry
- TPLL is booked through spring

Marketing & Advertising

Youth

- All new promotional material created for Summer Camp and recruiting 2025.
- Advertising with Marin Mommies, the Marin Independent Journal, Ronnie's Awesome List, Bay Area Kid Fun, and Marin Magazine
 - Marin Mommies, Marin IJ, and Marin Magazine Summer Camp Guides all published in March
 - One remaining promotional email to be sent by Marin Mommies just before camp in June
- Created new promotional banners for:
 - Camp Strawberry (Tiburon Banner Ad)
 - Little Folkies (Banner for SRD and Brickyard Park)
 - Planning to create new promotional banners for Jr. Berries programs

- Flipbook Project
 - Flipbook project created for 2025 Youth Spring Enrichment
 - 519 views
 - 164 interior link clicks to individual programs
 - Creating Aquatics flipbook

Misc.

- Courtyard paver project is about 40% complete.
 - Sent out notification to patrons regarding the noise
 - Doing sections so access is not too restrictive
 - Hoping to complete within the next 4 – 6 weeks
 - Lots of positive feedback
 - Constructing three new picnic tables by Sport Court
- Ryan now primary for Jr. Berries
- New Website development will begin in May. Expected to take 6 – 12 months.
- SRD successfully handled some minor vandalism caused by two boys
- It's spring – starting to notice older kids use of baseball fields
 - Fields are for use by youth under 13
 - Batting is prohibited by anyone 13 and over
 - Two older teen boys were using the majors field last week
 - Didn't understand the safety issues
 - Two teens were using the majors field on Saturday, hitting balls onto the roofs of houses behind the outfield fence
 - Dangerous if hit foul balls into the aquatic's facility, tennis, or sport court
- Considering new bulletin boards for some of the parks.
- Group of tennis players working on a memorial bench to be installed by lower courts.
 - Waiting for custom plaque – will then order bench
 - Funds raised to pay for bench and plaque

SRD Financial Summary
07/01/2024 - 4/11/2025

	FY 2024.2025	0			FY 2023.2024	
Operating	0	0	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
Youth Recreation	\$ 950,445	\$ 538,633	\$ 411,812	\$ 888,937	\$ 480,701	\$ 408,236
Special Events	\$ 4,562	\$ 27,786	\$ (23,224)	\$ 13,809	\$ 22,161	\$ (8,352)
Adult Rec. Classes	\$ 69,274	\$ 35,955	\$ 33,319	\$ 75,812	\$ 55,249	\$ 20,563
Aquatics	\$ 442,919	\$ 481,796	\$ (38,877)	\$ 435,169	\$ 427,352	\$ 7,817
Tennis	\$ 182,672	\$ 52,458	\$ 130,214	\$ 172,149	\$ 71,132	\$ 101,017
Facilities	\$ 99,237	\$ 414,067	\$ (314,830)	\$ 126,007	\$ 358,603	\$ (232,596)
Administration	\$ 9,750	\$ 461,530	\$ (451,780)	\$ 4,100	\$ 314,565	\$ (310,465)
Total Operating	\$ 1,758,859	\$ 2,012,225	\$ (253,366)	\$ 1,715,983	\$ 1,729,763	\$ (13,780)
						\$ -
Non Operating						\$ -
Measure A	\$ 113,721	\$ -	\$ 113,721	\$ 116,997	\$ -	\$ 116,997
Grants	\$ 177,952	\$ -	\$ 177,952	\$ -	\$ -	
Property Tax	\$ 299,632	\$ -	\$ 299,632	\$ 289,971	\$ -	
Other Funds	\$ 371,276	\$ -	\$ 371,276	\$ 360,734	\$ -	\$ 360,734
Capital Improvements	\$ -	\$ 471,042	\$ (471,042)	\$ -	\$ 536,487	\$ (536,487)
Zone IV	\$ 273,305	\$ 88,911	\$ 184,394	\$ 657,346	\$ 1,504,658	\$ (847,312)
Zone V	\$ 9,002	\$ 6,890	\$ 2,112	\$ 177	\$ 6,500	\$ (6,323)
Other Expenses	\$ -		\$ -		-1003	\$ 1,003
Total Non-Operating	\$ 1,244,888	\$ 566,843	\$ 678,045	\$ 1,425,225	\$ 2,046,642	\$ (621,417)
			\$ -			\$ -
Net Rev, Exp & Income	\$ 3,003,747	\$ 2,579,068	\$ 424,679	\$ 3,141,208	\$ 3,776,405	\$ (635,197)
Total Net w/o Zone IV			\$ 240,285			\$ 212,115
Balance Sheet Cash	Apr-25	Apr-24	Change			
General Fund	\$ 1,854,744	\$ 1,975,044	\$ (120,300)			
Replacement Resv	\$ 1,702,437	\$ 1,630,153	\$ 72,284			
Measure A	\$ 139,120	\$ 165,696	\$ (26,576)			
Payroll Clearing	\$ 55,973	\$ 77,334	\$ (21,361)			
Credit Card Acct.	\$ 418,628	\$ 16,675	\$ 401,953			
	\$ -	\$ -	\$ -			
Total	\$ 4,170,902	\$ 3,864,902	\$ 306,000			

DOWNING

HEATING, INC.

CA LICENSE #1080113

(415) 485-1011

EQUIPMENT REPAIR PROPOSAL

April 2, 2025

SUBMITTED TO:

Nancy Shapiro / Justin McCall
Strawberry Recreational Center
118 East Strawberry Drive
Mill Valley, Ca. 94941

JOB LOCATION:

Nancy Shapiro / Justin McCall
Strawberry Recreational Center
118 East Strawberry Drive
Mill Valley, Ca. 94941

FACILITY STATUS:

Boiler Failed

SCOPE OF WORK / DIAGNOSIS:

Removal and Replacement of the lower failed Boiler: Shut down and isolate power, gas and water from the two boilers located in pool and boiler equipment room. Cut back and remove water piping as needed for new piping connections. Disconnect gas and electrical from old boiler. Cut up boilers and remove from space. Set new boiler on lower rack. Install new water piping from point of disconnection to new boiler. Install new gas piping from point of disconnection to new boiler. Revamp electrical as needed for new boiler and pumps. Revamp the controls as needed. Revamp and reconfigure OSA intake and flue for new boiler. Fill with water, vent air, test pumps, open all valves, purge gas line, start up, test and commission the boiler. Put boiler back into service. Clean off

ADDITIONAL INFORMATION:

Notes:

Exclusions: Overtime. Permits. Any work not noted above. Any work related to unforeseen conditions.

Total cost (including all labor, material and taxes): \$43,927.00

By accepting this proposal the parties agree to the attached terms and conditions.

This quotation will be valid for a period of thirty (30) days.

If payment is not received, interest will accrue at the rate of 1.5% per month.

If action is brought for collection the prevailing party shall be entitled to attorney's fees.

WARNING: Contractors are required by law to be licensed by the Contractor's State License Board which has jurisdiction to investigate complaints against Contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a Contractor may be referred to the Registrar, Contractor's State License Board, P.O. Box 26000, Sacramento, CA 95826
[California Business and Professional Code 7030(a)]

By: Sanya Matthews

Title: Operations Manager

Email: estimating@downingheating.com

Accepted By: _____

Printed Name / Title: _____

Date: _____

SALES . SERVICE . INSTALLATION

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2025-2026 Proposed Rate Increases		2025-2026 Proposed Rate Increases		2025-2026 Proposed Rate Increases		2025-2026 Proposed Rate Increases		2025-2026 Proposed Rate Increases		2025-2026 Proposed Rate Increases	
Program/Class/Membership Name	Current Rate Hourly	Recommended Rate Increase Hourly	Percent Increase	Start Date (Fall or 1.1.26)							
Aquatics											
1 Swim Lessons - Yellow, Green, Blue, 7-10, parent/child	\$ 20	\$ 22	10%	Summer							
2 Swim Club	\$ 21	\$ 23	10%	Summer							
3 Private	\$ 45	\$ 48	7%	Summer							
4 Orange	\$ 24	\$ 25	4%	Summer							
Private Pool Party - Non Resident/Non-Member	\$ 600	\$ 750	25%	Immediately							
6 Private Pool Party - Resident/Member	\$ 600	\$ 650	8%	Immediately							
7 Guest Fee - 4 people	\$ 25	\$ 30	20%	Q3							
8 Swim Team Hourly - Whole Pool	\$ 75	\$ 90	20%	Fall (August rental)							
9 Swim team lane rental (prime time)	\$ 30	\$ 40	33%	Fall (August rental)							
10 Q3 Pool Membership Base Reg - NR	\$ 343	\$ 370	8%	2026							
Youth - Recreation											
11 Play Club Hourly - Option 1	\$ 14	\$ 15	7%	Fall (August)							
12 Play Club Drop-In	\$ 17	\$ 18	6%	Fall (August)							
13 Summer Camp - Ages 5 - 11	\$ 419	\$ 445	6%	2026							
14 Summer Camp - C/I	\$ 285	\$ 309	8%	2026							
Adult Recreation											
15 Group Ex 10 - Residents	\$ 125	\$ 135	8%	1-Jul							
16 Group Ex 10 - Non-Resident	\$ 135	\$ 145	7%	1-Jul							
17 Group Ex 20 - Resident	\$ 200	\$ 210	5%	1-Jul							
18 Group Ex 20 - Non-Resident	\$ 220	\$ 230	5%	1-Jul							
Facility Rentals - Less than 5 per year											
19 1st Floor Room - Residents	\$ 45	\$ 50	11%	1-Jul							
20 1st Floor Room - Non-Residents	\$ 55	\$ 65	18%	1-Jul							
21 1st Floor Room - For-Profit	\$ 65	\$ 75	15%	1-Jul							
22 3rd Floor Room - Residents	\$ 40	\$ 45	13%	1-Jul							
23 3rd Floor Room - Non-Residents	\$ 45	\$ 55	22%	1-Jul							
24 3rd Floor Room - For-Profit	\$ 60	\$ 70	17%	1-Jul							
25 No Stove Gym Kitchen - Residents	\$ 24	\$ 40	67%	Immediately							
26 No Stove Gym Kitchen - Non Residents	\$ 26	\$ 45	73%	Immediately							
27 No Stove Gym Kitchen - For Profit	\$ 40	\$ 75	88%	Immediately							
28 W/Stove Gym Kitchen - Residents	\$ 24	\$ 80	233%	Immediately							
29 W/Stove Gym Kitchen - Non Residents	\$ 26	\$ 90	246%	Immediately							
30 W/Stove Gym Kitchen - For Profit	\$ 40	\$ 150	275%	Immediately							
31 Gym Deposit for 100+	\$ 1,000	\$ 1,500	50%	Immediately							
32 Facility Usage Fee for Large Events 150+	\$ 500/day	\$ 500/day		Immediately							