

STRAWBERRY RECREATION DISTRICT
118 East Strawberry Drive / Mill Valley / California 94941 Tel # (415) 383-6494

SRD Board Meeting Notice and Agenda Tuesday, November 4, 2025
Open Session: 6:00 PM

Location: Strawberry Recreation District – 1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN OPEN SESSION:**
3. **Open Time for Public Expression - Non-Agenda Items** (limit: two mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda and generally may only listen.
4. **OPEN SESSION AGENDA** – Members of the public may comment on any agenda item (limit: two mins per person).
 - A. New Business Items – Board members to provide brief updates
 - B. Approval of the Minutes of October 14, 2025
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
5. **Discussion/Action:** GM to present revised proposed bid solicitation for 3rd floor deck repair
Recommended Action: Approve
6. **Discussion/Action:** Ad-Hoc Playground Update – review additional information
Recommended Action: Selection/Approval of vendor from Omnia
7. **Discussion/Action:** 2025 Staff Holiday Days Off Options
Recommended Action: Approve
8. **Discussion/Action:** Reschedule December Board Meetings – December 9 is Holiday Cheer Event
Recommended Action: Select Dates or Cancel

Next Regular Session Board Meeting is December TBD, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071 (TDD) or (415)-383-6494 (voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.

SRD Board Meeting Minutes

October 14, 2025

No closed session

Meeting called to order at 6:07 pm

Roll Call: Teese, Twillman, Michael, Saghezchi, Waterfield

Public expression: None

B. Approval of the Minutes from September 2025 and Special Session in September - Saghezchi moved to approved, seconded by Teese, and unanimously approved.

C. General Manager's Report

The board addressed an erosion problem near the community dock by ordering property surveys to determine responsibility for repairs. They also discussed a parent's suggestion for a combined registration for Fall A and B sessions, but noted that logistical issues with instructor availability make this difficult to implement.

Fiscal Reports: Review fiscal reports for last month.

Motion to approve fiscal reports by Teese, seconded by Saghezchi and unanimously approved.

5. Discussion/Action: 3rd Floor Deck Repair

Action: Tabled until next meeting

6. Discussion/Action: Playground construction update

We addressed the decision regarding the budget for the new custom strawberry playground, highlighting the significant premium for the large, iconic structures. The central issue debated was whether the branding value of a massive, custom strawberry was worth the substantial extra cost compared to a more standard design with similar play value. We reviewed concepts from two pre-qualified companies, Game Time and another vendor. The proposals included various elements such as large shade

structures, which some felt were excessive for the local climate, a zip line that was questioned for its large footprint versus low user capacity, and a popular rope-style parkour course. A major point of discussion was our overall goal: are we creating an iconic, statement piece for the Strawberry Recreation District that would be a community landmark, or are we focused solely on functional fun?

Action: While no final decision on the vendor was made, the consensus was to move forward by providing one firm with a list of desired elements to obtain a detailed bid, with the understanding that we can scale back components if the cost is too high.

7. Discussion/Action: Rate increases for swim passes and summer camp

A proposal was put forward to restructure the pool's quarterly system by making the winter, spring, and fall quarters 11 weeks long and extending the most popular summer quarter to 15 weeks. This change is intended to better align with school schedules and member demand during warmer weather, with a corresponding marginal rate increase for the longer summer quarter to offset higher staffing costs. The board viewed this as a value-add for the community that would likely not disincentivize annual pass sales. A separate discussion addressed increasing camp fees, with proposed rates of \$319 and \$449, to cover the rising costs of counselors and enhanced activities. Board members strongly supported the increase, agreeing that the camp is an essential service, remains the best value in town, and that gradual price adjustments are necessary to maintain quality. The conversation also touched on the staffing challenges and increased operational costs for the Play Club, another program deemed essential for families, reinforcing the consensus that modest, regular price increases are vital for sustaining these core community services.

Action: Saghezchi moved to approved, seconded by Teese, and unanimously approved.

8. Discussion/Action: Future board meetings

We discussed dates for November and December board meetings.

Action: November 4th, 2025 will be the next board meeting.

Meeting adjourned at 7:30 pm.

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 10-31-25

*** PAYROLL CLEARING***

On the 4th day of November 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD5068	Alber, Mary C	Paystub	98.90
DD5069	Alexander, Dia J	Paystub	180.49
DD5070	Alexander, Maya V	Paystub	180.47
DD5071	Allidina, Kiran	Paystub	110.75
DD5072	Burton, William J	Paystub	73.83
DD5073	Campbell, Scarlett J	Paystub	342.75
DD5074	Diaz, Celeste C	Paystub	1,080.83
DD5075	Dohoney, Trinity J	Paystub	2,536.36
DD5076	Faust, Chloe H	Paystub	310.81
DD5077	Khaliq-Baporia, Faizal	Paystub	1,933.60
DD5078	Kravik, Kyle N	Paystub	184.57
DD5079	Kux, Maya J	Paystub	391.95
DD5080	Lacey, Hannah W	Paystub	114.86
DD5081	Law, Ryan J	Paystub	2,289.00
DD5082	Leung, Madeline	Paystub	172.27
DD5083	McCall, Justin M	Paystub	2,487.99
DD5084	McCubbin, Emma M	Paystub	73.84
DD5085	Mostafavi, Amelie L	Paystub	188.68
DD5086	Novotny, Petra G	Paystub	196.89
DD5088	Piontek, Gavin R	Paystub	205.09
DD5089	Powell, Tylan D	Paystub	127.61
DD5090	Sacchetto, Marco J	Paystub	2,502.61
DD5091	Samaras, Gianna	Paystub	118.49
DD5092	Sangar, Shivali	Paystub	509.52
DD5093	Schlosser, Liam J	Paystub	817.48
DD5094	Shapiro, Nancy R	Paystub	4,551.04
DD5095	Stephenson, Marley J	Paystub	233.80
DD5096	Taichman-Bernstein, Julian	Paystub	146.65
DD5097	Teese, Peter	Paystub	91.15
DD5098	Wilson, Blake P	Paystub	188.69
DD5099	Winuk, Cady E	Paystub	290.77
DD5100	Woods, Samuel A	Paystub	2,491.04
DD5101	Peraza, Juan S	Paystub	1,922.52
9563	DeBerry, Clio V	payroll Checks	121.23
9564	Given, Randall J	payroll Checks	277.10
9565	Khaliq-Baporia, Farhan	payroll Checks	908.33
9566	Magenau, Sierra W	payroll Checks	82.04
9567	Moore, Ava I	payroll Checks	282.57
9568	Weingart, Nathan T	payroll Checks	203.49
	CAL PERS	payroll Checks	4758.15
	Quickbooks	Quickbooks Payroll fees	157.75
	4006.00	Payroll Taxes FWT	10193.36
	5014.60	Payroll Taxes FICA	
	1172.76	Payroll Taxes MCARE	
	State taxes	Payroll taxes SWT	2285.69
	150.79	Payroll Taxes SUI	
	485.25	Payroll Taxes SDI	
			46415.01

General Manager

On the 4th Day of November 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

[illegible]

Total

53122.85 Nancy Shapiro, District Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

10/29/2025

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	40.50	Total Cash	655.00
Jr Berries	0.00	Total Checks	40.50
Youth Contract Class	0.00	Total	695.50
Adult Basketball	0.00		
Special events	610.00		
Adult Group Ex	0.00		
Adult Enrichment	45.00		
Pool Drop in	0.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Pool lessons	0.00		
Pool Adult classes	0.00		
Pool rental	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Admin Misc	0.00		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	695.50		



Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

10/22/2025

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	3397.50	Total Cash	3015.00
Jr Berries	0.00	Total Checks	7520.50
Youth Contract Class	1148.00	Total	10535.50
Adult Basketball	60.00		
Special events	5.00		
Adult Group Ex	230.00		
Adult Enrichment	0.00		
Pool Drop in	0.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	0.00		
Pool lessons	0.00		
Pool Adult classes	0.00		
Pool rental	0.00		
Tennis Classes & Clinics	325.00		
Tennis rental	2000.00		
Tennis Membership	0.00		
Facilities Rental	1820.00		
Deposits Held on Rental	1500.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Admin Misc	0.00		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	50.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		
	10535.50		0



RICHARD ARROW, AUDITORCONTROLLER

County of Marin

Civic Center

San Rafael, CA 94903

On the 11th Day of November 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

[illegible]

Total

88031.92 Nancy Shapiro, District Manager

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 10-17-25

*** PAYROLL CLEARING***

On the 11th day of November 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD5038	Alber, Mary C	Paystub	197.80
DD5039	Alexander, Dia J	Paystub	147.65
DD5040	Alexander, Maya V	Paystub	147.67
DD5041	Allidina, Kiran	Paystub	123.05
DD5042	Campbell, Scarlett J	Paystub	237.91
DD5043	Diaz, Celeste C	Paystub	963.05
DD5044	Dohoney, Trinity J	Paystub	2,536.36
DD5045	Faust, Chloe H	Paystub	340.91
DD5046	Khaliq-Baporia, Faizal	Paystub	1,926.28
DD5047	Kravik, Kyle N	Paystub	192.80
DD5048	Kux, Maya J	Paystub	296.23
DD5049	Lacey, Hannah W	Paystub	162.70
DD5050	Law, Ryan J	Paystub	2,184.40
DD5051	Leung, Madeline	Paystub	131.27
DD5052	McCall, Justin M	Paystub	2,487.98
DD5053	Mostafavi, Amelie L	Paystub	131.26
DD5054	Novotny, Petra G	Paystub	131.25
DD5055	Peraza, Juan S	Paystub	1,940.57
DD5056	Piontek, Gavin R	Paystub	82.03
DD5057	Powell, Tylan D	Paystub	127.61
DD5058	Sacchetto, Marco J	Paystub	2,268.17
DD5059	Samaras, Gianna	Paystub	200.53
DD5060	Sangar, Shivali	Paystub	331.79
DD5061	Schlosser, Liam J	Paystub	800.81
DD5062	Shapiro, Nancy R	Paystub	4,551.04
DD5063	Stephenson, Marley J	Paystub	73.60
DD5064	Taichman-Bernstein, Julian	Paystub	26.33
DD5065	Wilson, Blake P	Paystub	262.50
DD5066	Winuk, Cady E	Paystub	309.91
DD5067	Woods, Samuel A	Paystub	2,491.06
9558	DeBerry, Clio V	payroll Checks	95.26
9559	Given, Randall J	payroll Checks	272.76
9560	Khaliq-Baporia, Farhan	payroll Checks	566.51
9561	Moore, Ava I	payroll Checks	309.91
9562	Weingart, Nathan T	payroll Checks	251.13
	CAL PERS	payroll Checks	4800.46
	Quickbooks	Quickbooks Payroll fees	140.00
	3809.00	Payroll Taxes FWT	9665.28
	4746.26	Payroll Taxes FICA	
	1110.02	Payroll Taxes MCARE	
	State taxes	Payroll taxes SWT	2183.97
	151.35	Payroll Taxes SUI	
	459.33	Payroll Taxes SDI	
			44089.80

General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

10/14/2025

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	105.00
Jr Berries	0.00	Total Checks	567.00
Youth Contract Class	0.00	Total	672.00
Adult Basketball	20.00		
Special events	0.00		
Adult Group Ex	135.00		
Adult Enrichment	240.00		
Pool Drop in	5.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	257.00		
Aquatics Guest Fees	0.00		
Pool lessons	0.00		
Pool Adult classes	15.00		
Pool rental	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Admin Misc	0.00		
Other 2	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	672.00		



San Rafael, CA 94903

On the 11th Day of November 2025, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

[illegible]

Total

2891.32 Nancy Shapiro, District Manager

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November 2025 SRD Board Operations Summary

Financial – See Attached

Facilities

- Basketball hoop was repaired and secured back to original position
- 3rd floor deck permit plans have been submitted to the county should hear back in a couple weeks, installed 8-inch lag deck screws into the “bouncy” boards to help with tripping hazards until the deck can be redone.
- Automatic hand towel dispensers were installed in most of the bathrooms and rooms, once we run out of the old towel rolls will replace 3 more dispensers
- Hanging new signs at entrances to facility to have standard look throughout.

Building Painting

- All handrails were touched up this month with black paint

Field

- A new post will be installed down by field A pathway; No Dog or bicycles sign will be placed onto it.

Pool

- Spa chemical feed tubes are replaced in the pump and near the pipe injector. This has fixed the acid injection problem and the flow seal trouble in the ORP controller.
- New “Swim Diapers must be worn” signs will be added on the pool deck to help remind parents that swim diapers are mandatory if the child isn’t toilet trained
- Concrete work at the entryway of the pool was signed off with the contractor and will start the 2-day project during the pool winter closure

Aquatics

- Q4 pool membership sales have increased since 2024
 - 2024: 294
 - 2025: 355
- Annual and Winter pool memberships go on sale December 8
- Winter private lessons go on sale December 16
- SOMA aquatics has started their second session on Sundays at SRD

Recreation

Youth

Play Club + Afterschool Enrichment

- Fall B Session Registration Opened October 1st
 - Fall B Session runs from October 20th - December 19th

- Shortest session of the year, only 6 Mondays and Tuesdays, 7 W/Th/F
- About 55 kids per day enrolled in Play Club at start of session
 - Up 41% from 10/9
 - \$54,940 in revenue as of 11/3
 - Registrations made 1 week or less before the start of the session made up nearly half of all Play Club registration
- About 9 kids per day enrolled in the play club extra hour 5:00-6:00
- 318 total enrollments in afterschool enrichment classes - about 64 kids per day
 - \$74,480 in revenue as of 10/9
- 4 new classes - Miniature Clay Creations, Chess, Hip Hop, and STEM Discovery with LEGO
 - One new program partner - Marin Chess
 - Cancelled Hip Hop for low enrollment
- Continuing to rent the multipurpose room at the school every day for enrichment classes
 - Fall B Rental costs \$2075, approximately \$71/day
 - For now, the 1st floor room is dedicated to TK/K Play Club - will reevaluate for Winter session if enrollment no longer necessitates this
- 15 Play Club Counselors Employed
 - 2 new hires in the past month, 1 returning employee from last school year
- Week of November 17th - 21st not included in Fall B Session
 - Minimum school days at Strawberry Point (school ends at 12:15)
 - No enrichment classes on these days
 - Separate Play Club enrollment for this week, registration opened on 10/10
 - About 18 kids per day enrolled as of 11/3
 - Expecting between 30-50 kids per day
 - Hired 2 performers to come do a show that week
 - Planning events for each day

Jr. Berries

- Jr. Berries Programs currently ongoing:
 - Session began 10/26
 - 9AM: 11/20
 - 10AM: 16/20
 - 11AM: 28/28
- Little Bay Arts & Crafts
 - Session beginning 11/6 - 12/4, 9 participants enrolled
 - Toddler Arts/Crafts program for kids ages 2 -4
 - Scheduling weekend workshop for December
- \$56,713.00 in revenue for Jr. Berries programs year to date
- Exploring new ideas for additional Jr. Berries programs, planning for Fall/Winter

Pop-ups

- Youth workshops scheduled for Fall
 - LEGO - Play Well
 - Racecar Engineering Workshop (12/6)

- o Babysitter's Training Course - Recreation Reimagined
 - 12/13
- Beginning planning programs for 2026.

Marketing

- Scheduled dates for Summer Camp Banner at Blackfield Dr.
 - o Weeks of Jan. 26th, Apr. 27th, May 11th, May 18th
- Flipbook Projects
 - o Fall A Youth Programs finished with:
 - 1.1k views
 - 12.9k page views
 - 589 interior link clicks to individual programs
 - o Flipbook project created for 2025 Youth Fall B Enrichment (released after enrollment date).
 - 143 views
 - 1.4k page views
 - 86 interior link clicks to individual programs
 - o Aquatics Flipbook nearly complete.

Adult

- Mah Jongg classes with Susie Fasbinder have been going great. We are currently working on adding additional classes in the new year.
- Drop-in Mah Jongg membership will start on January 5th and will take place on Mondays from 11:00am -2:00pm.
- The first paint and sip class will be this week on November 7th.
- Adult Pickleball classes with Marco Toressi will be on Sundays. We had a great enrollment and look forward continuing these classes in the spring.
- Bridge classes have been improving with additional drop in players for our Thursday games.
- Starting November 12th, we will be starting in the morning drop-in adult basketball. After emailing the basketball members we received positive feedback about having basketball in the morning.

Events

- Scary at the Berry was a hit! We had over 560 children registered this year.
- The food trucks were a hit! Unfortunately, one of the trucks couldn't make it at the last second.
- We are currently planning for the holiday event that will take place on December 9th from 5:00pm -7:30pm
- Del Mar Middle School choir will be participating in the holiday event. They will be singing 6-8 holiday themed songs at 6:00pm.
- We will be raffling off gift certificates at the event that can be used at Strawberry Recreation.

Rentals

- Legarza will be returning in November for a 6-week Saturday only rental
- CYO has planned to return for the 2025/2026 basketball season. They are looking for a November 10th start date.
- Legends baseball is interested to return in the summer

Misc

- Working on new required policies for Board to approve in January
- Old black and white printer may need replacing
 - Looking at options online, probably won't go with service option
- Completed Capri visit
 - Added new verbiage to 2026 online forms
- New website beta demonstration on November 4
 - Staff will use and check for accuracy
 - Training November/December
 - Expected to be released in January

SRD Financial Summary
07/01/2025 - 11/03/25

	FY 2025.2026				FY 2024.2025		
	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss	
Operating							
Youth Recreation	\$ 246,882	\$ 299,330	\$ (52,448)	\$ 161,931	\$ 270,291	\$ (108,360)	
Special Events	\$ 7,949	\$ 23,072	\$ (15,123)	\$ 3,841	\$ 20,529	\$ (16,688)	
Adult Rec. Classes	\$ 34,862	\$ 17,124	\$ 17,738	\$ 18,596	\$ 8,555	\$ 10,041	
Aquatics	\$ 153,836	\$ 247,702	\$ (93,866)	\$ 145,784	\$ 228,480	\$ (82,696)	
Tennis	\$ 100,921	\$ 46,381	\$ 54,540	\$ 75,996	\$ 25,788	\$ 50,208	
Facilities	\$ 28,575	\$ 173,887	\$ (145,312)	\$ 24,396	\$ 156,250	\$ (131,854)	
Administration	\$ 105	\$ 234,039	\$ (233,934)	\$ 6,750	\$ 208,357	\$ (201,607)	
Total Operating	\$ 573,130	\$ 1,041,535	\$ (468,405)	\$ 437,294	\$ 918,250	\$ (480,956)	
						\$ -	
Non Operating						\$ -	
Measure A	\$ 56,911	\$ -	\$ 56,911	\$ 399	\$ -	\$ 399	
Grants	\$ -	\$ -	\$ -	\$ -	\$ -		
Property Tax	\$ 41	\$ -	\$ 41	\$ 8,715	\$ -		
Other Funds	\$ 69,636	\$ -	\$ 69,636	\$ 303,259	\$ 236,781	\$ 66,478	
Capital Improvements	\$ -	\$ 79,201	\$ (79,201)		\$ -	\$ -	
Zone IV	\$ -	\$ -	\$ -	\$ 9,798	\$ 89,810	\$ (80,012)	
Zone V	\$ -	\$ 2,175	\$ (2,175)	\$ 73	\$ 3,445	\$ (3,372)	
Other Expenses	\$ -		\$ -	0	0	\$ -	
Total Non-Operating	\$ 126,588	\$ 81,376	\$ 45,212	\$ 322,244	\$ 330,036	\$ (7,792)	
			\$ -			\$ -	
Net Rev, Exp & Income	\$ 699,718	\$ 1,122,911	\$ (423,193)	\$ 759,538	\$ 1,248,286	\$ (488,748)	
Total Net w/o Zone IV			\$ (423,193)			\$ (408,736)	
Balance Sheet Cash	Nov-25	Nov-24	Change				
General Fund	\$ 1,670,529	\$ 1,704,861	\$ (34,332)				
Replacement Resv	\$ 1,733,753	\$ 1,676,012	\$ 57,741				
Measure A	\$ 197,939	\$ 25,798	\$ 172,141				
Payroll Clearing	\$ 87,398	\$ 85,286	\$ 2,112				
Credit Card Acct.	\$ 227,183	\$ 84,053	\$ 143,130				
	\$ -	\$ -	\$ -				
Total	\$ 3,916,802	\$ 3,576,010	\$ 340,792				
		m					