



Request Date: August 30, 2026 3:00 PM

REQUEST FOR PROPOSAL

Playground Bathrooms

Purpose of the RFP:

This Request for Proposal (RFP) is issued by the Strawberry Recreation District (hereinafter referred to as "SRD") acting through the SRD Board of Directors. The purpose of this RFP is to establish a contract with a qualified vendor for the design and installation of **The New SRD Playground Bathrooms**. The resulting contract from this RFP will provide design, installation, and clean-up proposal to the SRD.

Location:

118 E. Strawberry Drive, Mill Valley, California 94941
North End (Field A)

Project Description:

See Ex: A document below.

1. GENERAL

- A. Provide pricing for all aspects of construction
- B. Pricing shall include all permits, mobilization, traffic control (if necessary) and removal of spoils and debris generated by the project.
- C. Each qualified bidder / proposer must submit its proposal with the cost proposal and all cost information in a separate, sealed envelope (PCC § 10344).
- D. Payments are subject to payment withholds, and/or penalties for late, or inadequate performance.
- E. Anticipated contract term, including commencement and completion dates are yet to be determined

4. DELIVERY, STORAGE, AND HANDLING

- A. Delivery and Acceptance Requirements:
Deliver materials to site in manufacturer's original, unopened containers and packaging, with labels clearly identifying product name and manufacturer.
- B. Storage and Handling Requirements:



Store and handle materials in accordance with manufacturer's instructions.

- C. Keep materials in manufacturer's original, unopened containers and packaging until application.
- D. Store materials in clean, dry area indoors, out of direct sunlight.
- E. Protect materials during storage, handling, and application to prevent contamination or damage.

Proposed Construction Window: Jan.2027- May 2027

This is a prevailing wage project.

All subcontractors will also be required to pay prevailing wage. See Exhibit B and sample contract attached.

SRD requires on-site visit to confirm measurements and job walk-through

Please indicate any other recommendation or observations as "additives" to the proposal. Please include and indicate any subcontractors you may be utilizing.

SRD would like proposals no later than August 30th, 2026, 3:00 PM:
Board review and approval will be given September 8, 2026:

Proposals may not be delivered orally, or by facsimile transmission; however, electronic means are acceptable. Offerors assume the risk of the method of delivery chosen. SRD assumes no responsibility for delays caused by any delivery service. Postmarking by the due date will not substitute for an actual proposal receipt by SRD. An offeror's failure to submit its proposal prior to the deadline will cause the proposal to be rejected. Late proposals or amendments will not be opened or accepted for evaluation.

Offerors must submit one original (marked "Original") and seven copies of the proposal in a sealed envelope or package. Envelopes or packages containing proposals must be clearly addressed as described below to ensure proper delivery and to avoid being opened by SRD before the deadline for receipt. Envelopes or packages must be addressed as follows:

Envelopes or packages must be addressed as follows:

Please submit proposals via email to Gm@strawberryrec.org or in person at

Strawberry Recreation District



118 E. Strawberry Drive, Mill Valley, CA 94941
Attn.: Nancy Shapiro

For questions please contact the following SRD staff:

Nancy Shapiro: SRD General Manager
Gm@strawberryrec.org or in person at
Strawberry Recreation District
118 E. Strawberry Drive, Mill Valley, CA 94941
Attn.: Nancy Shapiro

And

Justin McCall SRD Facilities Supervisor
facility@strawberryrec.org or in person at
Strawberry Recreation District
118 E. Strawberry Drive, Mill Valley, CA 94941
Attn.: Justin McCall

Exhibit A:

STRAWBERRY RECREATION DISTRICT INVITATION FOR BIDS (IFB) SRD PLAYGROUND RESTROOM PROJECT

IFB Issue Date: July 31, 2026

Bid Submission Deadline: August 30, 2026, at **3:00 PM Pacific Time**

Submit Bids Electronically To:

admin@strawberryrec.org

1. INVITATION

The Strawberry Recreation District ("District") invites qualified contractors to submit sealed bids for the furnishing, delivery, and installation of a new public restroom facility for the SRD Playground Project.

The District seeks a turnkey solution that includes design (as required), fabrication, transportation, site installation, utility connections, and final completion of the restroom facility in accordance with the specifications contained in this Invitation for Bids.

2. PROJECT DESCRIPTION

The project consists of providing a complete public restroom building suitable for year-round public use within the Strawberry Recreation District.

Modular prefabricated restroom buildings or site-assembled construction will be considered, provided all requirements contained in this solicitation are met.

3. SCOPE OF WORK

The successful bidder shall furnish all labor, supervision, equipment, materials, transportation, permits, engineering, and incidental work necessary to provide a complete and operational restroom facility.

The contractor shall be responsible for all installation activities, including:

- Delivery of the restroom building
- Foundation coordination, if required
- Utility connections
- Plumbing
- Electrical
- Ventilation
- Engineering required for installation
- Final testing and commissioning
- Cleanup of the work area

4. BUILDING SPECIFICATIONS

The restroom building shall not exceed the following dimensions:

Maximum Roofline Dimensions: 24 feet x 12 feet

The building shall include:

- Gable roof
- Roof gutters connected to the site storm drainage system
- Concrete floor
- Floor drain
- Central utility/mechanical room with door on the same side as restroom doors
- Mechanical ventilation with exhaust fan(s)
- Interior motion-sensor lighting
- Exterior lighting (motion sensor or dusk-to-dawn)
- Exterior restroom signage compliant with applicable codes



- Door handles CA ADA compliant
- California ADA compliant

5. RESTROOM REQUIREMENTS

The facility shall contain two (2) separate unisex restroom compartments.

Each restroom shall include:

- Motion-activated toilet
- Toilet grab bar – CA ADA compliant
- Motion-sensor sink faucet
- Soap dispenser
- Paper towel dispenser or electric hand dryer
- Wall-mounted baby changing station
- CA ADA compliant

Preferred feature:

- Motion-activated urinal in one restroom

6. ADDITIONAL AMENITIES

The restroom facility shall include:

- Two (2) exterior drinking fountains located on the front of the building
- Bi-level drinking fountains are preferred
- Hose bib, quantity 2
- Appropriate signage – CA ADA compliant
- Doors must accommodate Alarm Lock programmable door locks

7. INSTALLATION REQUIREMENTS

The contractor shall provide complete installation in accordance with all applicable federal, state, and local codes.

Installation shall include all engineering, utility hookups, and related work required to deliver a complete and operational restroom facility.

The contractor shall coordinate installation with the District and the playground contractor.



8. PROJECT SCHEDULE

Installation shall occur in coordination with the playground construction schedule.

Anticipated Installation Window:

March 2027 through May 2027

The successful contractor shall coordinate scheduling with the District to ensure timely completion.

9. CONTRACTOR QUALIFICATIONS

Bidders shall demonstrate experience in furnishing and installing comparable public restroom facilities.

Bidders shall provide:

- Company background
- Years in business
- References for similar completed projects
- Project examples
- Valid California Contractor License appropriate for the work
- Current California Department of Industrial Relations (DIR) Public Works Contractor Registration Number
- Proof of insurance
- Upon bid acceptance, contract must agree to all conditions listed within and sign attached Public Works Contract. **See Exhibit C Below.**
- Provide a Performance Bond

Only contractors currently registered with the California Department of Industrial Relations (DIR) at the time of bid submission will be considered responsive.

10. WARRANTY

The successful bidder shall provide all applicable manufacturer warranties and workmanship warranties upon completion of the project.

Warranty documentation shall be submitted before final acceptance by the District.

11. BID SUBMISSION REQUIREMENTS

Each bid proposal shall include, at a minimum:

- Company name, address, and contact information
- California Contractor License number



- California DIR Public Works Registration Number
- Detailed project proposal, including exterior and interior photos, floor plan and elevation drawings.
- Proposed project schedule
- Itemized pricing
- Product specifications and literature
- Description of the proposed restroom building
- List of included fixtures and equipment
- Warranty information
- References for similar completed projects

12. PREVAILING WAGE REQUIREMENTS

This project is a California Public Works Project and is subject to the provisions of the California Labor Code, including prevailing wage requirements.

The successful contractor and all subcontractors shall:

- Be currently registered with the California Department of Industrial Relations (DIR) pursuant to Labor Code Section 1725.5.
- Pay not less than the applicable prevailing wage rates as determined by the Director of the California Department of Industrial Relations.
- Comply with all applicable California Labor Code requirements governing public works projects, including certified payroll reporting and apprenticeship requirements, where applicable.
- Maintain compliance with all applicable federal, state, and local labor laws throughout the duration of the project.

Failure to maintain current DIR registration or comply with prevailing wage requirements may result in disqualification of the bid or termination of the contract as permitted by law.

13. INSURANCE

Prior to contract award, the successful bidder shall provide certificates of insurance meeting District requirements, including:

- Commercial General Liability Insurance



- Automobile Liability Insurance (if applicable)
- Workers' Compensation Insurance as required by California law

The District may require additional insured endorsements and other coverage prior to execution of the contract.

14. BID EVALUATION

The District reserves the right to evaluate bids based upon factors including, but not limited to:

- Compliance with all bid specifications
- Compliance with prevailing wage and DIR registration requirements
- Quality of the proposed facility
- Contractor qualifications and experience
- References
- Warranty
- Project schedule
- Overall value to the District

The District is not obligated to accept the lowest-priced bid.

15. RESERVATION OF RIGHTS

The Strawberry Recreation District reserves the right to:

- Reject any or all bids
- Waive minor irregularities or informalities
- Request clarification or additional information from bidders
- Negotiate with the apparent lowest responsive and responsible bidder, where permitted by law
- Cancel or reissue this Invitation for Bids if determined to be in the best interest of the District

16. QUESTIONS

Questions regarding this Invitation for Bids shall be submitted by email to:

admin@strawberryrec.org



Responses may be distributed to all prospective bidders as appropriate.

17. BID SUBMISSION

Completed bid proposals must be received **no later** than:

August 30, 2026

3:00 PM Pacific Time

Submit electronically to:

admin@strawberryrec.org

Late submissions may be deemed non-responsive and may not be considered.

18. DISTRICT CONTACT

Strawberry Recreation District

SRD Playground Restroom Project

Email: admin@strawberryrec.org

Strawberry Recreation District appreciates your interest in this project.

Exhibit B:

PRICING

ADDITIONAL REQUIREMENTS FOR CONTRACTORS TO STRAWBERRY RECREATIONAL DISTRICT REGARDING PREVAILING WAGE RATES AND LONGSHOREMEN WORKERS' COMPENSATION ACT

Strawberry Recreational District has been provided with a determination of the prevailing rates of wages applicable to this project, which is on file in its office. Prevailing Wage Rates are also available at the State of California Division of Labor Statistics and Research website <http://www.dir.ca.gov/DLSR/PWD/index.htm>. Said rates are based on an eight (8) hour day, forty (40) hour week, except as otherwise noted and currently in effect. Existing agreements between the Building Trades and Construction Industry groups related to wages, overtime, holidays, and other special provisions shall be strictly observed. In compliance with the provisions of Section 1776 of the Labor Code of the State of California, as amended, the Contractor and each of his Subcontractors shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, or worker employed by them in connection with the project. Said records shall be available for inspection at all reasonable hours, and copies shall be made available to the employee or his authorized representative, the State Division of Labor Standards Enforcement, the State Division of Apprenticeship Standards, and Strawberry Recreational District. Additionally, if any work shall be performed on, in, or



under a body of water and governed by the U.S. Longshoremen's and Harbor Workers Compensation Act, the Jones Act or under laws, regulations or statutes applicable to maritime employees, workers' compensation coverage shall be included for such injuries or claims. Contractor is responsible for determining if there is an exposure to such an injury and agrees to indemnify Strawberry Recreation District for all claims arising out of such an injury.

Company _____

Print Contractor's Name and Title: _____

Signature & Date. _____.

PSC Exhibit B amendment Strawberry Recreation District

Exhibit C:

PUBLIC WORKS CONTRACT

This Public Works Contract ("Contract") is made this ____ day of _____, 20____, by and between Strawberry Recreation District ("District" or "Owner") and _____ ("Contractor") for work on the _____ Project.

The parties agree as follows:

1. Award of Contract.

In response to a Notice Inviting Bids, Contractor has submitted a Bid Proposal to perform the Work to construct the Project. On _____, 20____, the Board of Directors authorized award of this Contract to Contractor for the amount set forth in Section 5 below. The District has elected to include the following Project alternate(s) in the Contract: _____.

2. Contract Documents.

The term "Contract" includes all Contract Documents. The Contract Documents incorporated into this Contract include and are comprised of all documents listed below including this Contract. The Contract Documents include the following:

- A. Notice Inviting Bids
- B. Bid Form
- C. Bid Schedule
- D. Bid Guaranty
- E. Proposed Subcontractors



- F. Non-collusion Affidavit
- G. Contract
- H. Performance Bond
- I. Payment Bond
- J. Project Drawings
- K. Change Orders and Field Orders which may be issued after Date of Agreement and are not attached hereto.
- L. The following: No Other Documents.

3. Contractor's Obligations.

Contractor will perform all of the Work required for the Project as specified in the Contract Documents. The Contractor will provide, furnish, and supply all things necessary and incidental for the timely performance and completion of the Work, including all necessary permits, tools, equipment, supplies, materials, transportation, onsite facilities and utilities, temporary construction, labor, and supervision necessary for the safe performance of the Project unless otherwise specified in the Contract Documents. Contractor must use its best efforts to diligently prosecute and complete the Work in a professional and expeditious manner and to meet or exceed the performance standards required by the Contract Documents.

4. Time for Completion.

Time is of the Essence. The Contractor will commence the work required by the Contract Documents within ten (10) calendar days after the date of the Notice to Proceed and complete all of the work for the Project within thirty-five (35) Calendar Days from the commencement date stated in the Notice to Proceed unless the period for completion is extended otherwise by the Contract Documents.

5. Payment.

As full and complete compensation for Contractor's timely performance and completion of the Work in strict accordance with the terms and conditions of the Contract Documents, District will pay Contractor \$_____ ("Contract Price") for all of Contractor's direct and indirect costs to perform the Work including labor, materials, supplies, equipment, taxes, insurance, bonds, and all overhead costs. Payment will be made as follows: at completion, one final payment less 5% retention and at acceptance the retention payment.



6. Liability, Bonds, and Insurance.

6.1 Liability of Contractor. The Contractor shall be liable for any and all losses or damages from whatever cause which, prior to final acceptance, may occur on or to any part of the work. The Contractor shall not be liable for losses or damages caused solely by the act of the Owner. The Contractor shall be liable for damages and injury which shall be caused to persons owning property on or in the vicinity of the work or which shall occur to a person, or persons, or property whatsoever arising out of the Contractor's performance of this Contract. The Contractor's liability shall not be dependent upon whether or not such damage or injury be caused by the negligence of the Contractor and whether or not such damage or injury be caused by the inherent nature of the work as specified.

To the fullest extent permitted by law, Contractor shall hold harmless, defend, and indemnify District and its officers, officials, employees, and volunteers from and against all claims, damages, losses, and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the District.

In case suit or legal proceeding shall be brought against the Owner, Engineer, or the Construction Manager, or their officers, principals, agents, or employees, on account of loss or damage sustained by person or persons or property as a result of the performance of the work covered by this Contract, the Contractor agrees to assume the defense thereof, and to pay the expenses connected therewith, and the judgments that may be obtained against the Owner, Engineer, or the Construction Manager, or their officers, principals, agents, or employees in such suits. In the event that a lien is placed against the property of the Owner, Engineer, or the Construction Manager, or their officers, principals, agents, or employees, as a result of such suits, the Contractor agrees to at once cause the same to be dissolved and discharged by giving bond or otherwise.

The Contractor's agreement to defend and to pay the related expenses shall exist whether or not such injuries or damage be due to the negligence of the Contractor, and whether or not such injuries or damage be caused by the inherent nature of the work, as specified. The mention of specific duties or liabilities imposed on the Contractor shall not be construed as a limitation or restriction of general duties or liabilities imposed upon the Contractor by the Contract. Reference to specific duties or liabilities is made herein merely for the purpose of explanation.



6.2 Bonds. The Contractor shall provide two bonds, each in the amount of 100 percent of the Contract Price. One shall serve as security for the faithful performance of the work and the other as security for the faithful payment and satisfaction of the persons furnishing materials and performing labor on the work. The bonds shall be issued by a corporation duly and legally licensed to transact surety business in the State of California. Such bonds shall remain in force throughout the period required to complete the work and thereafter for a period of 365 calendar days after final acceptance of the work.

The bonds must be executed by a duly licensed surety company which is listed in the latest Circular 570 of the United States Treasury Department as being acceptable as surety on federal bonds. No surety's liability on the bonds shall exceed the underwriting limitations for the respective surety specified in Circular 570. The scope of the bonds or the forms thereof prescribed in these Contract Documents in Sections 00610 and 00620 shall in no way affect or alter the liabilities of the Contractor to the Owner as set forth herein.

6.3 Insurance.

(A) General.

1. Verification of Coverage. Within ten (10) days after award of the Contract, the Contractor shall file with the Owner original certificates and amendatory endorsements, or copies of the applicable insurance language, effecting coverage required by this Contract. No work may commence until verification of insurance is received. The evidence shall include the agreement of the insurer to give, by registered mail, notice to the Owner at least 30 calendar days prior to the effective date of cancellation, lapse, or material change in the policy.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown under this Contract, the Owner requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Owner.

2. Cancellation of Insurance. The Contractor shall deliver to the Owner policies of insurance and the receipts for payment of premiums thereon. Should the Contractor neglect to obtain and maintain in force such insurance and deliver such policy or policies and receipts to the Owner, then it shall be lawful for the Owner to obtain and maintain such insurance. The Contractor hereby appoints the Owner to be the Contractor's true and lawful attorney to do the things necessary for this purpose. Money expended by the Owner under the provisions of this paragraph for insurance premiums shall be charged to the Contractor. Failure of the Owner to obtain such insurance shall in no way relieve the Contractor of any responsibilities under this Contract.

3. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of no less than A:VII, unless otherwise acceptable to Owner.



(B) Commercial General and Automobile Liability Insurance. This insurance shall protect the Contractor from claims for bodily injury and property damage which may arise because of the nature of the work or from operations under this Contract.

Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. Coverage shall be maintained for the duration of the Contract, and for five (5) years thereafter.

Automobile Liability: Insurance Services Office Form CA 00 01 covering Code 1 (any auto), with limits no less than \$2,000,000 per accident for bodily injury and property damage.

Liability insurance shall indemnify the Contractor and Subcontractors against loss from liability imposed by law upon or assumed under contract by the Contractor or Subcontractors for damages on account of such bodily injury and property damage.

(C) Workers' Compensation and Employer's Liability Insurance. The Contractor and all Subcontractors shall maintain workers' compensation insurance as required by the State of California and employer's liability insurance with limits not less than \$1,000,000 per accident for bodily injury or disease. The policy shall contain a waiver of subrogation in favor of the Owner, its officers, officials, employees, agents, and volunteers.

(D) Other Insurance Provisions.

1. The Owner, its officers, officials, employees, agents, and volunteers are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor, products and completed operations of the Contractor, premises owned, occupied, or used by the Contractor, and automobiles owned, leased, hired, or borrowed by the Contractor.
2. For any claims related to this Project, the Contractor's insurance coverage shall be primary insurance as respects the Owner, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the Owner shall be excess of the Contractor's insurance and shall not contribute with it.
3. Any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the Owner, its officers, officials, employees, agents, or volunteers.
4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.



5. Contractor shall include all Subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each Subcontractor. All coverages for Subcontractors shall be subject to all of the requirements stated herein.

(E) Verification of Coverage. Contractor shall furnish the Owner with original endorsements effecting coverage required by this Contract. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by the Owner before work commences. As an alternative, the Contractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Contract.

7. Labor Code Requirements.

This Contract is subject to all applicable requirements of Chapter 1 of Part 7 of Division 2 of the Labor Code, including requirements pertaining to wages, working hours, and workers' compensation insurance, as further specified in Article 9 of the General Conditions.

8. Execution.

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first written above.

**STRAWBERRY RECREATION
DISTRICT**

By: _____

Name: Nancy Shapiro

Title: General Manager

Date: _____

CONTRACTOR

By: _____

Name: _____

Title: _____

Date: _____