

SRD Board Meeting Notice and Agenda Tuesday, June 11, 2024
Closed Session 5:30 p.m. - Open Session 6:00 p.m.

Location: Strawberry Recreation District – 1st Floor Meeting Room, 118 E. Strawberry Dr., Mill Valley, CA 94941

Accessibility for Individuals with Disabilities

Upon request, District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested. Requests will be granted whenever possible and resolved in favor of accessibility.

1. Call to Order and Roll Call
2. **CONVENE IN CLOSED SESSION: CLOSED SESSION AGENDA**
 - a. **Closed Session – Labor Negotiations.**
Conference with designated representative (Renee Giacomini Brewer, Assistant County Counsel) regarding negotiations with General Manager, pursuant to California Government Code Section 54957.6.
 - b. **Closed Session – Labor Negotiations.**
Conference with designated representative (Renee Giacomini Brewer, Assistant County Counsel) regarding negotiations with Nancy Shapiro, Sam Woods, Ryan Law, Trinity Dohoney & Justin McCall pursuant to California Government Code Section 54957.6.
 - c. **Closed Session – Public Employee Performance Evaluation.**
Performance Evaluation of Sam Woods – Recreation Supervisor, Ryan Law – Recreation Coordinator, Trinity Dohoney – Aquatics Supervisor, Justin McCall – Facilities Supervisor pursuant to California Government Code section 54957.
3. **RECONVENE IN OPEN SESSION:** Announcement from Closed Session
4. **CONVENE IN OPEN SESSION:**
5. **Open Time for Public Expression - Non-Agenda Items** (limit: two mins per person).
While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.
6. **OPEN SESSION AGENDA –** Members of the public may comment on any agendized matter (limit: two mins per person).
 - A. New Business Items – Board members to provide brief updates
 - B. Approval of the Minutes of May 14, 2024
 - C. General Manager's Report
 1. Fiscal Reports: Approval & Confirmation of Expenditures, Disbursements, Payroll, and Warrants; Review Weekly Deposit Reports; Transfer of Funds
 2. Financial and Operations Summary
7. **Discussion/Action:** Approve three-year General Manager contract.
Recommended Action: Approve.
8. **Discussion/Action:** GM to present Mill Valley Refuse Service (MVRS) Rate Increase Application.
Recommended Action: Approve
9. **Discussion/Action:** General Manager to present FY 2024-25 Budget.
Recommended Action: Adopt budget.
10. **Discussion/Action:** General Manager to present Zone IV FY 2024-25 Budget.
Recommended Action: Adopt Zone IV Budget.
11. **Discussion/Action:** Discussion about how to charge for new Sport Court usage.
Recommended Action: Discussion & give direction to staff
12. **Discussion/Action:** Approve 2024-26 SRD employee pay scales.
Recommended Action: Approve updated pay scales.
13. **Discussion/Action:** Approve Vintage Sport Court change order.
Recommended Action: Approve change order.

14. **Discussion/Action:** Pilings in Strawberry Channel.

Recommended Action: Discussion and give direction to staff.

Next Regular Session Board Meeting is July 9, 2024, at 6:00 p.m.



American Sign Language interpreters may be requested by calling (415)-927-5071(TDD) or (415)-383-6494(voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request.

5/14/24

SRD Board Meeting Minutes

Closed session starting at 5:37pm

Roll call: Bohner, Teese, Saghezchi, Michael

Closed: Nothing to report

Open session 6:01pm

Public expression: none

1. GM to present bid and request approval for new slip sheet overlay on lower tennis court
Only 1 bid from Vintage \$108,670

Pam motion to approve, Peter seconded, unanimous vote in favor

1. GM presents district election resolution

Christian motion to adopt resolution, Peter seconded, unanimous vote in favor

1. Vote to approve SRD participation in Marin county schools and special district
multijurisdictional local hazard mitigation plan

Peter motion to approve, Sohrab seconded, unanimous vote in favor

1. Discussion about how to charge for sport court usage

Pickle ball, basketball, other usage

Throw it in for members to use as part of their existing membership, or standalone membership for sport court

Basketball vs pickle ball memberships

Members will think about options for discussion at next meeting

6.

A. New business items: none

B. Approval of minutes from April 2 meeting - Christian motion to approve, Pam seconded, unanimous vote to approve

C. Fiscal reports: approval and confirmation of expenditures, disbursements, payroll, and warrants, weekly deposit reports, transfer of funds - Pam motion to approve, Sohrab seconded, unanimous vote to approve

Financial and operations summary reviewed

GM report reviewed

Meeting ends at 7:34pm

Next regular session board meeting June 11, at 6:00pm

LIST OF PAYROLL CHECKS ISSUED - Page 1 of 1
 STRAWBERRY RECREATION DISTRICT
 TO: THE BOARD OF DIRECTORS
 PAYROLL WARRANTS BACKUP

Payroll Date 53124

*** PAYROLL CLEARING***

On the 11th day of June 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
9330	Butler, Owen N	DD replacement check	104.71
DD3730	Alber, Mary C	Paystub	176.8
DD3731	Bennerotte, Madisyn M	Paystub	419.75
DD3732	Cunningham, Dean	Paystub	36.96
DD3733	Diaz, Celeste C	Paystub	671.84
DD3734	Dohoney, Trinity J	Paystub	2,236.60
DD3735	Gazzola, Jesse M	Paystub	1,125.92
DD3736	Jackson-Torres, Selena N	Paystub	188.21
DD3737	Kempler, Julian	Paystub	319.37
DD3738	Khaliq-Baporla, Faizal	Paystub	1,627.01
DD3739	Lacey, Hannah W	Paystub	329.42
DD3740	Law, Ryan J	Paystub	1,988.19
DD3741	McCall, Justin M	Paystub	2,195.63
DD3742	Meibeck, Nicholas A	Paystub	535.38
DD3743	Miller-Hall, ChaBrea T	Paystub	794.89
DD3744	Miyano, Christi A	Paystub	981.82
DD3745	Plante, Anna K	Paystub	256.34
DD3746	Poulin, Lauren C	Paystub	59.30
DD3747	Ruilffson, Sofia	Paystub	172.46
DD3748	Saltzman, Andrew J	Paystub	431.16
DD3749	Shapiro, Nancy R	Paystub	3,973.63
DD3750	Skomer, Auden R	Paystub	78.02
DD3751	Wells, Tucker F	Paystub	258.69
DD3752	Woods, Samuel A	Paystub	2,195.63
DD3753	Wright, Owen B	Paystub	404.01
9331	Judson, Colin L	payroll Checks	78.02
9332	Philippart, Chloe A	payroll Checks	206.00
9333	Vaughan, Wyatt O	payroll Checks	361.35
	CAL PERS	payroll Checks	3244.38
	Quickbooks	Quickbooks Payroll fees	109.50
	2659.00	Payroll Taxes FWT	7245.50
	3717.16	Payroll Taxes FICA	
	869.34	Payroll Taxes MCARE	
	State taxes	1090.17 Payroll taxes SWT	1571.14
		151.25 Payroll Taxes SUI	
		329.72 Payroll Taxes SDI	
			34377.63

General Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

118 East Strawberry Drive
Mill Valley, California 93931
6/5/2024

Youth Playclub	4189.96	Total Cash	1563.00
Jr Berries	0.00	Total Checks	19263.76
Youth Contract Class	6686.80	<u>Total</u>	20826.76
Adult Basketball	30.00		
Pool Party	0.00		
Adult Group Ex	0.00		
Adult Enrichment	48.00		
Pool Drop-In	160.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	150.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	123.00		
Pool Seals rental	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	1110.00		
Tennis Membership	0.00		
Facilities Rental	1159.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	4500.00		
Facilities Property Rental	2670.00		
Other DSI HOA	0.00		
Admin Misc Admin fee	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	20826.76		



TO:
 RICHARD ARROW, AUDITOR/CONTROLLER
 County of Marin
 Civic Center
 San Rafael, CA 94903

On the 11th Day of June 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Warrants:

Warrant in Favor of			Purpose		Amount
809313293	Alek Cordeiro	4,770.50	Youth Contract Services/Contrac		13,989.50
		9,219.00	Youth Contract Serv/Jr. Berries		
809313294	California Security Cameras Inc.		Facilities Contract Service		180.00
809313295	Daina C Selph		Youth Contract Services/Contrac		3,675.00
809313296	Darlene Elko		Youth Contract Services/Contrac		1,915.20
809313297	Elly Hakami		Youth Contract Services/Contrac		2,979.20
809313298	Enbridgement, Inc.		Youth Contract Services/Contrac		5,166.00
809313299	Goodman's Building Supply		Facilities Repairs(emp)		15.14
809313300	Henry Kingdon		Adult Enrichment Classes		917.00
809313301	Katharine Rittenburg		Admin Acct/Audit/bookkeeping		1,312.50
809313302	Katherine Hale		Youth Contract Serv/Jr. Berries		2,268.00
809313303	Katia McHaney		Youth Contract Services/Contrac		4,042.50
809313304	Keith A Pollack		Youth Contract Services/Contrac		2,979.20
809313305	Landesign Construction and Maint. Inc.		Facilities Field Contract serv		1,073.73
809313306	Mike Testa Plumbing		Pool Contract Services		900.63
809313307	O'Neill Built Construction		Pool Contract Services		24,749.00
809313308	Play-Well TEKnologies		Youth Contract Services/Contrac		3,483.90
809313309	Roto Rooter		Facilities Contract Service		737.50
809313310	Roy's Sewer Service, Inc.		Facilities Contract Service		1,900.00
809313311	Sean Lim		Youth Contract Services/Contrac		1,372.00
809313312	Vanguard Cleaning Systems of the Northbay		Facilities Janitorial/Maintenanc		5,500.00
809313313	VSP	9.12	Admin Medical		45.60
		9.12	Facilities Full Time Medical		
		9.12	Pool Full Time Medical		
		18.24	Youth Medical		
809313314	Your Language and Cultural Center, Inc.		Youth Contract Services/Contrac		1,764.00
809313315	Strawberry Preschool		Deposits Held on Rental		500.00
809313316	Kristin Graham		Youth Daycamp		394.00
					81,859.60

Total

81859.60 Nancy Shapiro, District Manager

Strawberry Recreation District
Internal Revenue Summary Sheet
Week Ending:

5/22/2024

118 East Strawberry Drive
Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	170.00
Jr Berries	0.00	Total Checks	565.00
Youth Contract Class	0.00	<u>Total</u>	735.00
Adult Basketball	10.00		
Pool Party	0.00		
Adult Group Ex	565.00		
Adult Enrichment	40.00		
Pool Drop-In	80.00		
Youth Daycamp	0.00		
Aquatics Pool Pass	0.00		
Aquatics Guest Fees	20.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	20.00		
Pool Seals rental	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	0.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other DSI HOA	0.00		
Admin Misc Admin fee	0.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	735.00		



STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

5/15/2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

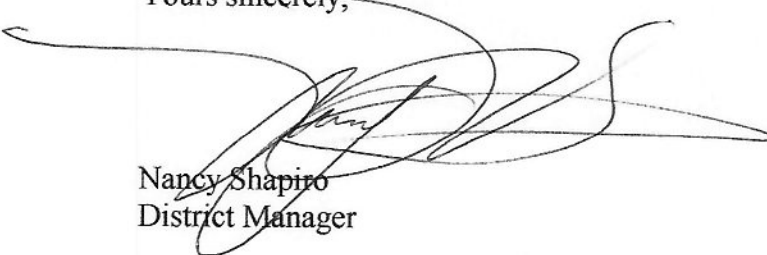
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of One Thousand Three Hundred Twenty and 65/100 (1320.65) FROM the Strawberry Recreation District Measure A Fund Account #80998551 TO the Strawberry Recreation District Operational Fund Account #80938551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 11, 2024.

Yours sincerely,



Nancy Shapiro
District Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
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May 15, 2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

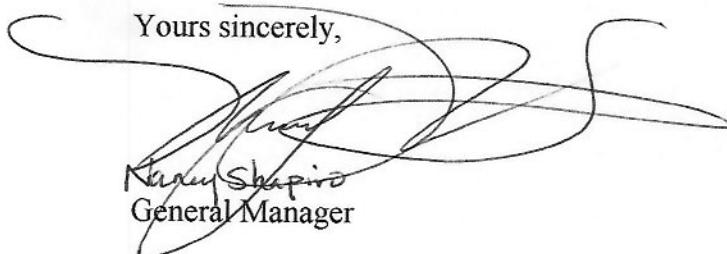
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Four Thousand Nine Hundred Seventy and 00/100 (4970.00) TO the Strawberry Recreation District Operational Fund Account #80938551 FROM the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551.

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 11, 2024.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

STRAWBERRY RECREATION DISTRICT

118 East Strawberry Drive / Mill Valley / California 94941-2594
Tel # (415) 383-6494
Fax # (415) 383-6635
Website: www.strawberry.marin.org

May 15, 2024

Auditor-Controllers Office
Civic Center
San Rafael, CA 94903

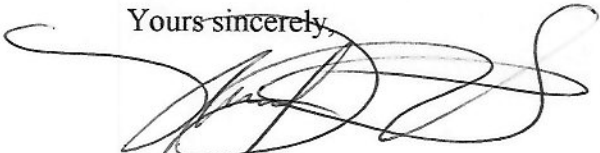
Attn: Phil Scott
Special District Auditor

Dear Sir;

This letter authorizes the County of Marin to transfer the amount of Eight Thousand Five Hundred Seventy-Eight and 100/100 (8578.00) FROM the Strawberry Recreation District Operational Fund Account #80938551 TO the Strawberry Recreation District Zone IV 04 Measure B Fund Account #81018551

This action will be confirmed and ratified at the Regular Meeting of the Board of Directors on June 11, 2024.

Yours sincerely,



Nancy Shapiro
General Manager

NS/kr

Cc: Bookkeeper

*** PAYROLL CLEARING***

On the 11th day of June 2024, The Board of Directors of the Strawberry Recreation District ratified, confirmed and approved the following Payroll Checks:

Number	Warrant in favor of	Purpose	Amount
DD3703	Alber, Mary C	Paystub	171.09
DD3704	Butler, Owen N	Paystub	139.61
DD3705	Cunningham, Dean	Paystub	32.85
DD3706	Diaz, Celeste C	Paystub	592.25
DD3707	Dohoney, Trinity J	Paystub	2,236.60
DD3708	Ferguson, Grant	Paystub	539.03
DD3709	Jackson-Torres, Selena N	Paystub	342.20
DD3710	Kempler, Julian	Paystub	136.88
DD3711	Khaila Baporia, Faizal	Paystub	1,023.07
DD3712	Lacey, Hannah W	Paystub	238.39
DD3713	Law, Ryan J	Paystub	1,972.40
DD3714	Linderberg-Cordry, Tarra	Paystub	11.63
DD3715	McCall, Justin M	Paystub	2,195.63
DD3716	Meibeck, Nicholas A	Paystub	479.06
DD3717	Miller-Hall, ChaBrea T	Paystub	830.39
DD3718	Miyano, Christi A	Paystub	416.10
DD3719	Octavio, Amelia L	Paystub	84.41
DD3720	Plante, Anna K	Paystub	560.39
DD3721	Poulin, Lauren C	Paystub	125.71
DD3722	Saltzman, Andrew J	Paystub	533.55
DD3723	Shapiro, Nancy R	Paystub	3,973.64
DD3724	Skomer, Auden R	Paystub	73.68
DD3725	Wells, Tucker F	Paystub	271.02
DD3726	Woods, Samuel A	Paystub	2,195.63
DD3727	Wright, Owen B	Paystub	288.57
DD3728	Bohner, Pamela G	Paystub	91.25
DD3729	Teese, Peter	Paystub	91.25
9327	Judson, Colin L	payroll Checks	169.04
9328	Philippart, Chloe A	payroll Checks	216.73
9329	Vaughan, Wyatt O	payroll Checks	346.98
	CAL PERS	payroll Checks	2903.21
	Quickbooks	Quickbooks Payroll fees	122.25
		2503.00 Payroll Taxes FWT	6732.00
		3427.42 Payroll Taxes FICA	
		801.58 Payroll Taxes MCARE	
	State taxes	997.08 Payroll taxes SWT	1461.63
		160.55 Payroll Taxes SUI	
		304.00 Payroll Taxes SDI	
			31598.12

General Manager

Strawberry Recreation District
 Internal Revenue Summary Sheet
 Week Ending:

5/15/2024

118 East Strawberry Drive
 Mill Valley, California 93931

Youth Playclub	0.00	Total Cash	1308.00
Jr Berries	0.00	Total Checks	10230.00
Youth Contract Class	0.00	<u>Total</u>	11538.00
Adult Basketball	40.00		
Pool Party	0.00		
Adult Group Ex	150.00		
Adult Enrichment	232.00		
Pool Drop-In	120.00		
Youth Daycamp	912.00		
Aquatics Pool Pass	320.00		
Aquatics Guest Fees	85.00		
Aquatics Pool Classes	0.00		
Pool Adult classes	51.00		
Pool Seals rental	0.00		
Tennis Classes & Clinics	0.00		
Tennis rental	1000.00		
Tennis Membership	0.00		
Facilities Rental	0.00		
Deposits Held on Rental	0.00		
Facilities Field Rental	0.00		
Facilities Property Rental	0.00		
Other DSI HOA	8578.00		
Admin Misc Admin fee	50.00		
Admin Advertising	0.00		
Admin Donations	0.00		
Other Licenses & Permits	0.00		
Measure A	0.00		
Credit Transfer	0.00		0
	11538.00		



June 2024 GM Operations Summary

Financial – See attached

Facilities

- Sewer line was accidentally damaged during construction
 - was repaired near sports court – at break point
- Conduit line for the upper and lower cameras has been moved and attached to the new fencing of the sports court to the tennis courts for a seamless look
- New Diving board installed
- Splash Pad Hatch repaired and now closes flush to the ground
- Swim platforms for camp were built and are ready for summer lessons
- A new lifeguard chair is placed near dive well. The old chair has been moved over to add a 4th stand for the summer.
- Weed abatement was completed at all locations by June 1st, in Compliance with Southern Marin Fire Department
- Brickyard Park tree work scheduled, be completed 5/17/24.
- Bleacher repairs were completed
- New industrial fans were installed down in the pump room for safer air circulation
- Facilities Lead position/Holiday Santa has been filled.

Aquatics

- SRD opened registration for around 120 swim lessons this summer
 - Total revenue as of 6/7/2024: \$44,849
- SRD opened registration for Q3 pool memberships
 - Sold 145 out of 300 as of 6/7/2024
 - Total revenue as of 6/7/2024 around \$97,499
- Trinity completed the summer lifeguard and swim instructor in service training,
 - 19 out of 29 employees attended
 - 5/19 were re-certified as lifeguards
 - Every lifeguard practiced certification skills
- Trinity introduced the “red ball test” for lifeguards
 - Red ball test: a red wiffle ball will be thrown into the pool at any point during a lifeguard shift. Lifeguards are required and expected to jump in, grab the ball within 30 seconds.
 - The first red ball test was done 6/5 and was successful!

- Trinity has started hiring for fall lifeguards and swim instructors – 1 lifeguard/swim instructor hired so far

Recreation

Camp Strawberry

- Camp Strawberry begins June 17th
 - Counselors and CITs went through training on 6/1
 - 28/40 counselors attended training
 - Processed approximately 270 camp friend requests
 - Rented a bounce house for every Tuesday of camp
 - Continuously inviting campers off the waitlist to fill in camp slots opened by cancellations
 - Counselors' schedules have been sent out, revised, and finalized
 - Took inventory of camp supplies and tested camp electronics (i.e. walkie talkies, portable speakers)
 - Camp shirts arrived – 75 maroon and 75 blue
 - Reached out to parents to correct the few remaining enrollments with incomplete forms
- CIT Program curriculum and schedule finalized for Summer.
 - CIT Topics:
 - Motivation / Leadership
 - Customer Service
 - Water Safety
 - Public Speaking
 - Resume Building
 - Mock Interviews
 - Camp Safety Procedures
 - Conflict Resolution
 - The Art of Coaching and Leading Games

Play Club

- Play Club ends June 12
- Parents alerted that last 3 days of Play Club require separate enrollment
- 2 former Play Club staff returned from college to help out with final weeks
- Advertised Fall A schedule through flyers taken home by kids at Play Club
- Still working out TK details for Fall Play Club – they will be joining regular play club hours
- Looking to hire staff for Fall Play Club

- Fall A Session enrollment for Play Club and enrichment classes opened May 30th
 - \$100,801 in gross revenue in Fall A programs between 5/30 and 6/7
 - 8/18 enrichment classes have sold out
 - Average of 33 kids per day currently enrolled in Fall A Play Club
 - TK now able to enroll in Play Club
 - New standard hours for Play Club last until 5:00pm, option to enroll in an additional hour of Play Club from 5-6pm
 - Still receiving COIs and Independent Contract Agreements from fall independent contractors
 - Reached out the Mill Valley School District about Strawberry Point hosting SRD afterschool enrichment classes
- Youth Misc.
 - Created a family art weekend program for July 17th with a new independent contractor
 - Attended kindergarten orientation at Strawberry Point to meet parents new to Strawberry and discuss SRD programs

Adult Programs & Memberships

- The Adult Programs we are currently offering:
 - Beginning and Intermediate Spanish
 - Spring session ended 5/20/24
 - Fall A Session Scheduled for 9/9 – 9/30
 - Fall B Session Scheduled for 10/21 – 11/18
 - Beginning and Intermediate Bridge Classes
 - Current session ended 5/9/24
 - Weekly Summer Newcomer games scheduled 6/6/24 – 8/8/24
 - Fall programming scheduled to begin 9/3/24
 - Beginning and Intermediate Pickleball Classes
 - Recent session ended 5/19/24
 - Next session scheduled for Summer 7/28 – 8/18
 - Jewelry Making
 - Planning for third jewelry making program in Fall/Winter.
 - CPR / First- Aid / AED
 - Class scheduled for 9/28/24
- Memberships:
 - Adult Drop-in Basketball averaging approximately 14 participants per night.
 - Group Exercise averaging approximately 10 participants per meeting.

Weekend Workshops

- New upcoming camp added for Summer:

- Youth Hand-Sewing Camp

Special Events

- Planning for Community Night 2024. Scheduled for 8/20/24.
 - Band:
 - Void Where Prohibited
 - 5 food trucks booked + 1 dessert truck, gathering Vendor Contracts and Certificates of Insurance
 - Rock Club Burgers
 - Holy Chile Mole
 - Poke a GoGo
 - Hearth Wood Fired Pizza
 - Infusion Craft Food
 - OG Desserts
 - Alcohol Vendors booked:
 - Otherwise Brewing
 - Leghorn Wine Company
 - Family attractions booked:
 - "Buck" Mechanical Bull
 - Rock Climbing Wall
 - 3 giant inflatables
 - Blooming Photo Booth
 - Buki the Clown
 - Portuguese Soccer with Alek
 - Confirmed Service Providers:
 - SMFD
 - Marin County Sheriff
 - MVRS
 - Merchandise Vendors/Community Organizations
 - Sponsorships
 - Grant received from PG&E: \$3,000
 - Joan Kermath interested, invoiced and awaiting payment of \$500.
 - Looking for additional sponsorships.
- Working on scheduling a Poolside Jam
 - Looking for Band

Rentals

- Taking summer facility rental inquiries at a limited basis due to Summer programming.
- Legends Baseball renting fields 5 weeks during summer

Marketing

- New Community Night promotional material created for volunteers, sponsors, and event guests, biweekly emails
- Community Night banners arrived, ready to post.

Misc.

- Gas Station Lease signed and set for five, 5-year terms
- Lower Tennis Court Project – moving date up a week to get an earlier start
- TPLL finished spring baseball season and has started All-Stars season
- Majors Field scoreboard is no longer working.
 - Considering options and shared investment with grant from Tiburon Peninsula Foundation
 - Considering plaque for Art Kern
- Sport Court project close to being done
 - Landscaping will take an additional two weeks
- Anticipate opening the week of June 24 or July 1

SRD Financial Summary
07/01 - 06/10/2024

	FY 2023.2024			FY 2022.2023		
Operating	Revenue	Expenses	Net Inc./Loss	Revenue	Expenses	Net Inc./loss
Youth Recreation	\$ 1,006,859	\$ 568,357	\$ 438,502	\$ 909,431	\$ 523,767	\$ 385,664
Special Events	\$ 16,769	\$ 22,161	\$ (5,392)	\$ 8,024	\$ 22,711	\$ (14,687)
Adult Rec. Classes	\$ 83,721	\$ 87,369	\$ (3,648)	\$ 70,738	\$ 41,600	\$ 29,138
Aquatics	\$ 587,779	\$ 535,494	\$ 52,285	\$ 493,362	\$ 475,488	\$ 17,874
Tennis	\$ 196,108	\$ 59,462	\$ 136,646	\$ 198,465	\$ 109,707	\$ 88,758
Facilities	\$ 140,592	\$ 452,866	\$ (312,274)	\$ 132,806	\$ 416,434	\$ (283,628)
Administration	\$ 4,000	\$ 359,818	\$ (355,818)	\$ 23,516	\$ 388,558	\$ (365,042)
Total Operating	\$ 2,035,828	\$ 2,085,527	\$ (49,699)	\$ 1,836,342	\$ 1,978,265	\$ (141,923)
						\$ -
Non Operating						\$ -
Measure A	\$ 116,997	\$ 125,879	\$ (8,882)	\$ 60,387	\$ 176,872	\$ (116,485)
Grants	\$ -	\$ -		\$ 250,000	\$ -	
Property Tax	\$ 292,815	\$ -		\$ 461,732	\$ -	
Other Funds	\$ 428,362	\$ -	\$ 428,362	\$ 383,085	\$ -	\$ 383,085
Capital Improvements	\$ -	\$ 635,966	\$ (635,966)	\$ -	\$ 137,270	\$ (137,270)
Zone IV	\$ 657,346	\$ 1,884,628	\$ (1,227,282)	\$ 495,852	\$ 146,168	\$ 349,684
Zone V	\$ 8,755	\$ 7,150	\$ 1,605	\$ 8,594	\$ 6,854	\$ 1,740
Other Expenses	\$ -	\$ 1,780	\$ (1,780)		94	\$ (94)
Total Non-Operating	\$ 1,504,275	\$ 2,655,403	\$ (1,443,943)	\$ 1,659,650	\$ 467,258	\$ 1,192,392
			\$ -			\$ -
Net Rev, Exp & Income	\$ 3,540,103	\$ 4,740,930	\$ (1,200,827)	\$ 3,495,992	\$ 2,445,523	\$ 1,050,469
Total Net less Zone IV			\$ 26,455			\$ 700,785
2023.2024 Budget			\$ (376,720)			
Balance Sheet Cash	Jun-24	Jun-23	Change			
General Fund	\$ 1,876,027	\$ 2,813,957	\$ (937,930)			
Replacement Resv	\$ 1,630,153	\$ 588,082	\$ 1,042,071			
Measure A	\$ 128,115	\$ 135,788	\$ (7,673)			
Payroll Clearing	\$ 79,053	\$ 83,022	\$ (3,969)			
Credit Card Acct.	\$ 299,994	\$ 365,632	\$ (65,638)			
Loan to Zone IV	\$ -	\$ -	\$ -			
Total	\$ 4,013,342	\$ 3,986,481	\$ 26,861			

EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and entered into May 14, 2024 by and between the STRAWBERRY RECREATION DISTRICT BOARD OF DIRECTORS (hereinafter "STRAWBERRY" or "BOARD") and NANCY SHAPIRO.

WHEREAS, STRAWBERRY desires to continue to employ the services of NANCY SHAPIRO as General Manager for STRAWBERRY, pursuant to California Public Resources Code section 5786.1.

WHEREAS, NANCY SHAPIRO has the necessary training, background, and skills to perform the duties of General Manager.

NOW THEREFORE, in consideration of the faithful performance of the terms, conditions, promises and covenants contained in this Agreement, the parties agree as follows:

SECTION I - Employment and Term of Office

STRAWBERRY agrees to employ NANCY SHAPIRO as General Manager to perform the functions and duties of said office. The position of General Manager is an at-will position. BOARD may terminate NANCY SHAPIRO's employment at any time, with or without cause and with or without prior notice. NANCY SHAPIRO's job title, duties, responsibilities, compensation, and benefits may change from time to time, but the at-will nature of the employment shall not be changed.

This Agreement sets forth the terms of NANCY SHAPIRO's at-will employment with the BOARD and may not be modified or amended except by a written agreement, signed by the BOARD and NANCY SHAPIRO.

This Agreement commences July 1, 2024 and terminates on June 30, 2027. Upon expiration of this Agreement or any Addendum hereto, the terms and conditions of this Agreement shall remain in effect until it is either terminated or renegotiated.

SECTION II - Duties

NANCY SHAPIRO shall perform the duties of General Manager and such other duties as may be prescribed by STRAWBERRY with the power granted to them by Public Resources Code section 5786.1(d).

NANCY SHAPIRO shall report directly to BOARD.

SECTION III - Compensation

NANCY SHAPIRO shall receive an annual salary of \$ 171,200.00. Nothing in this Contract changes the at-will nature of NANCY SHAPIRO. On an annual basis, she shall receive a cost-of-living adjustment ("COLA") and a merit-based increase, effective July 1 of each year, for the term of this contract, beginning July 1, 2024.

Nothing in this Contract changes the at-will nature of NANCY SHAPIRO.

NANCY SHAPIRO is subject to all other terms and conditions found in Strawberry Employee Handbook, as adopted by BOARD, with all benefits contained therein, including amendments to said handbook, unless expressly excluded by written agreement by BOARD.

The Parties hereto acknowledge having discussed and agreed upon all terms and Provisions contained herein.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

STRAWBERRY:

By _____
Pam Bohner, Board Chair
Strawberry Recreation District

GENERAL MANAGER:

By _____
Nancy Shapiro

APPROVED AS TO FORM FOR STRAWBERRY:

Renee Giacomini Brewer
Assistant County Counsel
Attorney(s) for STRAWBERRY



May 28, 2024

Dear Board Members of Strawberry Recreation District,

We hope this letter finds you well. After our review of the rate adjustment with R3 Consulting Group for the period between July 1, 2024 and June 30, 2025, I am writing to inform you that we are requesting an increase of 6.71%, which is a decrease of 0.18% from the initial request of 6.89% sent on 4/1/2024. The primary driver of the decrease was a minor reduction in projected property taxes and a removal of a deficiency allocation for non-franchised debris box operations. We understand the importance of providing high-quality waste management services to the residents and businesses of Strawberry, and we are committed to doing so at a reasonable cost to maintain our service standards and fulfill our environmental responsibilities.

In 2024, we are in the second period of our union contract with our employees involved with our collection service and the proposed rate adjustment is crucial to sustain our workforce with salaries, benefits, and pension plans adjusted for cost of living. Furthermore, we have experienced escalating costs of insurance and increased expenses related to disposal and processing recyclable materials as we work towards diversion goals.

With environmental sustainability practices, we will continue to assist Strawberry in meeting the requirements of SB1383 by providing waste collection services, containers with labeling for accepted materials, and raising awareness with outreach in reducing organic waste from the landfill. As part of California's climate plan goals in building a circular economy, we want to bring attention to SB54, the Plastic Pollution Prevention and Packaging Producer Responsibility Act. Due to 50% of packaging waste ending up in California landfills by volume, this law will address the impacts of single-use packaging and plastic food service ware and reduce plastic pollution. Currently, the packaging law is moving towards implementation with the Circular Action Alliance approved as the first Producer Responsibility Organization.

By 2032, SB54 requires the following:

- Reduce 25% of single-use plastic packaging and food ware being sold.
- Recycle 65% of single-use plastic packaging and food ware.
- Ensure 100% of single-use plastic packaging and food ware to be recyclable or compostable.

Pertaining to our fleet complying with California Air Resources Board ("CARB"), we are now required to convert our existing heavy-duty vehicles to zero emission vehicles ("ZEV") under the Advanced Clean Fleets ("ACF") rulemaking beginning in 2027. As an essential service provider, we are working diligently to prepare for the future in garnering an understanding with addressing significant challenges in implementation. Currently, we will need to evaluate battery range options with ZEVs, which impact driving distance, and loss of payload efficiency, which impacts amount of material collection. Given the legislative and regulatory changes, we have put an emphasis on keeping the community informed and engaged in these efforts through outreach and events.

We deeply value our relationship with Strawberry and are committed to providing the best service for our customers. We appreciate your consideration and support. Thank you for your time and attention to this matter. If you have questions, comments, or concerns, please do not hesitate to contact us.

A handwritten signature in black ink, appearing to read "Gene Della Zoppa". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Gene Della Zoppa, CEO and Managing Partner

Strawberry Residential Terms and Conditions

Service Rate

Service Rate includes one-time-per-week pickup of trash, recycling and compost cans, two-times-a-year on-call curbside pickups for trash **only**, and on-call pickups of limited types of household hazardous wastes listed on the MVRS website.

MVRS provides one (1) compost can and one (1) recycling can per customer.

Extra recycling cans are available for \$13.00 per can per month.

Extra compost cans are available for \$13.00 per can per month.

Single Residence Curbside and On-Premise Service Rates

Curbside Service is defined as the can being placed within five (5) feet of, and at the same level as, the curb or side of the principal street. The monthly rate for Curbside Service is equal to the applicable amount for size and number of cans on the currently approved Rate Sheet.

On-Premise Service is defined as the can being visible from the street, six to 25 feet from the curb, and accessible to a wheeled cart (no steps allowed unless in an MVRS-approved location). The monthly rate for once-a-week On-Premise Service is equal to the applicable Curbside Service Rate plus \$8.00 per can. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them.

On-Premise Plus Service is defined as cans beyond 25 feet from the curb, or not visible from the street, or up or down any number of stairs, or not in a location accessible to a wheeled cart. The monthly rate for once-a-week On-Premise Plus Service is equal to the applicable Curbside Service Rate plus \$18.00 per can. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them.

Disability/Senior Citizen Exemption from On-Premise Service Rate. Individuals who cannot bring cans to the curb due to disability may fill out a *Request for Disability Service* form, which is available from our office or may be downloaded from our website (www.millvalleyrefuse.com). Some restrictions on can placement apply, and a doctor's certification of disability OR copy of a current CA Disability Parking Placard is required along with the completed form. Senior Citizen Exemption available to those age 70 or older.

On-Premise Service and On-Premise Plus Service are also available for recycling and compost cans for an additional \$8.00 or \$18.00 per can per month respectively. Empty cans will be left at the curb unless the customer agrees to pay 2X the carryout rate to return them. Due to their size and excessive weight, **On-Premise Plus Service** is NOT available for recycling and compost cans where stairs are involved. Please note that MVRS may not be able to accommodate On-Premise Service and On-Premise Plus Service due to a variety of factors involving driver safety, accessibility of the can, and route efficiency. Requests will be assessed by the General Manager.

Additional Quantities of Cans

Service for additional cans over the quantities listed on the rate sheet will be charged a multiple of the single can, one-time-per-week pick up rate (i.e. five 32-gallon cans are charged the four-can rate *plus* the one-can rate).

Low Income Rate

A 20% discount off the applicable residential rate is available to residential Single-Family customers who have already qualified for the PG&E CARE/FERA Program. A copy of the customer's PG&E bill showing the qualified CARE/FERA Program is required for the discount. To maintain the discounted rate, customers must submit a new PG&E bill annually showing the CARE/FERA discount.

Apartment Service Rates

Apartments are defined as multi-unit residential housing with four or more units all paid for by the property owner. Apartments are charged a **minimum of one 32-gallon can per unit per trip** at the applicable once-per-week Apartment Rate as shown on the current, approved rate sheet. Additional 32-gallon cans over the minimum will be charged at the additional applicable per-can rate. Service Rate includes one-time-per-week pickup of trash, recycling and compost cans. Multiple trash trips in a week to a single location will be charged a multiple of the applicable once-per-week Monthly Rate.

Special Note: An Apartment may elect to add an additional recycle-only pickup day at a single location for a trip charge equal to a multiple of the applicable once-per-week Recycling Rate.

In cases where 45-gallon cans or 1-yard and 2-yard containers are used instead of, or in addition to, 32-gallon cans, the following equivalency formulas will be applied to determine whether additional 32-gallon cans (over the minimum set forth immediately above) shall be charged at that location:

- Each 45-gallon can will be considered to hold one-and-one-half 32-gallon cans.
- Each 1-yard container will be considered to hold seven 32-gallon cans, and each 2-yard container will be considered to hold fourteen 32-gallon cans. *(If 1-yard or 2-yard containers supplied by MVRS are used, standard commercial container rental rates will be charged in addition to the applicable apartment rate).*

If the foregoing equivalency formulas result in a higher number of 32-gallon cans than the minimum of one per unit, the applicable once-per-week rate shall be applied to such higher number of 32-gallon cans. If the result is a lower number of 32-gallon cans, then the minimum one-can-per-unit charge set forth above shall be applied.

MVRS will provide Apartments with up to one recycle can and one compost can per unit at no extra charge. Extra cans are available at \$13.00 per month per can. Countertop food waste containers (one per unit) are available FREE of charge. Call our office for delivery.

Apartment Curbside and On-Premise Service Rates

The same definitions and charges for Curbside, On-Premise and On-Premise Plus Services, as described above, apply for Apartments, except for 1-yard or 2-yard containers where additional charges will apply. **HOWEVER**, if our service trucks are able to drive right up to trash enclosures on a complex's property, and trash containers are within five (5) feet of where the truck is parked, MVRS will charge the same as if the cans were curbside.

Compacted Trash at Apartments

Compacted trash is defined as trash that has been reduced in size by a compactor, and then placed into a 1-yard container for pick up by a regularly routed rear loading MVRS garbage truck. Compacted trash is further defined as having been reduced in volume by a ratio of 4:1. Therefore, a 1-yard container, which holds seven 32-gallon cans of non-compacted trash is deemed to hold 28 32-gallon cans of compacted trash.

The rate for pickup of Compacted Trash in a 1-yard container at an Apartment is 28 times the rate listed for one 32-gallon can of non-compacted trash on the Apartment Rate sheet. Note that MVRS reserves the right to limit the weight of loads of compacted trash in a single container if the container becomes too heavy for our drivers to roll to the truck or too heavy for the lift mechanism on the truck to lift the container. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time-per-week pick up rate.

Miscellaneous and Extra Charges

32-gallon extra **trash** can/bag: \$10.00 (curbside); \$18.00 (On-Premise); \$28.00 (On-Premise Plus).

45-gallon extra **trash** can/bag: \$12.00 (curbside); \$20.00 (On-Premise); \$30.00 (On-Premise Plus).

32-gallon extra **yard waste** can/bag: \$8.00 (curbside only).

Special pickup of recycling or compost can that is contaminated with improper materials: \$30.00

Cart Overload: \$30.00

Cart Replacement Charges

Carts broken by MVRs Drivers: \$0

Carts broken by Customer: \$75.00

Cart exchanged by request for aesthetic reasons (i.e. due to graffiti, smell, being dirty): \$30.00

Customers should call in advance for free quotes on other loose trash and bulky items including mattresses and major appliances.

Delinquent Accounts

If an account is put on "stop service" due to a past due balance, a \$20.00 processing fee will be charged in addition to the past due amount to reactivate service. This charge is waived if customer agrees to sign up for Auto-Pay.

Vacation Holds on Service

Accounts may be put on Vacation Hold for *a minimum of three months only* with no administration fee upon reactivation of service.

Strawberry **Commercial Terms and Conditions**

Service Rates for Non-Food Service Businesses

Service Rates include trash, recycling and compost can service. MVRs provides one 64-gallon compost can, but an unlimited number of recycle cans upon request, with once per week pickup. Extra compost cans are available at an additional charge of \$13.00 per can per month. Additional weekly pickups may be requested and are at the discretion of MVRs as routing efficiencies allow (additional charges may apply).

Service Rates for Food Service Businesses

A Food Service Business is defined as any business; such as a restaurant, delicatessen, coffee house, or supermarket; that is engaged, at whole or in part, with the preparation and service of food to the public.

Service Rates for Food Service Businesses include trash, recycling and compost can service. MVRs provides two (2) 32-gallon compost cans, but an unlimited number of recycle cans upon request. However, extra compost cans are available at the additional charge listed on the rate sheet under the Food Service Business Compost Cans section.

Additional Compost Service Available to Food Service Businesses

Food Service businesses that subscribe to trash service multiple days per week, are entitled to have their two (2) 32-gallon compost cans picked up on the same number of days as their trash* (if necessary) at no additional charge. Compost cans may be picked up more often than the trash service upon request at the additional charge of the single can, one-time-per-week rate listed under the Food Service Business Compost Cans section.

**To maintain routing efficiencies, but provide the same volume of compost service, MVRs may choose to provide extra compost cans at no extra charge, but limit the number of pickup days. For example, a restaurant with 3x/week trash service is entitled to have two 32-gallon compost cans picked up 3x/week (for a total of six cans per week). However, if a compost route is not in the vicinity on one of the three days, MVRs may elect to provide additional 32-gallon cans, and only pick up on two days, so that the restaurant is still receiving the same volume of six compost cans picked up in a week to which it is entitled.*

Organics (Food 2 Energy)

Food 2 Energy is a program that takes pure food waste and converts it into renewable energy. Shopping centers and grocery stores with existing trash service may add this additional service at the Organics (Food 2 Energy) rate shown on the Commercial Rate sheet. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time pick up rate.

Commercial Curbside and On-Premise Service Rates

The same definitions and charges for Curbside, On-Premise and On-Premise Plus Services, as described on the Residential Terms & Conditions page apply to Commercial businesses, except for 1-yard or 2-yard containers where additional charges will apply. **HOWEVER**, if our service trucks are able to drive right up to trash enclosures on a complex's property, and trash containers are within five (5) feet of where the truck is parked, MVRS will charge the same as if the cans were at curbside.

Multiple Cans/Pickups – Trash

Multiple cans/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single can, one-time-per-week pick up rate.

Compacted Trash

Compacted trash is defined as trash that has been reduced in size by a compactor, and then placed into a 1 or 2-yard container for pick up by a regularly routed, rear-loading MVRS garbage truck. Compacted trash is further defined as having been reduced in volume by a ratio of 4:1. The rate for pickup of Compacted Trash is four times the rate listed for 1 or 2-yards of non-compacted trash on the Commercial Rate sheet. Note that MVRS reserves the right to limit the weight of loads of compacted trash in single containers if the containers become too heavy for our drivers to roll to the truck or too heavy for the lift mechanism on the truck to lift the container. Multiple containers/pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the single container, one-time-per-week pick up rate.

Compactor

A compactor is defined as a self-contained/enclosed unit that is picked up by an MVRS roll-off truck and weighed at the landfill scales. Multiple pickups of quantities listed on the Commercial Rate sheet are charged a multiple of the one-time pick up rate.

Container Rental Fee

Rental fee covers all repairs due to normal wear and tear and steam cleaning of the container once per year. Additional steam cleanings during the year are \$125 per container per cleaning.

Saturday Service

There is no special charge for Saturday service if the customer already has five (5) times a week service during the regular workweek (Mon-Fri). The special Saturday rate is available to customers with a minimum of three (3) times a week service during the regular workweek.

Sunday Service

Sunday service may be available depending on demand.

Delinquent Accounts

If an account is put on "stop service" due to a past due balance (net 30), a \$20.00 processing fee will be charged in addition to the past due amount to reactivate service.

Strawberry

Increase Effective July 1, 2024 6.71%

RESIDENTIAL CURBSIDE RATES *						
2023 Monthly	2023 Quarterly	Base Rate	Recycling Rate	2024 Monthly	2024 Quarterly	# of Cans/Size
\$ 37.16	\$ 111.48	\$ 30.57	\$ 9.08	\$ 39.65	\$ 118.95	1-20 Gallon
\$ 42.64	\$ 127.92	\$ 36.42	\$ 9.08	\$ 45.50	\$ 136.50	1-32 Gallon
\$ 68.94	\$ 206.82	\$ 64.49	\$ 9.08	\$ 73.57	\$ 220.71	2-32 Gallon
\$ 87.01	\$ 261.03	\$ 83.77	\$ 9.08	\$ 92.85	\$ 278.55	3-32 Gallon
\$ 106.29	\$ 318.87	\$ 104.34	\$ 9.08	\$ 113.42	\$ 340.26	4-32 Gallon
\$ 125.94	\$ 377.82	\$ 125.31	\$ 9.08	\$ 134.39	\$ 403.17	5-32 Gallon
\$ 60.97	\$ 182.91	\$ 55.98	\$ 9.08	\$ 65.06	\$ 195.18	1-45 Gallon
\$ 87.03	\$ 261.09	\$ 83.79	\$ 9.08	\$ 92.87	\$ 278.61	2-45 Gallon

APARTMENT CURBSIDE RATES (Per Unit) *					
2023 Monthly	Base Rate	Recycling Rate	2024 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 38.97	\$ 32.50	\$ 9.08	\$ 41.58	n/a	1-32 Gallon
\$ 55.46	\$ 50.10	\$ 9.08	\$ 59.18	n/a	1-45 Gallon
\$ 272.85	\$ 227.60	\$ 63.56	\$ 291.16	\$35.84	1-1yd container
\$ 545.72	\$ 455.22	\$ 127.12	\$ 582.34	\$ 35.84	1-2yd container

* See Residential Miscellaneous Terms and Conditions for additional information & On-Premise Service Rates

Strawberry

Increase Effective July 1, 2024 6.71%

COMMERCIAL CURBSIDE RATES *

Extra trash charge: \$52.80 per yard

1 Yard Container

2023 Monthly	Base Rate	Recycling Rate	2024 Monthly	Container Rental	# of Pick Ups/Container
\$ 209.73	\$ 183.68	\$ 40.12	\$ 223.80	\$35.84	1 Pick Up
\$ 419.45	\$ 367.34	\$ 80.26	\$ 447.60	\$ 35.84	2 Pick Ups
\$ 629.11	\$ 550.94	\$ 120.38	\$ 671.32	\$ 35.84	3 Pick Ups
\$ 838.94	\$ 734.72	\$ 160.51	\$ 895.23	\$ 35.84	4 Pick Ups
\$ 1,048.53	\$ 918.25	\$ 200.64	\$ 1,118.89	\$ 35.84	5 Pick Ups
\$ 1,258.36	\$ 1,102.04	\$ 240.76	\$ 1,342.80	\$ 35.84	6 Pick Ups

2 Yard Container

2023 Monthly	Base Rate	Recycling Rate	2024 Monthly	Container Rental	# of Pick Ups/Container
\$ 419.45	\$ 367.34	\$ 80.26	\$ 447.60	\$ 71.68	1 Pick Up
\$ 838.94	\$ 734.72	\$ 160.51	\$ 895.23	\$ 71.68	2 Pick Ups
\$ 1,258.35	\$ 1,102.03	\$ 240.76	\$ 1,342.79	\$ 71.68	3 Pick Ups
\$ 1,677.83	\$ 1,469.39	\$ 321.02	\$ 1,790.41	\$ 71.68	4 Pick Ups
\$ 2,097.44	\$ 1,836.90	\$ 401.28	\$ 2,238.18	\$ 71.68	5 Pick Ups
\$ 2,516.82	\$ 2,204.16	\$ 481.54	\$ 2,685.70	\$ 71.68	6 Pick Ups

Trash Cans

2023 Monthly	Base Rate	Recycling Rate	2024 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 63.40	\$ 58.57	\$ 9.08	\$ 67.65	n/a	1-32 Gallon
\$ 97.35	\$ 94.80	\$ 9.08	\$ 103.88	n/a	1-45 Gallon

Compactor (per yard) +

2023 Monthly	Base Rate	Recycling Rate (per yd/month)	2024 Monthly	Container Rental	# of Pick Ups
n/a	\$ 144.06	\$ 26.49	n/a	n/a	1 Pick Up

+ Maximum Weight: 8 tons. Overweight Charge: \$100 per ton.

Food Service Business Compost Cans

2023 Monthly	Base Rate	Recycling Rate	2024 Monthly	Container Rental	# of Cans/Size/1 Pick Up
\$ 18.52	n/a	n/a	\$ 19.76	n/a	1-32 Gallon

Saturday Service

2023 Monthly	Base Rate	Recycling Rate	2024 Monthly	Container Rental	# of Cans/Size/1 Pick Up
n/a	\$ 275.54	\$ 57.54	n/a	n/a	1 Yard Container
n/a	\$ 551.01	\$ 115.05	n/a	n/a	2 Yard Container

* See Commercial Miscellaneous Terms and Conditions for additional information & On-Premise Service Rates

2024.2025
SRD Proposed Budget

2024.2025 Budget	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Revenue													
Youth Revenue													
Youth - Jr. Berries	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Youth Contract Classes	10,000	10,000	35,000	4,000	2,000	60,000	7,500	45,000	10,000	4,000	20,000	10,000	217,500
Youth Daycamp	5,000	1,500	0	0	0	0	250,000	90,000	20,000	20,000	20,000	15,000	421,500
Youth Play Club	10,000	10,000	35,000	12,000	0	50,000	20,000	35,000	30,000	5,000	0	30,000	237,000
Youth Recreation - Other					0								0
Total Youth Recreation Revenue	30,000	26,500	75,000	21,000	7,000	115,000	282,500	175,000	65,000	34,000	45,000	60,000	936,000
Adult Classes													
Adult Contract Classes - Group Ex	1,500	2,000	2,000	2,000	2,000	1,500	2,000	2,000	1,500	2,000	2,000	1,500	22,000
Adult Drop-In Basketball	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Pickleball	0	2,000	3,000	2,000	2,000	2,000	2,000	2,000	2,000	3,000	2,000	2,000	18,000
Adult Enrichment Classes - Bridge, etc.	2,000	2,000	3,500	3,500	2,000	2,000	2,000	4,000	2,000	4,000	2,000	2,000	31,000
Total Adult Contract Classes Rev	3,800	6,300	8,800	7,800	4,300	3,800	6,300	8,300	5,800	9,300	6,300	3,800	74,600
Special Events													
Community Night	0	3,500	0	0	0	0	0	0	0	0	0	0	3,500
Pool Events	0	0	750	0	0	0	0	0	0	0	0	0	750
Halloween Fair	0	0	1,000	1,500	0	0	0	0	0	0	0	0	2,500
Winter Festival	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Events Sponsors	0	0	0	0	0	0	0	0	0	0	3,500	0	3,500
Total Special Events Rev	0	3,500	1,750	1,500	0	0	0	0	0	0	3,500	0	10,250
Aquatics/Pool Revenue													
Pool Cancellation Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Pool - Swim Lessons	3,000	33,000	0	28,000	0	23,000	0	0	30,000	0	2,000	48,000	167,000
Pool Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0	0
Pool Pass	0	0	48,000	0	0	80,000	0	0	87,000	0	0	97,000	312,000
Pool Swim Team Fees	0	0	0	15,000	0	0	0	0	17,500	0	15,000	0	47,500
Pool Guest Fees	800	800	400	250	100	100	100	150	100	600	750	1,000	5,150
Pool Revenue Other + Bday Parties	500	500	500	500	0	0	0	0	0	500	1,000	5,000	8,500
Pool Drop-In	0	0	300	300	200	200	200	200	200	250	250	250	2,350
Pool Adult Classes	400	400	600	400	300	150	150	300	500	500	500	600	4,800
Total Aquatics/Pool Revenue	4,700	34,700	49,800	44,450	600	103,450	450	650	135,300	1,850	19,500	151,850	547,300
Tennis Revenue													
Tennis Passes	5,000	1,200	0	2,000	0	20,000	14,000	5,000	0	5,000	0	0	52,200
Tennis Classes	0	17,000	0	14,000	0	15,000	12,000	12,000	12,000	12,000	0	0	82,000
Facilities Grants	4,000	0	4,000	4,000	3,000	2,500	2,500	4,000	6,500	5,000	6,500	3,000	45,000
Tennis Rental	9,000	18,200	4,000	20,000	3,000	37,500	16,500	21,000	18,500	22,000	6,500	3,000	179,200
Total Tennis Revenue	18,000	36,400	8,000	40,000	6,000	75,000	43,000	36,500	47,000	45,500	13,000	9,000	363,900
Facilities Revenue													
Facilities Field Rental	8,000	0	5,000	4,000	1,500	0	3,500	2,500	5,000	15,000	5,000	15,000	64,500
Facilities Property Rentals	0	0	0	0	0	0	600	2,250	0	0	0	0	2,850
Facilities Rental	5,000	5,000	12,000	5,000	6,000	5,000	6,000	10,000	8,500	4,000	4,000	4,500	75,000
Facilities Grants	13,000	5,000	17,000	9,000	7,500	5,000	10,100	14,750	13,500	19,000	9,000	19,500	142,350
Total Facilities Revenue	26,000	10,000	34,000	26,000	14,500	10,000	20,200	21,500	37,000	37,500	19,000	38,500	164,700
Administration Revenue													

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YOUTH Total Rec Supplies - Cont. Cis.	11,000	10,800	28,000	6,300	4,900	45,800	9,050	35,000	10,800	6,300	17,500	10,500	195,950
Youth Contract Svc./Daycamp -Entertainment	2,000	2,000	0	0	0	0	0	0	0	0	1,000	1,500	6,500
Youth Rec Supplies/Daycamp	2,000	1,000	0	0	0	0	0	0	0	3,500	2,500	2,000	11,000
Youth Rec - Adv. Marketing Camp	300	300	0	0	500	0	1,500	1,000	500	500	1,000	350	5,650
Youth Camp Expense	4,300	3,000	0	0	500	0	1,500	1,000	500	4,000	4,500	3,850	23,150
Youth Expense - Other													23,150
Total Youth Recreation Expenses	84,668	54,821	55,203	32,003	29,623	69,163	36,273	59,572	38,833	34,353	47,543	65,132	607,184
Special Events Expenses													
Community Night Expenses	0	10,000	0	0	0	0	0	0	0	0	0	0	0
Employer Taxes	40	440	152	760	0	140	0	0	0	0	40	0	10,000
Wages	0	3,000	0	2,000	0	750	0	0	0	0	0	0	1,572
Poolside Jams	500		500										5,750
Special Events/Halloween Faire	0	0	0	5,000	0	0	0	0	0	0	0	0	1,000
Special Events	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Events/WinterFest	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Events/Other Events	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Events Expenses - Other	0	2,500	1,400	2,500	0	1,000	0	0	0	0	0	0	0
Total Special Events Expenses	540	15,940	2,052	10,260	0	1,890	0	0	0	0	540	0	7,900
Adult Recreation Expenses													
Adult Contract Services	3,790	5,790	7,790	6,990	4,190	3,790	5,790	7,390	5,390	8,190	5,790	3,790	0
Adult Rec Supplies	1,000	0	0	0	0	0	0	0	0	0	0	0	68,680
Total Adult Recreation Expenses	4,790	5,790	7,790	6,990	4,190	3,790	5,790	7,390	5,390	8,190	5,790	3,790	1,000
Aquatics/Pool Expense													
Pool Full time Salary	12,863	12,863	12,863	12,863	12,863	12,863	12,863	12,863	12,863	12,863	12,863	12,863	154,350
Pool Swim Instructor Wages	6,653	6,336	2,112	2,112	1,056	704	1,056	1,056	1,408	1,584	2,112	6,336	32,525
Pool Lifeguard Wages	12,825	10,602	8,678	6,952	4,489	3,634	4,489	5,771	7,952	7,439	8,127	10,280	91,216
Pool Employer Taxes	3,881	3,278	2,365	1,864	1,565	1,462	1,565	1,674	1,889	1,860	1,964	2,504	25,869
Pool Full Time Medical	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	21,600
Pool Full Time Dental & Vision	140	140	140	140	140	140	140	140	140	140	140	140	1,680
Pool Part Time PERS	976	976	976	976	976	976	976	976	976	976	976	976	11,715
Pool Workman's Comp	0	0	0	0	0	0	0	0	0	0	0	0	0
Pool Total Employee Exp	41,337	35,995	28,934	28,906	22,888	21,579	25,088	24,280	27,027	28,861	27,982	34,879	347,756
Pool Chemicals	2,100	2,200	2,200	2,000	1,700	1,700	1,700	1,800	2,000	2,200	2,500	2,500	24,600
Pool Maint Supplies	1,200	200	1,500	200	2,000	200	2,500	200	2,000	200	3,000	2,000	15,200
Pool Repairs & Maintenance	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,000
Pool Utilities	7,000	7,000	7,000	9,000	10,000	10,000	10,000	10,000	8,000	6,000	6,000	6,000	96,000
Pool Total Operating Expenses	12,300	11,400	12,700	13,200	15,700	13,900	16,200	14,000	14,000	10,400	13,500	12,500	159,800
Pool Business Insurance	28,000	0	0	0	0	0	28,000	0	0	0	0	0	56,000
Pool Contract Services	300	300	300	2,000	300	300	300	300	300	2,000	300	300	7,000
Pool Contract Classes	200	200	300	200	150	75	75	150	250	250	250	300	2,400
Pool Licenses/Fees	600	0	0	0	0	400	0	0	0	0	0	0	1,000
Pool Professional Development	0	0	1,000	500	500	0	0	0	1,000	0	500	0	3,500
Pool Rec supplies	1,000	0	500	0	500	0	500	0	1,000	0	500	0	4,000
Pool Refunds	0	0	0	0	0	0	0	0	0	0	0	0	0
Pool Emergency Prep Sup	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Aquatics/Pool Expense	83,737	47,895	43,734	44,806	40,038	36,254	70,163	38,730	43,577	41,511	43,032	47,979	581,456
Tennis Expenses													
Tennis Scan Card Expense	0	0	0	0	0	0	2,000	0	0	0	0	0	2,000

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Tennis Contract Services	0	13,600	0	11,200	0	12,000	0	12,000	0	9,600	9,600	9,600	0	0	65,600
Tennis Supplies	0	1,500	0	500	0	0	0	500	0	500	0	1,500	0	0	4,000
Total Tennis expenses	0	15,100	0	11,700	0	12,000	0	2,000	10,100	9,600	11,100	0	0	0	71,600
Facilities Expenses															
Facilities Full Time Salaries	13,425	13,425	13,425	13,425	13,425	13,425	13,425	13,425	13,425	13,425	13,425	13,425	13,425	13,425	161,100
Facilities Assistant Wages	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Facilities Employer Taxes	1,611	1,343	0	1,343	1,074	1,074	1,074	1,074	1,074	1,074	1,074	1,074	1,074	1,074	13,962
Facilities Full Time Medical	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	21,600
Facilities Full Time Dental & Vision	140	140	140	140	140	140	140	140	140	140	140	140	140	140	1,680
Facilities Full Time PERS	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	12,227
Facilities Workman's Comp	2,300	0	0	2,300	0	0	2,300	0	0	2,300	0	0	2,300	0	9,200
Facilities Total Emp Expense	20,295	17,726	17,726	19,758	17,458	17,458	19,758	17,458	17,458	19,758	17,458	19,758	17,458	17,458	219,769
Facilities Field Utilities	0	2,500	0	2,500	0	0	0	0	0	2,500	0	2,500	0	0	10,000
Facilities Field Repairs & Maint	0	0	1,000	0	0	0	0	0	1,000	0	0	0	0	0	2,000
Facilities Field Total Expense	0	2,500	1,000	2,500	0	0	0	0	1,000	0	0	0	0	0	6,500
Facilities Parks Maint Expense	5,000	2,500	1,000	2,500	500	0	1,000	3,000	0	2,500	0	2,500	0	500	18,500
Facilities Parks Maint Supplies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000
Facilities Parks Repairs/Mainte	25,000	12,000	0	0	0	0	0	0	0	1,000	0	0	0	0	39,000
Facilities Parks Utilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Facilities Total Parks Expense	25,000	12,000	0	0	0	0	0	0	0	1,000	0	0	0	0	39,000
Facilities Maint Supplies	200	0	200	0	200	0	200	200	0	200	0	200	0	200	1,400
Supplies	750	750	750	750	750	750	750	750	750	750	750	750	750	750	9,000
Facilities Maint Supplies - Equipment	0	500	750	0	500	0	500	0	500	0	500	0	500	0	4,500
Total Facilities Maint Supplies	950	1,250	1,700	750	950	1,250	1,950	1,200	750	1,250	950	1,250	950	1,950	14,900
Facilities Repairs & Maintenance	5,000	1,000	2,000	500	1,000	500	2,000	1,000	1,000	5,000	1,000	5,000	1,000	1,000	20,500
Sanitation Covid-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Facilities Maint Other - Janitorial	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	66,000
Facilities Contract Service - Landscaping	4,500	4,500	4,500	4,500	4,500	4,500	4,500	8,000	4,500	4,500	4,500	4,500	4,500	4,500	63,500
Facilities Total Rep & Maint	15,000	11,000	12,000	10,500	11,000	10,500	11,000	17,500	14,500	15,000	11,000	14,000	11,000	11,000	150,000
Facilities Auto	30	30	30	30	30	30	30	30	30	30	30	30	30	30	360
Facilities Professional Development	2,300	2,300	1,000	2,800	4,000	4,000	4,000	1,000	2,300	2,300	2,300	2,300	2,300	2,300	3,000
Facilities Utilities (Includes RBSD Sewer fees)	68,575	46,806	36,256	36,338	34,938	33,238	36,738	42,188	39,038	38,338	68,438	33,238	33,238	514,129	68,600
Total Facilities Expenses															
Administration Expenses															
Admin Full Time Salaries	14,980	14,980	14,980	14,980	14,980	14,980	14,980	14,980	14,980	14,980	14,980	14,980	14,980	14,980	179,760
Admin Part Time Salaries	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	2,917	35,000
Admin Employer Taxes	2,148	1,969	1,790	1,432	1,432	1,432	1,432	1,432	1,432	1,432	1,432	1,432	1,432	1,432	18,792
Admin Medical	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Admin Dental & Vision	70	70	70	70	70	70	70	70	70	70	70	70	70	70	840
Admin Pension Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Admin PERS - Other	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	17,000
Total Admin PERS	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	13,644
Admin Workman's Comp	0	0	1,500	0	1,500	0	1,500	0	1,500	0	1,500	0	1,500	0	30,644
Admin Total Employee Expense	21,251	21,072	22,393	20,535	22,035	32,535	20,535	22,035	25,535	22,035	20,535	20,535	20,535	20,535	271,035
Admin Acct/Audit/bookkeeping	2,300	2,300	2,300	10,000	5,000	2,500	2,300	2,500	2,500	2,500	2,500	2,500	2,500	2,500	39,200
Admin Contract Services/Consult/Design	2,000	2,000	1,500	5,000	2,000	1,500	2,000	2,000	1,500	2,000	2,000	2,000	2,000	2,000	21,500
Admin Directors Fees	500	1,000	500	500	1,000	500	1,000	500	500	1,000	500	1,000	500	500	8,500
Admin Legal Fees	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
Lawsuit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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2024.2025 Construction Budget - Proposed

Lower Court SlipSheet Overlay	\$ 115,000
Majors Field Fencing	\$ 180,000
Playground architecture/engineering	\$ 50,000
Oval Entry & pathway Pavers	\$ 250,000
3rd Floor Deck	\$ 70,000
Unplanned	\$ 75,000
Total	\$ 740,000

Strawberry Recreation District
 Payscale 2024, 2026 Final

Calendar Years: 2024, 2026	Step pay ranges listed and go up to wage in next step	Department	PT/FT	Pay Range Low	Pay Range High	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Cap
AQUATICS												
Aquatic Attendant	Aquatics	Aquatics	PT - Hourly	\$ 16.00	\$ 25.77	\$ 16.00	\$ 17.60	\$ 19.36	\$ 21.30	\$ 23.43	\$ 25.77	\$ 26
Life Guard 1	Aquatics	Aquatics	PT - Hourly	\$ 17.00	\$ 27.38	\$ 17.00	\$ 18.70	\$ 20.57	\$ 22.63	\$ 24.89	\$ 27.38	\$ 27
Life Guard 2	Aquatics	Aquatics	PT - Hourly	\$ 19.00	\$ 40.00	\$ 19.00	\$ 22.00	\$ 25.00	\$ 28.00	\$ 35.00	\$ 40.00	\$ 40
Life Guard 3 Equal to Lead with CPO	Aquatics	Aquatics	PT - Hourly	\$ 23.00	\$ 45.00	\$ 23.00	\$ 25.00	\$ 27.00	\$ 32.00	\$ 37.00	\$ 45.00	\$ 45
Swim Aide	Aquatics	Aquatics	PT - Hourly	\$ 16.00	\$ 22.00	\$ 16.00	\$ 17.00	\$ 19.00	\$ 20.00	\$ 21.00	\$ 22.00	\$ 22
Swim Instructor 1	Aquatics	Aquatics	PT - Hourly	\$ 17.00	\$ 25.00	\$ 17.00	\$ 18.00	\$ 20.00	\$ 21.00	\$ 23.00	\$ 25.00	\$ 25
Swim Instructor 2	Aquatics	Aquatics	PT - Hourly	\$ 25.00	\$ 45.00	\$ 28.00	\$ 31.00	\$ 34.00	\$ 38.00	\$ 42.00	\$ 45.00	\$ 45
Lead Guard/Instructor	Aquatics	Aquatics	PT - Hourly	\$ 28.00	\$ 40.00	\$ 28.00	\$ 30.00	\$ 33.00	\$ 35.00	\$ 37.00	\$ 40.00	\$ 40
Aquatics Specialist P/T	Aquatics	Aquatics	PT - Hourly	\$ 22.00	\$ 40.00	\$ 22.00	\$ 25.00	\$ 30.00	\$ 33.00	\$ 37.00	\$ 40.00	\$ 40
Aquatics Specialist F/T	Aquatics	Aquatics	Be	\$ 55,000	\$ 70,195	\$ 55,000	\$ 57,750	\$ 60,638	\$ 63,669	\$ 66,853	\$ 70,195	\$ 70,195
Aquatics & Recreation	Aquatics & Recreation	Aquatics & Recreation	FTE - Sal & Be	\$ 58,000	\$ 77,617	\$ 58,000	\$ 61,480	\$ 65,169	\$ 69,079	\$ 73,224	\$ 77,617	\$ 77,617
Aquatics Coordinator	Aquatics	Aquatics	Be	\$ 68,000	\$ 86,787	\$ 68,000	\$ 71,400	\$ 74,970	\$ 78,719	\$ 82,654	\$ 86,787	\$ 86,787
Aquatics Supervisor	Aquatics	Aquatics	FTE - Sal & Be	\$ 80,000	\$ 102,103	\$ 80,000	\$ 84,000	\$ 88,200	\$ 92,610	\$ 97,241	\$ 102,103	\$ 102,103
Aquatics Manager	Aquatics	Aquatics	FTE - Sal & Be	\$ 79,000	\$ 110,000	\$ 79,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000	\$ 110,000	\$ 110,000
Aquatics Director	Aquatics	Aquatics	FTE - Sal & Be	\$ 90,000	\$ 115,000	\$ 90,000	\$ 94,000	\$ 98,000	\$ 105,000	\$ 110,000	\$ 115,000	\$ 115,000
RECREATION												
Recreation Program Specialist P/T	Recreation	Recreation	PT - Hourly	\$ 18.00	\$ 35.00	\$ 18.00	\$ 22.00	\$ 25.00	\$ 28.00	\$ 30.00	\$ 35.00	\$ 35
Recreation Program Specialist	Recreation	Recreation	Up to 35 Hrs/wk.	\$ 22.00	\$ 35.43	\$ 22.00	\$ 24.20	\$ 26.62	\$ 29.28	\$ 32.21	\$ 35.43	\$ 35
Recreation Lead	Recreation	Recreation	FTE - Sal & Be	\$ 56,000	\$ 74,941	\$ 56,000	\$ 59,360	\$ 62,922	\$ 66,697	\$ 70,699	\$ 74,941	\$ 74,941
Recreation Coordinator	Recreation	Recreation	FTE - Sal & Be	\$ 65,000	\$ 86,985	\$ 65,000	\$ 68,900	\$ 73,034	\$ 77,416	\$ 82,061	\$ 86,985	\$ 86,985
Recreation Supervisor	Recreation	Recreation	FTE - Sal & Be	\$ 80,000	\$ 102,103	\$ 80,000	\$ 84,000	\$ 88,200	\$ 92,610	\$ 97,241	\$ 102,103	\$ 102,103
Recreation Manager	Recreation	Recreation	FTE - Sal & Be	\$ 79,000	\$ 110,000	\$ 79,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000	\$ 110,000	\$ 110,000
Recreation Director	Recreation	Recreation	FTE - Sal & Be	\$ 90,000	\$ 115,000	\$ 90,000	\$ 94,000	\$ 98,000	\$ 105,000	\$ 110,000	\$ 115,000	\$ 115,000
Facility Attendant	Recreation	Recreation	PT-Hourly	\$ 18.00	\$ 35.00	\$ 18.00	\$ 20.00	\$ 24.00	\$ 27.00	\$ 30.00	\$ 35.00	\$ 35.00
Asst. Director Summer Camp	Recreation	Recreation	Seasonal - PT/Hrly	\$ 25.00	\$ 43.00	\$ 25.00	\$ 28.00	\$ 32.00	\$ 36.00	\$ 39.00	\$ 43.00	\$ 43.00

Strawberry Recreation District
 Payscale 2024, 2026 Final

Position/Department	Department	PT/FT	Pay Range	Pay Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Cap
Director Summer Camp	Recreation	Seasonal - PT/Hrly	\$ 28.00	\$ 50.00	\$ 28.00	\$ 32.00	\$ 36.00	\$ 40.00	\$ 45.00	\$ 50.00	\$ 50.00
Summer Camp Counselor	Recreation	Seasonal - PT/Hrly	\$ 18.00	\$ 30.00	\$ 18.00	\$ 20.00	\$ 22.00	\$ 24.00	\$ 27.00	\$ 30.00	\$ 30.00
Sports Specialist or Coach	Recreation	Seasonal/Regular - PT/Hrly	\$ 20.00	\$ 65.00	\$ 20.00	\$ 25.00	\$ 30.00	\$ 35.00	\$ 50.00	\$ 65.00	\$ 65.00
FACILITIES											
Maintenance Aide	Facilities	PT/Hrly	\$ 18.00	\$ 35.00	\$ 18.00	\$ 22.00	\$ 25.00	\$ 28.00	\$ 32.00	\$ 35.00	\$ 35.00
Maintenance/Janitorial Specialist	Facilities	FTE/Salary	\$ 50,000	\$ 60,000	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ 60,000	\$ 60,000
Maintenance/Janitorial Lead	Facilities	FTE/Salary	\$ 55,000	\$ 65,000	\$ 55,000	\$ 57,000	\$ 59,000	\$ 61,000	\$ 63,000	\$ 65,000	\$ 65,000
Facility/Property Specialist	Facilities	PT/Hrly	\$ 18.00	\$ 35.00	\$ 18.00	\$ 22.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 32.00	\$ 35.00
Facility/Property Specialist	Facilities	FTE - Sal & Be	\$ 60,000	\$ 72,999	\$ 60,000	\$ 62,400	\$ 64,896	\$ 67,492	\$ 70,192	\$ 72,999	\$ 72,999
Facility/Property Lead	Facilities	FTE - Sal & Be	\$ 65,000	\$ 85,000	\$ 65,000	\$ 68,000	\$ 72,000	\$ 75,000	\$ 80,000	\$ 85,000	\$ 85,000
Facility/Property Coordinator	Facilities	FTE - Sal & Be	\$ 70,000	\$ 90,000	\$ 70,000	\$ 75,000	\$ 77,000	\$ 80,000	\$ 85,000	\$ 90,000	\$ 90,000
Facility/Property Supervisor	Facilities	FTE - Sal & Be	\$ 80,000	\$ 110,000	\$ 80,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 100,000	\$ 110,000	\$ 110,000
Facility/Property Manager	Facilities	FTE - Sal & Be	\$ 85,000	\$ 120,000	\$ 85,000	\$ 90,000	\$ 97,000	\$ 105,000	\$ 115,000	\$ 120,000	\$ 120,000
Facility/Property Director	Facilities	FTE - Sal & Be	\$ 90,000	\$ 130,000	\$ 90,000	\$ 105,000	\$ 110,000	\$ 118,000	\$ 125,000	\$ 130,000	\$ 130,000
ADMINISTRATIVE											
Administrative Assistant Customer Service	Administration	PT/Hrly	\$ 20.00	\$ 40.00	\$ 20.00	\$ 23.00	\$ 28.00	\$ 35.00	\$ 37.00	\$ 40.00	\$ 40.00
Administrative Assistant	Administration	PT/Hrly	\$ 20.00	\$ 40.00	\$ 20.00	\$ 23.00	\$ 28.00	\$ 35.00	\$ 37.00	\$ 40.00	\$ 40.00
Office Coordinator/Manager	Administration	PT/Hrly	\$ 25.00	\$ 50.00	\$ 25.00	\$ 30.00	\$ 35.00	\$ 40.00	\$ 45.00	\$ 50.00	\$ 50.00
Office Manager	Administration	FTE - Sal & Be	\$ 65,000	\$ 85,000	\$ 65,000	\$ 68,000	\$ 70,000	\$ 73,000	\$ 79,000	\$ 85,000	\$ 85,000
Marketing Assistant	Administration	PT/Hrly	\$ 20.00	\$ 65.00	\$ 20.00	\$ 25.00	\$ 30.00	\$ 40.00	\$ 50.00	\$ 65.00	\$ 65.00
HR Assistant	Administration	PT/Hrly	\$ 28.00	\$ 65.00	\$ 28.00	\$ 35.00	\$ 40.00	\$ 45.00	\$ 55.00	\$ 65.00	\$ 65.00
District General Manager	Administration	FTE - Sal & Be	\$ 120,000	\$ 200,000	\$ 120,000	\$ 140,000	\$ 160,000	\$ 175,000	\$ 185,000	\$ 200,000	\$ 200,000

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2369 Ocean Ave., Suite 200
San Francisco, CA 94127

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Napa: 707.253.1841
Monterey: 831.658.0225

Proposal and Contract

Created Date 5/31/2024

Quote Number 8829-v2
Estimator Chip Moreland

Client

Contact Name Monica Thornton

Project

Project Name Strawberry Recreation District - PCO
Court Perimeter Work

Quote To Name Miller Pacific Engineering Group
Quote To 1360 Redwood Way, Suite B
Petaluma, CA 94954

Project Address 118 East Strawberry Drive
Mill Valley, CA 94941

GATE AREA PAVERS:

<ol style="list-style-type: none"> 1. The concrete patio will be cut 3' wide per owner's direction for uniform edging. 2. Prepare area of work located on the left side of the gate 6' x 19' x 26) and on the right-side (concrete side) area (22' x 26'). Owner to provide layout for planting area by fence. 3. Remove and off haul in 3-5" depth as needed for baserock, sand and new pavers. 4. Install 2" of aggregate and compact. 5. Install 2-3 of sand base for new pavers. 6. Install new pavers on two sides of entry gate. BUDGET FOR PAVING MATERIALS NOT TO EXCEED \$22,000 <p>• Duration: Two Weeks</p>	<p>\$51,890.00</p>
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**CONCRETE WALKWAY: 13'-6" X 6' TO
ADA ENTRANCE:**

<ol style="list-style-type: none"> 1. Remove and off haul approximately 81 SF (13'-6" x 6') of 5" depth. 2. Install 2" deep aggregate and recompact. 3. Install new form at 4" thickness using 1/2 rebar at 24" spacing. 4. Install new concrete using 6.0 sack blend concrete mix with medium broom finish. <p>• Duration: Three Days</p>	<p>\$9,870.00</p>
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STORAGE SHED AREA: 14' X 4'

<ol style="list-style-type: none"> 1. Remove and off haul approximately 56 sf of 5" deep dirt and aggregates. 2. Install 2" deep aggregate and recompact. 3. Install new form at 4" thickness using 1/2 rebar at 24" spacing. 4. Install new concrete using 6.0 sack blend concrete mix with medium broom type finish. 5. Smooth exposed court edging with sack mix skimcoat. <p>• Duration: Four Days</p>	<p>\$12,370.00</p>
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NEW STAIRS FROM PLATFORM TO WALL

<p>Install 19 LF of stairs with 15 steps. Each step will be 36" wide and 7" tall.</p> <ol style="list-style-type: none"> 1. Excavate and place ¾" gravel and weed barrier fabric(under stairs only) to form base for stairs. 2. Install 36" wide x 7" tall railroad tie stairs. 3. Support the new steps with railroad ties and 24" x 3/4" nail stakes. Two nail stakes will be on the front and two on each side. 4. Remove and off haul all dirt and debris. <p>• Duration: Nine Days</p>	<p>\$17,100.00</p>
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RIVER ROCK BETWEEN WALLS:

<p>Install new drainpipe on two sides of the retaining wall.</p> <ol style="list-style-type: none"> 1. Remove 4" deep aggregate in areas of approximately 22'-7" on the left side and 52'-8" on the front side. Install ¾" gravel filter on the bottom. 2. Install two 6" x 6" plastic square drainage catches. 3. Install weed barrier fabric throughout the area. 4. Install ¾" black gravel at 3" thick to cover the area - BUDGET FOR GRAVEL \$120/YARD. 5. Remove and off haul all dirt and debris. <p>• Two Weeks</p>	<p>\$12,320.00</p>
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MISCELLANEOUS FENCING, ADA RAILS AND GAURD RAILS:

<p>CLOSURE PANEL AND GATE AT TENNIS BLDG: Provide access gate with standard lasp latch and hinges at front of tennis building and closure panel at back of building.</p>	<p>\$2,815.00</p>
<p>ADA RAILING FROM TOP OF STAIRS TO BOTTOM OF STAIRS: 40 LF of ADA compliant stair handrails. Handrail footing to be installed onto concrete stairs. Handrail height to match existing handrail adjacent to building wall.</p>	<p>\$10,280.00</p>
<p>42" PICKET RAILING AT TOP OF WALL: 60 lf of prefabricated picket railing secured to top of wall.</p>	<p>\$13,890.00</p>

ADDITIONAL SAWCUTTING AND CONCRETE WORK:

<p>UPPER LANDING SAWCUTTING, DEMO AND OFFHAUL: Sawcut approx. 3' wide by 35' long concrete to allow movement of upper fenceline for landing to enclosed maintenance area.</p> <p>Labor hours 19.25 hours @ \$110.00/hr = \$2,117.50 offhaul charges = \$331.00 Overhead 15% = \$360.00</p>	<p>\$2,800.00</p>
<p>DRAINAGE PIPE ACROSS SIDEWALK: Sawcut sidewalk, excavate to install new drainpipe and install new concrete.</p> <p>Labor 17.5 hours @ \$110.00 = \$1,925.00 Materials and Equipment = \$729.00 Overhead 15% = \$290.00</p>	<p>\$2,944.00</p>



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We hererby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum of:

Total Price: \$136,279.00



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Project Address 118 East Strawberry Drive
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Payment Terms: PROGRESS PAYMENTS. PAYMENT UPON COMPLETION OF EACH ITEM. RETENTION WILL FOLLOW "PAY WHEN PAID CLAUSE" BUT WILL NOT EXCEED 90 DAYS AFTER COMPLETION. COMPLETION IS DEFINED AS WALKTHROUGH WITH OWNER AND APPROVAL FOR USAGE/OCCUPANCY BY THE OWNER.

Signature

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Vintage Contractors is non-union paying prevailing wages.

Our workers are fully covered by Workmen's Compensation Insurance. Note: This proposal may be withdrawn by us if not accepted within 30 days. In the event legal action is instituted by either party hereto, the prevailing party shall be entitled to reasonable attorney's fees and costs.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted:

Date:

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